

Minnesota Board of Cosmetology
March 31, 2025, Board Meeting Minutes
10:06 AM to 12:52 PM
In-Person and WebEx Meeting
1000 University Avenue West, Suite 100, St. Paul, MN 55104

Board Members Present:

Chelsey Anderson, Chair
Rhonda Besel, Member
Joi Bohn, Member
Donna Dungy, Member
Catrina Mairose, Member
Mahogany Plautz, Vice Chair
Marcie Smith-Fields, Member

Staff Present:

Gina Fast, Executive Director
Jenna Bohl, Senior Manager of Policy & Regulation
Allen Barr, Asst. Attorney General
Tami Thein, Executive Assistant
Angie Valdez, Licensing Division Manager
Jodie Wehrspann, Board Relations and Research
Administrator

I. Call to Order

- Meeting called to order at 10:06 AM by Chelsey Anderson, Chair.
- Meeting held in person and by telephone or electronic means according to Minnesota Statutes, Chapter 13D.

II. Attendance

- Chelsey Anderson, Chair, conducted roll call of Board Members.

III. Approval of Proposed Agenda

- **Motion:** Catrina Mairose – Approve proposed agenda with flexibility.
- **Seconded by Donna Dungy;** 7 ayes, 0 nays; **Motion Carried.**
 - Ayes: Chelsey Anderson, Rhonda Besel, Joi Bohn, Donna Dungy, Catrina Mairose, Mahogany Plautz, Marcie Smith-Fields.
 - Nays: None

IV. Approval of Meeting Minutes

- **Motion:** Rhonda Besel – Approve minutes from the 1/13/2025 Board Meeting and 1/22/2025 Special Board Meeting.
- **Seconded by Catrina Mairose;** 7 ayes, 0 nays; **Motion Carried.**
 - Ayes: Chelsey Anderson, Rhonda Besel, Joi Bohn, Donna Dungy, Catrina Mairose, Mahogany Plautz, Marcie Smith-Fields.
 - Nays: None

V. New Business: Rule Waiver Requests

- *Autumn Luzar*
 - **Request:** To waive Minnesota Rule [2110.0670 E\(5\)](#), which requires documentation of a student's successful completion of clinical service exercises, curriculum, and the practical skills test on a course completion certificate. She requests to be exempt from 29 of the required 50 manicure quotas and the Nail Care Segment of the Practical Skills Test, which includes a Manicure, an Artificial Nail Application, and an Artificial Nail Removal. This request is based on a medical hardship caused by contact dermatitis resulting from exposure to nail products.
 - **Motion:** Rhonda Besel - Approve the request to waive Rule [2110.0670 E\(5\)](#), permitting exemption from 29 of the required 50 manicure quotas but replacing those quotas with natural manicures, and permitting exemption from the artificial nails portion of the Practical Skills Test but requiring the

manicure portion (omitting the polish) of the Practical Skills Test, based on medical hardship caused by contact dermatitis, with two conditions: 1) she must complete the 29 natural manicures with no chemical use for a total of 50 manicure service exercises, during cosmetology training, and 2) she must not practice nail care services with chemicals or would be subject to Board action.

