

**Licensing and Credential
Committee Open Meeting Minutes**

Friday, June 20, 2025
10:00am

Call to Order

Dr. Nolting, Committee Chair, called the meeting to order at 10:00am.

Board Members Present

Frederick "Rick" Nolting, D.D.S.
Trina Courtright, ADT, DH
Linda Gustafson, Public Member

Board Staff Present

Mary Luecke, Executive Admin Assistant
Brian Cochran, Assistant Director
Kathy Johnson, Legal Analyst

Approval of Past Meeting Minutes:

Hearing no changes, Dr. Nolting motioned to approve the past meeting minutes as distributed.

RESULT: Motion Passed

New Business:

a. Limited Radiology Registration (LRR) Variance Request:

Ann Green

MOTION: Dr. Nolting made a motion that the Committee grant the variance to Rule 3100.1320 subpart 1C and allow Ms. Green to submit her Limited Radiology Registration (LRR) application without having to complete a board-approved radiology course.

SECOND: Linda Gustafson

VOTE: Unanimous

RESULT: Motion Passed

b. CODA Waiver Requests:

Cyndi Becker

MOTION: Linda Gustafson made a motion that the Committee grant the waiver to Minnesota Statute 150A.06, subdivision 8 (1) and allow Ms. Becker to submit a dental assisting via credentials licensure application upon completion of the outstanding coursework along with taking and passing the required examinations for Minnesota dental assisting licensure.

Ms. Becker must complete the requirements and submit a formal application within 6 months.

SECOND: Trina Courtright
VOTE: Unanimous
RESULT: Motion Passed

Jodi Hogan

MOTION: Trina Courtright made a motion that the Committee grant the waiver to Minnesota Statute 150A.06, subdivision 8 (1) and allow Ms. Hogan to submit a dental assisting via credentials licensure application upon completion of the outstanding coursework along with taking and passing the required examinations for Minnesota dental assisting licensure.

SECOND: Linda Gustafson
VOTE: Unanimous
RESULT: Motion Passed

Robin Smith

MOTION: Linda Gustafson made a motion that the Committee grant the waiver to Minnesota Statute 150A.06, subdivision 8 (1) and allow Ms. Smith to submit a dental assisting via credentials licensure application upon taking and passing the required examinations for Minnesota dental assisting licensure.

SECOND: Trina Courtright
VOTE: Unanimous
RESULT: Motion Passed

c. Dental Hygiene Clinical Waiver Request

Juliana Luczyk

MOTION: Trina Courtright made a motion that per MN. Statute 150A.06 subdivision 3a, the Committee grant Ms. Luczyk her waiver request from having to take the dental hygiene clinical exam and allow her to pursue dental hygiene licensure via examination.

SECOND: Linda Gustafson
VOTE: Unanimous

RESULT: Motion Passed

d. Dental Hygiene Clinical and National Board Examination Waiver Request

Tracy Mees

MOTION: Trina Courtright made a motion that per MN. Statute 150A.06 subdivision 3a, the Committee grant Ms. Mees her waiver request from having to retake the dental hygiene clinical exam as well as National Board Dental Hygiene Examination (NBDHE) and allow her to pursue dental hygiene licensure via examination.

SECOND: Linda Gustafson

VOTE: Unanimous

RESULT: Motion Passed

e. Discussion: Hospital and Special Care Dentistry

A request was made to consider Special Care Dentistry as a recognized specialty area.

Committee members noted that the recognizing of a new specialty area must be completed through the American Dental Association (ADA) via the Commission on Dental Accreditation (CODA).

The Board is limited by statute to only allowing individuals to apply for specialty licensure if the specialty area of training is recognized by the American Dental Association (ADA) through the Commission on Dental Accreditation (CODA).

Unfinished Business:

a. Alternative to TOEFL Examination Consideration:

Elizabeth Denton (Occupational English Test – OET)

Committee members requested additional information regarding testing security, location of test venues, and acceptance of OET via other state dental boards.

Additional information will be presented at the July committee meeting where a determination will be made.

Meeting was adjourned at 10:31am



Frederick "Rick" Nolting, D.D.S., Committee Chair

07/25/2025

Date