

335 Randolph Avenue, Suite 260 St. Paul, MN 55102 Main Telephone: 612-617-2220

Hearing/Speech Relay: 1-800-627-3529 <u>mft.board@state.mn.us</u>

mn.gov/boards/marriage-and-family

May 16, 2025 - 8:30 a.m. – **Application Review Committee – Big Stone Conference Room (Room 119) –** Meeting will be conducted in person and electronically according to the requirements of Minn. Stat. 13D.015.

May 16, 2025 - 9:30 a.m. – **Board Meeting – Big Stone Conference Room (Room 119) –** Meeting will be conducted in person and electronically according to the requirements of Minn. Stat. 13D.015.

Remote Meeting Access: Members of the public wishing to join the 9:30 a.m. Board meeting using video and audio: https://minnesota.webex.com/minnesota/j.php?MTID=mf3cbc2afef0aad072ebabec8cdd259e9

Meeting number: 2484 550 6996 / Password: K8RwnYhbn36

Join by phone: 1-855-282-6330 United States Toll Free / Access code: 248 455 06996

Please turn off your camera and mute your speaker/telephone upon entry to the meeting.

Proposed Regular Board Meeting Agenda - May 16, 2025

- 1. Call to Order
- 2. Consider and approve Proposed Agenda
- 3. Introductions / Roll Call
- 4. Consent Agenda: (ACTION ITEM All items will be considered for approval in one motion)
 - a. Minutes March 21, 2025 Board Meeting
 - b. Financial Reports (as of May, 2025)
 - c. Application and Licensure Reports (March and April 2025)
- 5. Executive Director's Report
 - a. MFT National Exam Report (March and April 2025)
 - b. HPSP Monthly Reports / HSPS Program Committee Minutes (May 2025)
 - c. 2025 Legislative Session Update
 - d. Rule Revision Update
 - e. Saint Mary's University May 17, 2025 presentation
 - f. July 2025 Board Meeting
 - g. BMFT Staffing
- 6. Variances **ACTION ITEM**
 - a. V-2025-08: Request to take the MFT State Exam prior to meeting licensure requirements (Minn. Rule 5300.0180, subp. B)
 - b. V-2025-09: Request for extension of time to complete LMFT licensure requirements/Request for one-year extension of LAMFT licensure (Minn. Rule 5300.0155, subp. 3 & Minn. Rule 5300.0175)
- 7. Delegations of Authority Review and Authorization (ACTION ITEM)
 - a. Executive Director Delegation of Authority
 - b. Board Committees, Officers and Members Delegation of Authority
- 8. Board Elections (ACTION ITEM)
 - a. Chair / Vice Chair / Secretary-Treasurer
 - b. HPSP Program Committee Representative and Alternate
 - c. AMFTRB Annual Meeting Delegate and Alternate
- 9. University of Minnesota Doctoral Program
 - a. Application and Supervision Issues Review (Tabled in March 2025; possible ACTION ITEM)
- 10. Executive Committee Report 2024 Executive Director Performance Review
- Public Comment (Please turn on camera and/or unmute your microphone and wait to be recognized)
- 12. Other Items / Announcements
- EXECUTIVE SESSION (Closed Session; public must exit the meeting) MN State
 Jurisprudence Exam Review and approval of final proposed MFT State Jurisprudence exams
 (ACTION ITEM); Discussion of exam implementation (MN MFT State Exam Work Group Arnold/Craft)
- 14. Adjournment



Minutes of the Regular Board Meeting March 21, 2025

MEMBERS PRESENT:

Adam Arnold, Secretary
Chilah Brown
Anna Clavin
Shonda Craft, Chair
Jessie Everts
Katy Graves
Thad Shunkwiler, Vice Chair

STAFF PRESENT:

Jennifer Mohlenhoff, Executive Director

1. CALL TO ORDER

Chair Shonda Craft called the meeting to order at 9:32 a.m., conducted in person and electronically pursuant to Minn. Stat. 13D.015.

2. CONSIDER AND APPROVE PROPOSED AGENDA

The agenda was approved as presented, on a motion by Katy Graves and seconded by Jessie Everts. The motion passed (6-0) on a voice vote. (Anna Clavin absent)

3. INTRODUCTIONS / ROLL CALL

Board member roll call and introductions were made. Anna Clavin joined the meeting, all members present.

4. CONSENT AGENDA

- A. JANUARY 17, 2025, BOARD MEETING MINUTES
- **B.** FINANCIAL REPORTS (AS OF MARCH 1, 2025) (BUDGET/REVENUE/VENDOR PAYMENT)
- C. JANUARY AND FEBRUARY 2025 APPLICATION AND LICENSURE REPORTS (See Attachment A.)

Katy Graves made a motion to approve the Consent Agenda items. Adam Arnold seconded the motion. The motion passed (7-0) on a roll call vote.

5. EXECUTIVE REPORT

Members reviewed the Executive Director's Report as presented by ED Mohlenhoff:

- a. MFT National Exam Reports (January and February 2025)
- b. HPSP Monthly Reports / HPSP Program Committee Minutes (February 2025)
- c. 2025 Legislative Session Update The omnibus budget bills containing the Board's proposed budget (as well as all health licensing board budgets) were introduced in both chambers on March 17. Lindsey Franklin, Legislative Liaison, provided a written update stating many bills have been introduced under the theme of reducing fraud, waste, and abuse, including several versions of an Office of Inspector General. Access to healthcare, including mental health, remains a bipartisan concern, with legislators showing continued interest in reducing barriers to licensure.
- d. Guest Licensure Update Jennifer Mohlenhoff reported that the Guest License has launched, and information will soon be posted to the Board's website. An email notice will also be sent to interested stakeholders. Initial applications will be brought to the Application Review Committee with recommendation to be made to full Board re: handling of future guest license applications.
- e. MDH Report Recommendations for the MN Health Care Workforce Advisory Council A copy of the report was provided to Board members.
- f. Wilder Research / Center for Rural Behavioral health (MN State University Mankato)
 Report Unfinished Business: Examining Barriers to Obtaining Mental Health
 Licensure Among Minnesota Graduates A copy of the report was provided to
 Board members.
- g. Rule Revision Update Jennifer Mohlenhoff reported that signed approval from the Governor's office has been received and she can now move forward with publishing a notice of intent to engage in rulemaking in the State Register. After 60 days of publication in the State Register, a notice of intent to adopt rules can be published and the formal public comment period can begin. If more than 25 comments on a specific rule are received, the Board will be required to hold an administrative hearing. Mohlenhoff stated that she believes formal adoption of the rules is possible by the end of 2025.
- h. Mohlenhoff indicated she has recently spoken to University of St. Thomas MFT students and will be speaking to University of Wisconsin-Stout Students in April.

6. VARIANCES

V-2025-07 - Seeking approval to take the AMFTRB National Examination for a seventh time (Minn. Rule 5300.0240, subp. 7). Adam Arnold made a motion to approve the variance. Katy Graves seconded the motion.

Roll call vote: Yes -7; No -0. The motion passed. Variance approved.

7. LICENSURE RENEWAL REPORT

Members reviewed a report of LMFTs and LAMFTs who failed to renew their license prior to expiration date. **See Attachment B.** Jessie Everts made a motion to approve

the license terminations as reported to the Board. Thad Shunkwiler seconded the motion.

Roll call vote: Yes -7; No -0. The motion passed.

8. UNIVERSITY OF MINNESOTA DOCTORAL PROGRAM

Following discussion, this item was deferred until the May 2025 meeting for further review and consideration by the Board.

9. 2024 BOARD STATISTICAL REPORT

Members reviewed 2024 Board Statistical Reports (See Attachment C).

10. CULTURALLY INFORMED AND CULTURALLY RESPONSIVE MENTAL HEALTH TASK FORCE – LEGISLATIVE REPORT

Chair Shonda Craft who served on the Task Force, gave an overview of the Task Force 2025 Legislative Report, a copy of which was provided to members. The report focused mainly on financial and other barriers to mental health higher education, expense involved in obtaining a professional license, and the requirements for licensure in a mental health profession.

11. PUBLIC COMMENT

No public comment.

12. OTHER ITEMS / ANNOUNCEMENTS

No other items / Announcements

13. EXECUTIVE SESSION (Closed to the Public) – MN State Jurisprudence Exam – Report from MN MFT State Exam Work Group (Adam Arnold and Shonda Craft). Board members provided input on the revised MFT state jurisprudence exam. The questions and comments will be considered by the work group when it next meets and revised exams brought back to the full Board for consideration and approval.

14. EXECUTIVE SESSION (Closed to the Public)

Jessie Everts made a motion to approve a Stipulation and Consent Order for Reprimand – Dale Hartman (Applicant). Adam Arnold seconded the motion. Roll call vote: Yes – 7; No - 0. The motion passed.

15. ADJOURNMENT

Thad Shunkwiler made a motion to adjourn the meeting. Chilah Brown seconded the motion. The motion passed (7-0) on a voice vote.

Chair Shonda Craft adjourned the meeting at 12:20 p.m.

I hereby attest that these minutes were read and approved by the Board of Marriage and Family Therapy on May 16, 2025.

ATTACHMENT A

APPLICATION REVIEW COMMITTEE REPORT:

The Application Review Committee met on January 17 and February 21, 2025.

