

Minnesota Board of Cosmetology
January 8, 2024, Board Meeting Minutes

10:18 AM to 12:23 PM

In-Person and WebEx Meeting

1000 University Avenue West, Suite 100, St. Paul, MN 55104

Board Members Present:

Chelsey Anderson, Chair
Mahogany Plautz, Vice Chair
Joi Bohn, Member
Donna Dungy, Member
Catrina Mairose, Member
Marcie Smith-Fields, Member

Board Members Not Present:

Rhonda Besel, Member

Staff Present:

Gina Fast, Executive Director
Jenna Bohl, Senior Manager of Policy & Regulation
Allen Barr, Asst. Attorney General
Ann Marie Craig, Compliance Investigator
Tami Thein, Executive Assistant
Angie Valdez, Licensing Division Manager
Nora Wakefield, School Liaison
Jodie Wehrspann, Board Administrative Coordinator

I. Call to Order

- Meeting called to order at 10:18 AM by Chelsey Anderson, Chair.
- Meeting held in person and by telephone or electronic means according to Minnesota Statutes, Chapter 13D.

II. Attendance

- Chelsey Anderson, Chair, conducted roll call of Board Members.
- Rhonda Besel was absent. All other Board members were present.

III. Approval of Proposed Agenda

- **Motion:** Catrina Mairose – Approve proposed agenda with flexibility.
- **Seconded** by Donna Dungy; 6 ayes, 0 nays; **Motion Carried.**
 - *Ayes:* Chelsey Anderson, Mahogany Plautz, Joi Bohn, Donna Dungy, Catrina Mairose, Marcie Smith-Fields.
 - *Nays:* None

IV. Approval of Meeting Minutes

- **Motion:** Donna Dungy – Approve minutes from the November 13, 2023, Board Meeting.
- **Seconded** by Catrina Mairose; 6 ayes, 0 nays; **Motion Carried.**
 - *Ayes:* Chelsey Anderson, Mahogany Plautz, Joi Bohn, Donna Dungy, Catrina Mairose, Marcie Smith-Fields.
 - *Nays:* None

V. New Business: Rule Waiver Requests

- *Shannon Champlin*
 - **Request:** Shannon Champlin requests to waive the one-year expiration within MN Rule [2105.0145 Subp. 4 D](#), which requires applicants for an instructor license to submit the original course completion certificate of a board-approved instructor course on teaching methodology not more than one year old. This request is based on medical hardship caused by psoriatic arthritis and fibromyalgia.
 - **Motion:** Mahogany Plautz - Approve Shannon Champlin's request for a waiver of the one-year expiration within MN Rule 2105.0145 Subp. 4 D, based on medical hardship, with the condition

that a completed application be received in the Minnesota Board of Cosmetology Office within 1 month, by 2/8/2024. **Seconded** by Donna Dungy.

