



School Manager License Application

Submit a complete application and fee payment by mail or in person to the address listed above.
Incomplete applications are returned for corrections, which will delay licensure.
Please allow for the full processing time.

The following must be submitted for your application to be processed:

- Completed Application
Fee: \$195 (processing within 15 business days) or \$345 (expedited processing within 5 business days)
Current Salon Manager License Number
Original passing results from the Minnesota School Manager Examination

1. Applicant Information

8/2021

Form with fields for First Name, Last Name, Street Address, Social Security Number, City, State, Zip Code, Phone Number, Email Address, Salon Manager License Number, License Expiration Date, and four numbered questions regarding previous licenses and inquiries.

Licensee Responsibility

You, as a licensed School Manager, will be responsible for the following:

- License Renewal
Maintaining an Active Salon Manager License
Verification of School or Salon License
Proper Managing
Notice of Changes

2. Application Certification

I certify that the information submitted within this application is true and correct. I also certify that this document has not been altered or changed in any manner from the form adopted by the Board of Cosmetology.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

TENNESSEN WARNING: The information you as an individual provide on this application will be used by the Board to assess your qualifications for licensure. It may also be used to determine whether you have violated any statutes or rules the Board is empowered to enforce.

Except for your name and address, application information on individuals is private data while the application is pending and generally will not be disclosed outside of the Board and its staff.

For Board Office Use Only

Table with 3 columns: Amount, C/MO/R#, Application Number, Date Processed, Staff Initials, License Number