

MINNESOTA BOARD OF NURSING
BOARD MEETING MINUTES – PUBLIC SESSION
August 7, 2025

President Jessica Mieke called the meeting to order at 8:30 a.m. on August 7, 2025, at 1210 Northland Drive, Suite 120, Mendota Heights, MN 55120. The meeting was hybrid, conducted in person and virtually. A roll call of Board members was completed and a quorum declared. All votes were recorded by roll call.

| <u>Members Present</u> | <u>Members Absent</u> |
|--|---|
| Katlynn Berntson Summer Hagy Lynette How Trisha Jensen Rhonda Johnson Jacqueline Lloyd Cunningham Katherine Lynch Jessica Mieke Cindy Petty Tracy Sonterre-Rieger Maria Tran | Sandra Anderson Latasha Lee Joseph Owen Patrick Soria |
| Staff (present at various times) | |
| Dana Baker Judy Berger Stephanie Cook JaCinda Downs Mariclaire England Mary Fandrich Caren Gaytko Sherry Hoffman Karen Holicky Heidi Kostelac | Leslie Larson Megan Leach Sheryl Meyer Luann Pihlstrom Deb Schuhmacher Angela Serfling Stephen Shaffer Kristi Testa Deb Topham Melissa Wolfe |
| Legal Counsel | |
| Jamal Zayed, AAG | |

Mission Statement

"The mission of the Minnesota Board of Nursing is to protect the public's health and safety through regulation of nursing education, licensure and practice."

Approval of Board Meeting Agenda

Motion by C. Petty seconded by K. Lynch, to approve the August 7, 2025 board meeting agenda.

Vote: Yes – 8 (Berntson, Hagy, How, Johnson, Lloyd-Cunningham, Lynch, Miehe, Petty)
No – 0; Abstain – 0; Absent – 6 (Anderson, Lee, Owen, Sonterre-Rieger, Soria, Tran)

Motion Carried

President's Report

President Miehe presented the new executive committee's Strategic Plan for fiscal years 2026-2028. She opened discussion and requested approval of the new strategic plan.

Motion by J. Lloyd Cunningham, seconded by C. Petty, to approve the Board of Nursing Strategic Plan FY2026-2028.

Vote: Yes – 10 (Berntson, Hagy, How, Jensen, Johnson, Lloyd-Cunningham, Lynch, Miehe, Petty, Tran)
No – 0; Abstain – 0; Absent – 6 (Anderson, Lee, Owen, Sonterre-Rieger, Soria, Tran)

Motion Carried

Executive Director Report

Executive Director Caren Gaytko gave an oral report of the following: Licensing application numbers have returned to "normal", after seeing an increase of 35-40% in the past three months. The temp positions for the Board of Nursing and Criminal Background Check were completed on July 31. Currently no open staff positions. Compliance and Nurse Practice have approximately 938 cases, which is a gradual increase. Of those cases, 17% are one year old and are highly complicated. Also looking at cases 9-12 months old and working on completing them.

New Board Member Oath of Accountability and Responsibility

New LPN Board Member, Trisha Jensen, took the Oath of Accountability and Responsibility.

Public Comments None

Consent Agenda

| Agenda Item | Attachment |
|--|-------------------|
| Board Meeting Minutes: April 3, 2025 | III.A |
| Financial Reports: Receipts FY25 & Manager's FY25 | III.B.1, III.B.2 |
| Licensure Statistics FY25: Mar-Apr 2025 | III.C |
| Disposition of Complaints FY25: Mar-Apr 2025 | III.D |
| HPSP Q3 Jan-Mar 2025 Report FY25 | III.E |
| Executive Committee Meeting Minutes: May 19, 2025 | III.F |
| Education Committee Meeting Minutes: January 2, 2025 | III.G |

Motion by K. Berntson, seconded by T. Sonterre-Rieger, to approve the consent agenda.