- Final Applications for LMFT Licensure approved: 14
- Initial Applications (Non-COAMFTE or COAMFTE requiring Committee review) approved: 7
- Initial Applications (COAMFTE) approved by Board staff per delegated authority: 17
- Applications approved for LMFT licensure by Reciprocity: 7
- English Language Learner Special Arrangement Request: 1

LMFT Licenses Issued:

January 14, 2025:

11 applicants sat for the LMFT State exam. Upon successful completion, licenses were issued to the following:

- 1. Bailey, Hannah
- 2. Brown, Heather
- 3. Ferguson, Anne
- 4. Hasert, Angela
- 5. Kujak, Mitchell
- 6. Kulmeshkenova, Asel

- 7. Luhrs, Abbegail
- 8. Murchie, Kristi
- 9. Okeson, Stefanie
- 10. Ruehlow, Anna
- 11. Schonthaler, Lynn

January 22, 2025:

Three (3) applicants sat for the LMFT State exam. Upon successful completion, licenses were issued to the following:

- 1. Sjolund, Sarah
- 2. Urbach, Lukas

February 11, 2025:

Six (6) applicants sat for the LMFT State exam. Upon successful completion, licenses were issued to the following:

- 1. Farley, Michaela
- 2. Gilbertson, Grace
- 3. Ingram-Boynton, Azure

- 4. Le, Payton
- 5. Todd, Rachel

LAMFT Licenses Issued (January and February 2025):

- 1. Asiimwe, Ronald
- 2. Butler, Violet
- 3. Dahlberg, Beckett
- 4. DeWitt, Heather
- 5. Emmeck, Brian
- 6. Herrington, Cassidy
- 7. Hinds, Hannah
- 8. Holmgren, Megan
- 9. James, Jacqueline
- 10. Johnson, Madeline

- 11. Manthe. Rebecca
- 12. Mercado, Linda
- 13. Poffenbaugh, Jessica
- 14. Reiling, Kelsey
- 15. Scribner, Leah
- 16. Seevers, Mary
- 17. Weiss, Rachel
- 18. Wood, Alexis
- 19. Zupke, Jason



Main Telephone: 612-617-2220 mft.board@state.mn.us

mn.gov/boards/marriage-and-family

From: Jennifer Mohlenhoff, Executive Director

Date: March 21, 2025

RE: Termination of LMFT & LAMFT Licenses for Non-Renewal

LMFT LICENSES

Last Name	First Name	License No.	Status	Expiration Date
Achenbach	Paula	1005 (Issued 12/17/1999)	Expired	12/31/2024
Alward	Gay	311 (Issued 8/4/1989)	Expired	12/31/2024
Andersson	Susan	971 (Issued 2/15/2001)	Expired	12/31/2024
Christy	Sheila	2029 (Issued 11/19/2010)	Expired	12/31/2024
Comty-Charnock	Beatrice	3153 (Issued 3/14/2018)	Expired	12/31/2024
Coulter	Becky	1503 (Issued 8/19/2005)	Expired	12/31/2024
George	Emily	3699 (Issued 10/21/2020)	Expired	12/31/2024
Heiderscheit	Annette	2301 (Issued 1/20/2011)	Expired	12/31/2024
Leon	Lisa	2356 (Issued 5/20/2011)	Expired	12/31/2024
Mast	Marilyn	397 (Issued 9/15/1989)	Expired	12/31/2024
McElroy	Heidi	3138 (Issued 12/16/2015)	Expired	12/31/2024
McNay	Kathleen	1069 (Issued 12/31/2012)	Expired	12/31/2024
Mickelsen	Sarah	4021 (Issued 8/5/2020)	Expired	12/31/2024
Robert	Christina	1602 (Issued 2/20/2015)	Expired	12/31/2024
Tubbs	Carolyn	904 (Issued 2/19/1998)	Expired	12/31/2024

Wasberg	Gregory	889 (Issued 7/18/1997)	Expired	12/31/2024
LAMFT LICENSES				
Koehler	Danielle	3640 (Issued 2/7/2018)	Expired	01/31/2025
Lundy	Rachel	3995 (Issued 2/1/2020)	Expired	01/31/2025
Mercer	Natalie	4427 (Issued 12/19/2022)	Expired	01/31/2025
Stewart	Kimberly	3985 (Issued 2/10/2020)	Expired	01/31/2025

ATTACHMENT C



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To: Board Members

From: Jennifer Mohlenhoff, Executive Director

Date: March 21, 2025

RE: Application Committee Statistics – 2024

In 2024, the Board's Application Review Committee reviewed 330 applications:

156 Applications for National Examination in MFT

86 COAMFTE 70 Non-COAMFTE

37 Application for LMFT Licensure by Reciprocity

144 Applications for LMFT Licensure by State Examination

4 English Language Learner Special Arrangement application (for MFT National Exam)

Month	COAMFTE	Non-	State	Reciprocity	ELL	Total Applications
	(AE App)	COAMFTE/COAMFTE	Licensure		Special	
		requiring review (AE			Arrang.	
		App)				
January	7	10	9	0	0	20
February	8	2	10	1	1	38
March	19	3	19	2	0	30
April	3	8	12	6	0	24
May	3	9	11	4	2	17
June	9	8	14	4	0	25
July	6	6	7	4	1	24
August	5	3	11	4	0	27
September	5	2	12	3	0	23
October	3	6	9	3	0	34
November	9	4	6	3	0	21
December	9	9	13	3	0	27
2024 TOTAL:	86	70	133	37	4	330
2023 Total:	84	78	124	22	2	310
2022 Total	83	54	141	18	2	298
2021 Total	97	59	148	20	3	327
2020 Total	60	71	126	17	0	274
2019 Total	129	52	148	15	2	346
2018 Total	115	76	186	21	1	399
2017 Total	157	75	189	21	2	444
2016 Total	144	96	201	18	3	462
2015 Total	93	69	166	22	0	350
2014 Total	121	75	168	3	0	367



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To: MN Board of MFT

From: Jennifer Mohlenhoff, Executive Director

Date: March 21, 2025

Re: National Examination in MFT & LAMFT License Issuance Statistics - 2024

Minnesota approved applicants took the AMFTRB National Examination in MFT 206 times in 2024. There were 129 passing scores earned (63%) and 77 failing scores (37%). Forty-two (42) applicants failed the exam for a 2nd or more time; 23 applicants passed the exam on their second or more attempt. Following passage of the National Examination in MFT, the applicant is eligible for LAMFT licensure. The Board issued 115 LAMFT licenses in 2024.

Month	# of Exams Administered	Pass	Fail	Repeat Test Takers (FAIL)	Repeat Test Takers (PASS)	LAMFT Licenses Issued
January	6	5	1	1	2	11
February	10	7	3	2	1	5
March	25	14	11	7	4	9
April	17	11	6	1	1	8
May	23	15	8	1	2	11
June	20	15	5	2	3	18
July	11	5	6	3	3	10
August	17	11	6	4	1	6
September	14	6	8	6	0	10
October	27	14	13	7	2	7
November	16	10	6	4	2	9
December	20	16	4	4	2	11
2024 TOTAL:	206	129 (63%)	77 (37%)	42	23	115
2023 Total:	207	123 (59%)	84 (41%)	51	20	116
2022 Total:	214	142 (66%)	72 (34%)	42	19	119
2021 Total:	233	161 (69%)	72 (31%)	41	32	132



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To: MN Board of MFT

From: Jennifer Mohlenhoff, Executive Director

Date: March 21, 2025

RE: LMFT Licensure Exam Statistics – 2024

The Board administered 159 written, in-person LMFT State Examinations in 2024; 150 individuals passed (94%); 9 failed (6%). Exams were administered on 20 different days and were scored by 32 assigned 2- person scoring panels. The 2024 exam numbers reflect a slight increase over 2023.

Month	# of Days Scheduled for Exams	# of Panels Scheduled in the Month	# of Exams Administered	Pass / LMFT License Issued	Fail
January	1	2	7	7	0
February	1	2	12	11	1
March	2	3	17	17	0
April	2	3	15	14	1
May	2	3	18	18	0
June	2	3	16	14	2
July	2	3	14	14	0
August	1	2	9	9	0
September	2	3	14	12	2
October	2	3	16	16	0
November	2	3	12	10	2
December	1	2	9	8	1
2024 TOTAL	20	32	159	150 (94%)	9 (6%)
2023 TOTAL	19	30	149	140 (94%)	9 (6%)
2022 Total	20	34	176	167 (95%)	9 (5%)
2021 Total	27	27	171	162 (95%)	9 (5%)
2020 Total*	22	29	139	134 (96%)	5 (4%)
2019 Total	29	47	182	174 (96%)	8 (4%)
2018 Total	35	50	193	184 (95%)	9 (5%)
2017 Total	32	56	227	218 (96%)	9 (4%)
2016 Total	27	53	204	200 (98%)	4 (2%)
2015 Total	25	49	190	182 (96%)	8 (4%)

^{*}COVID-19 Pandemic – No exams administered for three months (April – June 2020); exam format changed from in-person, oral to in-person written in July 2020.



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To: Board Members

From: Jennifer Mohlenhoff, Executive Director

Date: March 21, 2025

RE: Continuing Education Statistics - 2024

In 2024, the Board reviewed 476 continuing education program applications from CE program sponsors and 1371 applications from individual licensees. Licensee CE applications greatly increase in odd- numbered CE reporting years (the second year of the 2-year CE reporting period for LMFTs) and decrease in even-numbered years. Program sponsor applications decreased in 2024 as compared to 2023, with 2023 reflecting the highest number of annual program sponsor applications to date.

The program sponsor CE application and licensee CE application are found on the Board's website. Program sponsor applications require a \$60 fee; licensee applications have no fee. In calendar year 2023, program sponsor CE applications brought in approximately \$28,800 in fees. A listing of approved program sponsor CE applications is posted on the Board's website & updated weekly.

