The meeting was called to order at 8:30 a.m. June 1, 2017, in Conference Room A, 2829 University Avenue Southeast, Minneapolis, Minnesota by Michelle Harker, president.

Members Present
Sakeena Futrell                      Robert Muster
Becky Gladis                        Christine Norton
Deborah Haagenson                   Christine Renne
Michelle Harker                     Sheila Robley
Bradley Haugen                      Steven Strand
June McLachlan                      Eric Thompson

Members Absent
Joann Brown
Cindy DeJarlais

Staff (present at various times)
Shirley Brekken                     Marilyn Krasowski
Kay Buchanan                        Mary Luecke
Rene Cronquist                      Kimberly Miller
Barbara Damchik-Dykes               Daphne Ponds
Leah Durland                        Judy Reeve
Becky Elmasry                       Julie Sabo
Mariclaire England                  Mary Squires
Marney Halligan                     Jeremy Wilson
Mary Hoeppner

Legal Counsel (present at various times)
Hans Anderson
Nicholas Lienesch
Gregory Schaefer

Mission Statement

S. Robley read the Board mission statement to remind members of the Board’s purpose:

Mission Statement
“The mission of the Minnesota Board of Nursing is to protect the public’s health and safety through regulation of nursing education, licensure and practice.”
Approval of Board Meeting Agenda

**Motion** by D. Haagenson, seconded by J. McLachlan, to approve the June 1, 2017 meeting agenda.

Vote: Yes – 12 (Futrell, Gladis, Haagenson, Harker, Haugen, McLachlan, Muster, Norton, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

**Motion Carried**

President’s Report

President Harker asked board members to reflect on the core value of *Trust-integrating the obligation of confidence and authority expected of the Board by the public* during the meeting.

She made the following acknowledgments:

President Harker participated in a conference call of National Council of State Boards of Nursing (NCSBN) member board presidents. Discussion included the opioid public health crisis, legislative updates, the Nurse Licensure Compact, full practice for APRNs and telemedicine as it relates to the Veterans Administrations.

She thanked board members Deb Haagenson and Christine Renne for their service and commitment to the Board.

The Minnesota Board of Nursing is the recipient of the 2017 National Council of State Boards of Nursing (NCSBN) Regulatory Achievement Award which recognizes the member board or associate member that has made an identifiable, significant contribution to the mission and vision of NCSBN in promoting public policy related to the safe and effective practice of nursing in the interest of public welfare. The award will be presented in August at the NCSBN Delegate Assembly in Chicago, IL.

Executive Director’s Report

S. Brekken reported Governor Dayton’s office has not yet made new board member appointments.

Legislative update:

The Board was appropriated funding at the level that was requested. The appropriation included funding for additional staff, increased space and Phase II of the Board’s technology update for a discipline case management system.
Executive Director’s Report (cont’d)

Bills related to advanced practice nursing were enacted. A Board sponsored bill adds a definition of the term “encumbered” to clarify advanced practice registered nurses (APRNs) are eligible for a license when participating in the Health Professionals Services Program (HPSP); requires graduate level courses in advanced physiology, pathophysiology, pharmacotherapeutics and health assessments in curricula; allows for verification of the 2,080 hours of post-graduate collaborative practice by a physician licensed in any US jurisdiction; and removes language for endorsement of a license because not all states have the same requirements for licensure. Another bill enacted removed conflicts among the statutory APRN scope of practice and certain signature authorities, e.g. death certificates.

There were several healthcare workforce solutions enacted including funding for home and community-based services scholarships; expanding the Nurse Loan Forgiveness Program to include home care nursing; expanding the loan repayment pool eligibility to nurses who are making their careers in long term care; and funding to HealthForce Minnesota for a workforce promotion campaign that will highlight career awareness and opportunities in the field of older adult services.

