

## School Memo

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**To:** Cosmetology Schools, Designated School Managers, Instructors

**From:** Alex Herbert – School Liaison, Catrina Mairose – Chief of Staff

**Re:** AP Esthetics Rules and Curriculum Changes; Updates to Written Exams; School License Changes

**Date:** August 9, 2018

**Attached:** Excerpts of Proposed Advanced Practice Esthetics Rules

**Linked:** School Course or Curriculum Change Form; PSI Candidate Information Bulletins

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The Minnesota Board of Cosmetology has several upcoming changes related to advanced practice esthetics rules, cosmetologist and esthetician training curriculum requirements, written exams, and the school licensure process. This memo is intended to notify schools and their staff of these changes. We strongly encourage you to distribute this memo to your school staff and any other interested party.

### Advanced Practice Esthetics Rules & School Curriculum Changes

On June 28, 2018, the proposed advanced practice (“AP”) esthetics rules and subsequent modifications were approved by an administrative law judge. The board expects the rules to be published and take effect in the fall of 2018, following completion of several additional administrative steps required by statute.

Board staff will be releasing a number of informational documents related to these changes by late September. These documents are intended to highlight rule changes and help schools, salons, and practitioners acclimate to the new rules. Watch your email inbox, check in with the board’s website, and follow the board on Facebook to receive updates as they come! Ahead of the full launch of information, staff wanted to inform schools of required curriculum changes as soon as possible.

### The new AP rules require schools to make changes to existing cosmetology and esthiology curricula.

#### Summary of Curriculum-Related Rule Changes

- The topics of “electricity and light” were removed and “client consultation and skin analysis” were added as curriculum requirements for cosmetologist and esthetician training programs.
- Topics and services related to “electricity and light” will now fall within the scope of practice of AP esthetics. These topics and services include advanced exfoliation, advanced skin care treatments involving electrical energy (e.g. light, direct current, indirect current, and sound energies), lymphatic drainage, and skin needling.
- Schools are expected to incorporate eyelash extension training into cosmetologist and esthetician training programs. Eyelash extension training topics are outlined in Minn. Rule

[2110.0580](#) and curricula planners should keep in mind that several of these topics may overlap with existing cosmetologist and esthetician courses.

- The re-categorization of services will require schools to remove any services now considered within the scope of AP esthetics from existing cosmetologist and esthetician training curricula, and replace them with other standard esthetics topics, such as client consultation, skin analysis, and eyelash extensions.

### Next Steps and Deadlines\* for Schools

- Report curriculum changes to the board via a [School Course or Curriculum Change Form](#), allowing at least 30 days for review:
  - Remove “electricity and light” and any related services from existing cosmetologist and esthetician courses, and provide the updated course curriculum to the board for approval, prior to implementing the course.
  - Schools that wish to offer an AP esthetics curriculum must submit the course curriculum to the board for approval prior to offering the course.
  - Schools are now required to provide an inventory of each device, equipment, instrument, or tool used by students with how many students will use the item and in what format it will be used (mannequins, student-to-student practice, or clinical practice). The [School Course or Curriculum Change Form](#) outlines these requirements.
- Meet the following deadlines:
  - Schools must teach the new curriculum (which excludes AP services and adds skin analysis, client consultation, and eyelash extensions) to any student *starting* a cosmetologist or esthetician program on or after February 1, 2019, **and**
  - Beginning June 1, 2019, schools must *not* teach cosmetologist or esthetician students services identified in the scope of practice for AP estheticians (rule excerpts attached). Theoretical and practical curriculum on client consultation, skin analysis, and other topics identified in the new curriculum requirements must be substituted for topics now considered AP esthetics.
    - Note: This does *not* apply to students enrolled in an advanced practice esthetics program or a combined esthetics/AP program.

The attached “Excerpts of Proposed Advanced Practice Esthetics Rules” provides several excerpts from the approved rules that may assist in amending the esthetician curriculum.

*\*The February 1, 2019 and June 1, 2019 deadlines are expected to be formally approved at the September 30 Board Meeting. Schools should plan for these dates, but if they are modified by the board, all schools will be notified as soon as possible.*

### Updates to Written Exams

A PSI Exam Review Committee recently completed a routine annual update of the written exams. The updated exams will launch on September 1, 2018. Overall, only minor changes were made to the exams. The most notable changes are the removal of questions related to “electricity and light” from the initial cosmetology and esthology licensure exams, and the addition of questions related to the scope of practice for eyelash technicians for all initial State Laws and Rules Exams.

Individuals testing before September 1, 2018 should refer to the current version of the [Candidate Information Bulletin](#) and individuals who will test on or after September 1, 2018 should refer to the [updated version](#). Both versions of the Candidate Information Bulletin are available on the [Testing page](#) of the Board’s website with a description indicating which version should be referenced.

Additionally, we are excited to announce a new feature that will be available for foreign language exams! Starting September 1, 2018, individuals who take the exams in a foreign language will also have the option to view the English translation of each question during the test. We hope this provides further assistance to all foreign language examinees.

### **School License Changes**

At the July 16, 2018 Board Meeting, the board approved a change to the internal process of school licensing. Effective immediately, schools do not need to offer a cosmetologist training course (1,550 hours) to receive an initial school license or renew an existing school license. The change allows schools to offer a stand-alone esthetician, nail technician, eyelash technician, or AP esthetics training program without offering a cosmetologist training program.

Currently licensed schools and initial school license applicants will only be required to meet facility and equipment requirements applicable to the courses offered. All other school rules and requirements remain in effect. School licenses will continue to only be available for schools offering licensure courses.

The Initial School License Application and School License Renewal Application will be updated to reflect this change and will be available this fall on the board's website.

### **Questions**

For any questions related to this memo, please email School Liaison Alex Herbert at [Alex.Herbert@state.mn.us](mailto:Alex.Herbert@state.mn.us).