

**MINNESOTA BOARD OF NURSING
MEETING MINUTES
February 2, 2023**

President Laura Elseth called the meeting to order 8:32 a.m. on February 2, 2023, at 1210 Northland Ave, Suite 120, Mendota Heights, Minnesota. The meeting was conducted both in person and virtually. A roll call of Board members was completed and a quorum declared. All Votes were recorded by roll call.

<u>Members Present</u>	<u>Members Absent</u>
Katlynn Berntson Kaleeca Bible (arrived late) Laura Elseth Lynette How Rhonda Johnson Latasha Lee (arrived late) Jacqueline Lloyd Cunningham Katherine Lynch Robert Muster Rui Pina Sarah Simons	None
<u>Staff (present at various times)</u>	
Madelyn Barber Judy Berger Krystle Conley Stephanie Cook JaCinda Downs Mariclaire England Miah Giambruno Lynne Haggar Lajeana Iverson Marilyn Krasowski	Leslie Larson Andrea McCusker Kimberly Miller Theresa Reichel Angela Serfling Steve Shaffer Melissa Wolfe Katie Wood
<u>Legal Counsel</u>	
Hans Anderson, AAG	
<u>Public Present</u>	
Kristen Botchway Lucy Cline Caitlin Doerrmann Cindy Dols	Katharen Koehn Jeremy Kohler Melodi Krank Grace LeClaire

Krystal El Ghandour Tracy Erfourth Rachel Follestad Stephanie Gonzalez Barb Forshier Emily Hopkins Rachel Johnson BK Knapp	Kim Navarre Elizabeth Palmer Samantha Pauly Olivia Pinales Allison Ryks Laura Vaneps Shelby Vernon
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Mission Statement

R. Muster read the Board mission statement to remind members of the Board’s purpose, *“The mission of the Minnesota Board of Nursing is to protect the public’s health and safety through regulation of nursing education, licensure and practice.”*

Approval of Board Meeting Agenda

Motion by R. Johnson, seconded by R. Pina, to approve the February 2, 2023, meeting agenda.

Vote: Yes – 10 (Berntson, Bible, Elseth, How, Johnson, Lloyd Cunningham, Lynch, Muster, Pina, Simons)

No – 0; Abstain – 0; Absent- 1 (Lee)

Motion Carried

Public Comments

None requested.

President’s Report

President Elseth asked board members to let her know of state-issued laptop problems so she can follow up. She asked board members to also let her know if content changes need to be made to her president’s report. President Elseth reviewed the Board Member At-A-Glance Activities Calendar. Board members approved the calendar.

Attachments II.A and II.B

NCSBN Mid-Year Meeting

This year’s NCSBN mid-year meeting is being held in Seattle, WA, from March 28-30, 2023. March 28 is for presidents and executive officers only. The Board has requested assistance from NCSBN to send as many board members as possible and is waiting for a response. The following board members expressed an interest in attending: Laura Elseth, Lynette How, Rhonda Johnson, Kate Lynch, Sarah Simons. Katie Berntson is

interested but needs more information. Sarah inquired about the NLC meeting on March 27. Minnesota is not part of the NLC.

Executive Director’s Report

Director Miller provided an overview of her Executive Director report. Director Miller gave a license data report showing a large increase in license and temporary permit applications received in 2022, which is impacted processing time.

Attachment II.B

Consent Agenda

Agenda Item	Attachment
Board Meeting Minutes: December 1, 2022	III.A
Financial Reports: Receipts FY23 & Manager’s FY23	III.B.1, III.B.2
Licensure Statistics: November - December 2022	III.C
Disposition of Complaints: November – December 2022	III.D
Executive Committee Meeting Minutes: October 29, November 12, January 7	III.E.1, E.2, E.3
Health Professionals Services Statistics-Quarter II FY23	III.F

Motion by R. Muster, seconded by R. Pina, to approve consent agenda.

Vote: Yes – 11 (Berntson, Bible, Elseth, How, Johnson, Lee, Lloyd Cunningham, Lynch, Muster, Pina, Simons)

No – 0; Abstain – 0; Absent- 0

Motion Carried

Attachments III.A, III.B,1-2, III.C, III.D, III.E.1-2

Board Member Development

Director Miller introduced Kim Navarre, the new HPSP program director. Tracy Erfourth, HPSP Case Manager, presented the Health Professionals Services Program annual report.