The Board's Continuing Education Committee aids the Board's Executive Director in reviewing new or unique CE program applications and reviews new LMFT supervisor training courses not previously approved by the Board. It is anticipated that upon adoption of new rules, the license CE application will be eliminated and LMFTs will be required to evaluate whether a CE program meets rule requirements or will have the option of filing the program sponsor application and paying the \$60 application fee.

Year	Program Sponsor Applications	Licensee Applications
2012	230	261
2013	246	902
2014	295	442
2015	357	999
2016	358	596
2017	374	1569
2018	465	1036
2019	405	2703
2020	316	1025
2021	371	3541
2022	391	1135
2023	523	3723
2024	476	1371



MANAGER'S FINANCIAL REPORT

Run DateTime: 5/1/2025 10:31 AM

Source Report #: KK002 As of Date: 05/01/2025

Selection Criteria: Budget Period - 2025, Fund - 1000 to 6000, DeptID - H7M00000 to H7MZZZZZ, AppropID - H7M0000 to H7MZZZZ

Break On: Budget Period, Fund, DeptID, AppropID

Budget Period: 2025 Fund: 1201 DeptID: H7M30000 AppropID: H7M1111

Health Related Boards Marriage & Family Therapy Boar

Marriage & Family Therapy

Oper

Remaining Payroll Projection Full-Time (41000): \$74,014.64 Part-Time (41030): \$0.00 Total: \$74,014.64

		Current	Pre-	Encumbered/			
Account Class and Description		Budget	Encumbered	Committed	Expended	Unobligated	Unexpended
41000 Full Time - Salary		334,000.00	0.00	75,872.58	258,127.42	0.00	75,872.58
41050 Overtime and Premium Pay		2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
41070 Other Employee Cost		10,000.00	0.00	3,669.00	6,331.00	0.00	3,669.00
41100 Space Rental And Utilities		30,000.00	0.00	4,819.14	23,897.28	1,283.58	6,102.72
41110 Printing And Advertising		4,000.00	0.00	2,746.88	728.35	524.77	3,271.65
41130 Prof-Tech Serv-Outside Vend		15,000.00	0.00	9,575.00	625.00	4,800.00	14,375.00
41150 Computer and System Services		0.00	0.00	15.80	0.00	-15.80	0.00
41155 Communications		4,000.00	0.00	465.46	2,784.54	750.00	1,215.46
41160 Trav-Sub-InState-Border Comm		5,000.00	0.00	3,405.24	994.76	600.00	4,005.24
41170 Trav/Sub-OutOfState-BorderComm		13,000.00	0.00	9,146.23	3,273.69	580.08	9,726.31
41180 Employee Development		1,000.00	0.00	600.00	0.00	400.00	1,000.00
41190 State Agcy-Prov Prof-Tech Serv		11,000.00	0.00	681.00	5,819.00	4,500.00	5,181.00
41196 Rate-Based MNIT Services		13,000.00	0.00	49.89	6,557.46	6,392.65	6,442.54
41197 Agency-Specific MNIT Services		13,000.00	0.00	228.31	8,771.69	4,000.00	4,228.31
41300 Supplies		4,000.00	144.21	658.18	1,105.14	2,092.47	2,894.86
41400 Equipment		5,000.00	0.00	774.66	1,291.79	2,933.55	3,708.21
41500 Repairs To Equip and Furn		1,000.00	0.00	109.53	179.00	711.47	821.00
43000 Other Operating Costs		41,900.00	0.00	4,034.36	2,108.07	35,757.57	39,791.93
	Total	506,900.00	144.21	118,851.26	322,594.19	65,310.34	184,305.81



MANAGER'S FINANCIAL REPORT

Run DateTime: 5/1/2025 10:31 AM

Source Report #: KK002 As of Date: 05/01/2025

Selection Criteria: Budget Period - 2025, Fund - 1000 to 6000, DeptID - H7M00000 to H7MZZZZZ, AppropID - H7M0000 to H7MZZZZ

Break On: Budget Period, Fund, DeptID, AppropID

Budget Period: 2025 Fund: 1201 DeptID: H7M30000 AppropID: H7M1113

Health Related Boards Marriage & Family Therapy Boar Guest License

Remaining Payroll Projection Full-Time (41000): \$0.00 Part-Time (41030): \$0.00 Total: \$0.00

Account Class and Description		Current Budget	Pre- Encumbered	Encumbered/ Committed	Expended	Unobligated	Unexpended
41196 Rate-Based MNIT Services		0.00	0.00	0.00	0.00	0.00	0.00
41197 Agency-Specific MNIT Services		0.00	0.00	7,954.89	10,045.11	-18,000.00	-10,045.11
43000 Other Operating Costs		18,000.00	0.00	0.00	0.00	18,000.00	18,000.00
	Total	18,000.00	0.00	7,954.89	10,045.11	0.00	7,954.89



MANAGER'S FINANCIAL REPORT

Run DateTime: 5/1/2025 10:31 AM

Source Report #: KK002 As of Date: 05/01/2025

Selection Criteria: Budget Period - 2025, Fund - 1000 to 6000, DeptID - H7M00000 to H7MZZZZZ, AppropID - H7M0000 to H7MZZZZ

Break On: Budget Period, Fund, DeptID, AppropID

Budget Period: 2025 Fund: 2000 DeptID: H7M30000 AppropID: H7M9210

Restrict Misc Special Revenue Marriage & Family Therapy Boar

Criminal Background Check

Rec

Remaining Payroll Projection Full-Time (41000): \$0.00 Part-Time (41030): \$0.00 Total: \$0.00

Account Class and Description	Current Budget	Pre- Encumbered	Encumbered/ Committed	Expended	Unobligated	Unexpended
41190 State Agcy-Prov Prof-Tech Serv	6,000.00	0.00	552.25	5,447. <u>75</u>	0.00	552.25
Total	6,000.00	0.00	552.25	5,447.75	0.00	552.25
Report Total	530,900.00	144.21	127,358.40	338,087.05	65,310.34	192,812.95

2025

Sum of Amount			Years	Posted Dt										
			2024						2025					Grand Total
Fund	Approp	Account De: Account	Jui	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
1201	H7M1000	Duplicate 634516	80.00	90.00	10.00	40.00	70.00	60.00	140.00	40.00	80.00	80.00		690.00
		H7M Prof 608258		700.00	100.00	200.00	200.00	2,500.00	2,300.00	1,000.00	300.00	800.00		8,100.00
		LAMFT La 634572	600.00							250.00	50.00			900.00
		Licensed / 634514	2,800.00	100.00				1,000.00	6,200.00	900.00	100.00			11,100.00
		M-FT - Lic 634513	750.00	450.00	750.00	525.00	675.00	825.00	900.00	525.00	525.00	825.00		6,750.00
		M-FT: Apj 634502	440.00	440.00	440.00	220.00	1,100.00	440.00	440.00		220.00	1,100.00		4,840.00
		M-FT: Apj 634501	880.00	1,320.00	990.00	1,100.00	1,100.00	1,100.00	990.00	990.00	1,430.00	1,100.00		11,000.00
		M-FT: Apj 634500	550.00	770.00	1,540.00	1,870.00	2,090.00	1,540.00	2,310.00	2,750.00	1,650.00	550.00	110.00	15,730.00
		M-FT: Cor 634506	3,480.00	3,000.00	1,740.00	2,520.00	2,640.00	1,440.00	3,120.00	3,000.00	3,000.00	3,420.00	120.00	27,480.00
		M-FT: Lab 634507	60.00	60.00	60.00	180.00		120.00			60.00			540.00
		M-FT: Pro 634505	915.00	930.00	495.00	265.00	275.00	1,410.00	1,760.00	1,045.00	1,560.00	1,165.00	460.00	10,280.00
		H7M Prof 608259	25.00	25.00	25.00	25.00	125.00	1,125.00	1,600.00	500.00	100.00	100.00		3,650.00
		Bd of M - 634510		150.00	150.00			150.00	150.00	900.00	150.00	150.00		1,800.00
		M-FT: Ant 634503			425.00		143,850.00	344,575.00	29,925.00	1,400.00	175.00	175.00		520,525.00
		M-FT Dup 634508				25.00	25.00				50.00			100.00
		M-FT - Err 634512					350.00	1,050.00	350.00	175.00				1,925.00
		LMFT Late 634504							8,100.00	200.00				8,300.00
		Credit Car 553094									•			-
		H7M - Gu 634521									600.00	150.00	150.00	900.00
	H7M1000 Total		10,580.00	8,035.00	6,725.00	6,970.00	152,500.00	357,335.00	58,285.00	13,675.00	10,050.00	9,615.00	840.00	634,610.00
2000	H7M9210	H7M Crim 634520	232.75	332.50	565.25	598.50	798.00	631.75	864.50	1,064.00	720.25	391.50	65.29	6,264.25
	H7M9210 Total		232.75	332.50	565.25	598.50	798.00	631.75	864.50	1,064.00	720.25	391.50	65.25	6,264.25



335 Randolph Avenue, Suite 260

St. Paul, MN 55102

Main Telephone: 612-617-2220 Hearing/Speech Relay: 1-800-627-3529

mft.board@state.mn.us

mn.gov/boards/marriage-and-family

FY 2024 Monthly Budget Report Data (July 1, 2024 – June 30, 2025) May 16, 2025 Board Meeting

