

MINNESOTA BOARD OF NURSING  
MEETING MINUTES  
June 1, 2023

President Laura Elseth called the meeting to order 8:47 a.m. on June 1, 2023, at 335 Randolph Ave, St. Paul, Minnesota. The meeting was hybrid, conducted in person and virtually. A roll call of Board members was taken and a quorum declared. All votes were recorded by roll call.

<u>Members Present</u>	<u>Members Absent</u>
Katlynn Berntson Laura Elseth Summer Hagy Lynette How Shaunequa James Rhonda Johnson Jacqueline Lloyd Cunningham Katherine Lynch Jessica Miehe (late) Robert Muster Joseph Owen Rui Pina Sarah Simons Jane Teipel Maria Tran	Latasha Lee
<u>Staff (present at various times)</u>	
Madelyn Barber Judy Berger Krystle Conley Stephanie Cook JaCinda Downs Mariclaire England Miah Giambruno Lynne Haggar Lajeana Iverson Marilyn Krasowski	Andrea McCusker Jessica Pariona Theresa Reichel Kate Reimers Angela Serfling Melissa Wolfe Katie Wood
<u>Legal Counsel</u>	
Hans Anderson, AAG Priya Elayath, AAG Erin Farmer, AAG	

### Mission Statement

R. Johnson read the Board mission statement to remind members of the Board's purpose, *"The mission of the Minnesota Board of Nursing is to protect the public's health and safety through regulation of nursing education, licensure and practice."*

### Approval of Board Meeting Agenda

**Motion** by R. Muster, seconded by K. Lynch, to approve the June 1, 2023, meeting agenda.

Vote: Yes – 14 (Berntson, Elseth, Hagy, How, James, Johnson, Lloyd Cunningham, Lynch, Muster, Owen, Pina, Simons, Teipel, Tran)  
No – 0; Abstain – 0; Absent- 1 (Lee, Mieh)

Motion Carried

### NCSBN Annual Meeting

President Elseth asked board members to let her know if interested in attending the annual meeting being held in Chicago, IL, in mid-August. Executive committee members are to be represented. Board members who have not attended in the past are given priority to attend.

### Interim Executive Director

President Elseth asked that the board set aside the internal policy and procedure requiring the interim executive director to be a licensed nurse. President Elseth would like review and possibly revise this requirement in the internal policies and procedures in preparation for the permanent executive director search.

**Motion** by R. Muster, seconded by K. Berntson, to approve setting aside the requirement that the interim executive director must be a licensed nurse.

Vote: Yes – 13 (Berntson, Elseth, Hagy, How, James, Johnson, Lloyd Cunningham, Lynch, Muster, Owen, Simons, Teipel, Tran)  
No – 0; Abstain – 1 (Pina); Absent- 2 (Lee, Mieh)

Motion Carried

President Elseth introduced Kristin Batson, MMB deputy commissioner, Enterprise Employee Resources, as the candidate for the interim executive director. S. Simons made a motion to table motion to approve Kristin Batson as interim executive director until her resumé could be reviewed by the board members. M. Tran seconded S. Simon's table request. President Elseth asked the board if it was acceptable to share information from Kristin Batson's resumé, and board members approved the request.

S. Simons withdrew her motion to table the approval of the interim executive director after President Elseth read key information from Kristin Batson's resumé.

**Motion** by L. How, seconded by K. Lynch, to approve Kristin Batson as the interim executive director.

Vote: Yes – 12 (Berntson, Elseth, Hagy, How, James, Johnson, Lynch, Lloyd Cunningham, Lynch, Muster, Owen, Simons, Teipel, Tran)  
No – 0; Abstain – 2 (Owen, Pina); Absent- 2 (Lee, Mieke)

Motion Carried

### President's Report

President Elseth provided a short PowerPoint on the governing board timeline for the new executive director search. She questioned board members about what qualities or priorities are important in an executive director.

### Board Member Development

Stacy Sjogren, Senior Management Consultant, MMB, provided a PowerPoint presentation on board governance.

### Search Committee – Executive Director

President Elseth informed board members that, per the internal operating policies and procedures, the executive committee members (Elseth, How, Simons) are part of the search committee. The other search committee member will be Jacqueline Lloyd Cunningham, representing the public. Final candidates will appear before the full board.

### Board Member Development

Nicholas Lienesch, AAG, provided a PowerPoint presentation on the Minnesota Government Data Practices Act.

### Continuing Approval of Accredited Programs

**Motion** by R. Muster, seconded by R. Johnson, that the board grant continuing approval to the following three programs which comply with Minn. Rule 6301.2360 including subparts 2 and 3.