Reports/Actions

Reports of 2022 PN, AD, BSN & MSN NCLEX First-Time Success Rates

Marilyn Krasowski, Director for Education, reported there has been a decline in PN, AD, BSN & MSN NCLEX first-time success rate both in Minnesota and in the U.S. M. Krasowski presented the NCLEX Report for 2022. Minnesota showed a larger decline than the U.S. in all programs, especially in baccalaureate and associate degree NCLEX-

RN first-time success rates. The Minnesota has five programs that have a mobility option. For this program, a person must be an LPN upon admission. The first-time success rate for the Mobility NCLEX-RN in Minnesota improved significantly from 2021.

Attachment IV.A.1-4

Report of Discontinuance of Monitoring Due to Compliance with Minimum Standards for NCLEX 2022 First-Time Success Rates

Motion by R. Muster and seconded by K. Lynch, that the Board remove the following nursing programs from monitoring due to compliance with Minnesota Rule 6301.2360, subpart 4.

1. Anoka Technical College - Anoka, Practical Nursing Program
2. Minnesota West Community and Technical College - Worthington, Associate Degree Program
3. Rasmussen University - Eagan, Practical Nursing Program
4. Rasmussen University - St. Cloud, Practical Nursing Program
5. Ridgewater College - Willmar, Associate Degree Program
6. Riverland Community College - Austin, Practical Nursing Program
7. St. Olaf College - Northfield, Baccalaureate Degree Nursing Program

Vote: Yes – 10 (Berntson, Bible, Elseth, How, Johnson, Lee, Lloyd Cunningham, Lynch, Muster, Pina)

No – 0; Abstain – 0; Absent- 1 (Simons)

Motion Carried
Attachment IV.B

Report of Plan for Corrective Action Due to One Calendar Year Below Minimum Standard for 2022 NCLEX First-Time Success Rate

Motion by L. Elseth and seconded by R. Johnson, that the Board, pursuant to delegated authority, to require a Plan of Corrective Action due to one calendar year below minimum standard for 2022 NCLEX first-time success rates, for the following programs: Minnesota Rule 6301.2360, subpart 4.

1. Central Lakes College - Brainerd, Associate Degree Program
2. College of Saint Benedict/Saint John's University - St. Joseph, Baccalaureate Degree Program
3. College of St. Scholastica - Duluth, Baccalaureate Degree Program
4. Dakota County Technical College - Rosemount, Practical Nursing Program
5. Gustavus Adolphus College - St. Peter, Baccalaureate Degree Program
6. Hennepin Technical College - Eden Prairie, Practical Nursing Program

7. Herzing University - St. Louis Park, Baccalaureate Degree Program
8. Inver Hills Community College - Inver Grove Heights, Associate Degree Program
9. Metropolitan State University - St. Paul, Baccalaureate Degree Program
10. Minnesota State University - Mankato, Baccalaureate Degree Program
11. Minnesota State University - Moorhead, Baccalaureate Degree Program
12. Rasmussen University - Mankato, Associate Degree Program
13. Rasmussen University - Moorhead, Associate Degree Program
14. Rasmussen University - St. Cloud, Associate Degree Program
15. St. Catherine University - St. Paul, Baccalaureate Degree Program

Vote: Yes – 10 (Berntson, Bible, Elseth, How, Johnson, Lee, Lloyd Cunningham, Lynch, Muster, Pina)

No – 0; Abstain – 0; Absent- 1 (Simons)

Motion Carried
Attachment IV.C

Report of Plan for Corrective Action Due to Two Consecutive Years Below Minimum Standard for 2022 NCLEX First-Time Success Rate

Motion by R. Muster and seconded by K. Berntson, that the board, based on success rates at 75 percent or less for two consecutive calendar years require Board staff, pursuant to delegated authority, to conduct an on-site survey for compliance with all applicable rules and to require a revised plan of corrective action, for the following programs:

1. Rasmussen University - Moorhead, Practical Nursing Program
2. Ridgewater College - Willmar, Practical Nursing Program
3. South Central College - North Mankato, Associate Degree Program

Vote: Yes – 10 (Berntson, Bible, Elseth, How, Johnson, Lee, Lloyd Cunningham, Lynch, Muster, Pina)

No – 0; Abstain – 0; Absent- 1 (Simons)

Motion Carried
Attachment IV.D

Core Value Reflection

President Elseth led board members in a reflection on the core value of trust, integrating the obligation of confidence and authority expected of the board by the public.