		FY 2025 Expenditure	S		
Туре	Budgeted Amount	Date Paid Through	% Fiscal Year	Amount Spent	% of Budgeted Amou
Direct Expenditures	\$506,900	5/1/2025	83%	\$322,594.19	64%
Dedicated Appropriation (Guest Lic.)	\$18,000	5/1/2025	83%	\$10,045.11	56%
Encumbered Direct Obligations	\$118,851.26	5/1/2025	83%	\$0	23%
Unobligated Direct Funds	\$65,310.34	5/1/2025	83%	\$0	13%
Indirect – AGO	\$90,000	4/1/2025	75%	\$31,357.70	35%
Indirect – HPSP	\$10,000	4/1/2025	75%	\$4,427.11	44%
Indirect – ASU/SmART	\$25,500	4/1/2025	75%	\$16,188.36	63%
Indirect – CBCPO	\$7,500	4/1/2025	75%	\$5,527.85	74%
Total: Indirect	\$133,000		THE RESERVE	\$57,501.02	43%
Total: Direct & Indirect				\$390,140.32	
		FY 2025 Revenues			
Туре	Budgeted Amount	Date Collected Through	% Fiscal Year	Amount Collected	% Collected
Revenues	\$630,000	5/1/2025	83%	\$634,610.00	101%
	FY 2025 Rever	nues – Expenditures :	= \$244,469.68		

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ADMINISTRATION DEPT	Expense Distribution	07/01/24	181.00
ADMINISTRATION DEPT	FY25 Central Mail	08/26/24	78.93
ADMINISTRATION DEPT	FY25 Central Mail	08/31/24	117.36
ADMINISTRATION DEPT	FY25 Postage	09/30/24	49.82
ADMINISTRATION DEPT	FY25 Central Mail	10/31/24	56.45
ADMINISTRATION DEPT	FY25 Central Mail	11/30/24	608.87
ADMINISTRATION DEPT	FY25 Central Mail	12/31/24	1,181.93
ADMINISTRATION DEPT	FY25 Central Mail	01/31/25	519.00
ADMINISTRATION DEPT	FY25 Central Mail	03/25/25	93.04
ADMINISTRATION DEPT	FY25 Central Mail	03/31/25	79.14
ADMINISTRATION DEPT	FY25 Risk Insurance	07/01/24	586.00
ADMINISTRATIVE HEARINGS	FY25 LEGAL SERVICES	07/22/24	270.00
ADMINISTRATIVE HEARINGS	FY25 LEGAL SERVICES	09/19/24	594.00
ADMINISTRATIVE HEARINGS	FY25 LEGAL SERVICES	09/05/24	486.00
ADMINISTRATIVE HEARINGS	FY25 LEGAL SERVICES	08/21/24	162.00
ADMINISTRATIVE HEARINGS	FY25 LEGAL SERVICES	10/24/24	1,389.00
ADMINISTRATIVE HEARINGS	FY25 LEGAL SERVICES	11/18/24	2,783.00
ADMINISTRATIVE HEARINGS	FY25 LEGAL SERVICES	01/21/25	135.00
ALLEGRA PRINT & IMAGING S	39288 State Seals	09/30/24	439.50
ARNOLD ADAM	per diem	07/19/24	75.00
ARNOLD ADAM	pER dIEM	08/16/24	75.00
ARNOLD ADAM	Per Diem	09/24/24	75.00
ARNOLD ADAM	Per Diem	09/20/24	75.00
ARNOLD ADAM	per diem	09/17/24	75.00
ARNOLD ADAM	per diem	10/18/24	75.00
ARNOLD ADAM	per diem	10/15/24	75.00
ARNOLD ADAM	per diem	11/15/24	75.00
ARNOLD ADAM	Per Diem	11/22/24	75.00
ARNOLD ADAM	per diem	12/20/24	75.00
ARNOLD ADAM	refund	01/25/25	75.00
ARNOLD ADAM	Per Diem	01/14/25	75.00
ARNOLD ADAM	per diem	01/17/25	75.00
ARNOLD ADAM	per diem	02/11/25	75.00
ARNOLD ADAM	per diem	02/07/25	75.00
ARNOLD ADAM	per diem	02/25/25	75.00
ARNOLD ADAM	Per Diem	03/19/25	75.00
ARNOLD ADAM	Per Diem	03/21/25	75.00
ARNOLD ADAM	per diem	04/22/25	75.00
ARNOLD ADAM	FY25 Mileage	07/19/24	12.06
ARNOLD ADAM	FY25 Mileage	09/20/24	12.06
ARNOLD ADAM	FY25 Mileage	11/15/24	12.06
ARNOLD ADAM	FY25 Mileage	01/17/25	12.60
ARNOLD ADAM	FY25 Mileage	03/21/25	12.60
ASSOC MARITAL & FAMILY	FY25 Memberships Dept.	01/01/25	500.00
BROWN CHILAH	per diem	07/19/24	75.00
BROWN CHILAH	Per Diem	07/23/24	75.00
BROWN CHILAH	per diem	09/17/24	225.00
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BROWN CHILAH	per diem	00/44/24	75.00
BROWN CHILAH	<u>'</u>	09/11/24	
	Per diem	10/18/24	75.00
BROWN CHILAH	per diem	10/15/24	75.00
BROWN CHILAH	per diem	11/15/24	75.00
BROWN CHILAH	Per Diem	11/19/24	75.00
BROWN CHILAH	per diem	12/12/24	75.00
BROWN CHILAH	per diem	01/09/25	75.00
BROWN CHILAH	Per Diem	01/14/25	75.00
BROWN CHILAH	per diem	01/17/25	75.00
BROWN CHILAH	Per Diem	03/21/25	75.00
BROWN CHILAH	FY25 Meals w/o Lodging	09/17/24	61.10
BROWN CHILAH	FY25 Mileage	03/21/25	28.00
CANON USA INC L	MULTIFUNCTION DEVICE-RENTAL:	07/31/24	20.22
CANON USA INC L	MULTIFUNCTION DEVICE-RENTAL:	08/31/24	77.48
CANON USA INC L	MULTIFUNCTION DEVICE-RENTAL:	09/30/24	26.39
CANON USA INC L	MULTIFUNCTION DEVICE-RENTAL:	10/31/24	82.00
CANON USA INC L	MULTIFUNCTION DEVICE-RENTAL:	11/30/24	16.65
CANON USA INC L	FY25 Marriage Device Rental	12/31/24	29.72
CANON USA INC L	FY25 Marriage Device Rental	02/01/25	52.79
CANON USA INC L	Repair/Maint Serv: Maint plans	07/31/24	21.91
CANON USA INC L	Repair/Maint Serv: Maint plans	08/31/24	35.80
CANON USA INC L	Repair/Maint Serv: Maint plans	09/30/24	8.47
CANON USA INC L	Repair/Maint Serv: Maint plans	10/31/24	45.00
CANON USA INC L	Repair/Maint Serv: Maint plans	11/30/24	10.34
CANON USA INC L	FY25 Marriage Repair/Maint Ser	12/31/24	20.80
CANON USA INC L	FY25 Marriage Repair/Maint Ser	02/01/25	36.68
CLAVIN ANNA	Per Diem	07/17/24	75.00
CLAVIN ANNA	per diem	07/19/24	75.00
CLAVIN ANNA	Per Diem	08/16/24	75.00
CLAVIN ANNA	per diem	09/11/24	75.00
CLAVIN ANNA	092024 Mtger Diem	09/20/24	75.00
CLAVIN ANNA	per diem	10/15/24	75.00
CLAVIN ANNA	per diem	11/15/24	75.00
CLAVIN ANNA	Per Diem	11/13/24	75.00
CLAVIN ANNA	per diem	12/12/24	75.00
CLAVIN ANNA	per diem	12/20/24	75.00
CLAVIN ANNA	per diem	01/09/25	75.00
CLAVIN ANNA	Per Diem	01/14/25	75.00
CLAVIN ANNA	per diem	01/17/25	75.00
CLAVIN ANNA	per diem	02/11/25	75.00
CLAVIN ANNA	Per Diem	03/20/25	75.00
CLAVIN ANNA	Per Diem	03/19/25	75.00
CLAVIN ANNA	Per Diem	03/21/25	75.00
CLAVIN ANNA	FY25 Mileage	07/17/24	112.56
CLAVIN ANNA	FY25 Mileage	09/20/24	112.56
CLEAR	FY25 Memberships Dept.	04/01/25	260.00
CRAFT SHONDA M	FY25 Mileage	07/19/24	15.42
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CRAFT SHONDA M	Tryon Addison	Top (00 /04	1
	FY25 Mileage	09/20/24	15.42
CRAFT SHONDA M	FY25 Mileage	01/17/25	16.10
CRAFT SHONDA M	FY25 Mileage	03/21/25	16.10
EVERTS JESSIE	per diem	07/19/24	75.00
EVERTS JESSIE	Per Diem	08/16/24	75.00
EVERTS JESSIE	Per Diem	09/20/24	75.00
EVERTS JESSIE	per diem	09/11/24	75.00
EVERTS JESSIE	per diem	10/15/24	75.00
EVERTS JESSIE	per diem	11/15/24	75.00
EVERTS JESSIE	Per Diem	11/13/24	75.00
EVERTS JESSIE	per diem	12/12/24	75.00
EVERTS JESSIE	per diem	01/09/25	75.00
EVERTS JESSIE	Per Diem	01/14/25	75.00
EVERTS JESSIE	per diem	01/17/25	75.00
EVERTS JESSIE	Per Diem	03/20/25	75.00
EVERTS JESSIE	per diem	03/11/25	75.00
EVERTS JESSIE	Per Diem	03/21/25	75.00
EVERTS JESSIE	FY25 Mileage	07/19/24	16.08
EVERTS JESSIE	FY25 Mileage	09/20/24	16.08
EVERTS JESSIE	FY25 Mileage	11/15/24	16.08
EVERTS JESSIE	FY25 Mileage	01/17/25	16.08
EVERTS JESSIE	FY25 Mileage	03/21/25	16.80
FORMS & SYSTEMS OF MINNESOTA	MFT – 1,000 sheets Generic Lic	10/01/24	728.35
GRAVES KATHRYN A	Per Diem	07/16/24	75.00
GRAVES KATHRYN A	per diem	07/19/24	75.00
GRAVES KATHRYN A	per diem	08/07/24	75.00
GRAVES KATHRYN A	per diem	09/04/24	75.00
GRAVES KATHRYN A	Per Diem	09/20/24	75.00
GRAVES KATHRYN A	per diem	09/17/24	75.00
GRAVES KATHRYN A	Per Diem	10/02/24	75.00
GRAVES KATHRYN A	per diem	11/15/24	75.00
GRAVES KATHRYN A	Per Diem	11/13/24	75.00
GRAVES KATHRYN A	Per Diem	01/08/25	75.00
GRAVES KATHRYN A	per diem	01/17/25	75.00
GRAVES KATHRYN A	per diem	03/05/25	75.00
GRAVES KATHRYN A	per diem	03/11/25	75.00
GRAVES KATHRYN A	Per Diem	03/21/25	75.00
GRAVES KATHRYN A	per diem	04/09/25	75.00
GRAVES KATHRYN A	FY25 Mileage	07/19/24	17.42
GRAVES KATHRYN A	FY25 Mileage	09/20/24	17.42
GRAVES KATHRYN A	FY25 Mileage	01/17/25	18.20
GRAVES KATHRYN A	FY25 Mileage	03/21/25	18.20
GRAVES KATHRYN A	FY25 Mileage	11/15/24	17.42
INNOVATIVE OFFICE SOLUTIONS LLC	BATTERY,ALKLN,AA, 8PK,BK	04/24/25	8.15
INNOVATIVE OFFICE SOLUTIONS LLC	BATTERY,COPPRTOP,AAA,10PK	04/24/25	10.66
INNOVATIVE OFFICE SOLUTIONS LLC	LABEL,SHIPPING,300/BX,WH	04/24/25	36.24
INNOVATIVE OFFICE SOLUTIONS LLC	PADS,SS,NOTES,4"X4",MIAMI	04/24/25	11.23

