

**MINNESOTA BOARD OF NURSING  
MEETING MINUTES  
October 5, 2023**

President Laura Elseth called the meeting to order 8:36 a.m. on October 5, 2023, at 335 Randolph Ave, St. Paul, MN, 55102. The meeting was hybrid, conducted in person and virtually. A roll call of Board members was completed and a quorum declared. All votes were recorded by roll call.

<u>Members Present</u>	<u>Members Absent</u>
Katlynn Berntson Laura Elseth Summer Hagy Lynette How Shaunequa James Rhonda Johnson Latasha Lee (late) Jacqueline Lloyd Cunningham Katherine Lynch Rui Pina Sarah Simons Tracy Sonterre-Rieger	Jessica Mieke Joseph Owen Maria Tran
<u>Staff</u> <i>(present at various times)</i>	
Madelyn Barber Judy Berger Krystle Conley Stephanie Cook JaCinda Downs Samantha Eix Lynne Haggard Marilyn Krasowski Leslie Larson	Megan Leach Sheryl Meyer Neya Phan Kate Reimers Angela Serfling Steve Shaffer Melissa Wolfe Katie Wood
<u>Legal Counsel</u>	
Allan Aguilar, AAG Hans Anderson, AAG	

### Mission Statement

K. Lynch read the Board mission statement to remind members of the Board's purpose, *"The mission of the Minnesota Board of Nursing is to protect the public's health and safety through regulation of nursing education, licensure and practice."*

### Approval of Board Meeting Agenda

**Motion** by S. Simons, seconded by K. Lynch, to approve the October 5, 2023, meeting agenda.

Vote: Yes – 11 (Berntson, Elseth, Hagy, How, James, Johnson, Lee, Lloyd-Cunningham, Lynch, Simons, Sonterre-Rieger)

No – 0; Abstain – 1 (Pina); Absent- 3 (Miehe, Owen, Tran)

Motion Carried

### President's Report

President Elseth reviewed her report which was an updated timeline of the hiring of the new executive director. President Elseth discussed highlights of the recent NCBSN annual meeting. President Elseth stated that statewide policies pertaining to board members are on the consent agenda and will be added to the internal operating policies and procedures.

Attachments II.A

### Executive Director's Report

Interim Director Batson discussed key performance metrics: Licensing is staying ahead of demand and is back to their regular cadence; Nurse Practice age of open cases has improved greatly. Currently, 10% of cases are more than 12 months old. Two new staff members have been hired in Licensing: Samantha Eix and Amber Fredrickson, and three staff members have departed. ALIMIS had recent technology upgrade, including applicants can now upload documents, applicants now have true status of their application processing, and more links have been provided online, all of which should improve processing time. K. Batson discussed her handout of a letter to MBN directors regarding audit findings of the NPDB of MBN board actions reported to the NPDB from 12/1/2020-12/30/2022.

Attachment II.B

### New Board Members Affirmation Oath of Accountability and Responsibility

New board member, Tracy Sonterre-Rieger, took the board member oath of accountability and responsibility. Current members reaffirmed their oath of accountability and responsibility.

**Nomination Committee**

The nomination committee for the election of 2024 board officers will be K. Berntson, L. Lee, S. Simons.

**Motion** by R. Johnson, seconded by R. Pina, to accept the nomination committee consisting of K. Berntson, L. Lee, S. Simons.

Vote: Yes – 12 (Berntson, Elseth, Hagy, How, James, Johnson, Lee, Lloyd-Cunningham, Lynch, Pina, Simons, Sonterre-Rieger)  
No – 0; Abstain – 0; Absent- 3 (Miehe, Owen, Tran)

**Motion Carried**

**Approval of Proposed 2024 Board Meeting Calendar**

**Motion** by K. Lynch to approve the 2024 board meeting calendar proposed by the Executive Committee.

Vote: Yes – 12 (Berntson, Elseth, Hagy, How, James, Johnson, Lee, Lloyd-Cunningham, Lynch, Pina, Simons, Sonterre-Rieger)  
No – 0; Abstain – 0; Absent- 3 (Miehe, Owen, Tran)

**Motion Carried**

President Elseth informed the Board of the updated committee roster which was reviewed by the Executive Committee. Data Resources committee objectives and charges will be integrated into other committees.

