



# Minnesota Board of Barber Examiners

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## Reciprocity Application OUT OF STATE OR FOREIGN COUNTRY TRANSFER APPLICATION

The Minnesota Board of Barber Examiners will evaluate the information provided on this application to determine if your training and experience are substantially the same as the training and experience required for a license in Minnesota. Applications are evaluated on a case by case basis

### **Registered Barber** Application Fee \$85.00

*Pursuant to Minnesota Statutes 604.113 and 609.535, the Minnesota Board of Barber Examiners is authorized to charge a service fee of \$30.00 for any check that is returned for nonpayment.*

### **State to State Application requirements**

- Original letter of license verification from the licensing agency of the State a barber certificate, registration, or license is currently or most recently held.
  - Verifications must be received by the Board directly from the State of origin. Contact your former licensing agency to have a verification mailed to the Minnesota Board of Barber Examiners at the address listed above.
- Enclose a copy of your most current barber license with this application.
- Barber School Transcript showing a minimum of 1500 hours of barber school completed, training must include training shaving.
  - Transcript should show what subjects were taught and how many hours of training were given in each subject.
  - Barber Schooling is required. Cosmetology School training is not acceptable.
- Enclose a copy of your High School Transcript showing completion of at least 10<sup>th</sup> grade, diploma, or GED.

### **Foreign Country Application requirements**

Submit the completed application to the board with the application fee.

All Foreign Country Applicants for Barber Registration in Minnesota are required by MN Statutes to have their credentials verified by a Board Approved Credentialing Service as part of the application process.

Your application for reciprocity will NOT be considered complete or be processed until you have submitted your credentials to:

AEQUO International  
150 4<sup>th</sup> Ave. North, Suite 850  
Nashville, TN 37219

To Contact AEQUO International  
Call: 844-882-3786 or  
Email [info@aequointernational.com](mailto:info@aequointernational.com)  
Web: <http://aequointernational.com/>

Once your credentials are evaluated by AEQUO International they will provide a report to the Barber Board and your application will be processed accordingly.

### **Applicant Information Collection and Use**

The information collected during the application process is used to determine eligibility for examination or barber registration/license. You are not legally obligated to provide any of the information requested. If you do not provide the information the Board may be unable to process your application resulting in the application process being delayed or the application being denied.

The Board is required to have licensee Social Security number on file by Minnesota Statute 270C.72 and cannot issue a license without having the number. Your Social Security number may be requested by and released to the Minnesota Commissioner of revenue and may be used for revenue recapture as authorized by Minnesota Statute. Minnesota Statute 13.355 classifies Social Security numbers as private data on individuals and your Social Security Number will not be released except as specifically authorized by law.

Upon issuance of a certificate, license, or registration all information provided during the application process will become public information pursuant to Minnesota Statute Chapter 13.41 Subd. 5, with the exception of Social Security Numbers as specified above.

To avoid delay in processing please complete all parts of the application and provide all requested documentation. Applications are not complete and cannot be processed until all information and documentation is provided.

You should receive information regarding the status of your application within 10 business days of the Board receiving the completed application. If you have questions regarding the application process or need assistance, please call the office at 651-201-2820 Monday - Friday 8:00 am to 4:30 pm excluding holidays. If we do not answer, please leave a message and we will return the call.

### **APPLICANT INFORMATION**

Last Name	First Name	Middle Initial	
Address		Telephone Number	
City	State	Zip Code	County
Date of Birth / /	Social Security Number	E-mail address (optional)	

### **BARBER SCHOOL INFORMATION**

Name of Barber School Attended	Start Date:
	End Date:
Address of Barber School	Graduation Date:
City, State and Zip Code	Hours Completed

**LICENSING HISTORY**

All applicants for registration in the State of Minnesota must answer the following questions. If you answer yes to any of these questions, you must provide the additional documentation as listed.

<p>1. Have you ever held a barber certificate/license in another State or Country? <i>If yes, list the certificate/ license type and the State/ Country in which you were certified/ licensed:</i></p>	<p><input type="radio"/> <b>Yes</b> <input type="radio"/> <b>No</b></p>
<p>2. Has any professional or occupational license, certification, registration, or permit held by you been fined, suspended, revoked, refused or denied in this or any other state, by the federal government, or any other jurisdiction? <i>If yes, you must attach all of the following:</i></p> <ul style="list-style-type: none"> <li>• A written statement signed and dated by the applicant identifying the type of license, certificate, registration or permit and an explanation of each incident including the jurisdiction.</li> <li>• A copy of the official document which establishes the resolution or final judgment.</li> </ul>	<p><input type="radio"/> <b>Yes</b> <input type="radio"/> <b>No</b></p>
<p>3. Have you been notified by the Commissioner of Revenue, pursuant to Minnesota Statute 270C.72 that you currently owe the State of Minnesota any delinquent taxes? <i>If yes, attach a signed, dated explanation including payment plan or resolution</i></p>	<p><input type="radio"/> <b>Yes</b> <input type="radio"/> <b>No</b></p>

**RECIPROCITY QUESTIONS**

1. State or country of current or most recent barber license:
2. Type of license:
3. License number:
4. License issue date:
5. Expiration date:

Did you take an examination to obtain your barber license?

- Yes       No

Have you ever held a barber license in any state or country not already listed?

- Yes       No

If Yes where?