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INNOVATIVE OFFICE SOLUTIONS LLC	PADS,SS,NOTES,4"X6",MIAMI	04/24/25	7.79
INNOVATIVE OFFICE SOLUTIONS LLC	PAPER,20#,LTR,92 BRT	04/24/25	54.37
INNOVATIVE OFFICE SOLUTIONS LLC	PENCIL, PENCIL HB #2,YL	04/24/25	27.05
INNOVATIVE OFFICE SOLUTIONS LLC	PENCIL, PENCIL HB #2,YL	07/19/24	27.05
INNOVATIVE OFFICE SOLUTIONS LLC	STAPLER,DSKTP,LGHT TCH,BE	07/19/24	18.66
INNOVATIVE OFFICE SOLUTIONS LLC	LABEL,SHIPPING,300/BX,WH	08/06/24	72.34
INNOVATIVE OFFICE SOLUTIONS LLC	FORK,PLSTC,HVYWGT,100/BX	11/22/24	5.46
INNOVATIVE OFFICE SOLUTIONS LLC	KNIFE,PLSTC,HVYWGT,100/BX	11/22/24	7.21
INNOVATIVE OFFICE SOLUTIONS LLC	PAPER,20#,LTR,92 BRT	11/22/24	52.72
INNOVATIVE OFFICE SOLUTIONS LLC	PEN,GEL,1.0MM,BK	11/22/24	32.96
INNOVATIVE OFFICE SOLUTIONS LLC	PLATE,ULTRA,10 1/8,125PK	11/22/24	23.02
INNOVATIVE OFFICE SOLUTIONS LLC	PLATE,ULTRALX,67/8",125PK	11/22/24	8.32
INNOVATIVE OFFICE SOLUTIONS LLC	SPOON,TEA,HVYWGT,100/BX	11/22/24	5.46
INNOVATIVE OFFICE SOLUTIONS LLC	TISSUE, FACIAL, BOUTIQ, 6/PK	11/22/24	15.54
INNOVATIVE OFFICE SOLUTIONS LLC	COFFEEMAKER,CONE,12C,SS	02/18/25	98.52
INNOVATIVE OFFICE SOLUTIONS LLC	FILTER,COFFEE,100/PK	02/18/25	2.38
INNOVATIVE OFFICE SOLUTIONS LLC	PAPER,CERTIF 25SH,GD	02/18/25	26.24
INNOVATIVE OFFICE SOLUTIONS LLC	PEN,JETSTEAM RT, 1.0MM,BK	02/18/25	24.54
INNOVATIVE OFFICE SOLUTIONS LLC	PEN,JETSTREAM RT FINE,BE	02/18/25	24.54
INNOVATIVE OFFICE SOLUTIONS LLC	TAPE,CORRECTION 4PK,WE	04/28/25	7.58
INNOVATIVE OFFICE SOLUTIONS LLC	COFFEE,FG,25.90Z,CLS RST	02/18/25	15.60
METRO SALES INC BURNSVILLE	37598 Richo Printer Lease	09/30/24	152.07
METRO SALES INC BURNSVILLE	37598 Richo Printer Lease	12/31/24	380.35
METRO SALES INC BURNSVILLE	37598 Richo Printer Lease	03/31/25	454.12
MN IT SERVICES	411960 MNIT Services Voice, Wa	07/31/24	101.13
MN IT SERVICES	411960 MNIT Services Voice, Wa	07/31/24	919.96
MN IT SERVICES	411960 MNIT Services Voice, Wa	08/31/24	189.66
MN IT SERVICES	411960 MNIT Services Voice, Wa	08/31/24	101.13
MN IT SERVICES	411960 MNIT Services Voice, Wa	08/31/24	681.36
MN IT SERVICES	411960 MNIT Services Voice, Wa	07/31/24	189.66
MN IT SERVICES	411960 MNIT Services Voice, Wa	09/30/24	189.66
MN IT SERVICES	411960 MNIT Services Volce, Wa	09/30/24	101.13
MN IT SERVICES	411960 MNIT Services Voice, Wa	10/31/24	189.66
MN IT SERVICES	411960 MNIT Services Voice, Wa	10/31/24	101.13
MN IT SERVICES	411960 MNIT Services Voice, Wa	10/31/24	909.77
MN IT SERVICES	411960 MNIT Services Voice, Wa	09/30/24	677.36
MN IT SERVICES	411960 MNIT Services Voice, Wa	11/30/24	101.13
MN IT SERVICES	411960 MNIT Services Voice, Wa	11/30/24	189.66
MN IT SERVICES	411960 MNIT Services Volce, Wa	12/31/24	101.13
MN IT SERVICES	411960 MNIT Services Volce, Wa	12/31/24	189.66
MN IT SERVICES	411960 MNIT Services Voice, Wa	02/26/25	49.89
MN IT SERVICES	411960 MNIT Services - JV	02/26/25	51.24
MN IT SERVICES	411960 MNIT Services Voice, Wa	03/06/25	761.57
MN IT SERVICES	411960 MNIT Services Voice, Wa	03/06/25	761.57
MN IT SERVICES	411970 MNIT Services At IT Ser	07/31/24	1,300.00
MN IT SERVICES	411970 MNIT Services At IT Ser	08/31/24	179.50
MN IT SERVICES	411970 MNIT Services At IT Ser	09/30/24	273.49
	MINIT OCITICES ACTI SEI	03/30/24	£1J.43