- **Seconded** by Donna Dungy.
- **Decision:** On a vote of 7 ayes and 0 nays, the waiver request was granted.
 - Ayes: Chelsey Anderson, Rhonda Besel, Joi Bohn, Donna Dungy, Catrina Mairose, Mahogany Plautz, Marcie Smith-Fields.
 - Nays: None
- *Rachel Miller*
 - **Request:** Waiver of the repeal of MN Rule [2105.0155 Subp 4](#), and a waiver of the deadline established in that rule. The rule allowed a student who completed an esthetician licensure program on or after January 1, 2018, but before June 1, 2019, to apply for an advanced practice (AP) esthetician license by meeting the grandfathering requirements—passing the AP esthetician written practical and general theory exams, submitting an application, and paying the required fees—no later than December 31, 2019. This request was based on financial hardship.
 - **Motion:** Rhonda Besel - Deny the request to waive the repeal of Rule [2105.0155 Subp 4](#), and the deadline established in that rule, based on that the grandfathering deadline has passed.
 - **Seconded** by Catrina Mairose.
 - **Decision:** On a vote of 7 ayes and 0 nays, the waiver request was denied.
 - Ayes: Chelsey Anderson, Rhonda Besel, Joi Bohn, Donna Dungy, Catrina Mairose, Mahogany Plautz, Marcie Smith-Fields.
 - Nays: None
- *Sabrina Grant*
 - **Request:** Waiver of MN Rule 2105.0145 Subpart 1.B.3 to extend the one-year expiration date of your passing State Exam, which expired on 7/7/2024, and to waive a passing score of 75% for the general theory test as required by MN Rule 2105.0145 Subpart 1.B.1 and the written practical test as required by MN Rule 2105.0145 Subpart 1.B.2 and to accept scores of 68% and 72%, respectively. She claims hardship based on a documented learning disability and test anxiety.
 - **Motion:** Rhonda Besel - Approve the request to waive MN Rule 2105.0145 Subpart 1.B.3 to extend the one-year expiration date of her passing State Exam to 9/30/2025, based on a documented learning disability and test anxiety, but deny her request to waive a passing score of 75% for the general theory test as required by MN Rule 2105.0145 Subpart 1.B.1 and the written practical test as required by MN Rule 2105.0145 Subpart 1.B.2.
 - **Seconded** by Catrina Mairose.
 - **Decision:** On a vote of 7 ayes and 0 nays, the motion passed.
 - Ayes: Chelsey Anderson, Rhonda Besel, Joi Bohn, Donna Dungy, Catrina Mairose, Mahogany Plautz, Marcie Smith-Fields.
 - Nays: None
- *Rizwana Chaudhry*
 - **Request:** Waiver of Minnesota Rule [2110.0670 E \(5\)](#), which requires documentation of a student's successful completion of practical exercises, curriculum, and the skills certification review on a form acceptable to the Board. She has requested to be exempt from the quotas and practical skills test sections pertaining to eyebrow waxing and eyelash extensions on a live model. She stated she can perform both these services on a mannequin. This request was based on hardship due to religious and cultural restrictions.
 - **Motion:** Catrina Mairose - Approve Rizwana Chaudhry's request to waive Minnesota Rule [2110.0670 E \(5\)](#) based on hardship associated with religious and cultural restrictions, permitting her to complete eyebrow wax and eyelash extension clinical service exercises and practical skills

test sections on a mannequin rather than a live model and for those to be documented on the course completion certificate.

- **Seconded** by Donna Dungy.
- **Abstained:** Macie Smith-Fields.
- **Decision:** On a vote of 6 ayes, 0 nays, and 1 abstaining, the waiver was approved.
 - Ayes: Chelsey Anderson, Rhonda Besel, Joi Bohn, Donna Dungy, Catrina Mairose, Mahogany Plautz.
 - Nays: None.
 - Abstained: Marcie Smith-Fields.

VI. New Business: In House Request

- The Advanced Practice (AP) Esthetician Practical Skills Test Guide, which (in part) assigns clinical service exercises to AP esthetician students, has been updated and can be found on the following pages for approval. The only change being proposed is an amendment to a specific type of clinical service exercise, as detailed below.

Currently, AP esthetician students must complete the following clinical service exercises (in part):

- 5 treatments using direct current
- 5 treatments using indirect current

It is requested this be changed to:

- 10 treatments using direct or alternating current

Reason for the Change: The distinction between direct and indirect current has caused confusion, as "indirect current" is not a standard term in the field. High-frequency treatments, a commonly performed service, are typically classified as alternating current, though they can also be described as using both direct and alternating current. By combining both currents into a single category with corrected terminology, we simplify the requirements and ensure consistency with industry practices.

- **Motion: Catrina Mairose** - Approve the proposed change to the AP Esthetician Practical Skills Test Guide, updating the clinical service exercise requirements from 5 direct current treatments and 5 indirect current treatments to 10 treatments using direct or alternating current, in alignment with current industry practices."
- **Seconded** by Rhonda Besel.
- **Decision:** On a vote of 7 ayes and 0 nays, the motion passed.
 - Ayes: Chelsey Anderson, Rhonda Besel, Joi Bohn, Donna Dungy, Catrina Mairose, Mahogany Plautz, Marcie Smith-Fields.
 - Nays: None