Attachment II.A

Consent Agenda

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Attachment</th>
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</thead>
<tbody>
<tr>
<td>Board Meeting Minutes: April 6, 2017</td>
<td>III.A</td>
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<tr>
<td>Board Meeting Minutes: May 4, 2017</td>
<td>III.B</td>
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<tr>
<td>Financial Report: March – April 2017</td>
<td>III.C</td>
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<tr>
<td>Licensure Statistics: March – April 2017</td>
<td>III.D</td>
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<tr>
<td>Disposition of Complaints: March – April 2017</td>
<td>III.E</td>
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<td>Data Resources Committee Minutes: February 9, 2017</td>
<td>III.F</td>
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<td>Discipline Resources Committee Minutes: February 3, 2017</td>
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<td>Executive Committee Minutes: February 1, 2017</td>
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<td>Nursing Practice Committee Minutes: October 5, 2016</td>
<td>III.I</td>
</tr>
<tr>
<td>APRN Roundtable Report</td>
<td>III.J</td>
</tr>
<tr>
<td>HPSP FY2017 Quarter III Report: January – March 2017</td>
<td>III.K</td>
</tr>
</tbody>
</table>

Motion by C. Norton, seconded by S. Strand, to approve the Consent Agenda.

Vote:  Yes – 12 (Futrell, Gladis, Haagenson, Harker, Haugen, McLachlan, Muster, Norton, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0  

Motion Carried
Health Professionals Services Program Committee

C. Norton reported, the Health Professionals Services Program Committee met May 9, 2017. Case Manager Kurt Roberts gave a presentation on the stigma associated with substance use disorders (SUDs) and mental illness. Mr. Roberts reported a common stereotype of SUDs is moral failure or weakness of character that should respond to coercion or punishment. He further stated research shows current science is dismissed when SUDs are considered a behavioral choice.

National Council of State Boards of Nursing Annual Meeting

The Minnesota Board of Nursing is a member of the National Council of State Boards of Nursing (NCSBN). The NCSBN 2017 Annual Meeting/Delegate Assembly will be held August 16-18, 2017 in Chicago, Illinois. Activities include discussion and voting on NCSBN business items and election of individuals to the Board of Directors and Leadership Succession Committee.

Motion by B. Gladis, seconded by R. Muster, that the Board fund all board members available to attend the NCSBN Annual Meeting.

Vote: Yes – 12 (Futrell, Gladis, Haagenson, Harker, Haugen, McLachlan, Muster, Norton, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried

Attachment IV.B

Board members interested in attending should contact President Harker or S. Brekken by June 15, 2017.

Citizen Advocacy Center (CAC) Annual Meeting and CLEAR Annual Education Conference

The Citizen Advocacy Center (CAC) is integrating its annual meeting into the Council on Licensure, Enforcement and Regulation’s (CLEAR) Annual Education Conference September 13-16, 2017. Areas of compliance and discipline; testing and examination; administration; legislation and policy will be addressed through educational sessions, featured resources and vendors, roundtable discussions and networking opportunities.

Motion by C. Norton, seconded by D. Haagenson, that the Board fund up to two board members to attend the Citizen Advocacy Center (CAC) Annual Meeting and CLEAR Annual Education Conference.

Vote: Yes – 12 (Futrell, Gladis, Haagenson, Harker, Haugen, McLachlan, Muster, Norton, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried

Attachment IV.C
Board members should contact President Harker or S. Brekken by July 1, 2017 if interested.

Adoption of Changes in Approval English Proficiency Evaluation

M. Krasowski reported Minnesota law requires an internationally educated applicant for licensure pass examinations that test written and spoken English, unless the applicant graduated from a nursing education program conducted in English and located in an English-speaking country.

The National Council of State Boards of Nursing (NCSBN) developed English language proficiency standards for entry-level nurses. These minimum standards are intended to reflect the level of English language proficiency identified as necessary for entry-level nurses to be able to practice nursing safely and effectively.

The International English Language Testing System (IELTS) has developed a form of the test which incorporates an assessment of reading competence that better reflects needed skills to succeed in an academic setting. Currently, the General version of the test is accepted for licensure. NCSBN has recommended the IELTS Academic test be used to support licensure decisions. The recommended required score of 6.5 with a minimum of 6.0 in all modules has not changed.

