

Public Board Meeting Minutes

Friday, October 11, 2024

8:00 am

335 Randolph Avenue, Room 104

St. Paul, MN 55102

and

Open Webex/Teleconference Meeting

Call to Order

President Rake called the meeting to order at 8:05 am.

Board Members Present

P. Angela Rake, DDS, President
Ashley Johnson, DMD, Vice President
Trina Courtright, DH, ADT, Secretary
Hassan Ismail, DDS Past President
Samuel Ankrah, MPA
Peter Cannon, DDS
Linda Gustafson, PT
Rick Nolting, DDS, MS

Board Staff Present

Brian Cochran, Assistant Director Licensing and
Credentialing
Kathy Johnson, Legal Analyst
Kara Kraemer, Investigator
Joyce Nelson, Assistant Director Practice Review
Mary Luecke, Executive Administrative Assistant

Approval of Agenda

The October 11, 2024 Public Board Meeting agenda was unanimously approved.

Review and Approval of Past Meeting Minutes

Minutes from July 12, 2024 Public Board Meeting were reviewed and unanimously approved.

Election of Officers for 2025

MOTION: Hassan Ismail made a motion to elect Heidi Donnelly as Board President. Ashley Johnson second.

VOTE:	For:	9
	Opposed:	0
RESULT:	Motion Passed	

MOTION: Heidi Donnelly made a motion to elect Ashley Johnson as Board Vice President. Hassan Ismail second.

VOTE:	For:	9
	Opposed:	0

RESULT: Motion Passed

MOTION: Heidi Donnelly made a motion to elect Trina Courtright as Board Secretary. P. Angela Rake second.

VOTE: For: 9
Opposed: 0
RESULT: Motion Passed

The following officers were elected:

Heidi Donnelly as President
Ashley Johnson as Vice-President
Trina Courtright as Board Secretary

Professional Association and Dental Education Reports

- **Minnesota Dental Association (MDA)** – Carmelo Cinqueonce referenced the written report.
- **Minnesota Dental Assistants Association (MnDAA)** – no written report was provided. Wendy Ahles reported she will attend the American Dental Assistant Association (ADAA) Centennial Celebration meeting.
- **Minnesota Dental Hygienists' Association (MnDHA)** – Jeanne Anderson referenced the written report.
- **Minnesota Dental Hygiene Educators Association (MDHEA)** – Rachel Kashani-Legler referenced the written report.
- **Minnesota Dept of Health Oral Health Program** – no written report was provided.
- **Minnesota Educators of Dental Assistants (MEDA)** – a written report was provided.
- **Minnesota Dental Therapy Association (MDTA)** – no written report was provided.
- **Minnesota State University, Mankato** – a written report was provided.
- **Metro State University** – Andrea Jordan referenced the written report.
- **University of Minnesota School of Dentistry** – a written report was provided.
- **Central Region Dental Testing Service** – Brian Cochran referenced the written report.

Manager's Financial Report

A written report was provided.

Board Staff Reports

Licensing Report

Brian Cochran referenced the written report.

CDCA-WREB-CITA Annual Meeting

Brian Cochran referenced the written report. He highlighted Dental and Dental Hygiene Compact discussion from the meeting. Minnesota's legislature passed Dental and Dental Hygiene Compact legislation. Some states have reservations and proposed language for their own compacts. Rick Nolting shared observations from the meeting and discussed concerns regarding proposed language from other states. MDA Executive Director Carmelo Cinqueonce reported dentists who use the compact must have completed a CODA accredited predoctoral program leading to a doctorate in dental surgery or doctorate in dental medicine degree. Hygienists in the compact are also required to have graduated from CODA accredited training programs. Individuals who have not completed the required CODA accredited degrees are not eligible to participate in the Compact. Brian Cochran reported the MN Board of Dentistry's rule making process could take up to two years to finalize. The Compact, while enacted by the State Legislature, is not in effect until rules are completed.

Practitioner Review Committee Reports

Joyce Nelson referenced the written report.