**Proposed Minnesota Workforce Study**

K. Batson stated Megan Leach will be the support staff for the workforce study. Many different aspects and trends will be looked at and external speakers and stakeholders will be invited to discuss issues in the nursing workforce. K. Batson proposed the study be done in conjunction with the onboarding of the new executive director and to incorporate this into a strategic initiative over the next five years. K. Batson suggested a full outline of the study's highpoints and that possible topics are brought to the executive committee and possibly the full board. K. Batson suggested starting with a well-researched national scan and additional research to create an outline for the proposed Minnesota nursing workforce study.

**Motion** by R. Pina, seconded by L. How, to accept the proposal for a Minnesota nursing workforce study and have M. Leach initiate and support the study.

Vote: Yes – 12 (Berntson, Elseth, Hagy, How, James, Johnson, Lee, Lloyd-Cunningham, Lynch, Pina, Simons, Sonterre-Rieger)  
 No – 0; Abstain – 0; Absent- 3 (Miehe, Owen, Tran)

Motion Carried

Recommendation to Grant Approval of Rule Variance Petition

**Motion** by S. Simons, seconded by K. Lynch, that the board grant approval for rule variance to Pine Technical and Community College to allow them to utilize associate degree-prepared instructors fall semester 2023 with an end date of January 8, 2024, at which time BSN-prepared faculty must be hired.

The rule variance is effective immediately, October 5, 2023, to January 8, 2024.

Vote: Yes – 12 (Berntson, Elseth, Hagy, How, James, Johnson, Lee, Lloyd-Cunningham, Lynch, Pina, Simons, Sonterre-Rieger)  
 No – 0; Abstain – 0; Absent- 3 (Miehe, Owen, Tran)

Motion Carried  
 Attachment IV.A

Consent Agenda

<b>Agenda Item</b>	<b>Attachment</b>
Board Meeting Minutes: August 3, 2023	III.A
Financial Reports: Receipts FY24 & Manager’s FY24	III.B.1, III.B.2
Licensure Statistics FY24: July-August 2023	III.C
Disposition of Complaints FY24: July-August 2023	III.D
Executive Committee Meeting Minutes: September 22, 2023	III.E
Statewide Policy 1329 Sexual Harassment Prohibited	III.F.1
Statewide Policy 1432 Respectful Workplace	III.F.2
Statewide Policy 1436 Harassment and Discrimination Prohibited	III.F.3
Board Member Service Hours Report FY23	III.G

**Motion** by K. Berntson, seconded by S. Simons, to approve consent agenda.

Vote: Yes – 12 (Berntson, Elseth, Hagy, How, James, Johnson, Lee, Lloyd-Cunningham, Lynch, Pina, Simons, Sonterre-Rieger)  
 No – 0; Abstain – 0; Absent- 3 (Miehe, Owen, Tran)

Motion Carried

Minimum Qualifications of Permanent Executive Director

L. Elseth opened floor for discussion of the Executive Director Position description. Discussion on minimum and preferred qualifications currently listed in the executive director position description.

**Motion** by R. Pina, seconded by S. Hagy, to end discussion of the executive director to have an unencumbered nursing license in the state of a Minnesota.

Vote: Yes – 10 (Berntson, Elseth, Hagy, How, James, Johnson, Lee, Lynch, Pina, Sonterre-Rieger)

No – 2 (Lloyd Cunningham, Simons); Abstain – 0; Absent- 3 (Miehe, Owen, Tran)

Motion Carried  
Attachment IV.B

**Motion** by R. Pina, seconded by S. Hagy, to require the executive director to have an unencumbered registered nurse license in the state of Minnesota.