Recess

President Elseth declared a recess at 12:02 p.m.

Closed session

President Laura Elseth re-convened the meeting in closed session at 1:10 p.m. and declared a quorum present.

Board Members	Board Members - Roll Call	MBN Staff Members – Roll Call (present at various times)	Legal Counsel – Roll Call (present at various times)
Katlynn Berntson	Present	Marilyn Krasowski	Nick Linesch
Kaleeca Bible	Present	Stephen Shaffer	Jamal Zayed
Laura Elseth	Present	Stephanie Cook	Theresa Flahaven
Lynette How	Present	Mariclaire England	Allan Aguilar
Rhonda Johnson	Present	Andrea McCusker	Priya Elayath
Latasha Lee	Present	Leslie Larson	Hans Anderson
Jacqueline Lloyd Cunningham	Present	Angela Serfling	
Katherine Lynch	Present	Miah Giambruno	
Robert Muster	Present	Jessica Pariona	
Rui Pina	Present	Theresa Reichel	
Sarah Simons	Present	Katharine Fowler	
		Krystle Conley	
		JaCinda Downs	

Motion by Robert Muster, seconded by Kaleeca Bible, that the board remove Ayan Duale from the Hearing Consent Agenda and move her to the Discussion Agenda and place Remona Brown onto the Consent Agenda.

Vote: Yes – 11 (Berntson, Bible, Elseth, How, Johnson, Lee, Lloyd Cunningham, Lynch, Muster, Pina, Simons)

No – 0; Abstain – 0; Absent- 0

Motion Carried

Motion by Rui Pina, second by Rhonda Johnson, that the board remove Zelalem Abebe from the Hearing Consent Agenda and move him to the Discussion Agenda.

Vote: Yes – 11 (Berntson, Bible, Elseth, How, Johnson, Lee, Lloyd Cunningham, Lynch, Muster, Pina, Simons)

No – 0; Abstain – 0; Absent- 0

Motion Carried

The Board considered the following Petition Consent Agenda:

1. Natali N. Jarnot, LPN 495262 – Reinstate the practical nurse license of Natali Jarnot, LPN, suspended April 11, 2012, and issue a Stipulation and Consent Order effective February 2, 2023.
2. Bryan W. Mork, LPN 751414 – Reinstate the practical nurse license of Bryan Mork, LPN, suspended June 26, 2018, and issue a Stipulation and Consent Order effective February 2, 2023.

Motion by Robert Muster, seconded by Katherine Lynch, that the Board adopt the Petition Consent Agenda. Vote was by roll call.

Roll Call Vote:

Board Member	YES	NO	ABSTAINED FROM	ABSENT
Katlynn Berntson	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Kaleeca Bible	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Laura Elseth	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Lynette How	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rhonda Johnson	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Latasha Lee	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Jacqueline Lloyd Cunningham	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Katherine Lynch	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Robert Muster	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rui Pina	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Sarah Simons	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>

Motion Carried

The Board considered the following Stipulation and Consent Order Consent Agenda:

1. Melanie A. Dowling, LPN 791092 – Stayed Suspension, Civil Penalty, Conditions
2. Risa A. Hoge, RN 1330481 – Stayed Suspension, Limitations, Conditions
3. Lindsey B. Monnens, RN 2205609, LPN 680048 – Stayed Suspension
4. Chelsey O. Sherburne, RN 2282732 – Stayed Suspension, Civil Penalty
5. Kayla L. Wagenmann, RN 2463303 – Stayed Suspension, Limitations, Conditions
6. Amanda J. Waltz, RN 2485572 – Suspension
7. Jacqueline A. Gerard, RN 1135217 – Conditions
8. Nicole V. Ness, RN 1599141 – Voluntary Surrender
9. Jacklyn M. Saulsbury, RN 1856758 – Reprimand, Civil Penalty

