

Public Board Meeting Minutes

Friday, July 12, 2024
8:00 am
335 Randolph Avenue, Room 104
St. Paul, MN 55102
and
Open WebEx/Teleconference Meeting

Call to Order

President Rake called the meeting to order at 8:00 am.

Board Members Present

P. Angela Rake, DDS, President
Heidi Donnelly, LDA, Vice President
Ashley Johnson, Secretary
Linda Gustafson, PT
Samuel Ankrah, MPA
Hassan Ismail, DDS, Past President
Rick Nolting, DDS, MS

Board Staff Present

Bridgett Anderson, Executive Director
Brian Cochran, Assistant Director Licensing and
Credentialing
Kathy Johnson, Legal Analyst
Kara Kraemer, Investigator
Mary Luecke, Executive Administrative Assistant

Board Member Absent

Peter Cannon, DDS
Trina Courtright, DH, ADT

Approval of Agenda

MOTION: Hassan Ismail made a motion to approve the July 12, 2024 Public Board Meeting Agenda with the addition of a travel authorization for the DANB October 25, 2024 Dental Assisting Professional Model Workgroup. Heidi Donnelly second.

VOTE: For: 7
Opposed: 0

RESULT: Motion passed

Review and Approval of Past Meeting Minutes

Minutes from April 19, 2024 and June 27, 2024 Public Board Meeting were reviewed and unanimously approved.

Professional Association and Dental Education Reports

- **Minnesota Dental Association (MDA)** – Dan Murphy referenced the written report. He thanked volunteers who served at the Mission of Mercy event June 6 – 8, 2024 in Duluth, MN. The event provided care to over 924 patients.
- **Minnesota Dental Assistants Association (MnDAA)** – no written report was provided. Wendy Ahles, Heidi Donnelly, and Bridgett Anderson have been working with an MnDAA to determine preventative dental assistant criteria discussed by the MN Board of Dentistry Policy Committee.
- **Minnesota Dental Hygienists' Association (MnDHA)** – Jeanne Anderson referenced the written report.
- **Minnesota Dental Hygiene Educators Association (MDHEA)** – no written report was provided.
- **Minnesota Dept of Health Oral Health Program** – no written report was provided.
- **Minnesota Educators of Dental Assistants (MEDA)** – no written report was provided.
- **Minnesota Dental Therapy Association (MDTA)** – no written report was provided.
- **Minnesota State University, Mankato** – no written report was provided.
- **Metro State University** – no written report was provided.
- **University of Minnesota School of Dentistry** – Karl Self referenced the written report.
- **Central Region Dental Testing Service** – a written report was provided. Trina Courtright and Brian Cochran will be attending the CRDTS Annual meeting.
- **Disaster Mortuary Operational Response Team (DMORT)** – Rick Nolting and Bridgett Anderson have participated in DMORT for many years and emphasized the importance of the group's work. Rick Nolting requested individuals interested in joining DMORT to contact him.

Bridgett Anderson thanked the dental community for responses to various medical examiners' requests. There have been cases where deceased individuals were able to be identified within hours due to information from dental offices.

Executive Director's Report

Bridgett Anderson reported Mary Liesch retired from the Board after 32 years of service. Kara Kraemer is the new investigator and will be working with the Practitioner Review Committee.

By late October/Early November 2024 the Governor's office will start accepting applications for the Board. Applications will be reviewed beginning in December 2024. Board members can only serve two consecutive terms. Dr. P. Angela Rake and Dr. Hassan Ismail were thanked for serving two terms, which will be a total of eight years.

Bridgett Anderson has been participating in monthly meetings for the Dental Assisting National Board (DANB) Dental Professional Model Workgroup to establish a national framework for dental assisting. Bridgett will participate with the group's in-person meeting October 25, 2024.

Bridgett Anderson, as a commissioner for the Board, will attend the August 2024 Dentist and Dental Hygienist Compact Commission.

The next legislative session is a budget session. The Board will be requesting a small agency increase in appropriations to cover normal increases and staffing expense. Licensing fees will not be raised at this time although the Board already has statutory authority to increase if needed in the future.

The Board is planning the next newsletter for August 2024.

Manager's Financial Report

Bridgett Anderson reviewed the Manager's Financial Report. The fiscal year ended on June 30, 2024. Final figures will be reconciled in August 2024 once all purchase orders are closed out. A final report will be available at the October 2024 board meeting.

Board Staff Reports

Licensing Reports

Brian Cochran referenced the written report.

Practitioner Review Committee Reports

Bridgett Anderson referenced the written report.

