

Public Board Meeting Minutes

Friday, January 10, 2025
8:30 am
335 Randolph Avenue, Room 104
St. Paul, MN 55102
and
Open Webex/Teleconference Meeting

Call to Order

President Heidi Donnelly called the meeting to order at 8:40 am.

Board Members Present

Heidi Donnelly, LDA, President
Ashley Johnson, DMD, Vice President
Trina Courtright, DH, ADT, Secretary
Samuel Ankrah, MPA
Peter Cannon, DDS
Linda Gustafson, PT
Hassan Ismail, DDS
Rick Nolting, DDS, MS

Board Staff Present

Bridgett Anderson, Executive Director
Brian Cochran, Assistant Director Licensing and
Credentialing
Kathy Johnson, Legal Analyst
Kara Kraemer, Investigator
Joyce Nelson, Assistant Director Practitioner
Review
Mary Luecke, Executive Administrative Assistant

Board Member Absent

P. Angela Rake, DDS, Immediate Past President

Approval of Agenda

The January 10, 2025 Public Board Meeting agenda was unanimously approved.

Review and Approval of Past Meeting Minutes

Minutes from October 11, 2024 Public Board Meeting were reviewed and unanimously approved.

Seating of New Officers

The following 2025 officers were sworn in:

- Heidi Donnelly, LDA, as President
- Ashley Johnson, DMD, as Vice President
- Trina Courtright, DH, ADT, as Board Secretary

2025 Committee Assignments

The Board of Dentistry will be receiving two board appointments in 2025. Committee assignments will be finalized once the Governor's office announces appointments.

Professional Association and Dental Education Reports

- **Minnesota Dental Association (MDA)** – no written report was provided.
- **Minnesota Dental Assistants Association (MnDAA)** – no written report was provided. Wendy Ahles reported she attended the American Dental Assistant Association (ADAA) Centennial Celebration meeting.
- **Minnesota Dental Hygienists' Association (MnDHA)** – no written report was provided.
- **Minnesota Dental Hygiene Educators Association (MDHEA)** – a written report was provided.
- **Minnesota Dept of Health Oral Health Program** – no written report was provided. Bridgett Anderson reported the Board is providing data regarding collaborative dental hygiene to the MN Department of Health Oral Health Program and Office of Rural Health and Primary Care. The Board is working toward incorporating the Department of Health's survey into the license renewal process.
- **Minnesota Educators of Dental Assistants (MEDA)** – Kateri Mayer referenced the written report.
- **Minnesota Dental Therapy Association (MDTA)** – a written report was provided.
- **Minnesota State University, Mankato** – a written report was provided.
- **Metro State University** – Andrea Jordan referred the written report.
- **University of Minnesota School of Dentistry** – a written report was provided.
- **Central Region Dental Testing Service** – no written report was provided. Bridgett Anderson announced the Central Region Dental Testing Service (CRDTS) and the State Resources for Testing and Assessments (SRTA) have merged. The Board has and will continue to accept both examinations.

Executive Director's Report

The Board has received questions regarding an American Dental Association (ADA) House of Delegates resolution related to workforce. Individuals have experienced confusion between regulatory bodies and the ADA. Bridgett Anderson reported some states are allowing internationally trained dentists to perform dental hygiene. The Policy Committee will be discussing at an upcoming meeting. Minnesota does not have a pathway for internationally trained dentists to perform hygiene.

The next newsletter is being planned and will include some frequently asked questions.

Bridgett Anderson has been working with legislators on several matters involving dentistry. This is a budget year so the legislature will consider the Board's request which includes an increase in appropriation for an office administrative specialist intermediate position. She clarified dentistry is not included in language for the international trained medical professional bill.

She is working on a policy bill which will not be introduced this session. The bill will include language for grounds for discipline; changes proposed for dental therapy; and include general clean-up language.

Bridgett Anderson has met with a legislator who has proposed language regarding regulating prepayment for dental services. She explained there are challenges for small dental offices if required to set up dental escrow accounts. Another component the legislator was considering is notification regarding dentists who have suspended or revoked licenses. The legislator is waiting for additional feedback while considering language. Patient notification could be handled on a case-by-case basis and included in board discipline orders.

Manager's Financial Report

Bridgett Anderson reviewed the written report provided. The Board received an appropriation from the legislature specific to the *Dentist and Dental Hygienist Compact*. Funds will be utilized toward work with a national compact database, which is in the development stage.

This year, the Board will be going through a migration from the current data base to a new Sales Force data base. Bridgett applied for and received funding from the Minnesota Information and Technology (MNIT) Technology Modernization fund for operational conversion costs.

Board Staff Reports

Licensing Report

Brian Cochran referenced the written report.

Practitioner Review Committee Reports

Joyce Nelson referenced the written report.

Board Committee Reports

- ***Executive Committee*** – Heidi Donnelly referenced the written report included in the packet. The Committee completed Executive Director Bridgett Anderson's annual performance review. The review is conducted during the fourth quarter of every calendar year and includes performance evaluations from board members, staff, and colleagues with similar positions in state government.

