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**BEFORE THE MINNESOTA  
BOARD OF VETERINARY MEDICINE**

In the Matter of  
Sarah L. Bourn, DVM  
License No. 13699

**AGREEMENT FOR  
CORRECTIVE ACTION**

This Agreement is entered into by and between Sarah L. Bourn, D.V.M. ("Licensee"), and the Minnesota Board of Veterinary Medicine Complaint Review Committee ("Complaint Review Committee") based on Minnesota Statutes section 214.103, subdivision 6(a)(2). Licensee and the Complaint Review Committee agree to the following:

**FACTS**

1. While Licensee practiced veterinary medicine at Blue Cross Animal Hospital ("Clinic") in Minneapolis, Minnesota, the following occurred:
2. On December 15, 2021, Licensee supervised sedation for induction of anesthesia of Bella Boo, an 8-year-old female English Bulldog owned by J. I.
3. Licensee did not perform a physical examination prior to administration of sedation nor review Bella Boo's medical record to ascertain that a dental cleaning was warranted.
4. Licensee was unsuccessful in resuscitating Bella Boo who suffered cardiopulmonary arrest while restrained to draw blood prior to induction of anesthesia.
5. Licensee's medical record was incomplete, lacking details of any review of Bella Boo's relevant history, physical examination, and owner communication.
6. On April 5, 2022, Licensee met remotely with the Complaint Review Committee, composed of Julie Dahlke, D.V.M., Board member, and Mary Olson, D.V.M., Board member, to discuss allegations regarding Licensee's practice of veterinary medicine contained in a Notice of

Conference dated March 24, 2022. Rebecca Huting, Assistant Attorney General, represented the Complaint Review Committee during the conference and participated remotely. Dr. Julia Wilson, executive director of the Board, also participated.

### **CORRECTIVE ACTION**

7. Based on the available information, Licensee and the Committee agree that the conduct above violates Minnesota Statutes section 156.081, subdivision 2(11) and (12); and Minnesota Rules 9100.0700, subpart 1(A), (B), and (C); and 9100.0800, subparts 1 and 4. Licensee and the Committee have agreed to enter into this Agreement for Corrective Action as follows:

a. Within three months from the date of this Agreement, Licensee shall submit to the Committee evidence of completion of at least six (6) credit hours of continuing education on the topic of veterinary medical records. For purposes of this requirement, the Committee preapproves the "Medical Record Keeping for Veterinarians," an online course offered by Drip.Vet Learning Technologies. The credits from this continuing education may not be applied to the requirements for Licensee's next license renewal.

c. Within nine (9) months from the date of this Agreement, Licensee shall submit to the Committee evidence of completion of four (4) credit hours of continuing education on the topic of anesthesia of brachycephalic small animals. The continuing education must be pre-approved by the Committee.

d. Within one month of completion of the anesthesia continuing education above, Licensee shall submit to the Committee a protocol for brachycephalic anesthesia, including pre-operative sedation. The protocol must meet the approval of the Committee.

e. Beginning three months following completion of the anesthesia continuing education and for three subsequent quarters, Licensee will submit her appointment schedule for

the preceding three months. The schedule must indicate the reason for each appointment. From this schedule, three patient medical records will be selected for review by the Committee. The medical records must meet the approval of the Committee.

#### **OTHER INFORMATION**

8. Upon Licensee's satisfactory completion of the corrective action referenced in paragraph 7 above, the Committee agrees to dismiss the complaint(s) concerning the matters referenced in paragraphs 2-5. The Committee shall be the sole judge of satisfactory completion. The Committee may reopen this complaint if it receives newly discovered information that was not available to the Committee during the initial investigation, or if the Committee receives a new complaint that indicates a pattern of behavior or conduct.

9. If Licensee fails to complete the corrective action satisfactorily, the Committee may, at its discretion, reopen the investigation and proceed according to Minnesota Statutes chapter 156 (the Board's Practice Act) and Minnesota Statutes chapters 214 and 14. Licensee agrees that failure to complete the corrective action satisfactorily is failure to cooperate under Minnesota Statutes section 156.123 and may subject Licensee to disciplinary action by the Board.

10. This agreement shall become effective upon execution by the Board's Executive Director and shall remain in effect until the Committee dismisses the complaint, unless the Committee receives additional information that renders corrective action inappropriate. Upon receiving such information, the Committee may, at its discretion, proceed according to Minnesota Statutes chapter 156 (the Board's Practice Act) and Minnesota Statutes chapters 214 and 14.

11. This agreement is not disciplinary action. *See* Minnesota Statutes section 214.103, subdivision 6. However, this agreement is classified as public data pursuant to Minnesota Statutes section 13.41, subdivision 5, and 214.072, subdivision 3.

12. Licensee hereby acknowledges having read and understood this agreement and having voluntarily entered into it. This agreement contains the entire agreement between the Committee and Licensee, there being no other agreement of any kind, verbal or otherwise, which varies the terms of this agreement.



SARAH L. BOURN, D.V.M.  
Licensee

Dated: 5/6/22



JULIA WILSON  
Executive Director

Dated: 5/10/22