

## **Public Board Meeting Minutes**

Friday, July 11, 2025

8:30 am

335 Randolph Avenue, Room 104

St. Paul, MN 55102

and

Open Webex/Teleconference Meeting

### Call to Order

President Heidi Donnelly called the meeting to order at 8:30 am.

### Board Members Present

Heidi Donnelly, LDA, President  
Ashley Johnson, DMD, Vice President  
Trina Courtright, DH, ADT, Secretary  
Samuel Ankrah, MPA  
Peter Cannon, DDS  
Linda Gustafson, PT  
Hassan Ismail, DDS  
Rick Nolting, DDS, MS  
Mark Roszkowski, DDS

### Board Staff Present

Bridgett Anderson, Executive Director  
Brian Cochran, Assistant Director Licensing and  
Credentialing  
Kathy Johnson, Legal Analyst  
Kara Kraemer, Investigator  
Joyce Nelson, Assistant Director Practitioner  
Review  
Mary Luecke, Executive Administrative Assistant

### Approval of Agenda

The April 11, 2025 Public Board Meeting agenda was unanimously approved.

### Review and Approval of Past Meeting Minutes

Minutes from the January 10, 2025 and February 28, 2025 Public Board Meetings were reviewed and unanimously approved.

### 2025 Committee Assignments

President Heidi Donnelly presented the list of committee assignments and chairs. She announced Trina Courtright, DH, ADT was reappointed to the Board, and welcomed Mark Roszkowski, DDS as a newly appointed board member.

### **Professional Association and Dental Education Reports**

- **Minnesota Dental Association (MDA)** – Hanna Nguyen-Dao referenced the written report.

- **Minnesota Dental Assistants Association (MnDAA)** – no written report was provided. Wendy Ahles reported MnDAA is planning a 100-year anniversary celebration in June 2025.
- **Minnesota Dental Hygienists' Association (MnDHA)** – no written report was provided. Jeanne Anderson reported MnDHA has an annual general assembly meeting on April 26, 2025.
- **Minnesota Dental Hygiene Educators Association (MDHEA)** – Rachel Kashani-Legler referenced the written report. She highlighted efforts to address the workforce shortage including an increase in student enrollment.
- **Minnesota Dept of Health Oral Health Program** – no written report was provided.
- **Minnesota Educators of Dental Assistants (MEDA)** – a written report was provided. Bridgett Anderson reported she has been working with MEDA regarding training for orthodontic expanded functions for out-of-state applicants.
- **Minnesota Dental Therapy Association (MDTA)** – a written report was provided.
- **Minnesota State University, Mankato** – a written report was provided.
- **Metro State University** – a written report was provided.
- **University of Minnesota School of Dentistry** – Karl Self referenced the written report.
- **Central Region Dental Testing Service** – a written report was provided.

#### **Executive Director's Report**

Bridgett Anderson reported another news story aired regarding an on-going discipline case. Media sources have been provided with information multiple times regarding Board procedures. There are limits to information the Board is legally allowed to share due to the Data Practices Act. Individuals with questions or concerns should feel free to email: [bridgett.anderson@state.mn.us](mailto:bridgett.anderson@state.mn.us)

A legislative amendment for dental therapy and military collaborative agreement arrangements has been added to the Health and Human Services Omnibus bill. Also, a budgetary change item for an increased appropriation for a new office and administrative assistant staff to support the Board's Practitioner Review Committee unit is included in the budget bill. This is a budget year, and the legislature needs to approve the budget.

The Board recently distributed a Spring Newsletter. The website is undergoing some updates. The Spring Newsletter and other updated items will be posted soon.

The Board selected CE Broker, a new continuing education management system. Licensees will be provided training once the system is configured and available to set up accounts.

The current data base, GL Solutions, will soon go through a migration. The new Salesforce data base project is in the testing phase and the launch is planned for fall 2025.

***Manager's Financial Report***

Bridgett Anderson reviewed the written report provided.

**Board Staff Reports**

***Licensing Report***

Brian Cochran referenced the written report.

***Practitioner Review Committee Reports***

Joyce Nelson referenced the written report.

**Board Committee Reports**

- ***Executive Committee*** – no report
- ***Sedation Committee*** – Mark Roszkowski referenced the written report.
- ***Allied Dental Committee*** – Heidi Donnelly referenced the written report.
- ***Policy Committee*** – Hassan Ismail referenced the written report.
- ***Professional Development and Jurisprudence Committee*** – no report
- ***Licensure and Credentials Committee*** – Brian Cochran referenced the written report.
- ***HPSP*** – Samuel Ankrah referenced the written report.
- ***Clinical Licensure Exam Committee*** – no report

**Unfinished Business**

None

**New Business**

- a. Variance Reconsideration – Luke MacMenamin, DDS  
Linda Gustafson made a motion to deny the variance request. Peter Cannon second.

VOTE:	For:	8
	(Ankrah, Cannon, Courtright, Donnelly, Gustafson, Ismail, Johnson, Roszkowski)	
	Opposed:	0
	Absent:	1 (Nolting)
RESULT:	Motion passed	

- b. Variance Reconsideration – Christopher Shearen, DDS  
Trina Courtright made a motion to deny the variance request. Peter Cannon second.

VOTE:	For:	8
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(Ankrah, Cannon, Courtright, Donnelly, Gustafson, Ismail,  
Johnson, Roszkowski)

Opposed: 0

Absent: 1 (Nolting)

RESULT: Motion passed

c. Licenses for Ratification

d. Licenses for Reinstatement

Hassan Ismail made a motion to approve the licenses for ratification and licenses for reinstatement. Trina Courtright second.

VOTE: For: 8

(Ankrah, Cannon, Courtright, Donnelly, Gustafson, Ismail,  
Johnson, Roszkowski)

Opposed: 0

Absent: 1 (Nolting)

RESULT: Motion passed

e. Travel Authorizations

CLEAR 2025 Annual Educational Conference, September 15-18, 2025 Chicago, IL  
(Two Attendees)

AADA/AADB/CWC Annual Meeting, October 16-18, 2025 Grapevine, TX (Two  
Attendees)

Trina Courtright made a motion to approve the travel authorizations. Peter Cannon  
second.

VOTE: For: 8

(Ankrah, Cannon, Courtright, Donnelly, Gustafson, Ismail,  
Johnson, Roszkowski)

Opposed: 0

Absent: 1 (Nolting)

RESULT: Motion passed

#### Announcements

None

#### Adjourn

The Board agreed unanimously to adjourn at 9:15 am.



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Reviewed by:

Heidi C. Donnelly, LDA  
Heidi Donnelly, LDA, Board President

July 11, 2025  
Date