

Meeting Notes

Emergency Medical Services Regulatory Board
Data Policy Standing Advisory Committee (DPSAC)
Monday, September 28, 2015, 1:00 p.m. – 4:00 p.m.
University Park Plaza
EMSRB Office – Suite 310 & On-line via Lync & Conference Call

Members Present: Patrick Egan (in-person); Clif Giese (in person); Megan Hartigan (in person); Renee Donnelly (in person); Brain Carlson (in-person); Kristin Mellstrom (on-line); Tim Held (on-line); Mark Jones (on-line).

Guests/Staff: Karen Jacobson (on-line); Robert Norlen (in person); Tony Spector (in-person)

- 1. Call to Order – (1:00 p.m.)** – Megan Hartigan, Committee Chair
Ms. Hartigan welcomed everyone to the meeting. She asked for introductions from those present.
- 2. Approve Agenda** – Megan Hartigan, Committee Chair
Mr. Egan requested to add revisiting the eElement – eVitals.31 be added to the agenda.

Motion: Mr. Giese moved to approve the agenda for the September 28, 2015 DPSAC meeting as amended. Mr. Egan seconded. Motion carried.

- 3. Approval of September 14, 2015 Meeting Notes** - *Megan Hartigan, Committee Chair*

Motion: Mr. Egan moved to approve the meeting notes from the September 3, 2015 DPSAC meeting. Mr. Giese seconded. Motion carried.

- 4. Data Element Review and Selection for EMSRB NEMESIS version 3.4.0 Data Dictionary**

The committee started with “eLab.01” and completed through “eOther.21”. The recommendations made by the committee are reflected in the NEMESIS version 3 Worksheet – column “2015 DPSAC Review”. This completed the review of the eElements that would be recommended to be included in the EMSRB/NEMESIS Data Dictionary. The committee will “revisit” some specific eElements and start with review of the demographic dataset at the scheduled October 5, 2015 meeting.

- 5. Other Business** – Megan Hartigan
 - No other business from the committee.
- 6. Meeting Adjourn**
Meeting adjourned by consensus at 3:56 p.m.