The Board accepts a computerized, a paper, and an internet-based version of the Test of English as a Foreign Language (TOEFL). TOEFL iBT is an internet-based test that provides for improved assessment of spoken English. NCSBN recommends that only the internet version of the test be accepted, with continued use of existing requirements for a score of 84 with a minimum speaking score of 26.

These recommendations are consistent with the level of English proficiency needed to perform entry-level nursing safely and effectively.

Motion by D Haagenson, seconded by J. McLachlan, that the Board discontinue use of the IELTS General test and accept the IELTS Academic Test with a total passing score of 6.5 overall with a minimum of 6.0 in any one module. Further, that the Board accept only the TOEFL iBT with a score of 84 and a minimum speaking score of 26. The MELAB test with a total passing score of 81 and a speaking score of 3.0 will also continue to be accepted. This change would be effective July 1, 2017.

Vote: Yes – 12 (Futrell, Gladis, Haagenson, Harker, Haugen, McLachlan, Muster, Norton, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried
Attachment IV.D
Board Member Development – Fiscal Internal Controls

Health Licensing Boards, Director of Administrative Services (ASU), Juli Vangsness, provided an overview of the fiscal internal controls of the health-related licensing boards. ASU verifies compliance with all current policies and procedures of state laws and insures the segregation of duties. Vangsness reviewed the functions of ASU including: oversight which mitigates risk, payroll, bargaining units, cash receipts, accounts, payable, budgeting, purchasing, contract services, human resources, financial reports, audits, network administration, fixed assets, financial monitoring, cost projections and fiscal notes.

Continuing Approval of Accredited Programs

The Commission on Collegiate Nursing Education (CCNE) has granted continuing accreditation to the following pre-licensure program until the next review as specified:

<table>
<thead>
<tr>
<th>Program</th>
<th>Next on-site evaluation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Herzing University Baccalaureate Nursing Program</td>
<td>Fall 2026</td>
</tr>
</tbody>
</table>

Motion by R. Muster, seconded by C. Norton, that the Board grant continuing approval to the Herzing University Baccalaureate Nursing Program based on compliance with all applicable rules.

Vote: Yes – 12 (Futrell, Gladis, Haagenson, Harker, Haugen, McLachlan, Muster, Norton, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried

Attachment IV.E

Best Practices in Simulation Conference

The Board adopted revised Program Approvals Rules 6301.2340 subp 3. B. on December 12, 2016, permitting the utilization of simulation to meet no more than half the time designated for clinical learning requirements. Subsequently, the Board charged the Education Committee to support the effective utilization of simulation in nursing education curriculum. Consistent with the value of collaboration, the Board partnered with HealthForce Minnesota and the Minnesota Simulation for Healthcare Education Partnership (MNSHEP) to conduct the Best Practices in Simulation Conference.

The conference was held May 17-18, 2017 in Bloomington with 240 attendees, including educators, industry representatives and 14 vendors. Board members J. McLachlan and R. Muster were in attendance. Executive Director Shirley Brekken provided a welcome, on behalf of the Board, describing the landmark National Council of State Boards of Nursing (NCSBN) study on simulation replacing traditional clinical experiences (2014). Director for Education, Dr. Marilyn Krasowski gave a presentation on the Minnesota Program
Best Practices in Simulation Conference (cont’d)

Approvals Rules which addressed definitions; importance of faculty education preparation; use of international standards of best practices in simulation; participation of students; use of evidence-based techniques in prebriefing and debriefing throughout simulation experiences; and finally to incorporate the use of simulation and outcomes in the program’s comprehensive systematic evaluation plan. The Board sponsored the plenary speaker, Dr. Pamela Jeffries, who is nationally known for her research and work in developing simulations

Attachment IV.F

Executive Committee

President Harker reported the Internal Operating Policies and Procedures will be reviewed at the August meeting and will include revisions regarding board member compensation.