10. Kimberly R. Zaffuto-Furman, RN 2486500 – Suspension
11. Cynthia B. Padilla, RN 1211940 – Voluntary Surrender
12. Holly J. Gibson, APRN-CRNA 552, RN 1614343 – Reprimand, Civil Penalty
13. Truman C. Clute, RN 1353251 – Voluntary Surrender
14. Jamie L. Ratz, RN 2016979 – Reprimand, Civil Penalty, Conditions
15. Jean C. Stegora, LPN 626727 – Voluntary Surrender
16. Stephanie M. Shimek-Meyer, RN 2266211 – Voluntary Surrender
17. April W. Plantenberg, RN 2286194, LPN 629559 – Voluntary Surrender
18. Nancy J. Guimaraes, RN 1735109, LPN 617888 – Voluntary Surrender
19. Marie N. Lennon, RN 2461702 – Stayed Suspension, Civil Penalty, Limitations, Conditions
20. Eric R. Fischer, APRN-CRNA 2246, RN 2042325 – Suspension (APRN-CRNA); Stayed Suspension (RN), Limitations, Conditions
21. Amy S. Hofschulte, LPN 509996 – Reprimand, Civil Penalty
22. Michelle L. Steur, RN 1392704 – Stayed Suspension, Reprimand, Civil penalty, Limitations, Conditions
23. Christine A. Goldsworthy, RN 1032873 – Voluntary Surrender

Motion by Latasha Lee, seconded by Rui Pina, that the Board adopt the Stipulation and Consent Order Consent Agenda. Vote was by roll call.

Roll Call Vote:

Board Member	YES	NO	ABSTAINED FROM	ABSENT
Katlynn Berntson	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Kaleeca Bible	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Laura Elseth	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Lynette How	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rhonda Johnson	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Latasha Lee	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Jacqueline Lloyd Cunningham	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Katherine Lynch	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Robert Muster	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rui Pina	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Sarah Simons	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>

Motion Carried

The Board considered the following matters on the Discussion Agenda (Hearings Portion):

Zelalem A. Abebe, LPN 659309 – Suspension

Zelalem A. Abebe, LPN, appeared before the Board on February 2, 2023, to discuss allegations set forth in a Notice and Order for Hearing on Temporary Suspension issued on November 3, 2022. Theresa Flahaven, Assistant Attorney General, presented oral argument on behalf of the Review Panel. The Board adopted a Findings of Fact, Conclusions, and Final Order suspending the practical nurse license of Zelalem A. Abebe.

Motion by Laura Elseth, seconded by Latasha Lee, that the Board adopt the Findings of Fact, Conclusions, and Final Order. Vote was by roll call.

Vote: Yes – 6 (Berntson, How, Lloyd Cunningham, Lynch, Pina, Simons);

No – 0; Abstain – 5 (Bible, Elseth, Johnson, Lee, Muster); Absent – 0

Motion Carried

Ayan A. Duale, RN 2314480 – Suspension

Ayan A. Duale was scheduled to appear before the Board on February 2, 2023, to discuss allegations in a Notice of Removal of Stay of Suspension, Imposition of Suspension and Hearing issued on January 3, 2023. Allan Aguilar, Assistant Attorney General, presented oral argument on behalf of the Review Panel. The Board adopted a Findings of Fact, Conclusions, and Final Order to suspend the registered nurse license of Ayan A. Duale.

Motion by Sarah Simons, seconded by Latasha Lee, that the Board adopt the Findings of Fact, Conclusions, and Final Order. Vote was by roll call.

Vote: Yes – 10 (Berntson, Bible, Elseth, Johnson, Lee, Lloyd Cunningham, Lynch, Muster, Pina, Simons);

No – 0; Abstain – 1 (How); Absent – 0

Motion Carried

The Board considered the following Hearing Consent Agenda:

1. Jeffrey P. Leisen, RN 1735183 – Suspension
2. Benard M. Okero, LPN 819815 – Suspension
3. Michelle L. Smith, RN 1960945 – Suspension
4. Teresa A. Taylor, Applicant – Denial
5. Remona L. Brown, RN 2005663, LPN 669577 – Revocation.

Motion by Robert Muster, seconded by Laura Elseth, that the Board adopt the Hearing Consent Agenda. Vote was by roll call.

Roll Call Vote:

Board Member	YES	NO	ABSTAINED FROM	ABSENT
Katlynn Berntson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jeffrey P. Leisen, RN 1735183	<input type="checkbox"/>
Kaleeca Bible	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Michelle L. Smith, RN 1960945, Jeffrey P. Leisen, RN 1735183	<input type="checkbox"/>
Laura Elseth	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Teresa A. Taylor, Applicant	<input type="checkbox"/>
Lynette How	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rhonda Johnson	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Latasha Lee	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Jacqueline Lloyd Cunningham	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Katherine Lynch	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Teresa A. Taylor, Applicant	<input type="checkbox"/>
Robert Muster	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Jeffrey P. Leisen, RN 1735183, Benard M. Okeru, LPN 819815 Teresa A. Taylor, Applicant	<input type="checkbox"/>
Rui Pina	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Remona L. Brown, RN 2005663, LPN 669577	<input type="checkbox"/>
Sarah Simons	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>