Board Committee Reports

- ***Executive Committee*** – no report
- ***Sedation Committee*** – P. Angela Rake referenced the written report.
- ***Allied Dental Committee*** – Heidi Donnelly referenced the written report. The Committee has reviewed and revised proposed language for dental implant supportive procedures for licensed dental assistants. Placement and removal of temporary restorative materials is already allowed under current rule. Restorative functions are in statute, so additional revisions would require policy change along with new statutory language. The Committee passed a motion and is bringing before the full Board for consideration.

MOTION: Hassan Ismail made a motion to accept the following under personal supervision of a dentist and refer to the full Board for approval:

1. Placement and removal of healing caps, healing abutments and cover screws.
Removal and placement allowed with hand wrench.
2. Placement and removal of scan bodies and impression copings.

3. Adjusting torque setting.
4. Placement and removal of temporary restorative materials in implant access channels.
5. Assist with placement of implant abutments with hand wrenches only.

And seek statutory change to allow the following restorative function for dental assistants:

Restore implant access channels under indirect supervision of the dentist after completing a board approved course and obtaining restorative functions certification.
Rick Nolting second.

VOTE:	For:	7
	Opposed:	0
RESULT:	Motion passed	

- **Policy Committee** – Hassan Ismail referenced the written report. He provided clarification that Advanced Dental Therapists (ADTs) may make direct referrals to specialty dental care. The Committee reviewed the ADT Guidance Document Continuing Education for Faculty or CE Presenters and brought the following motion before the full Board for consideration:

MOTION: Heidi Donnelly made a motion seek a statutory change and approve the ADT Guidance Document with the removal of (C) *“The collaborating dentist is responsible for directly providing or arranging for another dentist or specialist to provide any necessary advanced services needed for the patient.”*

- (d) An advanced dental therapist in accordance with the collaborative management agreement must refer patients to another qualified dental or health care professional to receive any needed services that exceed the scope of practice of the advanced dental therapist.
- (c) ~~The collaborating dentist is responsible for directly providing or arranging for another dentist or specialist to provide any necessary advanced services needed by the patient.~~
- (e) In addition to the collaborative management agreement requirements described in section [150A.105](#), a collaborative management agreement entered into with an advanced dental therapist must include specific written protocols to govern situations in which the advanced dental therapist encounters a patient who requires treatment that exceeds the authorized scope of practice of the advanced dental therapist. The collaborating dentist must ensure that a dentist is available to the advanced dental therapist for timely consultation during treatment if needed and

must either provide or arrange with another dentist or specialist to provide the necessary treatment to any patient who requires more treatment than the advanced dental therapist is authorized to provide.

Rick Nolting second.

VOTE:	For:	7
	Opposed:	0
RESULT:	Motion passed	

- ***Professional Development and Jurisprudence Committee*** – no report
- ***Licensure and Credentials Committee*** – Rick Nolting referenced the written report.
- ***HPSP*** – Bridgett Anderson referenced the written report.
- ***Clinical Licensure Exam Committee*** – no report

Presentation

President Vincent DiCianni of Affiliated Monitoring Services provided information regarding their work throughout the country. Independent monitoring services from Affiliated Monitors are customized to meet needs as prescribed by the Board. The experience is designed to help the practitioner improve and discontinue unacceptable practice. Monitoring is determined by the agreement between the Board and a practitioner. Monitoring personnel are trained to act as a monitor. Monitors assigned to each case are vetted to assure they are qualified and an appropriate match for the assignment. Affiliated Monitors provides updates and reports to the Board. The practitioner in the agreement provides payment of all monitoring services.

Unfinished Business

None

New Business

- a. Licenses for Ratification
- b. Licenses for Reinstatement

Hassan Ismail made a motion to approve the licenses for ratification and licenses for reinstatement. Heidi Donnelly second.

VOTE:	For:	7
	Opposed:	0
RESULT:	Motion passed	

- c. Travel Authorizations

CDCA-WREB-CITA Annual Meeting- Sept 2024

CRDTS Annual Meeting August 2024

DANB Dental Professional Model Workgroup – October 25, 2024

Heidi Donnelly made a motion to approve the travel authorizations. P. Angela Rake second.

VOTE:	For:	7
	Opposed:	0
RESULT:	Motion passed	

d. Proposed IOPP Revisions

Hassan Ismail made a motion to approve the Internal Operating Policies and Procedures (IOPP) revisions. Heidi Donnelly second.

VOTE:	For:	7
	Opposed:	0
RESULT:	Motion passed	

Announcements

None

Adjourn

The Board agreed unanimously to adjourn at 9:25 am.

Reviewed by:



P. Angela Rake, DDS, Board President

October 11, 2024
Date