President Harker presented the status of the 2017-19 Strategic Initiatives Report.

Attachment V.A

B. Haugen reported the Board Member and Executive Director Assessment will be conducted in June by an electronic survey. Individual responses are confidential and will be reported only in the aggregate.

Board Meeting Calendar

The following dates were proposed for Calendar Year 2018 Board of Nursing meetings:

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 4, 2018</td>
<td>4:30 p.m.</td>
</tr>
<tr>
<td>February 1 – 2, 2018</td>
<td>8:30 a.m.</td>
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<tr>
<td>March 1, 2018</td>
<td>7:30 a.m.</td>
</tr>
<tr>
<td>April 5 - 6, 2018</td>
<td>8:30 a.m.</td>
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<tr>
<td>May 3, 2018</td>
<td>4:30 p.m.</td>
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<tr>
<td>June 7 - 8, 2018</td>
<td>8:30 a.m.</td>
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<tr>
<td>July 12, 2018</td>
<td>7:30 a.m.</td>
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<tr>
<td>August 2 - 3, 2018</td>
<td>8:30 a.m.</td>
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<tr>
<td>September 6, 2018</td>
<td>4:30 p.m.</td>
</tr>
<tr>
<td>October 4 - 5, 2018</td>
<td>8:30 a.m.</td>
</tr>
<tr>
<td>November 1, 2018</td>
<td>7:30 a.m.</td>
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<tr>
<td>December 6 - 7, 2018</td>
<td>8:30 a.m.</td>
</tr>
</tbody>
</table>
Board Meeting Calendar (cont’d)

Motion by M Harker on behalf of the Executive Committee, that the Board approve the proposed 2018 calendar of board meeting dates.

Vote: Yes – 12 (Futrell, Gladis, Haagenson, Harker, Haugen, McLachlan, Muster, Norton, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried

Motion by C. Norton, seconded by B. Gladis, that the Board cancel the July 6, 2017, 7:30 a.m. closed board meeting.

Vote: Yes – 12 (Futrell, Gladis, Haagenson, Harker, Haugen, McLachlan, Muster, Norton, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried

Discipline Resources Committee

S. Strand reported the Committee does not recommend removal of past discipline information on the website.

The Discipline Resources Committee was charged to “Consider delegation to staff additional authority to propose settlements in some cases instead of using Review Panel discipline conferences.” In response to this charge, in April 2016, the Committee brought forward a recommendation to modify the petitioning procedure to eliminate Board member attendance at petition conferences. The Board approved that recommendation.

The Committee further recommends complaints related solely to the licensee or applicant’s criminal history be delegated to staff to conduct the discipline conferences without Board member attendance. Staff will use the Board’s Guidelines for Review of Criminal History Reports in determining information to be obtained in the conference and a proposal for the outcome of the case.

Staff will continue to be advised by an AAG if the licensee or applicant is represented at the conference and will confer with a board member when advisement in determining an appropriate recommendation or other assistance is needed. A proposed Stipulation and Consent Order would be provided to the licensee or applicant and if the individual is in agreement, the document would continue to be presented to the full Board for adoption.

Rationale:

- **Quicker conference scheduling:** Eliminating board member attendance at the conference will provide more flexibility in scheduling the conferences and likely will allow a licensee or applicant to be seen more quickly. Staff could schedule the conference on days or at times when board members are not available. Not
Discipline Resources Committee (cont’d)

utilizing board members in these conferences would allow the board member additional time for other discipline conferences.

- **Better use of board member time:** Staff have noted that it is infrequent that new, concerning information is obtained during a conference based on the individual’s criminal history. If such information is obtained in a conference in which a board member is not present, staff will confer with a board member to determine how to proceed.

- **Decision-making remains with the Board:** The Board, as a whole, will continue to have access to the investigation and conference material, to ask questions of staff (and the licensee or applicant, if present at the board meeting) and have discretion to reject a proposed order.

