

**Jurisprudence/Professional Development Committee Meeting**

Friday, May 17, 2019

11:00 a.m.

Board of Dentistry Conference Room

Call to Order

Ms. Heidi Donnelly called the meeting to order at 11:06 a.m.

Board Members Present

Jake Manahan, JD, Board Member

Board Staff Present

Bridgett Anderson, Executive Director

Joyce Nelson, Director of Licensing

Attended by Teleconference

Heidi Donnelly, LDA, Committee Chair

Amy Johnson, Board Staff

Others in Attendance (Per sign in sheet)

Wendy Ahles, MNDAA President

Majda Hodzic, MDA

Review and Approval of Past Meeting Minutes

The November 9, 2018 meeting minutes were reviewed.

MOTION: Mr. Manahan made a motion to approve the meeting minutes as submitted. Minutes unanimously approved.

Reports

Unfinished Business

New Business

a. Review of failed audit penalty fees

The committee reviewed the audit penalty fee rates, as they have not been revised since they were adopted in 2014. The committee agreed to raise the 2<sup>nd</sup> and 3<sup>rd</sup> fail fees for allied staff.

MOTION: Mr. Manahan suggested raising fees for allied professionals for 2<sup>nd</sup> and 3<sup>rd</sup> failed audits. The 2<sup>nd</sup> audit failures will be raised to \$200 for allied professionals and 3<sup>rd</sup> audit failures will be raised to \$800.

1 SECOND: Ms. Donnelly  
2 RESULT: Motion passed.  
3

4 Fee rates amended as listed below:

5 1<sup>st</sup> Fail: remains a warning  
6

7 2<sup>nd</sup> Fail

8 DDS, FF, S: \$250

9 DT: \$200

10 DH: \$150 raised to \$200

11 LDA: \$100 raised to \$200  
12

13 3<sup>rd</sup> Fail:

14 DDS, FF, S: \$1000

15 DT: \$800

16 DH: \$600 raised to \$800

17 LDA: \$400 raised to \$800  
18

19 4<sup>th</sup> Fail: remains \$1000 for all professions.  
20

21 b. Post test for CE requirement:

22 The committee was asked to consider if a post-test should be required to obtain CE  
23 credit. Many sponsors are offering webinars that do not have a post-test and do not  
24 offer proof of completion certificates however; some may offer an email confirmation of  
25 registering.

26 The committee asked that staff review the need for a post-test and bring back a  
27 recommendation to the committee.  
28

29 c. Credit for college courses:

30 The Board currently allows fundamental credit for college courses completed within a  
31 biennial cycle. The conversion of credit is one fundamental credit per one college credit.  
32 The committee would like to see an increase in credit allowance per college credit. Ms.  
33 Anderson will create a formula and bring back a recommendation to the committee.  
34  
35

1 d. Jurisprudence exam for CE credit:

2 The Board would like to encourage licensees to take the jurisprudence exam as most  
3 licensees take the exam for licensure and then do not complete the exam again. Ms.  
4 Anderson suggest the Board offer five fundamental credits for those who complete and  
5 pass the Jurisprudence exam.

6  
7 MOTION: Mr. Manahan suggest the Board allow five fundamental credits for completing  
8 and passing the Jurisprudence exam once per cycle.

9 SECOND: Ms. Donnelly

10 RESULT: Motion passed.

11  
12 e. Variance request for CPR-Deanna Wick:

13 Ms. Wick request a variance to MN Rule 3100.1700 subp 2 and 3100.5100 subp 2B. Ms.  
14 Wick submitted her written request with a doctor's recommendation stating that Ms.  
15 Wick cannot complete CPR due to an arm injury until further notice.

16  
17 MOTION: Mr. Manahan recommend the committee grant the variance-allowing licensee  
18 3 months to complete the CPR course.

19 SECOND: Ms. Donnelly

20 RESULT: Motion passed.

21  
22 f. Future Meeting Date

23 No future meeting was scheduled. A phone conference meeting will take place with the  
24 staff recommendations on the action items.

25  
26 Announcements

27 Ms. Anderson informed the committee that the online self assessment that was  
28 available January 2019 has already had 3866 completions. The review guide has been  
29 updated as some links are no longer valid.

30  
31 Adjourn

32 MOTION: Mr. Manahan made a motion to adjourn.  
33 Meeting unanimously adjourned at 12:05 p.m.

34  
35

**m** MINNESOTA  
BOARD OF DENTISTRY

**Minnesota Board of Dentistry**  
2829 University Avenue SE, Suite 450  
Minneapolis, MN 55414  
Office: (612) 617-2250  
MN Relay Service: (800) 627-3529  
[www.mn.gov/boards/dentistry](http://www.mn.gov/boards/dentistry)

1 Reviewed by:

2 Heidi C. Donnelly, LDA  
3  
4 Ms. Heidi Donnelly, LDA, Chair

3/12/20

Date