

Certification of Licensure Form

Complete this form if another state or agency has requested certification of your license history from the Board of Cosmetology. Certifications are sent directly to other regulatory agencies. Requests are processed within 15 business days. Submit your complete form and fee payment by mail or in person to the address listed above. Checks or money orders may be made payable to Board of Cosmetology.

Step 1: Payment

\$30 Certification of Licensure Fee

Submit payment of the \$30 Certification of Licensure Fee in the form of a check, money order, or exact cash.

Step 2: Licensee Information

Complete the table below. If you have multiple individual licenses, each license will be detailed in the certification. Establishment licenses require their own Certification of Licensure Form and payment.

First Name	Middle Name	Last Name
Social Security Number xxx-xx-xxxx	Date of Birth mm/dd/yyyy	
License Type	License Number	
Street Address	City, State, Zip Code	
Phone Number	Email Address	

Step 3: State Agency Information

Contact the state you are becoming licensed in to obtain or confirm the email address they use for accepting certifications.

State to send to: _____

State email address: _____

Step 4: Form Certification

Read the statement below and sign to complete your request.

"I attest that the information provided on this form is true and correct and request that the Board of Cosmetology send a Certification of Licensure to state or agency listed above."

Licensee Signature: _____ Date: _____

