

**State of Minnesota**  
**Emergency Medical Services Regulatory Board**  
**Ambulance Standards Ad-Hoc Work Group Meeting**  
**February 8, 2016**

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**Attendance:** Patrick Coyne, Work Group Chair; Jeff Czyson; Chad Dotzler; J.B. Guiton, Board Chair; Joe Kounkel; Fred Pawelk; Kjelsey Polzin; Tony Spector, EMSRB Executive Director; Melody Nagy; Robert Norlen; Mary Zappetillo

**1. Call to Order**

Mr. Guiton thank you for coming. We are seeking consensus and recommendations to bring to the full Board.

**2. Approve Agenda**

Mr. Pawelk moved to approve the agenda. Mr. Czyson seconded. Committee consensus.

**3. Chairs Comments**

Appoint Work Group Vice Chair

Mr. Guiton moved to nominate Jeff Czyson as the primary vice chair and Mr. Reinert as the secondary vice chair. Ms. Polzin seconded. Committee consensus.

Work Group Charge and Ground Rules

Mr. Norlen provided a power point presentation and read the committee charge and current rules related to ambulance standards.

**4. Review of Current Ambulance Standards Requirements**

The work group members discussed the KKK-A-1822 standards.

- Work Group to gather information on what other states are doing.
- Standards that follow scientific data are critical.
- Work Group to develop a set of minimum standards.

**5. Interests of the Ambulance Manufacturing Community**

We would like to hear from industry experts. What are the best practices? Every ambulance must meet these requirements. We have had discussions about compartment safety. There will be a significant cost and we want to allow some phase in time.

We need to consider maintenance of vehicles. (DOT inspection)

What are the driver training requirements? (The requirements is a valid drivers' license and vehicle operations course. One time.) This topic should be tabled for later discussion of maintenance of vehicles and driving of vehicles.

The European standard can be discussed. (Confidential document)

**6. Prioritize Work Group Steps and Actions**

Mr. Coyne asked about a deadline to make the recommendations to the Board. Mr. Guiton said the recommendations would need to be received by the end of August for the Executive Committee to make a formal recommendation at the September Board meeting. We would also need recommendations for the 2017 legislative session.

**7. Other Work Group Business**

None.

## **8. Meeting Schedule**

The next meeting was scheduled for February 22, 2016 at 1 p.m.

The following items were requested to be on future meeting agendas:

- Virginia process
- Maintenance in parking lot
- KKK-A-1822 specs – email to committee members
- SAE email to committee members
- Euro standard – email to committee
- Discussion with Jim Green

## **9. Adjourn Meeting**

Meeting adjourned at 2:40 p.m.

DRAFT