

MINNESOTA BOARD OF NURSING

MEETING MINUTES

April 7, 2016

The meeting was called to order at 8:35 a.m., April 7, 2016, in Conference Room A, 2829 University Avenue Southeast, Minneapolis, Minnesota by Deborah Haagenson, president.

Members Present

Cindy DeJarlais  
Jeanine Gangeness  
Becky Gladis  
Deborah Haagenson  
Michelle Harker  
Bradley Haugen  
June McLachlan  
Deborah Meyer

Robert Muster  
Christine Norton  
Jan Rainey  
Christine Renne  
Sheila Robley  
Sue Sendelbach  
Steven Strand  
Natya Stroud

Staff (present at various times)

Shirley Brekken  
Lisa Berends  
Kay Buchanan  
Rene Cronquist  
Barbara Damchik-Dykes  
Becky Elmasry  
Mariclaire England  
Marney Halligan

Mary Hoepfner  
Sarah Larsen  
Mary Luecke  
Kimberly Miller  
Judy Reeve  
Julie Sabo  
Mary Squires

Legal Counsel (present at various times)

Hans Anderson  
Caitlin Micko

Andrew Pettit  
Tiffany Sedillos

Mission Statement

B. Gladis read the Board mission statement to remind members of the Board's purpose.

**Mission Statement**

“The mission of the Minnesota Board of Nursing is to protect the public's health and safety through regulation of nursing education, licensure and practice.”

## Approval of Board Meeting Agenda

**Motion** by D. Meyer, seconded by N. Stroud, to approve the April 7, 2016 meeting agenda and with the revision of moving Item IV.B, the NCSBN Midyear Meeting Report, to the consent agenda.

Vote: Yes – 15 (DeJarlais, Gangeness, Gladis, Haagenson, Harker, Haugen, McLachlan, Norton, Meyer, Muster, Renne, Robley, Sendelbach, Stroud, Strand)

No – 0; Abstain – 0; Absent – 1 (Rainey)

Motion Carried

## President's Report

President Haagenson asked board members to reflect on the core value of *Accountability-committing to public safety* during the meeting.

After reviewing board member and staff input, Haggenson met with S. Brekken for the purpose of the executive director's annual performance evaluation. She reported the review was favorable.

## Executive Director's Report

S. Brekken reported on the progress of several bills in the Legislature that impact the Board.

### Legislative Update

SF1310/HF644 would require the Board of Nursing to regulate massage and bodywork therapists. The credential would be voluntary registration.

SF3033/HF3244 has a provision requiring the Board of Nursing, Board of Medical Practice and Board of Dentistry to require two hours of continuing education regarding pain management and pain management with acupuncture as an alternative to drugs. Executive directors of the three health-licensing boards met with the proponent of the bill and communicated the Boards have not historically prescribed continuing education content. The rationale is continuing education should be specific to enhance individual practice.

HF220 (Nurse Licensure Compact) was not advanced by the Licensure Subcommittee of the Health and Human Services Reform Committee.

SF1440/HF1652 modifies the Prescription Monitoring Program (PMP). The bill has a provision for the health-related licensing boards to access information from the PMP if an individual is under investigation for drug diversion or impairment.

Executive Director’s Report Legislative Update (cont’d)

SF1521/HF1584 clarify the temporary suspension provisions and authority of the health-related licensing boards and create alignment with requirements of the Office of Administrative Hearings. The bill contains an exemption from licensure for educators who are temporarily in the state teaching didactic curriculum content.

SF454/HF1036, regarding physician assistants, also includes the clarification of the temporary suspension provision and an exemption from licensure for educators who are temporarily in the state teaching didactic curriculum content.

J. Sabo, advanced practice nurse specialist, provided an update on Minnesota opioid abuse initiatives. S. Brekken and J. Sabo attend The National Governor’s Association State Opioid Oversight Project team meetings to participate the status of statewide efforts to address opioid abuse and over-use.

Consent Agenda

<b>Agenda Item</b>	<b>Attachment</b>
Board Meeting Minutes: February 4, 2016	III.A
Board Meeting Minutes: March 3, 2016	III.B
Financial Report: February 29, 2016	III.C
Licensure Statistics: January – February 2016	III.D
Disposition of Complaints: January – February 2016	III.E
Executive Committee Minutes: January 21, 2016	III.F
Discipline Resources Committee Minutes: December 4, 2015	III.G
2016 NCSBN Annual Institute of Regulatory Excellence (IRE)	III.H
NCSBN Midyear Meeting Report	IV.B

**Motion** by C. DeJarlais, seconded by D. Meyer, to approve the Consent Agenda with the removal of III.A, February 4, 2016 Board Meeting Minutes.