- **Decision:** On a vote of 6 ayes and 0 nays, the waiver request was granted.
 - *Ayes:* Chelsey Anderson, Mahogany Plautz, Joi Bohn, Donna Dungy, Catrina Mairose, Marcie Smith-Fields.
 - *Nays:* None
- *Saint Cloud School District 742*
 - **Request:** Georgina Davis and Julie Swenson on behalf of St. Cloud Area School District 742, are requesting a waiver of MN Rule [2110.0625 C](#), which states a designated school manager (DSM) must not be responsible for more than one school. The district is asking the Board to allow Julie Swenson, the DSM and instructor at Apollo High School, to be the DSM for both Apollo and Tech High Schools, for the remainder of the school year, until June 4, 2024. This request is based on financial hardship, as these are both part-time programs with low enrollment in their first year.
 - **Motion:** Marcie Smith-Fields – Approve ISD 742’s request to waive MN Rule 2110.0625 C, permitting one designated school manager (Julie Swenson) to be responsible for two high schools, Tech High School and Apollo High School, for the remainder of the school year, until June 4, 2024, with the condition that classes do not run concurrently, based on financial hardship. **Seconded** by Catrina Mairose.
 - **Decision:** On a vote of 6 ayes and 0 nays, the waiver request was granted.
 - *Ayes:* Chelsey Anderson, Mahogany Plautz, Joi Bohn, Donna Dungy, Catrina Mairose, Marcie Smith-Fields.
 - *Nays:* None
- *Brittney Ball*
 - **Request:** Brittney Ball is requesting to waive MN Rule [2105.0145 Subpart 1 C \(1\)](#), which requires initial license applicants to submit proof of completion of training via a Course Completion Certificate. She asks that the Board accept her esthetician certificate and transcript as proof of program completion in place of the Course Completion Certificate. This request is based on financial hardship.
 - **Motion:** Mahogany Plautz – Approve Brittney Ball's request to waive MN Rule 2105.0145 Subpart 1 C (1), allowing Brittney to submit her esthetician certificate and transcript as proof of program completion in place of the Course Completion Certificate, with the conditions that she complete all other licensing requirements, including a Skills Course, required for individuals who completed initial training more than five years prior to application for licensure, and become licensed within 1 year, by 1/8/2025. **Seconded** by Catrina Mairose.
 - **Decision:** On a vote of 5 ayes and 0 nays, the waiver request was granted.
 - *Ayes:* Chelsey Anderson, Mahogany Plautz, Joi Bohn, Donna Dungy, Catrina Mairose.
 - *Nays:* None
 - *Abstained:* Marcie Smith-Fields
- *Ellie Castonguay*
 - **Request:** Ellie Castonguay is requesting a waiver of Rule [2110.0520 D.1.](#) to allow exemption from the “20 body waxes” requirement or, alternatively, to allow completion of the “20 body waxes” with assistance whereby she would be allowed to receive help from another person (either a fellow student or Aveda staff) with the 20 body wax *removals* during class sessions. This request is based on medical hardship caused by Rhabdomyolysis.
 - **Motion:** Catrina Mairose – Approve Ellie Castonguay’s request for a waiver of MN Rule 2110.0520 D.1., based on medical hardship, to allow completion of 20 additional facial waxes in

lieu of the required "20 body waxes" with the condition that she not perform full body waxes once her license is granted or would be subject to Board action. **Seconded** by Donna Dungy.

- **Decision:** On a vote of 6 ayes and 0 nays, the waiver request was granted.
 - *Ayes:* Chelsey Anderson, Mahogany Plautz, Joi Bohn, Donna Dungy, Catrina Mairose, Marcie Smith-Fields.
 - *Nays:* None
- *Milicent Colangelo*
 - **Request:** Milicent Colangelo is requesting a waiver of the one-year expiration within MN Rule [2105.0145 Subp. 4 D](#), which requires an applicant to submit an original course completion certificate of a Board-approved instructor course on teaching methodology not more than one year old; and the one-year expiration within MN Rule [2105.0145 Subp. 4 E](#), which requires an applicant to submit original passing instructor test results not more than one year old for the instructor practical test. This request is based on medical hardship.
 - **Motion:** Catrina Mairose - Approve the request to waive the one-year deadline of the instructor course certificate within MN Rule 2105.0145 Subp. 4 D, and the one-year deadline of the passing instructor practical test results within MN Rule 2105.0145 Subp. 4 E, based on medical hardship, with two conditions. 1) that she become licensed within six months, by 7/8/2024, and 2) that she submits documentation of medical hardship to Board staff subject to Executive Director Gina Fast's discretionary approval. **Seconded** by Donna Dungy.
 - **Decision:** On a vote of 6 ayes and 0 nays, the waiver request was granted.
 - *Ayes:* Chelsey Anderson, Mahogany Plautz, Joi Bohn, Donna Dungy, Catrina Mairose, Marcie Smith-Fields.
 - *Nays:* None
- *Amie Buckner*
 - **Request:** Amie Buckner is requesting a waiver of MN Rule [2110.0670 E \(5\)](#), which requires documentation of a student's successful completion of practical exercises, curriculum, and a practical skills test on a course completion certificate. Amie is asking to be exempt from 15 Chemical Hair Control clinical service exercises and the Relaxer and Permanent Wave portions of the Practical Skills Test or to be allowed to complete the exercises and test portions through simulation on mannequins using cholesterol instead of chemicals, and for those to be documented on the Course Completion Certificate. This request is based on medical hardship caused by asthma.
 - **Motion:** Catrina Mairose - Approve Amie Buckner's request to waive MN Rule 2110.0670 E(5), permitting completion of the 15 Chemical Hair Control clinical service exercises and the Relaxer and Permanent Wave portions of the Practical Skills Test through simulation on mannequins using cholesterol instead of chemicals, and for those to be documented on the course completion certificate, with the condition that she will not perform chemical hair control services, including relaxers and permanent wave services, once her license is granted or would be subject to Board action. **Seconded** by Mahogany Plautz.
 - **Decision:** On a vote of 5 ayes and 0 nays, the waiver request was granted.
 - *Ayes:* Chelsey Anderson, Mahogany Plautz, Joi Bohn, Catrina Mairose, Marcie Smith-Fields.
 - *Nays:* None
 - *Abstained:* Donna Dungy
- *Tannyn Koenen*
 - **Request:** Tannyn Koenen is requesting a waiver of MN Rule [2105.0145 Subp. 1 C \(1\)](#), permitting exemption from the eyelash extension clinical service exercises and the eyelash extension segment of the practical skills test, which are to be documented on a Course Completion