MN IT SERVICES	A Property of the Control of the Con		·
	411970 MNIT Services At IT Ser	10/31/24	2,207.69
MN IT SERVICES	411970 MNIT Services At IT Ser	11/30/24	312.26
MN IT SERVICES	411970 MNIT Services At IT Ser	12/31/24	1,582.02
MN IT SERVICES	411970 MNIT Services At IT Ser	12/31/24	182.85
MN IT SERVICES	411970 MNIT Services At IT Ser	02/26/25	990.74
MN IT SERVICES	411970 MNIT Services At IT Ser	02/28/25	981.57
MN IT SERVICES	411970 MNIT Services At IT Ser	03/31/25	761.57
MN IT SERVICES	411970 MNIT Services At IT Ser	03/31/25	189.66
MN IT SERVICES	411960 MNIT Services Voice, Wa	04/30/25	6,796.93
MN IT SERVICES	411960 MNIT Services Voice, Wa	03/12/25	189.66
MN IT SERVICES	411960 MNIT Services Voice, Wa	03/12/25	22.13
MN IT SERVICES	411960 MNIT Services Voice, Wa	03/28/25	-47.67
MN IT SERVICES	411960 MNIT Services Voice, Wa	03/31/25	101.13
MN IT SERVICES	411960 MNIT Services Voice, Wa	03/12/25	308.32
MN IT SERVICES	411960 MNIT Services Voice, Wa	02/26/25	51.24
MN IT SERVICES	411960 MNIT Services - JV	02/26/25	-51.24
MN IT SERVICES	411970 MNIT Guest License deve	03/06/25	409.62
MN IT SERVICES	411970 MNIT Guest License deve	03/06/25	273.08
MN IT SERVICES	411970 MNIT Guest License deve	02/26/25	5,250.00
MN IT SERVICES	411970 MNIT Guest License deve	02/28/25	1,210.00
MN IT SERVICES	411970 MNIT Guest License deve	03/31/25	1,365.40
MN IT SERVICES	411970 MNIT Guest License deve	03/31/25	990.85
MN IT SERVICES	411970 MNIT Guest License deve	03/12/25	546.16
MOHLENHOFF, JENNIFER	AMFTRB Annual Conference	09/24/24	1,209.29
MOHLENHOFF, JENNIFER	AMFTRB Annual Conference	09/24/24	32.16
MOHLENHOFF, JENNIFER	Staff Meeting Lunch	08/27/24	42.01
PROFESSIONAL TESTING CORPORATION	37596 APA PTC EXAM-RELATED SER	09/30/24	250.00
PROFESSIONAL TESTING CORPORATION	37596 APA PTC EXAM-RELATED SER	12/31/24	375.00
PUBLIC SAFETY DEPT	FY25 FINGERPRINT BACKGROUND FO	07/01/24	215.25
PUBLIC SAFETY DEPT	FY25 FINGERPRINT BACKGROUND FO	07/31/24	598.50
PUBLIC SAFETY DEPT	FY25 FINGERPRINT BACKGROUND FO	07/01/24	33.25
PUBLIC SAFETY DEPT	FY25 FINGERPRINT BACKGROUND FO	08/31/24	232.75
PUBLIC SAFETY DEPT			
PUBLIC SAFETY DEPT	FY25 FINGERPRINT BACKGROUND FO	09/30/24	598.50
	FY25 FINGERPRINT BACKGROUND FO	10/31/24	498.75
PUBLIC SAFETY DEPT	FY25 FINGERPRINT BACKGROUND FO	11/30/24	399.00
PUBLIC SAFETY DEPT	bg checks	12/26/24	-2,576.00
PUBLIC SAFETY DEPT	bg checks	12/26/24	2,576.00
PUBLIC SAFETY DEPT	FY25 FINGERPRINT BACKGROUND FO	01/17/25	631.75
PUBLIC SAFETY DEPT	FY25 FINGERPRINT BACKGROUND FO	01/31/25	352.00
PUBLIC SAFETY DEPT	FY25 FINGERPRINT BACKGROUND FO	02/28/25	928.00
PUBLIC SAFETY DEPT	FY25 FINGERPRINT BACKGROUND FO	03/31/25	960.00
RANDOLPH SQUARE LLC FKA LEEF SOUTH LI		07/31/24	2,343.43
RANDOLPH SQUARE LLC FKA LEEF SOUTH LI	· · · · · · · · · · · · · · · · · · ·	<u> </u>	
	CFY25 Rent + Storage	08/31/24	2,343.43
RANDOLPH SQUARE LLC FKA LEEF SOUTH LI	CFY25 Rent + Storage CFY25 Rent + Storage	08/31/24 09/01/24	2,343.43 2,343.43
RANDOLPH SQUARE LLC FKA LEEF SOUTH LI RANDOLPH SQUARE LLC FKA LEEF SOUTH LI	CFY25 Rent + Storage CFY25 Rent + Storage CFY25 Rent + Storage	08/31/24 09/01/24 10/31/24	2,343.43
RANDOLPH SQUARE LLC FKA LEEF SOUTH LI	CFY25 Rent + Storage CFY25 Rent + Storage CFY25 Rent + Storage CFY25 Rent + Storage	08/31/24 09/01/24	2,343.43 2,343.43

MFT EXPENSES PAID

RANDOLPH SQUARE LLC FKA LEEF SOUTH LLC	FY25 Rent + Storage	01/01/25	2,409.57
RANDOLPH SQUARE LLC FKA LEEF SOUTH LLC	FY25 Rent + Storage	02/28/25	2,409.57
RANDOLPH SQUARE LLC FKA LEEF SOUTH LLC	FY25 Rent + Storage	03/31/25	2,409.57
RANDOLPH SQUARE LLC FKA LEEF SOUTH LLC	FY25 Rent + Storage	04/01/25	2,409.57
SHRED RIGHT	FY25 Shredding of Confidential	07/25/24	18.85
SHRED RIGHT	FY25 Shredding of Confidential	08/22/24	18.85
SHRED RIGHT	FY25 Shredding of Confidential	10/17/24	18.85
SHRED RIGHT	FY25 Shredding of Confidential	12/12/24	18.85
SHRED RIGHT	FY25 Shredding of Confidential	11/14/24	18.85
SHRED RIGHT	FY25 Shredding of Confidential	09/19/24	18.85
SHRED RIGHT	FY25 Shredding of Confidential	02/06/25	18.85
SHRED RIGHT	FY25 Shredding of Confidential	01/09/25	18.85
SHRED RIGHT	FY25 Shredding of Confidential	04/03/25	37.70
SHUNKWILER THAD M	per diem	07/19/24	75.00
SHUNKWILER THAD M	per diem	12/20/24	75.00
SHUNKWILER THAD M	FY25 Parking	09/17/24	52.88
SHUNKWILER THAD M	FY25 Mileage	07/19/24	115.24
SHUNKWILER THAD M	FY25 Mileage	11/15/24	115.24
SHUNKWILER THAD M	FY25 Mileage	03/21/25	120.40
SHUNKWILER THAD M	FY25 Airfare Reimb	09/17/24	294.95
SHUNKWILER THAD M	FY25 Outstate Lodging	09/17/24	538.16
SHUNKWILER THAD M	FY25 Meals Reimbursement	09/17/24	88.00
SHUNKWILER THAD M	FY25 Mileage	09/17/24	115.24
US BANK	AGENT FEE 0067142494352	09/19/24	30.00
US BANK	DELTA AIR 0067142494352	09/19/24	384.41
US BANK	MARRIOTT WATERFRONT	10/18/24	564.06



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mft.board@state.mn.us

mn.gov/boards/marriage-and-family

To: MFT Board

From: Jennifer Mohlenhoff, Executive Director

Date: May 16, 2025

EXECUTIVE REPORT

- A. MFT National Exam Score Report March and April 2025
- B. HPSP Reports -
 - April 2025 Case Reports (No referrals / discharges in March or April)
 - Draft Program Committee Meeting Minutes May 2025
- C. 2025 Legislative Session Update
- D. Rule Revision Update
- E. Saint Mary's University (Minneapolis) May 17, 2025 BMFT Presentation to Summer 2025 MFT Cohort Jessie Everts & Jennifer Mohlenhoff
- F. July Board Meeting Confirmation of July 18, 2025 Meeting Date
- G. Board Staffing
 - Nancy O'Brien Retirement September 2025
 - June 1st 50% "Back to Office" Executive Order
 - Hiring Process Summer 2025



M Health Professionals Services Program **Monthly Case Allocation**

Report Date: 4/30/2025

Board	Profession	All	Closed	EF Signed	Active	Allocation
Behavioral Health and Therapy				_		
• •	** no prof (id = 1)	8	0	0	0	0
	ADC-T	4	0	1	4	5
	LADC	404	2	2	24	26
	Licensed Prof. Clinical Counselor	55	2	0	9	9
	Licensed Professional Counselor	26	0	0	2	2
	Board Total:	497	4	3	39	42
BELTSS						
221.00	** no nucl (id 21)	42	0	0	1	1
	** no prof (id = 21)	42	0		1	1
	Administrator	22	0	0	0	0
	Licensed Assisted Living Director Board Total:	29 93	1	1 1	6 7	7
	Board Total:	93	1	1		8
Chiropractic Examiners						
	Chiropractor	304	0	0	4	4
	Board Total:	304	0	0	4	4
Dentistry						
	Dental Asst.	377	1	1	4	5
	Dental Hyg.	213	1	2	1	3
	Dental Therapist	5	0	0	0	0
	Dentist	299	0	0	9	9
	Radiologist Registrant	1	0	0	1	1
	Board Total:	895	2	3	15	18
Department of Health						
	** no prof (id = 6)	26	0	0	0	0
	Alternative Medicine Providers	4	0	0	0	0
	Audiologists	1	0	0	0	0
	Hearing Instrument Dispencers	2	0	0	0	0
	Speech/Language Pathologists	10	0	0	0	0
	Board Total:	43	0	0	0	0
Dietetics and Nutrition						
	Licensed Dietitian	13	0	0	0	0
	Board Total:	13	0	0	0	0
	Board Total.	15		•		0
EMS						
	** no prof (id = 8)	2	0	0	0	
	AEMT (Adv. Emerg. Med. Technician)	97	0	0	0	-
	CMPA (Community Paramedic)	1	0	0	0	
	EMR (Emergency Medical Responder)	79	0	0	2	
	EMT (Emerg. Med. Technician)	95	1	3	11	14



M Health Professionals Services Program **Monthly Case Allocation**

Report Date: 4/30/2025

EMS	PARA (Paramedic)	120	1	1	10	11
	Board Total:	394	2	4	23	27
Marriage & Family Therapy						
	** no prof (id = 9)	3	0	0	0	0
	LAMFT	8	0	0	0	0
	LMFT	53	0	0	3	3
	Board Total:	64	0	0	3	3
Medical Practice						
	Acupunct.	11	0	0	1	1
	Athletic Trainer	22	0	0	0	0
	Phys. Asst.	131	0	0	12	12
	Physician	1,537	2	5	56	61
	RCP	154	2	0	2	2
	Resident	68	0	0	2	2
	Traditional Midwife	1	0	0	1	1
	Board Total:	1,924	4	5	74	79
Nursing						
	** no prof (id = 11)	5	0	1	2	3
	Advanced Practice Registered Nurse	2	0	0	2	2
	Certified Nurse Practitioner	15	0	1	10	11
	Licensed Practical Nurse	1,607	3	3	41	44
	Registered Nurse	4,816	19	23	247	270
	Board Total:	6,445	22	28	302	330
Occupational Therapy						
	OT	14	0	0	1	1
	OTA	15	0	0	1	1
	Board Total:	29	0	0	2	2
Office of Mental Health Practice						
(Social Work)	Unlicensed Mental Health Practitioners	5	0	0	0	0
	Board Total:	5	0	0	0	0
Optometry						
,	Optometrist	19	0	0	2	2
	Board Total:	19	0	0	2	2
Dha ama a a a	Board Total.	15	-		-	
Pharmacy	this control	_				
	** no prof (id = 15)	2	0	0	0	0
	Intern	15	0	0	0	0
	Pharmacist	289	0	1	13	14