Motion by Heidi Donnelly, on behalf of the Executive Committee, second Rick Nolting, that the Board:

1. Affirm the performance review of the executive director has been successfully completed for calendar year 2024; and

2. Affirm that the performance of the executive director has been exceptional in every respect including without limitation the following:
 1. She has effectively managed the staff and financial resources allocated to the Board of Dentistry by statute.
 2. She has effectively communicated with and developed beneficial relationships with board members and stakeholders within the dental community.
 3. She has developed and made progress toward a long-term strategy for the Board of Dentistry.
 4. She has carried out all her duties in an ethical and professional manner at all times.

VOTE: For: 8
Opposed: 0
RESULT: Motion passed.

Executive Director Bridgett Anderson was acknowledged and received an appreciation certificate for her service to the Board.

- **Sedation Committee** – Bridgett Anderson referenced the written report.
- **Allied Dental Committee** – no report
- **Policy Committee** – Hassan Ismail referenced the written report.
- **Professional Development and Jurisprudence Committee** – Heidi Donnelly referenced the written report.
- **Licensure and Credentials Committee** – Rick Nolting referenced the written report.
Rick Nolting, on behalf of the Licensure and Credentials Committee, made a motion to approve the reinstatement of license 3100.1850 changes as outlined by the Committee. Hassan Ismail second. (See Exhibit A - 3100.1850 Reinstatement of License)

VOTE: For: 8
Opposed: 0
RESULT: Motion passed

- **HPSP** – Samuel Ankrah referenced the written report.
- **Clinical Licensure Exam Committee** – no report

Unfinished Business

None

New Business

a. Licenses for Ratification

b. Licenses for Reinstatement

Hassan Ismail made a motion to approve the licenses for ratification and licenses for reinstatement. Heidi Donnelly second.

VOTE:	For:	8
	Opposed:	0
RESULT:	Motion passed	

c. Travel Authorizations

2025 FARB Annual Meeting July 23 – 26, 2025 Denver CO (Bridgett Anderson and one board member)

Rick Nolting made a motion to approve the travel authorization. Samuel Ankrah second.

VOTE:	For:	8
	Opposed:	0
RESULT:	Motion passed	

Announcements

None

Adjourn

The Board agreed unanimously to adjourn at 9:37 am.

Reviewed by:

Heidi C. Donnelly, LDA
Heidi Donnelly, LDA, Board President

April 11, 2025

Date

EXHIBIT A

3100.1850 REINSTATEMENT OF LICENSE.

Subpart 1. **Requirements.** A person seeking reinstatement of a Minnesota license after the board has terminated the license according to part 3100.1700, subpart 3, or the person has voluntarily terminated the license must:

- A. provide the board a completed reinstatement application;
- B. provide the board the biennial renewal and reinstatement application fees in Minnesota Statutes, section 150A.091, subdivisions 5 and 10; and
- C. comply with the applicable provisions of subparts 2 to 3.

Subp. 2. **If terminated for ~~six~~ 24 months or less.** If the person's Minnesota license is terminated for ~~six~~ 24 months or less, the person must provide the board:

- A. evidence of completing the professional development requirements described under part 3100.5100 within 24 months prior to the board's receipt of the application; and
- B. documentation of current CPR certification.

Subp. 2a. **If terminated for more than ~~six~~ 24 months but less than 24 48 months (4 years).** If the person's Minnesota license is terminated for more than ~~six~~ 24 months but less than 24 48 months (4 years), the person must provide the board:

- A. evidence of completing the professional development requirements under part 3100.5100 within 24 months prior to the board's receipt of the application;
- B. documentation of current CPR certification;
- C. evidence of passing the board's jurisprudence examination within 12 months prior to the board's receipt of the application; and
- D. a criminal background check if terminated more than one year, as required by Minnesota Statutes, section 214.075.

Subp. 3. **If terminated for 24 48 months (4 years) or more.** If the person's Minnesota license is terminated for 24 48 months (4 years) or more, the person must provide the board:

- A. evidence of completing the professional development requirements under part 3100.5100 within 24 months prior to the board's receipt of the application;
- B. documentation of current CPR certification;
- C. evidence of passing the board's jurisprudence examination within 12 months prior to the board's receipt of the application;
- D. a criminal background check as required by Minnesota Statutes, section 214.075; and
- E. evidence of passing the following examinations within 24 months prior to the board's receipt of the application for general and specialty dentists, dental therapists, and dental hygienists:

- (1) a nationally recognized objective structured clinical examination for general dentists;
- (2) a written specialty board examination or a nationally recognized objective structured clinical examination for specialty dentists;
- (3) a nationally recognized objective structured clinical examination for dental therapists; and
- (4) a nationally recognized objective structured clinical examination for dental hygienists; and
- (5) ~~the examination in part 3100.1300, subpart 1, item E, for licensed dental assistants.~~

F. Subpart 3E. is not applicable if person has completed 2,000 work hours as a licensed dentist, dental therapist, or dental hygienist in another United States jurisdiction, Canadian province, or United States government service within 36 months prior to the board's receipt of the application.

[For text of subparts 4 and 4a, see Minnesota Rules]