- **Consistency with OLA recommendations:** The Office of Legislative Auditor (OLA) noted in its 2015 evaluation that Board “decisions have generally been appropriate given the nurses’ violations.” The OLA recommended the Board grant staff more authority to propose settlements in some cases instead of using discipline conferences. It noted Board staff are “diligent in assuring they have the whole picture when they evaluate complaints. Board staff request and review voluminous records to ascertain whether a complaint is valid.”

**Motion** by S. Strand, on behalf of the Discipline Resources Committee, that the Board approve modification of the review process to allow staff to conduct conferences with nurses whose sole complaint relates to the individual’s criminal history, without a Board member present at the conference.

**Vote:** Yes – 12 (Futrell, Gladis, Haagenson, Harker, Haugen, McLachlan, Muster, Norton, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried
Attachment V.B

Nursing Practice Committee

D. Haagenson presented results of a survey on the Enhanced Nurse Licensure Compact (eNLC) sent to Minnesota nurses. The purpose of the survey was to assess nurses’ knowledge and interest in the Enhanced Nurse Licensure Compact. Over 80% of respondents support Minnesota enacting the Enhanced Nurse Licensure Compact.

**Core Value Reflection**

President Harker led the board members in a reflection on the core value of *Trust, integrating the obligation of confidence and authority expected of the Board by the public*, to identify how the Board has demonstrated this value in its deliberation and decision making during the meeting.
Recess

President Harker declared a recess at 12:05 p.m.

Closed Session

President Harker reconvened the meeting in closed session at 12:45 p.m. and declared a quorum present.

The Petition Consent Agenda included the following cases:

Petition for Unconditional License:

1. Ana Aligno-Barril, RN 173308-8 – Petition to reinstate the registered nurse license of Ana Aligno-Barril, RN, Voluntarily Surrendered on September 4, 2014, and issue an Unconditional License.
2. Shannon Bailey, LPN 67192-1 – Petition to reinstate the practical nurse license of Shannon Bailey, LPN suspended December 5, 2013, and issue an Unconditional License effective June 1, 2017.
3. Sara Hard, RN 110771-1 - Petition to remove the Conditions placed upon the registered nurse license of Sara Hard, RN, on April 2, 2015, and issue an Unconditional License.

Motion by B. Gladis, seconded by R. Muster, that the Board adopt the Petition Consent Agenda and issue the Orders effective June 1, 2017.

Vote: Yes – 12 (Futrell, Gladis, Haagenson, Harker, Haugen, McLachlan, Muster, Norton, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried

The Stipulation and Consent Order Consent Agenda included the following cases:

1. Gary Carlson, RN 208545-0 – Revocation
2. Egisingeh Chuyong Vanessa, LPN – Reprimand, Civil Penalty
3. Brett Coder, RN Endorsement Applicant – Grant RN License, Stayed Suspension, Limitations, Conditions
4. April Hlavac, LPN 68024-2 – Suspension
5. Jennifer Montain, LPN 73692-1 – Suspension, Civil Penalty
6. Enid Muhonen, RN 180018-6 – Voluntary Surrender
7. Sandra Nagel, RN 82714-4 – Voluntary Surrender
8. Nancy Nelson, RN 117385-8 – Voluntary Surrender
9. Ruth Quanbeck, RN 147073-6 – Limitations, Conditions
10. Alisa Rippentrop, RN 160329-9 – Reprimand, Civil Penalty, Conditions
11. Laura Sullivan, RN 87405-8 – Voluntary Surrender
The Stipulation and Consent Order Consent Agenda (cont’d)

**Motion** by D. Haagenson, seconded by S. Strand, that the Board adopt the Stipulation and Consent Order Agenda and issue the Orders effective June 1, 2017.

Vote:  Yes – 12 (Futrell, Gladis, Haagenson, Harker, Haugen, McLachlan, Muster, Norton, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0  
**Motion Carried**

Danielle Dickey, LPN 47843-8

Danielle Dickey attended a conference with the Board of Nursing Review Panel on April 14, 2017, the Panel including Sheila Robley, Board member. The Board reviewed the resulting proposed stipulation and consent order to place conditions on the practical nurse license of Ms. Dickey.