Vote: Yes – 10 (Berntson, Hagy, How, Jensen, Johnson, Lloyd-Cunningham, Lynch, Miehe, Petty, Tran)

No – 0; Abstain – 0; Absent – 5 (Anderson, Lee, Owen, Sonterre-Rieger, Soria)

Motion Carried

Reports/Actions

Continuing Program Approval of Accredited Programs

Deb Schuhmacher, Director for Education, requested the Board grant approval to the following nursing programs based on compliance with all applicable rules:

Motion by J. Miehe, seconded by K. Lynch, to grant continuing approval to the following nursing programs based on compliance with all applicable rules:

- Minneapolis School of Anesthesia Advanced Practice Nursing Program
- Minnesota State Community and Technical College Associate Degree Nursing Program
- Minnesota State Community and Technical College Practical Nursing Program

Vote: Yes – 10 (Berntson, Hagy, How, Jensen, Johnson, Lloyd-Cunningham, Lynch, Miehe, Petty, Tran)

No – 0; Abstain – 0; Absent – 6 (Anderson, James, Lee, Owen, Sonterre-Rieger, Soria)

Motion Carried

Attachments IV.A

Request to Reinstate Full Approval to Rasmussen University Moorhead Practical Nursing Program

D. Schuhmacher asked the board to consider reinstating full approval to Rasmussen University, Moorhead Practical Nursing Program, as it has met the requirements of the Stipulation and Consent Order issued August 1, 2024.

Motion by L. How, seconded by J. Miehe, that the board reinstate full approval to Rasmussen University, Moorhead Practical Nursing Program.

Vote: Yes – 10 (Berntson, Hagy, How, Jensen, Johnson, Lloyd-Cunningham, Lynch, Miehe, Petty, Tran)

No – 0; Abstain – 0; Absent – 6 (Anderson, James. Lee, Owen, Sonterre-Rieger, Soria)

Motion Carried
Attachments IV.B

Request to Grant Approval of Rule Variance Petitions

D. Schuhmacher asked the Board review and approve the requests for rule variance to Minnesota Rule, Chapter 6301.2340, Subp. 3.A.(11) for the following three programs to use a majority of part-time faculty with baccalaureate degrees in nursing for the specified time frames as indicated below.

- Century College Associate Degree Nursing Program: 8/20/25-5/15/26
- Crown College Baccalaureate Degree Nursing Program: 8/27/25-5/15/26
- Northwest Technical College Associate Degree Nursing Program: 8/25/20-5/12/26

Motion by L. How, seconded by C. Petty, to grant approval of the rule variance petitions to Century College AD nursing program, Crown College BN program, and Northwest Technical College AD nursing program.

Vote: Yes – 8 (Berntson, Hagy, How, Jensen, Johnson, Lloyd-Cunningham, Lynch, Petty)

No – 2; Miehe, Tran Abstain - 0; Absent – 6 (Anderson, James, Lee, Owen, Sonterre-Rieger, Soria)

Motion Carried
Attachments IV.C

Recognition of School Participation for the Pilot Online Annual Compliance Survey

D. Schuhmacher informed board members that the Board of Nursing's Education Department is starting a new online annual compliance survey which will go live this fall. The annual compliance survey is part of the approval process for nursing programs.

D. Schuhmacher recognized the following five nursing program directors for their assistance with the pilot online Annual Compliance Survey:

1. Kristin Madigan, Dean and Director of Nursing at Pine Technical & Community College (BN program);
2. Dr. Dawn Gordon, Dean of Science and Nursing at Minnesota West Community and Technical College (AD program);
3. Dr. Sheryl Sandahl, Dean of the School of Nursing at The College of St. Scholastica, and Catherine Johnson, Administrative Specialist Nursing School of Health at The College of St. Scholastica (BSN program);
4. Dr. Annette Hines, Executive Director of the Susan S. Morrison School of Nursing at the University of St. Thomas (MSN program); and
5. Dr. Catherine Flanagan, MSN-NP Program Director at Capella University (MSN-NP program).

Committee/Task Force Updates

- Executive Committee: finalized strategic plan. Next meeting in September will start working on tasks in strategic plan.
- Education Committee: partnerships with community organizations and investigating new internships and apprenticeships and looking at rule variances and what the board can weigh in on.
- Complaint Resolution Committee: has not met; no updates
- Nursing Practice Committee: has not met. Will be looking at joint practice statements. Have asked other boards to meet and review the practice statements. Will bring back to the board next year for approval.

Core Values – Integrity


President Miehle asked board members to reflect on the core value of integrity – enforcing laws and rules ethically.

Board Development none scheduled

Adjourn


President Miehe adjourned the public board meeting at 9:36 a.m.

Recorder:



Summer Hagy
Secretary

Attest:



Jessica Miehe
President