Vote: Yes – 15 (DeJarlais, Gangeness, Gladis, Haagenon, Harker, Haugen, McLachlan, Norton, Meyer, Muster, Renne, Robley, Sendelbach, Stroud, Strand)

No – 0; Abstain – 0; Absent – 1 (Rainey)

Motion Carried  
Attachments III.B – IV.B

**Motion** by S. Strand, seconded by B. Gladis, to approve the February 4, 2016 minutes with the revision J. McLachlan abstained from the vote regarding Lake Superior College Associate Degree Nursing Program.

Consent Agenda (cont'd)

Vote: Yes – 15 (DeJarlais, Gangeness, Gladis, Haagenson, Harker, Haugen, McLachlan, Norton, Meyer, Muster, Renne, Robley, Sendelbach, Stroud, Strand)

No – 0; Abstain – 0; Absent – 1 (Rainey)

Motion Carried  
Attachment III.A

2015 Annual Education Report

M. Hoepfner, nursing education specialist, presented the Annual Education Report FY2015. She led discussion regarding the NCLEX<sup>®</sup> exam process.

**Motion** by C. Norton, seconded by J. McLachlan, to accept the Annual Education Report FY2015 as presented.

Vote: Yes – 15 (DeJarlais, Gangeness, Gladis, Haagenson, Harker, Haugen, McLachlan, Norton, Meyer, Muster, Renne, Robley, Sendelbach, Stroud, Strand)

No – 0; Abstain – 0; Absent – 1 (Rainey)

Motion Carried  
Attachment IV.A

**Motion** by C. Norton, seconded by C. DeJarlais, that the Board charge the Education Committee to identify nursing education programs with consistently acceptable NCLEX<sup>®</sup> success rates and consider a framework to identify possible commonalities.

Vote: Yes – 15 (DeJarlais, Gangeness, Gladis, Haagenson, Harker, Haugen, McLachlan, Norton, Meyer, Muster, Renne, Robley, Sendelbach, Stroud, Strand)

No – 0; Abstain – 0; Absent – 1 (Rainey)

Motion Carried

Office of the Legislative Auditor Update Report

In 2015, the Office of Legislative Auditor (OLA) conducted a comprehensive evaluation of the Minnesota Board of Nursing complaint review process. Subsequently, the OLA released a report *Minnesota Board of Nursing Complaint Resolution Process (February 26, 2015)*. The report contained several recommendations for the legislature, the Board and the Health Professional Services Program. The Board conducted a comprehensive review and consideration of the recommendations and made determinations whether or not to implement the recommendations in the whole or with modification. Several of the recommendations were charged to Board committees.

In January 2016, the OLA contacted the Board for an update regarding the recommendations. The OLA noted the update would highlight selected areas in which legislative or agency actions have addressed the recommendations, “as well as areas that

Office of the Legislative Auditor Update Report (cont'd)

need additional attention.” Board staff prepared a report addressing each of the recommendations from the 2015 report. The OLA submitted a report of the updates to the Legislature on March 16, 2016.

Attachment IV.C

Discipline Resources Committee

S. Strand reported the vast majority of orders issued by the Board of Nursing that result in a licensee being removed from practice require the licensee to have a petition conference with a Board Review Panel prior to the licensee’s petition being considered by the Board. The purpose of the petition conference is to clarify and validate the information obtained from the licensee and others on the licensee’s behalf.

At the conclusion of the conference the Panel deliberates and determines whether to recommend that the Board reinstate the nurse’s license, and if so, under what terms and conditions. It is uncommon at this stage for a Review Panel to conclude the licensee has not met the requirements for reinstatement.

**Committee recommendation:**

The Discipline Resources Committee recommends the Board modify the petitioning procedure to eliminate Board member attendance at petition conferences. A proposed Stipulation and Consent Order would be provided to the licensee and if the licensee is in agreement, the document would be presented to the full Board for adoption. If the Board is not in agreement with the proposal, the Board may reject the order and provide guidance on the areas of concern in the proposed order.