**Motion** by B. Gladis, seconded by B. Haugen, that the Board adopt the Stipulation and Consent Order as proposed and issue the Order effective June 1, 2017.

Vote:  Yes – 12 (Futrell, Gladis, Haagenson, Harker, Haugen, McLachlan, Muster, Norton, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0  
**Motion Carried**

Deborah Johnson, LPN 38530-1

Deborah Johnson attended a conference with the Board of Nursing Review Panel on April 24, 2017, the Panel including Becky Gladis, Board member. The Board reviewed the resulting proposed stipulation and consent order to place limitations on the practical nurse license of Ms. Johnson and to assess Ms. Johnson a $750.00 civil penalty.

**Motion** by D. Haagenson, seconded by R. Muster, that the Board adopt the Stipulation and Consent Order as proposed and issue the Order effective June 1, 2017.

Vote:  Yes – 12 (Futrell, Gladis, Haagenson, Harker, Haugen, McLachlan, Muster, Norton, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0  
**Motion Carried**

Lisa Montminy, LPN 61424-79

The Board reviewed a proposed stipulation and consent order to accept the voluntary surrender of Lisa Montminy’s practical nurse license. Michelle Harker was the consulted Board member. This matter was resolved without a conference.
Lisa Montminy, LPN 61424-79 (cont’d)

Motion by D. Haagenson seconded by S. Robley, that the Board adopt the Stipulation and Consent Order as proposed and issue the Order effective June 1, 2017.

Vote: Yes – 11 (Futrell, Gladis, Haagenson, Harker, Haugen, Muster, Norton, Renne, Robley, Strand, Thompson)
   No – 0; Abstain – 1 (McLachlan); Absent – 0 Motion Carried

Rahab Lemargeroi, LPN 62505-8

Rahab Lemargeroi attended a conference with the Board of Nursing Review Panel on April 19, 2017, the Panel including Joann Brown, Board member. The Board reviewed the resulting proposed stipulation and consent order to suspend Ms. Lemargeroi’s practical nurse license and stay the suspension based on Ms. Lemargeroi’s compliance with the Order.

Motion by C. Norton, seconded by J. McLachlan, that the Board adopt the Stipulation and Consent Order as proposed and issue the Order effective June 1, 2017.

Vote: Yes – 12 (Futrell, Gladis, Haagenson, Harker, Haugen, McLachlan, Muster, Norton, Renne, Robley, Strand, Thompson)
   No – 0; Abstain – 0; Absent – 0 Motion Carried

Heidi Oelrich, LPN 62998-6

Heidi Oelrich was issued a Stipulation and Consent Order for Suspension on April 2, 2015. On May 23, 2017, Ms. Oelrich attended a conference with the Board of Nursing Review Panel to discuss Ms. Oelrich’s petition for reinstatement of her practical nurse license, the Panel including Michelle Harker, Board member. The Board reviewed materials submitted by Ms. Oelrich in support of her petition. Ms. Oelrich was present and responded to questions.

Motion by B. Haugen, seconded by B. Gladis, that the Board reinstate the practical nurse license of Ms. Oelrich, suspend Ms. Oelrich’s practical nurse license and stay the suspension based on Ms. Oelrich’s compliance with the Order and place limitations and conditions on the license, effective June 1, 2017.

Vote: Yes – 12 (Futrell, Gladis, Haagenson, Harker, Haugen, McLachlan, Muster, Norton, Renne, Robley, Strand, Thompson)
   No – 0; Abstain – 0; Absent – 0 Motion Carried
Cassondra Schwartz, RN 206569-0

Cassondra Schwartz was issued a Stipulation and Consent Order for Suspension on September 10, 2015. On May 12, 2017, Ms. Schwartz attended a conference with the Board of Nursing Review Panel to discuss Ms. Schwartz’s petition for reinstatement of her registered nurse license, the Panel including Michelle Harker, Board member. The Board reviewed materials submitted by Ms. Schwartz in support of her petition. Ms. Schwartz was present and responded to questions.