- Minnesota State College Southeast – Associate Degree Nursing Program
- South Central College – Associate Degree
- South Central College - Practical Nursing Programs

Vote: Yes – 14 (Berntson, Elseth, Hagy, How, James, Johnson, Lynch, Lloyd Cunningham, Lynch, Muster, Owen, Simons, Teipel, Tran)  
No – 0; Abstain – 0; Absent- 2 (Lee, Miehe)

Motion Carried  
Attachment IV.A

Approval for Initial Application of Master of Science in Nursing Nurse Practitioner Program

Education Committee made recommendation to grant approval of the Master of Science in Nursing, Nurse Practitioner Program – Capella University, seconded by S. Simons.

Vote: Yes – 15 (Berntson, Elseth, Hagy, How, James, Johnson, Lloyd Cunningham, Lynch, Miehe, Muster, Owen, Pina, Simons, Teipel, Tran)  
No – 0; Abstain – 0; Absent- 1 (Lee)

Motion Carried  
Attachments IV.B

Consent Agenda

<b>Agenda Item</b>	<b>Attachment</b>
Board Meeting Minutes: April 6, 2023	III.A
Financial Reports: Receipts FY23 & Manager’s FY23	III.B.1, III.B.2
Licensure Statistics: March - April 2023	III.C
HPSP Q3 Report FY23	III.D
Disposition of Complaints: March - April 2023	III.E.1, E.2, E.3
Executive Committee Meeting Minutes: May 17, 2023	III.F

**Motion** by K. Lynch, seconded by R. Muster, to approve the consent agenda.

Vote: Yes – 15 (Berntson, Elseth, Hagy, How, James, Johnson, Lloyd Cunningham, Lynch, Miehe, Muster, Owen, Simons, Teipel, Tran)  
No – 0; Abstain – 0; Absent- 1 (Lee)

Motion Carried

Public Comment

Jenna Anderberg, Director of Operations, Fresenius Medical Care, made a public comment about nursing shortage and asked the board to consider extending the temporary permit from 60 days to 6 months to allow time for new nurses coming out of nursing programs to have their license processed. No other public comments were made.

**Core Value - Responsiveness**

President Elseth led board members in a reflection on the core value of responsiveness- taking the initiative to communicate openly.

**Recess**

President Elseth declared a recess at 11:48 a.m.

**Closed session**

President Laura Elseth reconvened the meeting in closed session at 1:11 p.m. and declared a quorum present.

Board Members	Board Members - Roll Call	MBN Staff Members – Roll Call (present at various times)	Legal Counsel – Roll Call (present at various times)
Katlynn Berntson	Present	Marilyn Krasowski	Nick Lienesch
Laura Elseth	Present	Stephen Shaffer	Jamal Zayed
Summer Hagy	Present	Stephanie Cook	Priya Elayath
Lynette How	Present	Mariclaire England	Hans Anderson
Shaunequa James	Present	Andrea McCusker	Erin Farmer
Rhonda Johnson	Present	Angela Serfling	
Latasha Lee	Absent	Miah Giambruno	
Jacqueline Lloyd Cunningham	Present	Jessica Pariona	
Katherine Lynch	Present	Kate Reimers	
Jessica Mieke	Present	Theresa Reichel	
Robert Muster	Present	Krystle Conley	
Joseph Owen	Present	JaCinda Downs	
Rui Pina	Present		
Sarah Simons	Present		
Jane Teipel	Present		
Maria Tran	Present		

The Board considered the following Stipulation and Consent Order Consent Agenda:

1. Eric M. Seely, LPN 670582 – Voluntary Surrender (Robert Muster)
2. Suzanne M. King, LPN 514839 – Voluntary Surrender (Robert Muster)
3. Harmonie A. Hoffman, LPN 692900 – Stayed Suspension (Sarah Simons)
4. Melisa E. Januscheitis, LPN 756901 – Voluntary Surrender (Sarah Simons)

5. Mary E. Cruciani, RN 905312 – Civil Penalty, Conditions (Robert Muster)
6. Phane M. Naftal, LPN 817778 – Reprimand, Civil Penalty (Laura Elseth)
7. Susan C. Larson, LPN 399520 – Civil Penalty, Conditions (Robert Muster)
8. Monica L. Davis, RN 2508667 – Reprimand, Civil Penalty (Laura Elseth)
9. Alexandra R. Kirking, LPN 818717 – Voluntary Surrender (Laura Elseth)
10. Ami E. Forrester, Applicant – Denial, Civil Penalty (Laura Elseth)
11. Justin T. Smith, RN 1963285, APRN-CRNA 1663 – Suspension (Laura Elseth)

**Motion** by Robert Muster, seconded by Katlynn Berntson, that the Board adopt the Stipulation and Consent Order Consent Agenda. Vote was by roll call.