**Motion** by S. Strand, on behalf of the Discipline Resources Committee, that the Board modify the petition review process allowing staff to conduct petition for reinstatement conferences with licensees seeking reinstatement.

Vote: Yes – 15 (DeJarlais, Gangeness, Gladis, Haagenson, Harker, Haugen, McLachlan, Norton, Meyer, Muster, Renne, Robley, Sendelbach, Stroud, Strand)

No – 0; Abstain – 0; Absent – 1 (Rainey)

Motion Carried  
Attachment V.B

Executive Committee

President Haggenson reported the Committee has reviewed the National Council of State Boards of Nursing (NCSBN) Executive Officer Succession toolkit and is discussing Board preparation in the event of a planned or unplanned event of executive director absence.

### Executive Committee (cont'd)

She presented the proposed FY 2017-19 Strategic Initiatives and facilitated discussion.

**Motion** by D. Haagenson, on behalf of the Executive Committee, that the Board approve the FY 2017-19 Strategic Initiatives.

Vote: Yes – 14 (DeJarlais, Gangeness, Gladis, Haagenson, Harker, Haugen, Norton, Meyer, Muster, Renne, Robley, Sendelbach, Stroud, Strand)

No – 0; Abstain – 0; Absent – 2 (McLachlan, Rainey)

Motion Carried  
Attachment V.A

### Nursing Practice Committee

The Nursing Practice Committee discussed the Committee's charge of communicating and engaging discussion with stakeholders regarding the Enhanced Nurse Licensure Compact.

Staff is in the process of reviewing position statements and the Committee will discuss in future meetings.

The Committee discussed the possibility of reaching out to stakeholders to see if the new scope language has been effective in clarifying scope of practice.

### Health Professional Services Program (HPSP)

C. Norton is the Board's representative on the HPSP Program Committee. She reported:

At the February 2016 meeting, the HPSP Strategic Planning Governance Workgroup provided a presentation for Committee feedback. Two HPSP Program Committee members volunteered to join the Governance Workgroup.

The results of the Annual Report of Member Survey were reviewed. Discussion focused on the self-report category in HPSP report. A question was posed regarding how many are true self-reports or coerced reports.

S. Brekken reported the Governance Workgroup continues to receive input from members of the Program Committee. The statutory authority for the Program Committee is focused primarily on program operations and not policy.

### Core Value Reflection

President Haagenson led the board members in a reflection on the core value of *Accountability - committing to public safety*, to identify how the Board has demonstrated this value in its deliberation and decision making.

Recess

President Haagenson declared a recess at 12:10 p.m.

Closed Session

President Haagenson reconvened the meeting in closed session at 12:55 p.m., and declared a quorum present:

The Stipulation and Consent Order Consent Agenda included the following cases:

1. Mohamoud Ahmed, RN 208040-0 – Conditions;
2. Andrea Block, LPN Border State Registry 212 – Suspension;
3. George Budihas III, APRN-CRNA 0442, RN 145839-2 – Suspension;
4. Todd Dickson, APRN-CNP 1591, RN 123269-9 – Reprimand, Civil Penalty;
5. Jean Dissmore-John, RN 146752-9, LPN 44337-9 – Suspension;
6. Kirsten Drewlow, RN 215956-4, LPN 58783-7 – Reprimand, Civil Penalty, Conditions;
7. Anna Everett, RN 184729-1 – Suspension;
8. Bobby Fontenot, RN 196017-8 – Revocation;
9. Nicole Gervais, RN 137231-3 – Suspension;
10. Dawn Gibson, RN 129533-5 – Stayed Suspension;
11. Christina Giem, LPN 75487-7 – Suspension;
12. Andrus Jensen, RN 222201-9 – Suspension;
13. Vicki Lull, RN 132256-7 – Voluntary Surrender;
14. Lisa Nwadiashi, LPN 39347-4 – Grants LPN Reregistration, Civil Penalty;
15. Traci Oehmen, RN 173569-1, LPN 60954-0 – Reprimand, Civil Penalty;
16. Leigh Olson, RN 140737-2 – Civil Penalty, Limitations, Conditions;
17. Jill Payne, APRN-CRNA 0484, RN 169601-5 – Reprimand, Civil Penalty;
18. Wonle Queeglay, LPN 57846-4 – Suspension;
19. Denise West, RN 165372-8 – Suspension;
20. Talya Zien Walter, LPN 78019-8 – Voluntary Surrender;

**Motion** by B. Gladis, seconded by M. Harker, that the Board adopt the Stipulation and Consent Order Agenda and issue the Orders effective April 7, 2016.