VII. New Business: Division Reports

- Reports from the Administrative Division, Compliance Division, Inspections Division, Licensing Division and Policy Division were included in the packet for Board review and comment. Following is a summary of the reports.
- **Policy Division Report, presented by Jenna Bohl, Senior Manager of Policy & Regulation.**
 - **Legislative Session:** The 2025 legislative session began on January 14, 2025, and will end on May 19, 2025. We have been following two bills which affect the Board.
 1. **Modifying Cosmetology Training Requirements for Textured Hair.** SF 2428 introduces technical updates to last year's textured hair legislation, shifting the responsibility for textured hair education from practitioners to schools. It also establishes a formal definition of textured hair and strives to harmonize regulations for clarity and consistency. This bill had a Senate hearing on March 17, 2025, and has been laid over for possible inclusion in the omnibus bill.
 2. **Permitting Alcohol Sales in Salons.** HF 1786 proposes granting cities in Minnesota the authority to issue on-sale intoxicating liquor licenses to licensed cosmetology salons. This bill broadens the scope of eligible establishments, enabling salons to serve alcoholic beverages to

clients. The bill had a House hearing on March 13, 2025, and has been laid over for possible inclusion in a future liquor bill.

- ***Compliance Division Report***
 - **Complaint Committee Meetings**
 - In effort to improve our meeting cadence, the December Complaint Committee was canceled, and the new quarterly cadence was launched in January.
 - The Committee recently met on January 27, 2025, and those numbers will be reported on the Compliance Division Report for the first quarter of 2025. During the November meeting, the Committee set their 2025 meeting schedule. The next scheduled meeting will be on April 28, 2025.
 - **New Complaint Breakdown**
 - In the fourth quarter of 2024, a total of 103 new complaints were filed with the Board. Board staff currently have 378 open complaints and are tracking 45 closed complaints by waiting for either completion of infection control course or payment of civil penalties.
 - **Reminders**
 - Complaints can only be closed after review by the Board's Complaint Committee, or after a final order issued by the full Board following findings issued by an Administrative Law Judge from an Administrative Hearing.
 - Executed disciplinary actions are public and can be found on the Board website using the online license lookup.
- ***Inspections Division Report***
 - **Q4 2024 Inspection Summary**
 - 1,686 Salons and 35 Schools – 1,721 Total Inspections
 - **News and Updates:**
 - Staffing Updates: As of January 2, 2025, the board's inspections division employs six inspectors.
 - **Statewide Completion Statistics as of 1/2/2025:**
 - 55% (3,003 salons) inspected within the past one year
 - 45% (2,436 salons) inspected between one and two years ago.
 - 0% (0 salons) inspected over two years ago.
- ***Licensing Division Report***
 - **Licensing Activity Q4**
 - In the fourth quarter of 2024, we maintained an average processing time of about 3 to 4 business days. There was an average of 57 licenses issued per day and 285 licenses issued per week.

VIII. New Business: Natalia Chacon-Angulo dba The Vanity LLC

- A matter for which discipline was issued by the Complaint Committee, made up of members Chelsey Anderson, Rhonda Besel, and Catrina Mairose. Natalia presented her argument. Asst. Attorney General Sarah Krantz, on behalf of Complaint Committee, presented her argument. The Complaint Committee Members were recused and left the room, and the meeting was closed to the public as the remaining Board members deliberated.
 - **Motion:** Donna Dungy – Close the session for disciplinary matters (pursuant to Minnesota Statute 13D.01 Subd. 2 (2)).
 - **Seconded** by Mahogany Plautz.
 - Meeting was closed at 11:26 AM.
 - Deliberations were conducted in a closed session pursuant to Minnesota Statute 13D.01 Subd. 2 (2).
- Board Chair Chelsey Anderson reopened the meeting at 12:05 PM. Recused members re-joined.

IX: New Business: Performance Review (Closed Session)

- ***Performance Review of Executive Director***

- Meeting was closed by Chair Chelsey Anderson at 12:06 PM on March 31, 2025, pursuant to Minnesota Statutes Chapter 13D.05 Subd 3. for the purpose of an employee performance evaluation of the Executive Director, Gina Fast.
- Meeting was reopened by Chair Chelsey Anderson at 12:51 PM. The Board determined that the performance of the Executive Director is excellent and she may be eligible for all pay increases and achievement awards for the next year.

X: Adjournment

- Board Chair Chelsey Anderson adjourned the meeting at 12:52 PM on March 31, 2025.