



MINNESOTA BOARD OF OCCUPATIONAL THERAPY PRACTICE

Protecting the Public

BOARD MEETING

Minutes

Wednesday, February 9, 2022 – 2:00 PM

Virtual Meeting

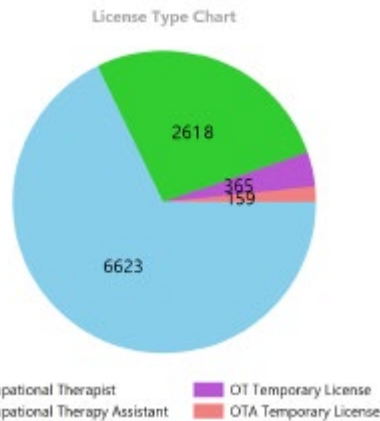
Roll-Call Present: Chris Harbaugh, Donna Coughlin, Mary (Penny) Bartzen, Samantha Jo Olsen, Lynnette Buckley, Jessica Engman, Stephan Jobe, Erin Staum, Stephanie Smith, Gregg Schaeppi, Jeffrey Malikowski

Absent:

Board Staff: Chris Bourland (Executive Director), Daniella Filardo (Assistant Executive Director), Molly Cox (Licensing Specialist)

Guests: Nicholas Lienesch (Attorney General’s Office), Hans Andersen (Attorney General’s Office), Karen Sames (MOTA)

<p>Call to Order; Introductions/Roll Call, Mission Statement Roll Call: Daniella Filardo, Chris Bourland, Erin Staum, Chris Harbaugh, Stephanie Smith, Jessica Engman, Karen Sames, Lynnette Buckley, Molly Cox, Penny Bartzen, Nicholas Lienesch, Sam Olsen, Steve Jobe, Donna Coughlin, Jeff Malikowski, Gregg Schaeppi</p>	<p>Call to order at 2:06 PM</p>
<p>Minutes approval from November 2021 Board Meeting</p>	<p>Motion: Steve Jobe Second: Donna Coughlin Status: Approved</p>
<p>Agenda: No additions or modifications</p>	<p>Motion: Steve Jobe Second: Penny Bartzen Status: Approved</p>
<p>HPSP Report: The HPSP Program Committee met on February 8, 2022. Jessica Engman represents BOTP. The Program Committee reviewed the Fiscal Year 2022 Mid-year report. The report includes information about referrals and discharges for the first half of fiscal year 2022. It was mentioned that Covid-19 continues to create stress for participants. 4 OTs participants - 1% of HPSP caseload 2 volunteered, 2 referrals</p>	
<p>Executive Director Report Licensing: The Board approved licenses issued November 1, 2021 through January 31, 2022. OT: 44, OTA: 24, Temp OT: 23, Temp OTA 4</p>	



BOTP License Totals: January 31, 2022

Licensing and Renewals:

Our first birth month renewals were completed in January. We have been sending out renewal notices both 90-day and 45-days in advance of license expiration. We continue to receive questions about licensees’ new renewal timelines, prorated continuing education requirements and licensure fees. The renewal notices do include new expiration date, fees, and continuing education requirements.

Operations:

State Building remain closed to the public. For staff to work onsite they must fill out a required health screening, follow mask requirements, and either be fully vaccinated or weekly negative test results. Staff are the in office as business needs require. About 2-4 times per week.

IT:

All Health Licensing Boards are transitioning to the State Domain. We are currently helping with the roll-out by utilizing testing computers to ensure we can access everything and help with a smooth transition. Each Board has unique licensing and records systems, so testing is critical. We are projected to migrate in March.

Phishing Scam Alert:

We sent out a communication about phishing scams and received no response or feedback.

Board Appointments:

We were notified by the Governor’s Office that Board member appointments are being postponed to May.

Dry Needling: AOTA creating revised position statement projected to be completed by fall.

Financial Report

We are about halfway through Fiscal Year 2022. We just finalized working with SmART on encumbering funds for our Fiscal Year 2023 (FY23) blanket



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<p>purchase orders. We will also be working with them soon to finalize our FY23 budget line items. We are projected to have a revenue surplus – but that was to be expected with the switch to birth month license renewal and having more licensees’ renewing in a shorter timeframe.</p>	
<p>Complaint Resolution Committee Report The Complaint Committee continues to meet routinely. They are currently working towards some standardized processes and standards.</p>	
<p>Compliance Committee Report The Compliance Committee met for its initial meeting at the beginning of the calendar year and will meet monthly. They are working on standardized processes such as application reviews, legal question responses, and continuing education requirements.</p>	
<p>Legislative Items Session began January 31, 2022. No items directly from the Board. However, there are collective items such as modification to background check process.</p>	
<p>OT Compact - https://otcompact.org/news/ The National Licensing Compact is continuing to gain national recognition with additional states deciding to join. Wisconsin is the latest state to pass legislative language to join and Iowa is in process. MOTA has decided to start to review it in 2023.</p>	
<p>New Business: No new Business</p>	
<p>Upcoming Events:</p> <ul style="list-style-type: none"> • 2022 meeting dates (2:00 start time) May 11; August 10; November 9 • May Board Meeting: NBCOT presentation 	
<p>Adjourn</p>	<p>Motion: Jeff Malikowski Second: Steve Jobe Status: Approved Call to adjourn at 3:32 PM</p>

Respectfully submitted:

Erin Staum, COTA/L, Secretary
Minnesota Board of Occupational Therapy Practice

Approved May 11, 2022