Vote: Yes – 14 (DeJarlais, Gladis, Haagenson, Harker, Haugen, Meyer, Muster, Norton, Rainey, Renne, Robley, Sendelbach, Strand, Stroud)

No – 0; Abstain – 0; Absent – 2 (Gangeness, McLachlan)      Motion Carried

John Foderick, APRN-CRNA 0203, RN 93223-3

John Foderick and his attorney, Barbara Forshier, attended a conference with the Board of Nursing Review Panel on February 29, 2016, the Panel including Michelle Harker, Board member. The Board reviewed the resulting proposed stipulation and consent order to suspend

John Foderick, APRN-CRNA 0203, RN 93223-3 (cont'd)

Mr. Foderick's advanced practice registered and professional nurse licenses and stay the suspension based on Mr. Foderick's compliance with the Order and to assess a \$2500.00 civil penalty.

**Motion** by S. Sendelbach, seconded by S. Strand, that the Board adopt the Stipulation and Consent Order as proposed and issue the Order effective April 7, 2016.

Vote: Yes – 13 (DeJarlais, Gladis, Haagenson, Harker, Haugen, Meyer, Muster, Norton, Rainey, Renne, Robley, Sendelbach, Strand)

No – 1 (Stroud); Abstain – 0; Absent – 2 (Gangeness, McLachlan)     Motion Carried

Marit King, RN 187197-9

Marit King and her attorney, Dan Kufus, attended a conference with the Board of Nursing Review Panel on November 12, 2015, the Panel including Bradley Haugen, Board member. Subsequently, Ms. King was represented by Melissa Heinlein. The Board reviewed the resulting proposed stipulation and consent order to place conditions on Ms. King's registered nurse license.

**Motion** by C. Norton, seconded by C. DeJarlais, that the Board adopt the Stipulation and Consent Order as proposed and issue the Order effective April 7, 2016.

Vote: Yes – 14 (DeJarlais, Gladis, Haagenson, Harker, Haugen, Meyer, Muster, Norton, Rainey, Renne, Robley, Sendelbach, Strand, Stroud)

No – 0; Abstain – 0; Absent – 2 (Gangeness, McLachlan)     Motion Carried

Georgeanna Knutson, APRN-CNP 0288, RN 115788-4

Georgeanna Knutson and her attorney, Teresa Ayling, attended a conference with the Board of Nursing Review Panel on August 28, 2015, the Panel including Christine Norton, Board Member. The Board reviewed the resulting proposed stipulation and consent order to reprimand Ms. Knutson and assess a \$1,500.00 civil penalty.

**Motion** by S. Sendelbach, seconded by D. Meyer, that the Board adopt the Stipulation and Consent Order as proposed and issue the Order effective April 7, 2016.

Vote: Yes – 13 (Gladis, Haagenson, Harker, Haugen, Meyer, Muster, Norton, Rainey, Renne, Robley, Sendelbach, Strand)

No – 0; Abstain – 1 (DeJarlais); Absent – 2 (Gangeness, McLachlan)     Motion Carried

Jeffrey Leisen, RN 173518-3

Jeffrey Leisen and his attorney, Thomas Braun, attended a conference with the Board of Nursing Review Panel on March 25, 2016, the Panel including Cindy DeJarlais, Board member. The Board reviewed the resulting proposed stipulation and consent order to suspend Mr. Leisen's registered nurse license and stay the suspension based on Mr. Leisen's compliance with the Order and to place limitations and conditions on the license.

**Motion** by S. Robley, seconded by D. Meyer, that the Board adopt the Stipulation and Consent Order as proposed and issue the Order effective April 7, 2016.