**Motion** by D. Haagenson, seconded by B. Haugen, that the Board reinstate the registered nurse license of Ms. Schwartz, suspend Ms. Schwartz’s registered nurse license and stay the suspension based on Ms. Schwartz’s compliance with the Order and place conditions on the license, effective June 1, 2017.

Vote: Yes – 12 (Futrell, Gladis, Haagenson, Harker, Haugen, McLachlan, Muster, Norton, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0  
**Motion Carried**

Eucharia Unamba, LPN Examination Applicant

The Board reviewed a proposed stipulation and consent order to deny a practical nurse license to Eucharia Unamba. Ms. Unamba was represented by Eric Anunobi. Joann Brown was the consulted Board member. This matter was resolved without a conference. Ms. Unamba and Mr. Anunobi were present and responded to questions.

**Motion** by R. Muster, seconded by D. Haagenson, that the Board adopt the Stipulation and Consent Order as proposed and issue the Order effective June 1, 2017.

Vote: Yes – 12 (Futrell, Gladis, Haagenson, Harker, Haugen, McLachlan, Muster, Norton, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0  
**Motion Carried**

Catherine Callaway, RN 132515-3

Catherine Callaway was issued a Stipulation and Consent Order for Suspension on December 5, 2013. On May 19, 2017, Ms. Callaway attended a conference with the Board of Nursing Review Panel to discuss Ms. Callaway’s petition for reinstatement of her registered nurse license, the Panel including Michelle Harker, Board member. The Board reviewed materials submitted by Ms. Callaway in support of her petition.
Motion by D. Haagenson, seconded by S. Futrell, that the Board reinstate the registered nurse license of Ms. Callaway, suspend Ms. Callaway’s registered nurse license and stay the suspension based on Ms. Callaway’s compliance with the Order and place limitations and conditions on the license, effective June 1, 2017.

Vote: Yes – 12 (Futrell, Gladis, Haagenson, Harker, Haugen, McLachlan, Muster, Norton, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried

Timothy Dubois, RN 210396-3

The Board reviewed a proposed stipulation and consent order to revoke Timothy Dubois’s registered nurse license. Michelle Harker was the consulted Board member. This matter was resolved without a conference.

Motion by B. Gladis, seconded by S. Strand, that the Board adopt the Stipulation and Consent Order and issue the Order effective June 1, 2017.

Vote: Yes – 12 (Futrell, Gladis, Haagenson, Harker, Haugen, McLachlan, Muster, Norton, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried

Holly Johnson, RN 167052-3, LPN 40423-7

Holly Johnson and her attorney Marti Sivertson attended a conference with the Board of Nursing Review Panel on May 16, 2017, the Panel including Michelle Harker, Board member. The Board reviewed the resulting proposed stipulation and consent order to suspend Ms. Johnson’s registered and practical nurse licenses and stay the suspension based on Ms. Johnson’s compliance with the Order, place limitations and conditions on the license.

Motion by B. Haugen, seconded by R. Muster, that the Board adopt the Stipulation and Consent Order as proposed and issue the Order effective June 1, 2017.

Vote: Yes – 12 (Futrell, Gladis, Haagenson, Harker, Haugen, McLachlan, Muster, Norton, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried
Wendy Lane, RN 133454-2, LPN 34946-0

The Board reviewed a proposed stipulation and consent order to suspend Wendy Lane’s registered and practical nurse licenses. Christine Norton was the consulted Board member. This matter was resolved without a conference.

**Motion** by B. Gladis, seconded by C. Norton, that the Board adopt the Stipulation and Consent Order and issue the Order effective June 1, 2017.

