

## DATA INVENTORY

The following is an inventory of data categories maintained by the Minnesota Board of Psychology in accordance with the Minnesota Data Practices Act ([Minn. Stat. § 13.025](#)). Please direct questions to the Minnesota Board of Psychology office or the responsible authority.

Minnesota Board of Psychology  
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 Email: [psychology.board@state.mn.us](mailto:psychology.board@state.mn.us)

Responsible Authority:  
 Samuel Sands  
 Executive Director  
 Email: [samuel.sands@state.mn.us](mailto:samuel.sands@state.mn.us)

Category of Data	Description	Data Classification & MN Statute	Purpose/Use	Authorized Recipient(s)
Employee/Personnel Data	Data on current & former employees, applicants, volunteers, & contractors	Private; Nonpublic <a href="#">Minn. Stat. § 13.43</a>	To perform personnel actions	Staff whose work assignment requires access (HR or management); labor organizations; Bureau of Mediation Services
Applicant for Licensure Data	Application data on current & former applicants for licensure	Name and designated address are public; All other data are private <a href="#">Minn. Stat. § 13.41</a>	To evaluate qualifications for licensure	Staff whose work assignment requires access and Board Members
Licensee Data	Application data on current & former Licensed Psychologists	Public <a href="#">Minn. Stat. § 13.41</a>	To document licensure and underlying basis for issuance of license	Public
Complaint Data (active investigative)	Data on current & former Licensed Psychologists	Confidential <a href="#">Minn. Stat. § 13.41</a>	To investigate complaints under the jurisdiction of the Board	Staff whose work assignment requires access; Office of the Attorney General; and Board Members
Complaint Data (closed investigative)	Data on current & former Licensed Psychologists	Private <a href="#">Minn. Stat. § 13.41</a>	To consider in the event of a pattern of conduct or repeat behavior	Staff whose work assignment requires access; Office of the Attorney General; and the subject of the data

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Disciplinary Data	Disciplinary orders on Licensed Psychologists or Applicants	Public <a href="#">Minn. Stat. § 13.41</a>	To inform the public of the disciplinary action and remedy imposed by the Board	Public
Corrective Action Data	Agreement for Corrective Action orders on Licensed Psychologists or Applicants	Public <a href="#">Minn. Stat. § 13.41</a>	To inform the public of the remedial and corrective action imposed by the Board	Public
Compliance Data (active investigative)	Reports, submissions, evaluations, assessments and all other data created in connection with mandated compliance with an Agreement for Corrective Action or Disciplinary order	Confidential <a href="#">Minn. Stat. § 13.41</a>	To investigate complaints under the jurisdiction of the Board and determine appropriate remedial and corrective action	Staff whose work assignment requires access; Office of the Attorney General and Board members
Fiscal Data	Approved budgets, expenditures, revenues, open encumbrance, and vendor related contracts	Public <a href="#">Minn. Stat. § 13.605</a>	To ensure proper control and evaluation with regard to Board processes; to inform the public on the Board's financial condition	Public
Preliminary Budget Data	Budgets in progress not yet presented to the legislature, planning data	Nonpublic <a href="#">Minn. Stat. § 13.605</a>	To ensure proper coordination and planning with regard to Board processes	Staff whose work assignment requires access; Board Members; Administrative Services Unit; Minnesota Management and Budget
Educational Programming	Training program outlines, materials, learning objectives, and presentations	Public <a href="#">Minn. Stat. § 13.03</a>	To educate licensee and the public on access to safe, competent, and ethical psychological services	Public
Examination Data	Copies of examinations, preparation of examination items, examination planning documents, and security practices	Nonpublic <a href="#">Minn. Stat. § 13.34</a>	To ensure compliance with licensure requirements	Staff whose work assignment requires access and Board members