**Roll Call Vote:**

Board Member	YES	NO	ABSTAINED FROM	ABSENT
Katlynn Berntson	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Laura Elseth	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Summer Hagy	<input type="checkbox"/>	<input type="checkbox"/>	All	<input type="checkbox"/>
Lynette How	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Shaunequa James	<input type="checkbox"/>	<input type="checkbox"/>	All	<input type="checkbox"/>
Rhonda Johnson	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Latasha Lee	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Jacqueline Lloyd Cunningham	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Katherine Lynch	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/> stepped out
Jessica Mieke	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Robert Muster	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Joseph Owen	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rui Pina	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Sarah Simons	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Jane Teipel	<input type="checkbox"/>	<input type="checkbox"/>	All	<input type="checkbox"/>
Maria Tran	<input type="checkbox"/>	<input type="checkbox"/>	All	<input type="checkbox"/>

**Motion Carried**

The Board considered the following matters on the Discussion Agenda (Hearings Portion):

**Fallon L. Micheletti, RN 2142539 - Suspension**

The Board reviewed a proposed Findings of Fact, Conclusions, and Final Order to accept the suspension of Fallon L. Micheletti’s professional nurse license.

The Board considered the following Hearing Consent Agenda:

1. Mai B. Bradley, Applicant – Denial, Civil Penalty (Lynette How, Laura Elseth)
2. Callie J. Calander, LPN 668099 – Revocation (Robert Muster, Laura Elseth)
3. Alexandria G. Schiro, RN 2155597, LPN 716132 – Suspension (Laura Elseth, Rui Pina)

**Motion** by Robert Muster, seconded by Katlynn Berntson, that the Board adopt the Hearing Consent Agenda. Vote was by roll call.

**Roll Call Vote:**

Board Member	YES	NO	ABSTAINED FROM	ABSENT
Katlynn Berntson	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Laura Elseth	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Bradley, Calander, Schiro	<input type="checkbox"/>
Summer Hagy	<input type="checkbox"/>	<input type="checkbox"/>	Bradley, Calander, Schiro	<input type="checkbox"/>
Lynette How	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Bradley	<input type="checkbox"/>
Shaunequa James	<input type="checkbox"/>	<input type="checkbox"/>	Bradley, Calander, Schiro	<input type="checkbox"/>
Rhonda Johnson	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Latasha Lee	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Jacqueline Lloyd Cunningham	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Katherine Lynch	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Jessica Miehle	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Robert Muster	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Calander	<input type="checkbox"/>
Joseph Owen	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rui Pina	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Schiro	<input type="checkbox"/>
Sarah Simons	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Jane Teipel	<input type="checkbox"/>	<input type="checkbox"/>	Bradley, Calander, Schiro	<input type="checkbox"/>
Maria Tran	<input type="checkbox"/>	<input type="checkbox"/>	Bradley, Calander, Schiro	<input type="checkbox"/>

Motion Carried

The Board considered the following Petition Consent Agenda:

Riah N. Olson, RN 1636020 – Reinstate the Professional nurse license of Riah N. Olson, RN, suspended August 5, 2021, and issue a Stipulation and Consent Order, effective June 2, 2023. (Rhonda Johnson)

**Motion** by Lynette How, seconded by Robert Muster, that the Board adopt the Petition Consent Agenda. Vote was by roll call.


**Roll Call Vote:**

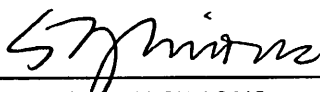
Board Member	YES	NO	ABSTAINED FROM	ABSENT
Katlynn Berntson	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Laura Elseth	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Summer Hagy	<input type="checkbox"/>	<input type="checkbox"/>	All	<input type="checkbox"/>
Lynette How	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Shaunequa James	<input type="checkbox"/>	<input type="checkbox"/>	All	<input type="checkbox"/>
Rhonda Johnson	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Latasha Lee	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Jacqueline Lloyd Cunningham	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Katherine Lynch	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Jessica Mieke	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Robert Muster	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Joseph Owen	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rui Pina	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Sarah Simons	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Jane Teipel	<input type="checkbox"/>	<input type="checkbox"/>	All	<input type="checkbox"/>
Maria Tran	<input type="checkbox"/>	<input type="checkbox"/>	All	<input type="checkbox"/>

Motion Carried

**Adjourn**

The meeting adjourned at 3:14 p.m.

Recorder:   
 MARILYN KRASOWSKI  
 Director for Education

Attest:   
 SARAH SIMONS  
 Secretary