

ADVISORY COMMITTEE

Friday, February 1, 2019 – 1:00pm-3:00pm – BOSW Conference Room #340

COMMITTEE MEMBERS

Committee Members:

In person: Karen Goodenough, LGSW, Chair; Renita Wilson, LICSW; Stephanie Horak, LSW; Karen Frees, LICSW; Gertrude Buckanaga, LISW

Via WebEx: Harriet Kohen, LICSW; Dan Porter, LICSW; Elizabeth Soung, LGSW

Absent: G Lee Xiong, LGSW; Deseria Galloway, LGSW; Kay Hansen, LISW; Mike Justin, LICSW; Lake Dziengel LICSW; Amy White, LICSW

Board Members Present: Stephanie Jacobson, LSW

Board Staff Present: Kate Zacher-Pate, LSW, Executive Director; Kate Manley, Licensing & Communications Coordinator

MINUTES

1. Call to order/introductions:

- a. Karen Goodenough, LGSW 2019 Chair called meeting to order.

2. Member organization updates:

- a. **Goodenough – NASW:** Exam review course offered. Social Work Day at the Capitol April 8, 2019 will include a session in the morning and a march to the capitol.
- b. **Wilson – National Association of Black Social Workers-MN:** Focusing on membership recruitment. License review prep course in the works. Planning for fall training and conferences.
- c. **Horak – MNHSPA:** Offering trainings focusing on how professionals can practice self-care.
- d. **Soung – MN Hmong Social Workers Coalition:** Coalition meeting coming up in a few weeks.
- e. **Kohen – MN Society for Clinical Social Work:** No report.
- f. **Porter – MSSWA:** Series with Anne Garity; two sessions sold out. Spring Conference February 22, 2019. Celebrating 50 years; focusing on recruitment – “50 years – 500 strong.”
- g. **Frees – MN Coalition of Licensed Social Workers:** Duty to Warn bill has authors in Senate and House; introduced and read; will likely be looked at by legislature in mid- to late February. Working with MSSWA and other organizations to revise special education law relating to ability of community based social workers to diagnose ADHD; psychologists oppose; MN Society for Clinical Social Work on board.

- h. **Buckanaga – MN American Indian Mental Health Advisory Council:** Recent meeting in Hinckley; joint council with Indian Child Welfare and other groups to address disparities in legislation.

3. Minutes:

- a. December 14, 2018; Jacobson motioned to approve, Frees seconded; approved as written.

4. BOSW Satisfaction Survey Updated Project Proposal:

- a. Zacher-Pate provided overview and background on project:
 - i. Brainstorming at December 14, 2018 meeting called for updated and more in-depth project proposal.
 - ii. Background: Board determined to give Advisory Committee authority to shape survey; Advisory Committee will make recommendation to Communication Education & Outreach Committee who will make recommendation to full Board.
- b. Discussion on updated Project Proposal:
 - i. Clarified survey purpose provides more direction.
 - ii. Target launch in mid- to late September should allow for high participation – school social workers back at school.
 - iii. Need to be sure to promote and advertise for high response rates – promote in fall newsletter, post to Board website, provide detail for Advisory Committee members to push out to their members, include survey link in staff email signatures, possibly on outgoing front desk message.
 - iv. Consider how to handle anonymity versus giving respondents an opportunity to contact the Board/receive a response to a serious issue or concern. Possibly include a “flagged” question that notifies staff with a “Yes” answer to capture if individual would like to be contacted by the Board to address issues – would need to ask for contact information. Alternative is to provide Board email address at bottom of survey and direction to contact Board with concerns.
 - v. Consider demographic questions, i.e., location practice setting – only include if it is data that will be utilized or will help to provide context to survey questions
 - vi. Feedback and suggestions from members on proposed survey questions, response options, and format.
 - vii. Consider how to acknowledge survey once closed - send thank you, acknowledge in newsletter. Plan to report results to Board at November Board meeting, then to Advisory Committee in December. Consider public report including results as well as proposed Board actions. Factor survey into Board strategic planning beginning in summer/fall 2019, Executive Director evaluation in January, staff one-on-one reviews, etc.
 - viii. **Action Item:** Committee requests Board staff provide final draft of survey at April meeting and provide demonstration in survey tool.

5. BOSW Report

- a. Kari Schuster has stepped down as Vice-Chair of AMPSWA and Advisory Committee; AMPSWA will identify new AC representative. Staff to create thank you letter to Schuster.
- b. Biennial Budget Planning for FY 2020 & FY 2021:

- i. Preliminary budget proposal, including fee change, approved at September 21, 2018 public Board meeting; still waiting on Governor’s budget proposal.
 - ii. By law Governor must present final budget plans no later than February 21, 2019 to Legislature; possible BOSW will not have news until that date.
 - iii. Budget proposals are non-public data until Governor presents budget.
 - c. 2015-2018 Strategic Plan Final Report:
 - i. 2019 brought formal close of 2015-2018 Strategic Plan; Strategic Plan Final Report presented at January 18, 2019 public Board meeting.
 - ii. 79% of activities identified as “priority one” have been completed.
 - iii. GovDelivery, convening of Legislation & Rules committee to begin “Deep Dive” of Practice Act among accomplishments.
 - iv. Some important activities are ongoing – jurisprudence exam, continued work on “Deep Dive.”
 - d. Legislation & Rules Committee “Deep Dive” update:
 - i. Board appreciates input and work from Advisory Committee members Goodenough, Frees, and Dziengel.
 - ii. L&R charged to review entire Board statute with focus on increasing operational efficiency, public protection, mobility, and entry level standards.
 - iii. 10 sections of statute brought forward at January 18, 2019 public Board meeting; expected to request preliminary approval from Board at March 15, 2019 public Board meeting.
 - iv. Current work includes licensing requirements; stakeholder input is important – public in addition to Advisory Committee representatives. Newly created Board Committees page on BOSW website as well as “mini” newsletter to MN CSWE accredited program educators in effort to reach public.
 - e. Board member vacancies: Three openings effective January 7, 2019 including two public members and one LICSW. Applications must be submitted to Secretary of State.
6. Other business:
- a. No other business.
7. Adjourn:
- a. Meeting adjourned at 2:54 pm.

2019 MEETING SCHEDULE

Advisory Committee meets six times per year, on the first Friday of non-Board meeting months. Meetings are open to the public under Minnesota Statutes Chapter 13D, and held at the Board office.

Friday, February 1	Friday, August 2 (<i>cancel unless needed</i>)
Friday, April 5	Friday, October 4
Friday, June 7	Friday, December 6