Vote: Yes – 11 (Futrell, Gladis, Haagenson, Harker, Haugen, McLachlan, Muster, Norton, Renne, Robley, Thompson)

No – 0; Abstain – 1 (Strand); Absent – 0

Motion Carried

Teresa Moen, RN 231373-7

Teresa Moen attended a conference with the Board of Nursing Review Panel on April 4, 2017, the Panel including Michelle Harker, Board member. The Board reviewed the resulting proposed stipulation and consent order to accept the voluntary surrender of Ms. Moen’s registered nurse license.

**Motion** by D. Haagenson, seconded by C. Norton, that the Board adopt the Stipulation and Consent Order as proposed and issue the Order effective June 1, 2017.

Vote: Yes – 12 (Futrell, Gladis, Haagenson, Harker, Haugen, McLachlan, Muster, Norton, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried

Robin Peterson, RN 111582-6

The Board reviewed a proposed stipulation and consent order to accept the voluntary surrender of Robin Peterson’s registered nurse license. Ms. Peterson was represented by Marit Sivertson. Sheila Robley was the consulted Board member. This matter was resolved without a conference.

**Motion** by S. Robley, seconded by D. Haagenson, that the Board adopt the Stipulation and Consent Order as proposed and issue the Order effective June 1, 2017.

Vote: Yes – 12 (Futrell, Gladis, Haagenson, Harker, Haugen, McLachlan, Muster, Norton, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried
Dawn Saarela, RN 193761-9, LPN 66582-7

Dawn Saarela attended a conference with the Board of Nursing Review Panel on April 20, 2017, the Panel including Michelle Harker, Board member. The Board reviewed the resulting proposed stipulation and consent order to suspend Ms. Saarela’s registered and practical nurse licenses and stay the suspension based on Ms. Saarela’s compliance with the Order.

Motion by S. Robley, seconded by R. Muster, that the Board adopt the Stipulation and Consent Order as proposed and issue the Order effective June 1, 2017.

Vote: Yes – 12 (Futrell, Gladis, Haagenson, Harker, Haugen, McLachlan, Muster, Norton, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried

Jenna McDonald, RN 142115-4

Jenna McDonald was issued a Stipulation and Consent Order for Suspension on March 3, 2016. On May 26, 2017, Ms. McDonald and her attorney, Marit Sivertson attended a conference with the Board of Nursing Review Panel to discuss Ms. McDonald’s petition for reinstatement of her registered nurse license, the Panel including Michelle Harker, Board member. The Board reviewed materials submitted by Ms. McDonald in support of her petition.

Motion by C. Norton, seconded by B. Haugen, that the Board reinstate the registered nurse license of Ms. McDonald, suspend Ms. McDonald’s registered nurse license and stay the suspension based on Ms. McDonald’s compliance with the Order and place limitations and conditions on the license, effective June 1, 2017.

Vote: Yes – 12 (Futrell, Gladis, Haagenson, Harker, Haugen, McLachlan, Muster, Norton, Renne, Robley, Strand, Thompson)

No – 0; Abstain – 0; Absent – 0

Motion Carried

Meeting recessed at 1:55 p.m. and resumed at 2:00 p.m. in closed session to discuss the following cases.

The Board considered the following Hearing Consent Agenda:

1. Ashley LaBarge, LPN 58783-7 – Suspension (Joann Brown)
2. Carrie Vest, RN 223370-7 – Suspension (Michelle Harker, Christine Norton)

Motion by C. Norton, seconded by J. McLachlan, that the Board adopt the Hearing Consent Agenda and authorize Assistant Attorney General Nicholas Lienesch, to make nonsubstantive, editorial revisions as needed.
The Hearing Consent Agenda (cont’d)

Roll Call Vote:

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<th>YES</th>
<th>NO</th>
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<td>Sakeena Futrell</td>
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<td>Eric Thompson</td>
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Motion Carried

Adjourn

The meeting adjourned at 2:20 p.m.

Recorder: ____________________________
Shirley A. Brekken
Executive Director

Attest: ____________________________
Sheila Robley
Secretary