

Professional Development and Jurisprudence Committee Meeting

September 6, 2023
3:00 pm
335 Randolph Avenue, Room 104
St. Paul, MN 55102
and
Open WebEx/Teleconference

Call to Order

Heidi Donnelly called the meeting to order at 3:00 pm.

Board Members Present

Heidi Donnelly, LDA Chair
Peter Cannon, DDS
Trina Courtright, DH, ADT

Board Staff Present

Bridgett Anderson, Executive Director
Brian Cochran, Asst Director Licensing and
Credentialing
Amy Johnson, Licensing and Professional
Development Analyst
Kathy Johnson, Legal Analyst
Mary Luecke, Executive Administrative
Assistant

Approval of Agenda

The September 6, 2023 agenda was reviewed and approved.

Review and Approval of Past Meeting Minutes

The October 27, 2022 meeting minutes were reviewed and approved as submitted.

Reports

Jurisprudence Exam Review

Bridgett Anderson reported because the Board has legislative initiatives and the Rule Making Project is underway, the Committee plans to conduct a Jurisprudence Exam Review. At least one member of the Committee takes part in an exam review process along with Bridgett Anderson, but all members are encouraged to participate. The active question bank is reviewed to assure information is accurate, relevant, and reflects any changes in laws or rules. Late Spring 2024 is the likely time frame for a full review which would be held in closed session as reviewers are working with actual exam questions. After review, any revisions are coordinated with the PSI testing agency who administers the test.

Rulemaking Project

Bridgett Anderson reviewed portions of the Rule Making Project language which fall under the purview of the Professional Development and Jurisprudence Committee.

Unfinished Business

New Business

Presentations

Two companies provided information regarding their programs and support to facilitate locating continuing education (CE), managing CE requirements, and tracking credits for state licensure purposes.

- CE Broker Account Executive Catherine Como, along with Senior Vice President Tom Gaudreau, and Solution's Consultant Marcia Mann provided information regarding CE Broker and a product overview.
- CEO CE Zoom Sarah Thiel, Chief Technology Officer Katrinna Jackson, and Regulations Specialist Melissa Barbara provided an overview of CE Zoom and a product overview.

The Committee will continue product research. The State of Minnesota has a competitive bidding process. Individuals may contact bridgett.anderson@state.mn.us to requests links to the product demos displayed in the meeting.

Future Meeting Date

To be determined.

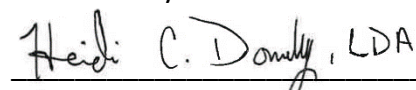
Announcements

None

Adjourn

Heidi Donnelly adjourned at 4:28 pm.

Reviewed by:



Heidi Donnelly, LDA, Chair

September 12, 2025

Date