Certificate. This request is based on the medical hardship of shakiness and blurred vision caused by side effects of medication.

- **Motion:** Mahogany Plautz - Approve Tannyn Koenen's request to waive MN Rule 2105.0145 Subp. 1 C (1), permitting exemption from the eyelash extension clinical service exercises and the eyelash extension segment of the practical skills test, which are to be documented on a Course Completion Certificate, based on medical hardship, with the condition she must not practice eyelash extension services or would be subject to Board action. **Seconded** by Donna Dungy.
 - **Decision:** On a vote of 5 ayes and 0 nays, the motion was passed.
 - **Ayes:** Chelsey Anderson, Mahogany Plautz, Rhonda Besel, Joi Bohn, Donna Dungy, Catrina Mairose.
 - **Nays:** None
 - **Abstained:** Marcie Smith-Fields
- **Kathy Sternquist**
 - **Request:** Kathy Sternquist requests a waiver of MN Rule [2105.0375.7.H.](#), which states, "*Animals are not allowed in salons. This prohibition does not apply to service animals as defined by the Minnesota Human Rights Act, the Americans with Disabilities Act (ADA), and related regulations, as amended,*" to permit Kathy to bring her emotional support dog into the salon. This request is based on medical hardship.
 - **Allen Barr:** In light that this is not a service animal, there is not legal requirement to allow the dog. The standard considerations for any other waiver would apply, that is, would the health, safety purposes of the rule be negated if the waiver was granted; would there be harm to the public, or harm to others if the waiver was granted.
 - **Motion:** Marcie Smith-Fields - Deny Kathy Sternquist's request to waive MN Rule 2105.0375.7.H. Animals, excepting service animals, continue to not be allowed in the salon. This applies to animals owned by residents of the establishment. **Seconded** by Donna Dungy.
 - **Decision:** On a vote of 6 ayes and 0 nays, the waiver request was denied.
 - **Ayes:** Chelsey Anderson, Mahogany Plautz, Joi Bohn, Donna Dungy, Catrina Mairose, Marcie Smith-Fields.
 - **Nays:** None

VI. New Business: Policy Division Report.

- **Legislative Session**
 - The 2024 legislative session begins on February 12, 2024. In a previous session, legislation was introduced, but not passed to discuss topics cited on the 2021 audit report. One topic of discussion we are looking to get insight on today is the Board's perspective of combining or eliminating the homebound service permit and special events permit. In addition, we are looking to have the legislative committee meet to possibly put together a bill for the 2025 legislative session.
- **Public Official Annual Certification**
 - Board members will receive an email from the Campaign Finance Board and will need to complete annual certifications.
- **Methyl Methacrylate Liquid Monomers (also known as MMA)**
 - MMA can be found in some nail primers to help acrylic nails adhere to the natural nail, but is banned in salons in many states, including Minnesota, because of the associated health risks including skin allergies and permanent loss of the natural nail plate. Inspectors have found MMA in 29 salons since July of this year. Prior to this year, we did not have any known instances of

finding MMA in a salon. Staff have posted a Safety Alert of this on the Board's social media sites. Through discussions with salons, it seems as though all MMA may be coming from one supplier.

Marcie Smith-Fields signed out of the meeting at 12:20 PM.

VII: Adjournment

- **Board Chair** Chelsey Anderson adjourned the meeting at 12:23 PM on January 8, 2024.