Vote: Yes – 8 (Elseth, Hagy, How, James, Johnson, Lee, Lynch, Pina)

No – 3 (Berntson, Simons, Sonterre-Rieger); Abstain – 1 (Lloyd-Cunningham); Absent- 3 (Miehe, Owen, Tran)

Motion Carried  
Attachment IV.B

**Motion** by L. How, seconded by K. Berntson, to amend the executive director position description minimum qualification of having an unencumbered registered nurse license in Minnesota to a minimum qualification of having an unencumbered nurse license in the state of Minnesota.

Vote: Yes – 10 (Berntson, Elseth, Hagy, How, James, Johnson, Lloyd Cunningham, Lynch, Pina, Sonterre-Rieger)

No – 0; Abstain – 2 (Lee, Simons); Absent- 3 (Miehe, Owen, Tran)

Motion Carried  
Attachment IV.B

**Motion** by S. Simons to cancel next agenda item of board member development, seconded by J. Lloyd Cunningham. Simons withdrew the motion.

**Motion** by R. Pina, seconded by L. Lee, to hold a special board meeting to have further discussion on the minimum qualifications of the executive director, with suggestion from L. Lee to have a timekeeper at the meeting.

Vote: Yes – 12 (Berntson, Elseth, Hagy, How, James, Johnson, Lee, Lloyd-Cunningham, Lynch, Pina, Simons, Sonterre-Rieger)  
 No – 0; Abstain – 0; Absent- 3 (Miehe, Owen, Tran)

Motion Carried  
 Attachment IV.B

Core Value - Trust

President Elseth led board members in a reflection on the core value of trust, Integrating the obligation of confidence and authority expected of the Board by the public.

Recess

President Elseth adjourned the public board meeting at 11:14 a.m.

Board Member Development

Closed session held from 11:15 a.m. to 12:00 p.m. for annual board self-assessment.

Closed Session

President Laura Elseth re-convened the meeting in closed session at 1:04 p.m. and declared a quorum present.

Board Members	Board Members - Roll Call	MBN Staff Members – Roll Call (present at various times)	Legal Counsel – Roll Call (present at various times)
Katlynn Berntson	Present	Marilyn Krasowski	Hans Anderson
Laura Elseth	Present	Kristin Batson	Nicholas Lienesch
Summer Hagy	Present	Megan Leach	Jamal Zayed
Lynette How	Present	Judy Berger	Allan Aguilar
Shaunequa James	Present	Theresa Reichel	Daniel Schueppert
Rhonda Johnson	Present	Madelyn Barber	
Latasha Lee	Present	Leslie Larson	
Jacqueline Lloyd Cunningham	Present	Krystle Conley	

Katherine Lynch	Present	Stephen Shaffer	
Jessica Mieke	Absent	Angela Serfling	
Joseph Owen	Absent	Stephanie Cook	
Rui Pina	Present	Katherine Reimers	
Sarah Simons	Present		
Tracy Sonterre-Rieger*	Present		
Maria Tran	Absent		

*\*New Board member; observer only.*

The Board considered the following Hearing Consent Agenda:

1. Stephanie E. Dillon, LPN 779111 – Suspension (Laura Elseth)
2. Danielle M. Dressler, RN 1836147, LPN 573618 – Revocation (Laura Elseth, Rhonda Johnson)
3. Leah A. Kimmel, RN 1930878 – Suspension (Katherine Lynch, Laura Elseth, Robert Muster)
4. Aimee L. Lane, RN 1937127 – Suspension (Katherine Lynch, Laura Elseth)
5. Rosanna Luna, Applicant – Denial, Civil Penalty – (Rhonda Johnson)
6. Nicole L. Zellner, LPN 507875 – Stayed Suspension, Limitations, Civil Penalty, (Laura Elseth, Latasha Lee)

**Motion** by Laura Elseth, seconded by Kate Lynch, that the Board adopt the Hearing Consent Agenda.  
Vote was by roll call.