M Health Professionals Services Program **Monthly Case Allocation**

Report Date: 4/30/2025

Pharmacy	Tech	111	0	0	11	11
	Board Total:	417	0	1	24	25
Physical Therapy						
	** no prof (id = 16)	1	0	0	0	0
	Physical Therapist	148	0	1	3	4
	PT Assistant	54	0	0	1	1
	Board Total:	203	0	1	4	5
Podiatric Medicine						
	Podiatrist	19	0	0	0	0
	Board Total:	19	0	0	0	0
Psychology						
	Behavior Analyst	1	0	0	0	0
	Psychologist	113	0	0	3	3
	Board Total:	114	0	0	3	3
Social Work						
	** no prof (id = 19)	1	0	0	0	0
	LGSW	90	2	0	8	8
	LICSW	141	0	0	7	7
	LISW	10	0	0	1	1
	LSW	130	2	0	3	3
	Board Total:	372	4	0	19	19
Veterinary Medicine						
	** no prof (id = 20)	1	0	0	0	0
	Veterinarian	91	0	0	1	1
	Board Total:	92	0	0	1	1
Total		11,942	39	46	522	568



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mft.board@state.mn.us mn.gov/boards/marriage-and-family

To: MFT Board

From: Jennifer Mohlenhoff, Executive Director

Date: May 16, 2025

2025 Legislative Session

- The 2025 legislative session convened January 14 and will adjourn on May 19, 2025. It is a budget year with biennial budgets for all state agencies, including the health regulatory boards, under review. A special session seems likely. Absent approved budget bills signed into law, a state shutdown could occur on July 1.
- BMFT has no policy proposals this session. It's proposed FY2026-2027 budget was included in the Governor's Budget proposal.

Various bills of interest to BMFT / Behavioral health practice:

<u>SF2669 / HF 2435</u> - Health and Human Services / Health Finance & Policy provisions modifications (biennial budget bill; awaiting budget target prior to conference committee consideration)

<u>HF1993 / SF2647</u> - Substance use disorder comprehensive assessment requirements and treatment provider qualifications modified, and study and report on substance use disorder treatment practice limitations required. (NO ACTION 2025 session)

HF1699 / SF2029 - Social work provisional licenses technical changes. (NO ACTION 2025 session)

<u>SF1675 / HF 2590</u> - Clinical art therapists licensure establishment provision, Board of Behavioral Health and Therapy membership modifications provision, and appropriation. (No legislative action; referred to Council of Health Boards for review prior to 2026 legislative session.) Related inquiry from Music Therapists re: registration/credentialing with MN Department of Health (undergraduate degree qualifications)

<u>HF256</u> - Health care providers prohibited from asking patients or residents about firearms or ammunition. (NO ACTION 2025 session)

<u>SF509 / HF1913</u> - Health licensing requirements modifications (foreign trained physicians)(included in omnibus HHS/HFP bill)



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To: MFT Board

From: Jennifer Mohlenhoff, Executive Director

Date: May 16, 2025

DELEGATION OF AUTHORITY

The Minnesota Board of Marriage and Family Therapy (hereinafter "the Board") affirms these delegations of authority to its Executive Director, a position currently held by Jennifer Mohlenhoff since September 29, 2010, with such delegations remaining effective until such time as rescinded or altered by formal action of the Board:

- 1) Function as appointing authority pursuant to MS 43A.02 subd. 5 in provision of human resource management to the Board, including but not limited to:
 - Hiring and evaluating staff, granting contract and performance-based salary adjustments, granting leave and administering other provisions of collective bargaining agreements, hearing grievances, and terminating any temporary staff;
 - Authority shall not extend to termination of permanent staff except upon approval of the Board nor shall it extend to any changes in salary for the executive director;
- 2) Function as executive leader in provision of fiscal and general management services to the Board including, but not limited to:
 - maintaining financial records;
 - maintain board property,
 - establishing and monitoring the annual spending plan in accord with the biennial budget,
 - authorizing all expenditures in conformity with budget allocations, accepting and depositing fees
 and other revenue, provided the executive director reports budget status periodically at
 scheduled board meetings;
- 3) Approve license applications as authorized:
- A.) Application for National Examination in MFT, the initial application filing for LMFT licensure, when applicant's qualifying degree was earned from a COAMFTE-accredited program,

application includes no legal or ethical disclosure, and application is found to satisfy all statutory and rule requirements;

- B.) Application for LAMFT Licensure, when an approved applicant's passage of the AMFTRB National Examination in MFT has been documented, application includes no legal or ethical disclosure, and application is found to satisfy all statutory and rule requirements;
- C.) Application for Guest Licensure, when application includes no legal or ethical disclosure, and application is found to satisfy all statutory and rule requirements; and
- D.) Applications for LMFT and LAMFT license reinstatement after period of license expiration, when application includes no legal or ethical disclosure and application is found to satisfy all statutory and rule requirements.
- 4) Approve applications for continuing education when finding such applications meet Minnesota Rule 5300.0320 requirements and are the same or similar to applications previously and/or routinely approved by the Board's Continuing Education Committee;
- 5) Accept complaint filings about the practice of licensees or applicants for investigation by the Complaint Review Panel and make inquiries of complainants, licensees and other relevant entities to obtain information to assist the Complaint Review Panel in its investigations and reviews;
- 6) Function as the responsible authority pursuant to MS 13.05 for purposes of collecting, maintaining, distributing and destroying data of the board;
- 7) Serve as designated signatory for all board documents, including but not limited to subpoenas, notices of conference, interagency agreement, purchasing contracts, lease agreements and other legal documents;
- 8) Approve and implement a civil penalty payment plan at such time as the Board has imposed a civil penalty upon a licensee or applicant;
- 9) Authority to revoke or suspend a license administratively as required by Minn. Stat. 270C.72 and Minn. Stat. 518A.66;
- 10) Authorize the issuance of the LAMFT license and renewal of such license for any applicant who meets requirements for LAMFT licensure, renewal or reinstatement, as set forth in Minn. Stat. 148B and Minn. Rule 5300.
- 11) Authorize the issuance of an LMFT license upon completion of all requirements for licensure, including passage of state licensure exam, or upon license renewal for any applicant who meets requirements for LMFT licensure, renewal or reinstatement as set forth in Minn. Stat. 148B and <a href="Min

The Executive Director shall report to the Board at each regularly scheduled Board meeting the names and dates of licensure for all new or reinstated licensee.

- 12) Serve as the Board's primary public spokesperson in matters involving the MN Legislature, including providing testimony on both financial and policy measures impacting Board activity, and primary spokesperson in responding to media inquiries.
- 13) Exercise any necessary powers not specifically named in this document on behalf of the Board when required by an unanticipated event or emergency until such time as the Board can convene to take necessary required action including the amendment of this document to grant the Executive Director new delegation of authority.



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mn.gov/boards/marriage-and-family

To: MFT Board

From: Jennifer Mohlenhoff, Executive Director

Date: May 16, 2025

DELEGATION OF AUTHORITY – BOARD COMMITTEES, OFFICERS AND MEMBERS

The Board of Marriage and Family Therapy (hereinafter "the Board") affirms and endorses the following standards for carrying out identified actions:

- 1) Calling special meetings of the Board --Requires decision of the Board chair or one other officer of the Board;
- 2) Appointing or terminating the Executive Director Requires majority vote of the Board;
- 3) Evaluating the performance of and approving any changes in salary or other discretionary benefits for the Executive Director— Requires approval of the Executive Committee;
- 4) Approving the Board's biennial budget proposal to the MN Legislature, if the proposal would require that the Board levy additional or increased fees Requires majority vote of the Board;
- 5) Approving an applicant or licensee variance request, filed in accordance with Minn. Rule 5300.0340, seeking relief from specified rule requirement Requires majority vote of the Board;
- 6) Approving initial applications and applications for licensure which fall outside the delegated authority of the Executive Director, in accordance with Minnesota Statutes 148B and Minnesota Rule 5300 Requires approval of two or more members of the Application Review Committee;
- 7) Approving English Language Learner Special Arrangements Request for additional national examination testing time Requires approval of two or more members of the Application Review Committee;
- 8) Dismissing complaints filed with the Board following review and consideration by the Complaint Review Panel Requires approval of the Complaint Review Panel with concurrence of Assistant Attorney General as authorized in Minn. Stat. 214.103;
- 9) Entering into an Agreement for Corrective Action with a licensee, or applicant under the jurisdiction of the Board Requires approval of the Complaint Review Panel with concurrence of Assistant Attorney General as authorized in Minn. Stat. 214.103;

- 10) Taking disciplinary action against a licensee or applicant under the jurisdiction of the Board Requires majority vote of the Board upon review of a proposed stipulation and consent order offered by the Complaint Review Panel as authorized in Minn. Stat. 214.103;
- 11) Temporary suspension of a license pursuant to Minn. Stat. 148B.37 or Minn. Stat. 214.077 Requires approval of the Complaint Review Panel;
- 12) Approving changes in content of the state MFT jurisprudence examination Requires review and majority vote of the Board;
- 13) Approving issuance of the LMFT license upon satisfactory completion of the state jurisprudence exam
- Requires agreement of two or more members of assigned state exam scoring panel;
- 14) Approving new education or training programs as satisfying the education requirements found in Minn. Rule 5300.0160, necessary to obtain LMFT Board-approved supervisor status Requires approval of two or more members of the Continuing Education Review Committee;
- 15) Approving changes in Board rules Requires review and majority vote of the Board upon recommendation of the Rules Committee; and
- 16) Approving authorized applicants to participate in MFT National Examination Test Preparation Program
- Requires review and approval of two or more Board members assigned to select program participants.