Vote: Yes – 12 (DeJarlais, Haagenson, Harker, Haugen, Meyer, Muster, Norton, Rainey, Renne, Robley, Strand, Stroud)

No – 2 (Gladis, Sendelbach); Abstain – 0; Absent – 2 (Gangeness, McLachlan)  
Motion Carried

The Petition Consent Agenda included the following cases:

Petition for Reinstatement:

1. Marci Fitch, RN 186052-4, LPN 61040-3 – Stipulation and Consent Order for Reinstatement (Stayed Suspension, Limitations, Conditions);
2. Emily Heimer, RN 162114-5 – Stipulation and Consent Order for Reinstatement (Stayed Suspension, Limitations, Conditions);
3. Robert Kibwage, RN 186171-4, LPN 62415-6 - Stipulation and Consent Order for Reinstatement (Stayed Suspension);

**Motion** by S. Strand, seconded by M. Harker, that the Board adopt the Stipulation and Consent Order Agenda and issue the Orders effective April 7, 2016.

Vote: Yes – 14 (DeJarlais, Gladis, Haagenson, Harker, Haugen, Meyer, Muster, Norton, Rainey, Renne, Robley, Sendelbach, Strand, Stroud)

No – 0; Abstain – 0; Absent – 2 (Gangeness, McLachlan)      Motion Carried

Constance Rutledge, APRN-CRNA 0898, RN 73587-0

The Board reviewed a proposed stipulation and consent order to accept the voluntary surrender of Constance Rutledge's advanced practice registered and professional nurse licenses. Michelle Harker was the consulted Board member. This matter was resolved without a conference. Ms. Rutledge was represented by Marit Sivertson. Ms. Rutledge and Ms. Sivertson were present and responded to questions.

**Motion** by C. Norton, seconded by M. Harker, that the Board adopt the Stipulation and Consent Order Agenda and issue the Orders effective April 7, 2016.

Constance Rutledge, APRN-CRNA 0898, RN 73587-0 (cont'd)

Vote: Yes – 14 (DeJarlais, Gladis, Haagenson, Harker, Haugen, Meyer, Muster, Norton, Rainey, Renne, Robley, Sendelbach, Strand, Stroud)

No – 0; Abstain – 0; Absent – 2 (Gangeness, McLachlan) Motion Carried

Patricia Nickleson, RN 127120-7

The Board reviewed a proposed stipulation and consent order to suspend Patricia Nickleson's registered nurse license. Christine Norton was the consulted Board member. This matter was resolved without a conference.

**Motion** by B. Haugen, seconded by D. Meyer, that the Board adopt the Stipulation and Consent Order Agenda and issue the Orders effective April 7, 2016.

Vote: Yes – 14 (DeJarlais, Gladis, Haagenson, Harker, Haugen, Meyer, Muster, Norton, Rainey, Renne, Robley, Sendelbach, Strand, Stroud)

No – 0; Abstain – 0; Absent – 2 (Gangeness, McLachlan) Motion Carried

Jennifer Eisinger, RN 177342-0

Jennifer Eisinger and her attorney, Max Keller, attended a conference with the Board of Nursing Review Panel on March 10, 2016, the Panel including Bradley Haugen, Board member. The Board reviewed the resulting proposed stipulation and consent order to suspend Ms. Eisinger's registered nurse license.

**Motion** by M. Harker, seconded by C. DeJarlais, that the Board adopt the Stipulation and Consent Order and issue the Order effective April 7, 2016.

Vote: Yes – 14 (DeJarlais, Gladis, Haagenson, Harker, Haugen, Meyer, Muster, Norton, Rainey, Renne, Robley, Sendelbach, Strand, Stroud)

No – 0; Abstain – 0; Absent – 2 (Gangeness, McLachlan) Motion Carried

Marissa Wasinski, RN 181344-5

Marissa Wasinski attended a telephone conference with the Board of Nursing Review Panel on March 21, 2016, the Panel including Natya Stroud, Board member. The Board reviewed the resulting proposed stipulation and consent order to suspend Ms. Wasinski's registered nurse license and stay the suspension based on Ms. Wasinski's compliance with the Order.

Marissa Wasinski, RN 181344-5

**Motion** by S. Robley, seconded by S. Strand, that the Board adopt the Stipulation and Consent Order as proposed and issue the Order effective April 7, 2016.

Vote: Yes – 10 (DeJarlais, Haagenson, Harker, Haugen, Meyer, Muster, Renne, Robley, Strand, Stroud)

No – 4 (Gladis, Norton, Rainey, Sendelbach); Absent – 2 (Gangeness, McLachlan);  
Abstain – 0; Motion Carried

Meeting recessed at 1:55 p.m. and resumed at 2:05 p.m. in closed session to discuss the following cases.

