

**MINNESOTA BOARD OF NURSING  
BOARD MEETING MINUTES – PUBLIC SESSION  
June 5, 2025**

President Jessica Miehle called the meeting to order at 8:32 a.m. on June 5, 2025, at 1210 Northland Drive, Suite 120, Mendota Heights, MN 55120. The meeting was hybrid, conducted in person and virtually. A roll call of Board members was completed and a quorum declared. All votes were recorded by roll call.

<u>Members Present</u>	<u>Members Absent</u>
Katlynn Berntson Summer Hagy Rhonda Johnson Latasha Lee Jacqueline Lloyd Cunningham Katherine Lynch Jessica Miehle Joseph Owen Cindy Petty Tracy Sonterre-Rieger Patrick Soria Maria Tran	Sandra Anderson Lynette How Shaunequa James
Staff (present at various times)	
Dana Baker Judy Berger Kim Bui Stephanie Cook JaCinda Downs Mariclaire England Mary Fandrich Laurie Fontaine Caren Gaytko Lynne Haggard Sherry Hoffman Karen Holicky	Heidi Kostelac Leslie Larson Megan Leach Sheryl Meyer Luann Pihlstrom Kate Reimers Deb Schuhmacher Angela Serfling Stephen Shaffer Deb Topham Melissa Wolfe
Legal Counsel	
Carly Rasmussen, AAG Jamal Zayed, AAG	

## Mission Statement

R. Johnson read the Board mission statement to remind members of the Board's purpose: *"The mission of the Minnesota Board of Nursing is to protect the public's health and safety through regulation of nursing education, licensure and practice."*

## Approval of Board Meeting Agenda

**Motion** by C. Petty seconded by K. Lynch, to approve the June 5, 2025 board meeting agenda.

Vote: Yes – 10 (Berntson, Hagy, Johnson, Lloyd-Cunningham, Lynch, Miehe, Owen, Petty, Sonterre-Rieger, Soria)

No – 0; Abstain – 0; Absent – 5 (Anderson, How, James, Lee, Tran)

Motion Carried

## President's Report

President Miehe gave an oral report. President Miehe presented the draft of the executive committee's Strategic Plan for fiscal years 2026-2028 and opened discussion.

**Motion** by K. Lynch, seconded by C. Petty, to approve the Board of Nursing Strategic Plan Fiscal Years 2026-2028.

Vote: Yes – 10 (Berntson, Hagy, Johnson, Lloyd-Cunningham, Lynch, Miehe, Owen, Petty, Sonterre-Rieger, Soria)

No – 0; Abstain – 0; Absent – 5 (Anderson, How, James, Lee, Tran)

Motion Carried

Attachment II.A

## Executive Director Report

Executive Director Caren Gaytko gave an oral report. New licensure applications and re-registration applications have increased by 35% but may go as high as 50% due to it being the busy time of year. Temp positions at the Board of Nursing and Criminal Background Check are filled. Time to complete licensure application remains at 24 hours. Governor Walz mandated state employees return to the office 50% of the time. Currently, 60% of nurse practice cases are older than one year, which is as expected. Cases older than a year are extremely complex with multiple reasons for delay in closing them out. Cases 9-12 months old are aging out over one year. Ongoing focus is to close them out. Staff is moving cases more quickly.

## NCSBN Annual Meeting

The 2025 annual meeting will be held August 13-15, in Chicago, IL. Registration deadline is July 15. President Miehe asked board members who are interested in attending the annual meeting to contact her or the executive assistant. K. Lynch and L. Lee expressed interest in attending.

## Public Comments

No public comments

## Consent Agenda

Agenda Item	Attachment
Board Meeting Minutes: April 3, 2025	III.A
Financial Reports: Receipts FY25 & Manager's FY25	III.B.1, III.B.2
Licensure Statistics FY25: Mar-Apr 2025	III.C
Disposition of Complaints FY25: Mar-Apr 2025	III.D
HPSP Q3 Jan-Mar 2025 Report FY25	III.E
Executive Committee Meeting Minutes: May 19, 2025	III.F
Education Committee Meeting Minutes: January 2, 2025	III.G

**Motion** by K. Berntson, seconded by T. Sonterre-Rieger, to approve the consent agenda.

Vote: Yes – 10 (Berntson, Hagy, Johnson, Lloyd-Cunningham, Lynch, Miehe, Owen, Petty, Sonterre-Rieger, Soria)

No – 0; Abstain – 0; Absent – 5 (Anderson, How, James, Lee, Tran)

Motion Carried

## Reports/Actions

### Continuing Program Approval of Accredited Programs

Deb Schuhmacher, Director for Education, presented the following documents for board approval: PN, AD, BSN and MSN 2024 NCLEX First-Time Success Rates.

