

Policy Committee Meeting Minutes

Thursday, December 5, 2024
5:00 pm
335 Randolph Avenue Room 104
St. Paul, MN 55102
and
Open Webex/Teleconference

Call to Order

Hassan Ismail, DDS, Chair, called the meeting to order at 5:05 pm.

Committee Members

Hassan Ismail, DDS, Chair
Trina Courtright, DH, ADT
Heidi Donnelly, LDA

Board Staff

Bridgett Anderson, Executive Director
Brian Cochran, Assistant Director Licensing and
Credentialing
Kathy Johnson, Legal Analyst
Mary Luecke, Executive Administrative Assistant

Committee Member Absent

P. Angela Rake, DDS

Approval of Draft Agenda

The December 5, 2024 agenda was reviewed and approved.

Approval of Past Meeting Minutes

The October 22, 2024 meeting minutes were reviewed and approved with the following revision: Page 2 of the minutes replace the word “graduate” with “complete coursework”.

Reports

None

Unfinished Business

Preventative Dental Assistant Discussion

The Committee, along with audience stakeholders, discussed consideration of a new type of Preventative Dental Assistant licensure. Letters from stakeholders presented to the Committee are attached at the end the minutes. Stakeholders spoke and reviewed perspectives from the letters with the Committee.

Committee members stressed the importance of using a CODA accredited program. Bridgett Anderson reported the Dental Assisting National Board (DANB) Dental Assisting Professional Model Workgroup frame language will be released for public comment before DANB proposes language. The language will include dental assistant levels One, Two and Three. The Policy Committee will want to review DANB language for consideration. Ms. Anderson will present the language to the Policy Committee when it is available. Minnesota could consider a move toward consistency with the DANB recommendations. Discussion will continue at a future meeting.

Collaborative Agreement Board Policy

The Committee discussed “the board shall develop parameters in a process for obtaining authorization to collaborate with more than four dental hygienists”. The Board has had requests from individuals requesting more than four and is seeking to establish reasonable parameters. Information from the American Dental Association is a consideration. The Committee decided to invite a guest speaker to a future meeting and continue discussion.

New Business

Dental Implant Guidance

The Committee discussed patients should understand natural teeth are the best option if possible. Guidance language will be drafted and discussion will continue at a future meeting.

Variance Request

Licensed Dental Assistants and Local Anesthesia Course Variance Request regarding Local Anesthesia Course

MOTION: Heidi Donnelly made a motion to approve a variance to Minnesota Rule 3100.8500 Subpart 1b (L) (2), evidence of completing a board-approved didactic and clinical course at a school accredited by the Commission on Dental Accreditation that requires clinical competency in the administration of local anesthesia. Trina Courtright second.

Committee discussion included the proposed Dr. Allan Schwartz course is not taught through a CODA accredited organization.

VOTE: For: 1 (Donnelly)
Opposed: 2 (Courtright, Ismail)
RESULT: Motion did not pass.

Announcements

None

Adjourn

Hassan Ismail adjourned at 6:20 pm

Reviewed by:

Hassan Ismail DDS
Hassan Ismail, DDS, Chair

January 16, 2025
Date