Board Committee Reports

- ***Executive Committee*** – no report
- ***Sedation Committee*** – no report
- ***Allied Dental Committee*** – no report
- ***Policy Committee*** – Hassan Ismail referenced the written report. The Committee discussed the efficacy of the Dental Assistant State Licensure Exam (DASLE) and recommended the requirement be eliminated. Stakeholders including the Minnesota Educators of Dental Assistants (MEDA) and the Minnesota Dental Association (MDA) participated in Committee discussions. Commission on Dental Accreditation (CODA) accredited dental programs prepare dental assistants for practice with knowledge and skills. Dental educators train and test competency in the skills. Licensed dental assistant applicants are currently required to pass the Dental Assisting National Board (DANB) Certification Exams (RHS, ICE and GC).

MOTION: Hassan Ismail, on behalf of the Policy Committee, made a motion to eliminate the licensure requirement of the Dental Assistant State Licensure Exam (DASLE). Rick Nolting second.

VOTE:	For:	9
	Opposed:	0
RESULT:	Motion passed	

MOTION: Heidi Donnelly made a motion to allow rule variance on the requirement for the DASLE examination referenced in the rule, 3100.1300 LICENSED DENTAL ASSISTANT, Subpart 1, E evidence of passing the board's state licensing examination within the past five years; Further, the examination will no longer be required, and permanent rule change will be pursued. Rick Nolting second.

VOTE: For: 9
Opposed: 0
RESULT: Motion passed

- ***Professional Development and Jurisprudence Committee*** – no report
- ***Licensure and Credentials Committee*** – Rick Nolting referenced the written report.
- ***HPSP*** – Samuel Ankrah referenced the written report.
- ***Clinical Licensure Exam Committee*** – no report

Presentations

MN Health Occupations Students of America Future Health Professionals (HOSA -FHP)

HOSA State Advisor/Executive Director Summer Hagy presented an overview of the program and many participation opportunities. HOSA -FHP is an international career and technical student-led organization for students interested in learning more about healthcare professions. Ms. Hagy highlighted activities including leadership opportunities, hands-on learning, volunteering, and community service. Dental professionals can support HOSA in a several ways including donating, speaking at events or judging, and volunteering.

Prescription Monitoring Program (PMP)

PMP Program Administrator Shannon Tonn reviewed MN PMP Annual Report 2023 information published in July 2024. The report includes prescription data regarding controlled substances reported to PMP throughout 2023. All Minnesota licensed pharmacies; mail order pharmacies shipping into the state; and MN prescribers dispensing from their office, must report to PMP when prescriptions are dispensed. Information included data regarding utilization of PMP integrated searches through software programs or access through a web portal.

Health Professionals Services Program (HPSP)

HPSP Program Director Kim Navarre provided an overview of the Health Professional Services Program (HPSP) including functions, services offered, and statistics. HPSP is a Minnesota health related licensing boards program which provides monitoring services to health professionals with illnesses that may impact their ability to practice.

Unfinished Business

None

New Business

a. Licenses for Ratification

b. Licenses for Reinstatement

Heidi Donnelly made a motion to approve the licenses for ratification and licenses for reinstatement. Trina Courtright second.

VOTE:	For:	9
	Opposed:	0
RESULT:	Motion passed	

c. Travel Authorizations

ADS (formerly OSAP) Boot Camp - February 2025- Atlanta, GA (K. Kraemer)

Heidi Donnelly made a motion to approve the travel authorization. Samuel Ankrah second.

VOTE:	For:	9
	Opposed:	0
RESULT:	Motion passed	

d. Consider Continued Variance on Professional Development Audits

Heidi Donnelly made a motion to continue the previous variance for random audits until July 31, 2025. Peter Cannon second.

Heidi Donnelly made an amended motion to continue the previous variance for random audits until January 31, 2026. Rick Nolting second.

VOTE:	For:	9
	Opposed:	0
RESULT:	Motion passed	

Announcements

The Secretary of State Office will be accepting applications for one dentist member and one dental hygiene member opening in November. There was an error in the newsletter. Hassan Ismail's term ends in January 2026. Dental hygienist board member Trina Courtright has indicated that she will be reapplying for a second term.



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Dr. P. Angela Rake was acknowledged for serving two terms with the Minnesota Board of Dentistry.

Adjourn

The Board agreed unanimously to adjourn at 10:00 am.

Reviewed by:

Heidi C. Donnelly, LDA

Heidi Donnelly, LDA, Board President

January 10, 2025

Date