**Motion** by J. Miehe, seconded by K. Lynch, to grant continuing approval to the following nursing programs based on compliance with all applicable rules:

- Anoka Ramsey Community College Associate Degree Nursing Program
- Anoka Technical College Practical Nursing Program
- Fond du Lac Tribal and Community College Associate Degree Nursing Program

- Hennepin Technical College Practical Nursing Program
- Normandale Community College Associate Degree Nursing Program
- Rasmussen University, Eagan Practical Nursing Program
- Ridgewater College Associate Degree Nursing Program
- Saint Mary's University of Minnesota Baccalaureate Degree Nursing Program
- South Central College Associate Degree Nursing Program

Vote: Yes – 10 (Berntson, Hagy, Johnson, Lloyd-Cunningham, Lynch, Miehe, Owen, Petty, Sonterre-Rieger, Soria)

No – 0; Abstain – 0; Absent – 5 (Anderson, How, James, Lee, Tran)

Motion Carried  
Attachments IV.A

#### Recommendation for Approval of Letter of Intent – Capella University BSN

D. Schuhmacher asked for board approval of the Capella University Letter of Intent to establish a pre-licensure Bachelor of Science in Nursing program, based on recommendation by the Education Committee.

**Motion** by R. Johnson, seconded by K. Berntson, that the board approve the Letter of Intent submitted by Capella University, to establish a pre-licensure Bachelor of Science in Nursing program.

Vote: Yes – 11 (Berntson, Hagy, Johnson, Lloyd-Cunningham, Lynch, Miehe, Owen, Petty, Sonterre-Rieger, Soria, Tran)

No – 0; Abstain – 0; Absent – 4 (Anderson, How, James, Lee)

Motion Carried  
Attachments IV.B

#### Report to the Board with Consent of Program -Riverland Community College PN

D. Schuhmacher stated that the Review Panel recommends the Board issue a Reprimand to Riverland Community College Practical Nursing Program for non-compliance with Minnesota Rule 6301.2340, subpart 3.A(10): "ensure practical nursing program faculty have a baccalaureate or graduate degree in nursing from a regionally or nationally accredited college or university recognized by the United States Department of Education, by the Council for Higher Education Accreditation or successors, or by a comparable organization if the baccalaureate- or graduate-level degree is from a foreign country." The reprimand stays on Riverland Community College's record for one year but does not affect their approval status.

**Motion** by C. Petty, seconded by M. Tran, to issue a Reprimand to Riverland Community College Practical Nursing Program.

Vote: Yes – 11 (Berntson, Hagy, Johnson, Lloyd-Cunningham, Lynch, Miehe, Owen, Petty, Sonterre-Rieger, Soria, Tran)

No – 0; Abstain – 0; Absent – 4 (Anderson, How, James, Lee)

Motion Carried  
Attachments IV.C

Report to the Board with Consent of Program – Rasmussen Moorhead AD

D. Schuhmacher stated that the Review Panel recommends the Board issue a Correction Order to Rasmussen University Moorhead Associate Degree Nursing Program, due to non-compliance with Minnesota Rule 6301.2340, Subpart 3.A(16), consistent with conditions identified in the Stipulation and Consent for Correction Order document and change the status of the Program from Approved to Approved with Conditions effective June 5, 2025.

**Motion** by K. Berntson, seconded by C. Petty, that the Board issue a Correction Order to Rasmussen University Moorhead Associate Degree Nursing Program and change the status of the Program from Approved to Approved with Conditions, effective June 5, 2025.

Vote: Yes – 11 (Berntson, Hagy, Johnson, Lloyd-Cunningham, Lynch, Miehe, Owen, Petty, Sonterre-Rieger, Soria, Tran)

No – 0; Abstain – 0; Absent – 4 (Anderson, How, James, Lee)

Motion Carried  
Attachments IV.D

Recommendation to Accept Occupational English Test (OET) as an English Proficiency Provider for Foreign-Educated Applicants

D. Schuhmacher asked that the Board consider accepting the Occupational English Test (OET) as an option for an English proficiency provider with a requirement that applicants must achieve a minimum speaking score of 350 (grade B) and a minimum score of 300 (grade C+) in all other modules (writing, listening, reading) to be considered a passing score, with an implementation date of September 1, 2025.

**Motion** by C. Petty, seconded T. Sonterre-Rieger, to accept the Occupational English Test (OET) as an option for an English proficiency test, with an implementation date of September 1, 2025.

Vote: Yes – 11 (Berntson, Hagy, Johnson, Lloyd-Cunningham, Lynch, Miehe, Owen, Petty, Sonterre-Rieger, Soria, Tran)

No – 0; Abstain – 0; Absent – 4 (Anderson, How, James, Lee)

Motion Carried  
Attachment IV.E

**Committee/Task Force Updates**

No updates

**Core Values – Trust**

President Miehe asked board members to keep in mind the core value of trust, integrating the obligation of confidence and authority expected of the board by the public.

**Board Development**

Kim Navarre, MS, LMFT, Program Director, and Pang Yang, HPSP Case Manager, gave a PowerPoint presentation on the annual HPSP report.

**Adjourn**

President Miehe adjourned the public board meeting at 11:15 a.m.

Recorder:

  
Summer Hagy  
Secretary

Attest:

  
Jessica Miehe  
President