Note: A majority vote of the Board means a majority of the voting members present for the vote which shall be at least 4 Board members as required for a quorum.



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To: MFT Board

From: Jennifer Mohlenhoff

Date: May 16, 2025

RE: Election of Board Officers, AMFTRB Delegate and HPSP Representative

Board Bylaws provide that the officers of the Board shall be:

Chairperson

Vice-Chairperson

Secretary/Treasurer

whose terms will be for a period of one year. Board Bylaws state that no Board member shall hold the same officer position for more than two consecutive years.

Officer responsibilities shall be:

Chairperson – presides over all Board meetings; appoints the committee chairs and members, and designates members to represent the Board at official functions; signs all licenses issued by the Board; authorizes Board expenses; prepares the agenda for Board meetings in conjunction with the Executive Director; has primary responsibility for supervision and evaluation of the Executive Director and represents the Board when necessary at meetings and special functions.

Vice-Chairperson - presides over all Board meetings and represents the Board in the absence of the Chair; serves on the Board's Executive Committee; and, in case of a vacancy in the office of Chair, serves as the presiding officer until an election is held.

Secretary/Treasurer - will keep full and accurate records or attest to the accuracy and completeness of records of proceedings and financial activities. The Secretary/Treasurer is assisted in his/her duties by Board. The Secretary/Treasurer countersigns all licenses issued by the Board; reviews minutes of all regular Board meetings and conducts all meetings in the absence of the Chair and Vice-Chair. The Secretary/Treasurer automatically becomes the Vice-Chair if the Vice-Chair moves into the position of Chair; a vacancy for the position of Secretary/Treasurer would then exist.

Other Board positions requiring election include: Chicago, Illinois – Monday, September 15, 2025 (Travel Sunday, 9/14/25)

- (2) AMFTRB alternate delegate;
- (3) Board HPSP Program Committee representative; and
- (4) HPSP Program Committee alternate.

Current elected positions:

Board Chair – Shonda Craft (completing 1st year; eligible for reelection)

Board Vice-Chair: Thad Shunkwiler (completing 1st year; eligible for reelection)

Board Secretary/Treasurer: Adam Arnold (completing 1st year; eligible for reelection)

AMFTRB Delegate: Chilah Brown AMFTRB Alternate: Thad Shunkwiler

HPSP Program Committee Representative: Jennifer Mohlenhoff

HPSP Program Committee Alternate: Chilah Brown



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To: Board Members

From: Jennifer Mohlenhoff, Executive Director

Date: May 16, 2025

RE: University of Minnesota Doctoral Program – Application and Supervision Issues

Issue: Minnesota LMFT application and supervision licensure rules may negatively impact University of Minnesota doctoral program students.

Background: Minnesota requires the logging of at least 4,000 hours of <u>postgraduate</u> experience prior to awarding of MN LMFT licensure. Postgraduate experience hours may begin to be logged immediately upon awarding of the applicant's qualifying degree (master's or doctoral).

However, Minnesota Rule 5300.0155, subp. 2 states: "Within six months of commencement of the supervised experience, an applicant must apply to the board to take the national examination specified in part 5300.0190." The rule's purpose was to ensure the Board was aware of individuals engaged in the postgraduate, supervised practice of MFT in Minnesota by requiring the filing of the initial application for licensure (the Application for National Examination in MFT). Upon filing of this application, Board staff verify that it has been received within six months of the awarding of the qualifying degree, thus confirming the applicant is in compliance with Minn. Rule 5300.0155, supb. 2.

If the initial application is received *more than six months* after awarding of qualifying degree, Board staff notify the applicant of the date on which they were eligible to begin logging postgraduate hours. For example: If the qualifying degree date is 1/1/2024 and the initial application was received 9/1/2024 (more than six months after degree date), the applicant is notified they were eligible to begin logging hours towards MN LMFT licensure on 3/1/2024 (six months prior to filing of application). If the applicant was engaged in the supervised practice of MFT between 1/1/2024 - 3/1/2024 but failed to file the initial application with the Board within six months of commencement of supervised practice, logged hours are lost. Applicants can seek administrative variance from the Board, but such variances are very rarely granted absent unique circumstances/undue burden.

Analysis: The University of Minnesota operates the only doctoral-level MFT program in Minnesota. Many of the program's students have earned prior, Master's-level MFT degrees that meet MN educational requirements for LMFT licensure. As many students are moving to MN to complete the doctoral program, many are unfamiliar with MN LMFT licensure requirements. While the University includes information re: MN LMFT licensure in its program manual, many students initially do not intend to remain in MN after completion of their PhD program. This results in few doctoral students simultaneously beginning the MN LMFT licensure process when also beginning their doctoral program. However, it is not uncommon for students to decide to stay in MN after living here for a period. Only then do they decide to seek MN LMFT licensure. This is when the 6-month rule detailed above, negatively impacts these applicants. The significant number of hours students often log as part of doctoral program requirements cannot be included in their postgraduate experience hours because they did not file the initial application for licensure with this Board within six months of beginning supervised practice in MN.

A related issue involves the supervision of the doctoral students' MFT practice. The UMN's program is COAMFTE-accredited, so faculty/supervisors must hold the AAMFT-approved supervisor credential. Doctoral students are subject to stringent oversight requirements from the program director, faculty supervisors and onsite supervisors. However, as new faculty transition into the UMN program, they may not yet hold the MN LMFT license / have been granted Board-approved supervisor status, so their supervision of doctoral students engaged in the supervised practice of MFT in MN cannot count as

licensure supervision. (See Minn. Rule 5300.0155, subp. 3 requiring supervision by a board-approved MN LMFT supervisor.)

Both issues result in a doctoral student having to engage in additional supervised clinical experience, greater than that required by the UMN doctoral program, sometimes a full two years / 4,000 hours of experience depending upon the timing of the student's initial application to this Board and their supervisor(s) status.

Discussion of Possible Action: The Board may consider whether to adopt a policy granting waiver/variance of: (1) the 6-month initial application requirement; and/or (2) the MN LMFT Board-approved supervisor requirement for clinical hours logged by a UMN doctoral student completed as part of doctoral program requirements (when supervised by an AAMFT-approved supervisor who is UMN doctoral program faculty).

Such a policy would be like that adopted by the Board in 2019 addressing supervision of LMFT licensure candidates. See <u>Supervision by LMFTs receiving Supervision of Supervision</u>. Specific requirements for applicability of any policy would be published on the Board's website with any future applicant subject to strict compliance with any policy requirements.

March 2025 Discussion Notes:

Discussion re: number of variances received that reference not being aware of the 6-month application requirement? Approximately 13 variances since 2017. Eleven denied (including 2 by UMN doctoral students); two granted (primarily based upon fact applicant received incorrect information (documented) provided by LMFT Board-approved supervisors).

Some surprise that 9 years after rule revision (8/1/2016) we still hear about people saying they are unaware of the rule. Does UMN need its own policy or a better/more-concerted effort to make doctoral students aware of the licensing requirement? Even if leaving the state after earning PhD, students may wish to consider becoming licensed in MN (telehealth). Is this better handled by improved communication vs. creating an exception to rule requirement. Board could proactively create an FAQ document provided to each UMN doctoral student that explains MN licensure process and addresses factors to consider in making decision whether to start process while enrolled at UMN. There are also valid reasons students may not be applying for licensure (cost being primary). Any policy drafted would apply to all UMN doctoral students, including those from within MN vs. outside of MN (even though MN students should likely be more knowledgeable of MN laws/rules re: MFT licensure). Input from Dr. Wojciak – Doctoral program student makeup really changing; bigger international component. Certain number of students would not be eligible for policy because their underlying graduate degree would not meet educational requirements for MN LMFT licensure (so not eligible to begin MN LMFT licensure process while enrolled in doctoral program). Believes that crafting language for student manual to be on the front end of the issue moving forward will be helpful and has been working with Jennifer Mohlenhoff already. "National Exam" in initial application can be confusing as it is unclear that is the application that begins the MN LMFT licensure process. RE: UMN faculty – there is a doctoral track to becoming an AAMFT supervisor that doesn't require LMFT licensure, so UMN does have faculty that aren't LMFTs in any jurisdiction. Board question - What is the possible action sought by UMN; what is the most efficient/considerate way to handle the issue? Dr. Wojciak - Intersection between licensure and education can prove confusing, even to experienced practitioners. Faculty and students all fall under the educational umbrella, so licensure not required/doesn't seem necessary. There is also not direct connection between university and Board. So, oversight of students falls into a gray area. Would students who would also become applicants for LMFT licensure be subject to dual oversight (UMN program & the Board)? Knowing UMN doctoral students come from different states/different countries every situation somewhat varied; can make it difficult to craft a policy. Will consider how best to proceed for the program.

Chair Shonda Craft – Much has been discussed. Recommendation to table decision on how to handle. Allow Board members an opportunity to consider today's discussion and bring issue back with formal proposals re: (1) communication option; or (2) policy language option for consideration.