

Minnesota Board of Cosmetology
January 13, 2025, Board Meeting Minutes
10:05 AM to 10:31 AM
In-Person and WebEx Meeting
1000 University Avenue West, Suite 100, St. Paul, MN 55104

Board Members Present:

Chelsey Anderson, Chair
Joi Bohn, Member
Catrina Mairose, Member
Marcie Smith-Fields, Member

Board Members Not Present:

Mahogany Plautz, Vice Chair
Rhonda Besel, Member
Donna Dungy, Member

Staff Present:

Gina Fast, Executive Director
Jenna Bohl, Senior Manager of Policy & Regulation
Allen Barr, Assistant Attorney General
Tami Thein, Executive Assistant
Angie Valdez, Licensing Division Manager
Jodie Wehrspann, Board Relations & Research Administrator

I. Call to Order

- Meeting called to order at 10:05 AM by Chelsey Anderson, Chair.
- Meeting held in person and by telephone or electronic means according to Minnesota Statutes, Chapter 13D.

II. Attendance

- Chelsey Anderson, Chair, conducted roll call of Board Members.
- Quorum was achieved with four of seven Board members attending.

III. Approval of Proposed Agenda

- **Motion:** Catrina Mairose – Approve proposed agenda with flexibility.
- **Seconded** by Joi Bohn; 4 ayes, 0 nays; **Motion Carried.**
 - Ayes: Chelsey Anderson, Joi Bohn, Catrina Mairose, Marcie Smith-Fields.
 - Nays: None

IV. New Business: Rule Waiver Requests

- *Amina Mansaray*
 - **Request:** To waive the 1-year test expiration within Rule 2105.0145 Subpart 1a.A.(2), which requires applicants for an advanced practice (AP) esthetician license who hold an active esthetician license to submit original passing test results no more than one year old of the AP esthetician general theory test and the AP esthetician written practical test with their license application. The waiver would allow Amina to submit passing results for the AP esthetician general theory and AP esthetician written practical exams (passed on 1/7/2024 and which expire on 1/7/2025), with her license application. This request is based on financial hardship.
 - **Motion:** Catrina Mairose – Approve the request to waive Amina Mansaray's request to waive the 1-year test expiration within Rule 2105.0145 Subpart 1a. A.(2), permitting her to submit passing test results for the AP esthetician general theory test and the AP esthetician written practical test, passed on 1/7/2024 and which expired on 1/7/2025, with her license application with the condition that she become licensed within six months, by July 13, 2025. **Seconded** by Marcie Smith-Fields.
 - **Decision:** On a vote of 4 ayes and 0 nays, the waiver request was granted.
 - Ayes: Chelsey Anderson, Joi Bohn, Catrina Mairose, Marcie Smith-Fields.
 - Nays: None
- *Tracy Lor*

- **Request:** To waive the 1-year test expiration within Rule 2105.0145 Subpart 1a. A.(2), which requires applicants for an advanced practice (AP) esthetician license who hold an active esthetician license to submit original passing test results no more than one year old of the AP esthetician general theory test and the AP esthetician written practical test with their license application. The waiver would allow Tracy to submit her passing test results for the AP esthetician general theory test (passed on 12/21/2023 and which expired on 12/21/2024) and the AP esthetician written practical test (passed on 5/31/2023 and which expired on 5/31/2024) with her license application. This request is based on financial hardship.
- **Motion:** Catrina Mairose – Approve Tracy Lor’s request to waive the 1-year test expiration within Rule 2105.0145 Subpart 1a. A.(2), permitting her to submit passing test results for the AP esthetician general theory test (passed on 12/21/2023 and which expired on 12/21/2024) and the AP esthetician written practical test (passed on 5/31/2023 and which expired on 5/31/2024) with her license application with the condition that she become licensed within six months, by July 13, 2025.
- **Seconded** by Joi Bohn.
- **Marcie Smith-Fields abstained from voting.**
- **Decision:** On a vote of 3 ayes, 0 nays, and 1 abstaining, the **vote was not effective** because there was not a majority vote. The vote will be taken at a Special Board Meeting (scheduled for January 22, 2025).
 - Ayes: Chelsey Anderson, Joi Bohn, Catrina Mairose.
 - Nays: None
 - Abstained: Marcie Smith-Fields.
- *Selena Quilantan*
 - **Request:** To waive the skills course certificate required within MN Rule 2105.0145.1.C.1., which states applicants for a cosmetologist license whose completed training is more than five years old must submit a skills course certificate no more than one year old with their application. The waiver would permit Selena to submit her course completion certificate, issued on 4/30/2019, which was five years old on 4/30/2024, with her application without completing the skills course. This request is based on hardship due to personal, financial, and pandemic-related setbacks and barriers encountered since completing her cosmetology training.
 - **Motion:** Catrina Mairose – Deny Selena Quilantan’s request to waive the skills course certificate required within MN Rule 2105.0145.1.C.1., but approve a waiver of the one-year expiration of tests within the Minnesota Rule 2105.0145 Subpart 1.B., allowing her to submit passing results from the written practical test (passed on 4/5/2024) and state laws and rules test (passed on 3/17/2024) with her initial operator license application with the condition she become licensed within 6 months, by 7/13/2025. **Seconded** by Joi Bohn.
 - **Decision:** On a vote of 4 ayes and 0 nays, the waiver request was denied.
 - Ayes: Chelsey Anderson, Joi Bohn, Catrina Mairose, Marcie Smith-Fields.
 - Nays: None

V. Approval of Meeting Minutes

- **Motion:** Catrina Mairose – Approve minutes from the November 18, 2024, Board Meeting.
- **Seconded** by Marcie Smith-Fields; 4 ayes, 0 nays; **Motion Carried.**
 - Ayes: Chelsey Anderson, Joi Bohn, Catrina Mairose, Marcie Smith-Fields.
 - Nays: None

VI. New Business: Division Reports

- **Policy Division Report, presented by Jenna Bohl, Senior Manager of Policy & Regulation**
 - **Legislative Session:** The legislative session will begin January 14, 2025, and end on May 19, 2025. This is a budget year. Board staff will keep Board members aware of any legislation which affects the Board and will call a Legislative Committee Meeting if/when necessary.

- **Public Official Annual Certification:** Board members will receive an email from the Campaign Finance Board and will need to complete annual certifications.
- **Hiring Update:** The new Compliance Division Manager, Stacie Anderson, will start with the Board on January 15, 2025.

VII: Adjournment

- **Board Chair** Chelsey Anderson adjourned the meeting at 10:31 AM on January 13, 2025.