

Public Board Meeting Minutes

Friday, July 11, 2025

8:30 am

335 Randolph Avenue, Room 104

St. Paul, MN 55102

and

Open Webex/Teleconference Meeting

Call to Order

President Heidi Donnelly called the meeting to order at 8:30 am.

Board Members Present

Heidi Donnelly, LDA, President
Ashley Johnson, DMD, Vice President
Trina Courtright, DH, ADT, Secretary
Samuel Ankrah, MPA
Linda Gustafson, PT
Rick Nolting, DDS, MS
Mark Roszkowski, DDS

Board Staff Present

Bridgett Anderson, Executive Director
Brian Cochran, Assistant Director Licensing and
Credentialing
Kathy Johnson, Legal Analyst
Kara Kraemer, Investigator
Joyce Nelson, Assistant Director Practitioner
Review

Board Members Absent

Hassan Ismail, DDS
Peter Cannon, DDS

Approval of Agenda

The July 11, 2025 Public Board Meeting agenda was unanimously approved.

Review and Approval of Past Meeting Minutes

Minutes from the April 11, 2025 Public Board Meeting was reviewed and unanimously approved.

Professional Association and Dental Education Reports

- **Minnesota Dental Association (MDA)** – Carmelo Cinqueonce referenced the written report. Bridgett Anderson reported MDA's new Minnesota Dental Careers website is a great effort to highlight the dental profession. The new site launched on July 10, 2025: mndentalcareers.com
- **Minnesota Dental Assistants Association (MnDAA)** – no written report was provided. Wendy Ahles reported MnDAA is developing continuing education. MnDAA is planning a

learning in the round for late September or early October. They are looking for individuals to teach the CE courses.

- **Minnesota Dental Hygienists' Association (MnDHA)** – Jeanne Anderson referenced the written report.
- **Minnesota Dental Hygiene Educators Association (MDHEA)** – no written report was provided.
- **Minnesota Educators of Dental Assistants (MEDA)** – a written report was provided.
- **Minnesota Dental Therapy Association (MDTA)** – a written report was provided. Elizabeth Branca reported the MDTA Annual Conference “Let’s Talk About It” October 10, 2025, is open to all dental professionals. MDTA will continue to work with the Board to update dental therapy scope of practice.
- **Minnesota State University, Mankato** – a written report was provided.
- **Metro State University** – Andrea Jordan referenced the written report.
- **University of Minnesota School of Dentistry** – Karl Self referenced the written report.
- **CDCA - WREB - CITA** – a written report was provided. Rick Nolting reported the merger between CDCA-WREB-CITA and the American Board of Dental Examiners (ADEX) will soon be complete. The organization will then be known as ADEX.
- **Central Region Dental Testing Service** – a written report was provided.

Executive Director’s Report

Bridgett Anderson reported the Board has awarded a contract to CE Broker for a continuing education monitoring system. She thanked the evaluation team, Trina Courtright, Rick Nolting and Brian Cochran, for their work. The new CE Broker system will allow licensees to track CEs, and for board staff to efficiently complete the auditing process. A rule variance for the auditing process was previously approved by the Board until a new system could be put in place. The Board is working to implement the new system now that a contract is awarded. Information will be shared with licensees soon.

This year’s budget proposal to the Legislature included an appropriations increase to add another staff member to serve in the Practitioner Review area. The budget passed. There has been a significant increase in complaints and the new staff will provide support. The Board does not need to raise fees.

The Licensure Compact Commission now has a rules committee working on administrative rules associated with compact legislation. A full Compact Commission meeting on July 14, 2025 will discuss a proposal for a database to communicate between compact states. A finance committee will be established because the compact needs to be able to self-sustain.

The quarterly newsletter will be published soon.

Manager's Financial Report

Bridgett Anderson reviewed the written report provided. Final fiscal year figures will be provided at the October board meeting.

Rulemaking

Bridgett Anderson reviewed the draft of "New Rule Changes".

Mark Roszkowski made a motion to approve the updated New Rule Changes. Rick Nolting second.

VOTE:	For:	7
	Opposed:	0
RESULT:	Motion passed	

Board Staff Reports

Licensing Report

Brian Cochran referenced the written report.

Practitioner Review Committee Reports

Joyce Nelson referenced the written report.

Board Committee Reports

- ***Executive Committee*** – Heidi Donnelly gave an oral report. The Committee met in closed session to discuss personnel information.
- ***Sedation Committee*** – Mark Roszkowski gave an oral report. The Committee met in April and discussion included pediatric sedation. The next Sedation Committee meeting is scheduled August 5, 2025.
- ***Allied Dental Committee*** – no report
- ***Policy Committee*** – Heidi Donnelly referenced the written report.
- ***Professional Development and Jurisprudence Committee*** – Heidi Donnelly referenced the written report.
- ***Licensure and Credentials Committee*** – Rick Nolting referenced the written report.
- ***HPSP*** – Samuel Ankrah referenced the written report.
- ***Clinical Licensure Exam Committee*** – no report

Presentations

- ***U of M Dental MRI System*** - Laurence Gaalaas, DDS, MS provided a presentation regarding the University of Minnesota School of Dentistry's Orofacial MRI Center (OMRIC). This is the second dental MRI installation in the world and currently, the only

one in North America. He explained research on MRI coils and FDA approvals. Studies on MRI use in dentistry are beneficial. OMRIC will be offering a course August 27 – 29, 2025 specifically designed for oral and maxillofacial radiologists regarding the latest developments in dental MRI.

- ***American Academy of Dental Sleep Medicine*** - Dr. Kevin Postol reported the non-profit American Academy of Dental Sleep Medicine (AADSM) educates dental professionals and the public on the use of oral appliances to reduce the number of individuals who have undiagnosed and untreated sleep apnea. Bridgett Anderson stated Minnesota does not currently have specific guidelines related to sleep dentistry.

Unfinished Business

None

New Business

a. License for Ratification

Trina Courtright made a motion to approve the licenses for ratification request. Heidi Donnelly second.

VOTE:	For:	7
	Opposed:	0
RESULT:	Motion passed	

b. Licenses for Reinstatement

Trina Courtright made a motion to approve the licenses for reinstatement request. Heidi Donnelly second.

VOTE:	For:	7
	Opposed:	0
RESULT:	Motion passed	

c. Travel Authorizations

- 3rd Annual Midwest Occupational Licensing Summit, October 22-23, 2025 Chicago, IL (Cochran)
- CLEAR 2025 Annual Educational Conference, September 15-18, 2025 Chicago, IL (Anderson)
- CDCA-WREB-CITA Annual Meeting, October, 2025 Grapevine, TX (Two Attendees)

- Central Regional Dental Testing Service (CRDTS) 2025 Workshop and Annual Meeting, August 22-23, 2025 Omaha, NE (Cochran, Courtright)

Rick Nolting made a motion to approve the travel authorizations. Mark Roszkowski second.

VOTE:	For:	7
	Opposed:	0
RESULT:	Motion passed	

Announcements

None

Adjourn

The Board agreed unanimously to adjourn at 10:00 am.

Reviewed by:

Heidi C. Donnelly, LDA

Heidi Donnelly, LDA, Board President

October 10, 2025

Date