Motion Carried

The Board considered the following matters on the Discussion Agenda (Stipulation and Consent Orders Portion):

Brittany G. Pickard, Applicant – Reprimand, Civil Penalty (Rui Pina)

The Board reviewed a proposed Stipulation and Consent Order to accept the granting of a license to practice professional nursing, reprimand, and civil penalty of Brittany G. Pickard’s application for her registered nurse license.

Motion by Robert Muster, seconded by Katlynn Berntson, that the Board adopt the Stipulation and Consent Order. Vote was by roll call.

Vote: Yes – 11 (Berntson, Bible, Elseth, How, Johnson, Lee, Lloyd Cunningham, Lynch, Muster, Pina, Simons)

No – 0; Abstain – 0; Absent- 0

Motion Carried

Gail T. Mohawk, LPN 622682 – Reprimand, Civil Penalty

The Board reviewed a proposed Stipulation and Consent Order to accept the reprimand and civil penalty of Gail T. Mohawk’s practical nurse license.

Motion by Rui Pina, seconded by Latasha Lee, that the Board adopt the Stipulation and Consent Order. Vote was by roll call.

Vote: Yes – 11 (Berntson, Bible, Elseth, How, Johnson, Lee, Lloyd Cunningham, Lynch, Muster, Pina, Simons)

No – 0; Abstain – 0; Absent- 0

Motion Carried

Robynn L. Davis, RN 1354357- Reprimand, Civil Penalty, Limitations, Conditions

The Board reviewed a proposed Stipulation and Consent Order to accept the reprimand, civil penalty, limitations, and conditions of Robynn L. Davis’ registered nurse license.

Motion by Katlynn Berntson, seconded by Robert Muster, that the Board adopt the Stipulation and Consent Order. Vote was by roll call.

Vote: Yes – 11 (Berntson, Bible, Elseth, How, Johnson, Lee, Lloyd Cunningham, Lynch, Muster, Pina, Simons)

No – 0; Abstain – 0; Absent- 0

Motion Carried

Benjamin J. Knight, RN 1530595 – Stayed Suspension, Limitation, Conditions

The Board reviewed a proposed Stipulation and Consent Order to accept the stayed suspension, limitations, and conditions of Benjamin J. Knight’s registered nurse license.

Motion by Katherine Lynch, seconded by Katlynn Berntson, that the Board adopt the Stipulation and Consent Order. Vote was by roll call.

Vote: Yes – 11 (Berntson, Bible, Elseth, How, Johnson, Lee, Lloyd Cunningham, Lynch, Muster, Pina, Simons)

No – 0; Abstain – 0; Absent- 0

Motion Carried

Kimberly A. Watson, LPN 497888 – Reprimand, Civil Penalty

The Board reviewed a proposed Stipulation and Consent Order to accept the reprimand and civil penalty of Kimberly A. Watson’s practical nurse license.

Motion by Kaleeca Bible, seconded by Rui Pina, that the Board adopt the Stipulation and Consent Order. Vote was by roll call.

Vote: Yes – 11 (Berntson, Bible, Elseth, How, Johnson, Lee, Lloyd Cunningham, Lynch, Muster, Pina, Simons)
No – 0; Abstain – 0; Absent- 0

Motion Carried

Amanda M. Schmidt, LPN 764977 – Suspension

The Board reviewed a proposed Stipulation and Consent Order to accept the suspension of Amanda M. Schmidt’s practical nurse license.

Motion by Robert Muster seconded by Katherine Lynch that the Board adopt the Stipulation and Consent Order. Vote was by roll call.

Vote: Yes – 11 (Berntson, Bible, Elseth, How, Johnson, Lee, Lloyd Cunningham, Lynch, Muster, Pina, Simons)
No – 0; Abstain – 0; Absent- 0

Motion Carried

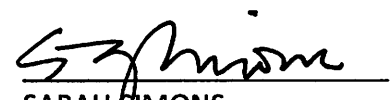
Adjourn

The meeting adjourned at 3:53 p.m.

Recorder:


KIMBERLY MILLER
Executive Director

Attest:


SARAH SIMONS
Secretary