**Roll Call Vote:**

<b>Board Member</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAINED FROM</b>	<b>ABSENT</b>
Katlynn Berntson	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Laura Elseth	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Stephanie E. Dillon, Danielle M. Dressler, Leah A. Kimmel, Aimee Lane, Nicole L. Zellner	<input type="checkbox"/>
Summer Hagy	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Lynette How	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Shaunequa James	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rhonda Johnson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Danielle M. Dressler, Rosanna Luna	<input type="checkbox"/>
Latasha Lee	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Nicole L. Zellner	<input type="checkbox"/>
Jacqueline Lloyd Cunningham	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Katherine Lynch	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Leah A. Kimmel, Aimee L. Lane.	<input type="checkbox"/>
Jessica Mieke	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Joseph Owen	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Rui Pina	<input type="checkbox"/>	<input type="checkbox"/>	Abstained from all cases	<input type="checkbox"/>
Sarah Simons	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Maria Tran	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>

Motion Carried

The Board considered the following Stipulation and Consent Order Consent Agenda:

1. Ilsa Y.M. Anderson, RN 2265160 – Stayed Suspension (Rhonda Johnson)
2. Sondra K. Diseth, RN 2493158 – Reprimand, Civil Penalty (Rui Pina)
3. Tera W. Freese, RN 2360586, LPN 791911 – Suspension (Rui Pina)
4. Ann M. Garner, LPN 301945 – Voluntary Surrender (Rui Pina)
5. Karen L. Harrer, RN 2056434 – Voluntary Surrender (Katlynn Berntson)
6. Melanie L. Jensen Korpi, RN 2214001, LPN 715450 – Suspension (Laura Elseth)
7. Samuel S. Kissi, LPN 731201 – Stayed Suspension (Rui Pina)
8. Holly H. Lee, RN 1865833, LPN 593041 – Reprimand, Civil Penalty, Conditions (Sarah Simons)
9. Monica L. Mars, RN 2054517 – Stayed Suspension (Robert Muster)
10. Catherine M. Mwikya, RN 2455527 – Suspension (Laura Elseth)
11. Michelle L. Steur, RN 1392704 – Voluntary Surrender (Rui Pina)
12. Nella Uwimana, RN 2517453 – Voluntary Surrender (Lynette How)
13. Connie J. Wick, RN 1627770, LPN 571665 – Voluntary Surrender (Laura Elseth)
14. Jenine S. Williams, Applicant – Reprimand, Civil Penalty (Rhonda Johnson)
15. Gavin L. Bergstrom, RN 2471999 – Voluntary Surrender (Rui Pina)
16. Yewubdar Yigeremu, RN 1592591 – Stayed Suspension, Civil Penalty, Limitations, Conditions (Rhonda Johnson)



**Motion** by Katlynn Berntson, seconded by Latasha Lee, that the Board adopt the Stipulation and Consent Order Consent Agenda. Vote was by roll call.

**Roll Call Vote:**

<b>Board Member</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAINED FROM</b>	<b>ABSENT</b>
Katlynn Berntson	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Laura Elseth	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Summer Hagy	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Lynette How	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Shaunequa James	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rhonda Johnson	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Latasha Lee	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Jacqueline Lloyd Cunningham	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Katherine Lynch	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Jessica Miehe	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Joseph Owen	<input type="checkbox"/>	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Rui Pina	<input type="checkbox"/>	<input type="checkbox"/>	Abstained from all cases	<input type="checkbox"/>
Sarah Simons	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Maria Tran	<input type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>

**Motion Carried**

The Board considered the following matters on the Discussion Agenda:

**Natica Holt, RN 2124955**

The Board reviewed a proposed Stipulation and Consent Order to accept the suspension of Natica Holt’s registered nurse license.

**Motion** by Sarah Simons seconded by Latasha Lee that the Board adopt the Stipulation and Consent Order. Vote was by roll call.