Leilani Beise, LPN 66533-5

A Notice of Removal of Stay of Suspension, Imposition of Suspension and Hearing was served to Leilani Beise on December 30, 2015, scheduling a conference on January 8, 2016, and a hearing before the Board on February 4, 2016. Ms. Beise attended the January 8, 2016 conference. The hearing was continued to the April 7, 2016, Board meeting. Ms. Beise did not attend the hearing. Assistant Attorney General Andrew Pettit presented oral argument on behalf of the Review Panel. Ms. Beise submitted a letter by facsimile on April 7, 2016, for the Board to review. Cindy DeJarlais, Board member on the Review Panel, and Assistant Attorney Andrew Pettit were excused and did not participate in the deliberation or voting. Assistant Attorney General Caitlin Micko advised the Board.

**Motion** by M. Harker, seconded by C. Norton, to accept the letter received from Ms. Beise into the hearing record.

Vote: Yes – 13 (Gladis, Haagenson, Harker, Haugen, Meyer, Muster, Norton, Rainey, Renne, Robley, Sendelbach, Strand, Stroud)

No – 0; Abstain – 0; Absent – 3 (DeJarlais, Gangeness, McLachlan); Motion Carried

**Motion** by B. Haugen, seconded by C. Norton, that the Board authorize Caitlin Micko to make editorial revisions in the proposed Order, accept the Fact, Conclusions and Final Order of the Review Panel, as revised, and issue the Order suspending Ms. Beise's practical nurse license effective the date of service (April 28, 2016).

Vote: Yes – 13 (Gladis, Haagenson, Harker, Haugen, Meyer, Muster, Norton, Rainey, Renne, Robley, Sendelbach, Strand, Stroud)

No – 0; Abstain – 0; Absent – 3 (DeJarlais, Gangeness, McLachlan); Motion Carried

The Board considered the following Hearing Consent Agenda:

1. Pamela Rasmussen, LPN 44497-0 – Suspension (Robert Muster, Steven Strand);

**Motion** by M. Harker, seconded by Sue Sendelbach, that the Board adopt the Hearing Consent Agenda and authorize Assistant Attorney General and Caitlin Micko, to make nonsubstantive, editorial revisions as needed.

**Roll Call Vote:**

<b>Board Member</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAINED FROM</b>	<b>ABSENT</b>
Cindy DeJarlais	X			
Jeanine Gangeness				X
Becky Gladis	X			
Deborah Haagenson	X			
Michelle Harker	X			
Bradley Haugen	X			
June McLachlan				X
Deborah Meyer	X			
Robert Muster			Pamela Rasmussen	
Christine Norton	X			
Jan Rainey	X			
Christine Renne	X			
Sheila Robley	X			
Sue Sendelbach	X			
Steven Strand			Pamela Rasmussen	
Natya Stroud	X			

Motion Carried

Johnnie Stone, LPN 76917-6

A Notice of Hearing for Alleged Noncompliance with Stipulation and Consent Order was served to Johnnie Stone on January 28, 2016, scheduling a conference on February 19, 2016, and a hearing before the Board on April 7, 2016. Mr. Stone did not attend the conference or the hearing. Assistant Attorney General Hans Anderson appeared on behalf of the Review Panel. Sheila Robley, Board member on the Review Panel, and Assistant Attorney Andrew Pettit were excused and did not participate in the deliberation or voting. Assistant Attorney General Caitlin Micko advised the Board.

**Motion** by B. Haugen, seconded by C. Norton, that the Board authorize Caitlin Micko to make editorial revisions in the proposed Order, accept the Fact, Conclusions and Final

Johnnie Stone, LPN 76917-6 (cont'd)

Order of the Review Panel, as revised, and issue the Order suspending Mr. Stone's practical nurse license effective the date of service (April 28, 2016).

Vote: Yes – 13 (DeJarlais, Gladis, Haagenson, Harker, Haugen, Meyer, Muster, Norton, Rainey, Renne, Sendelbach, Strand, Stroud)

No – 0; Abstain – 1 (Robley); Absent – 2 (Gangeness, McLachlan); Motion Carried

Adjourn

The meeting adjourned at 2:30 p.m.

Recorder:



Shirley A. Brekken  
Executive Director

Attest:



Michelle Harker  
Secretary