Vote: Yes – 10 (Berntson, Elseth, Hagy, How, James, Johnson, Lee, Lloyd Cunningham, Lynch, Simons);  
 No – 0; Abstain – 1; (Pina) Absent – 3 (Miehe, Owen, Tran)

**Motion Carried**

Kathryn S. Long, RN 1484421

The Board reviewed a proposed Stipulation and Consent Order to accept the reprimand and civil penalty of Kathryn S. Long's registered nurse license.

**Motion** by Katlynn Berntson, seconded by Latasha Lee, that the Board adopt the Stipulation and Consent Order. Vote was by roll call.

Vote: Yes – 10 (Berntson, Elseth, Hagy, How, James, Johnson, Lee, Lloyd Cunningham, Lynch, Simons);  
No – 0; Abstain – 1 (Pina); Absent – 3 (Miehe, Owen, Tran)

Motion Carried

Lisa A. Buxcel, RN 2000338, LPN 681759

The Board reviewed a proposed Stipulation and Consent Order to accept the suspension of Lisa A. Buxcel's registered and practical nurse licenses.

**Motion** by Latasha Lee, seconded by Rhonda Johnson, that the Board adopt the Stipulation and Consent Order. Vote was by roll call.

Vote: Yes – 10 (Berntson, Elseth, Hagy, How, James, Johnson, Lee, Lloyd Cunningham, Lynch, Simons);  
No – 0; Abstain – 1; (Pina) Absent – 3 (Miehe, Owen, Tran)

Motion Carried

Eileen C. Bonnert, RN 1040755

The Board reviewed a proposed Stipulation and Consent Order for Reinstatement to accept the stayed suspension of Eileen C. Bonnert's registered nurse license.

**Motion** by Katlynn Berntson, seconded by Lynette How, that the Board adopt the Stipulation and Consent Order. Vote was by roll call.

Vote: Yes – 9 (Berntson, Elseth, Hagy, How, James, Lee, Lloyd Cunningham, Lynch, Simons);  
No – 0; Abstain – 2 (Johnson, Pina); Absent – 3 (Miehe, Owen, Tran)

Motion Carried

Samantha J. Berg, RN 2384119

The Board reviewed a proposed Stipulation and Consent Order to accept the stayed suspension of Samantha J. Berg's registered nurse license.

**Motion** by Rui Pina seconded by Latasha Lee that the Board reject the Stipulation and Consent Order and send it back to the Review Panel for further negotiation. Vote was by roll call.

Vote: Yes – 8 (Berntson, Elseth, James, Johnson, Lee, Lloyd Cunningham, Pina, Simons);  
No – 2 (Hagy, Lynch); Abstain – 1 (How); Absent – 3 (Miehe, Owen, Tran)

Motion Carried

Ahmed A. Aden, RN 2472824

The Board reviewed a petition to change classification of public data to private data on Ahmed A. Aden's registered nurse license.

**Motion** by Kate Lynch seconded by Katie Berntson that the Board deny the petition to change classification of public data to private data. Vote was by roll call.

Vote: Yes – 11 (Berntson, Elseth, Hagy, How, James, Johnson, Lee, Lloyd Cunningham, Lynch, Pina, Simons);  
No – 0; Abstain – 0; Absent – 3 (Miehe, Owen, Tran)

Motion Carried

Becky L. McGowan, LPN 713229

The Board reviewed a petition to modify current order of Becky L. McGowan's practical nurse license.

**Motion** by Rui Pina seconded by Sarah Simons that the Board deny the petition to modify current order. Vote was by roll call.

Vote: Yes – 11 (Berntson, Elseth, Hagy, How, James, Johnson, Lee, Lloyd Cunningham,  
Lynch, Pina, Simons);  
No – 0; Abstain – 0; Absent – 3 (Miehe, Owen, Tran)

Motion Carried

Adjourn

The meeting adjourned at 3:18 p.m.

Recorder:



\_\_\_\_\_  
KRISTIN BATSON  
Interim Executive Director

Attest:



\_\_\_\_\_  
SARAH SIMONS  
Secretary