



Board of Podiatric Medicine

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MINUTES OF THE MEETING HELD ON

December 1, 2014

Members Present:

Stephen Powless, DPM, President, Nicole Bauerly, DPM, Schelli McCabe, DPM, James Nack, DPM, Judy Swanholm

Staff Present:

Ruth Grendahl, Hans Handerson (AG)

Quorum:

The meeting was called to order by Dr. Powless, President, at approximately 5:30 p.m. at the Board Office Conference Room #430, 2829 University Avenue SE, Minneapolis, MN, and a quorum was declared present.

Minutes:

Minutes of the September 8 Board meeting were approved. Motion by McCabe, seconded by Bauerly; motion carried.

Executive Session:

Stipulation & Order was approved regarding Bryan Mohr, DPM.

Licenses issued since last Board meeting: James Licandro, DPM, Fatemeh Jannati, DPM, Anne Massey, DPM, Reinstatement – Bruce Neumann, DPM

DPM Application/Renewal Forms - It was reported by Grendahl that new applicant and renewal forms require updating. Motion to delegate this responsibility to McCabe and Grendahl by Bauerly, seconded by Swanholm; motion carried.

ACFAS Board Recertification – Grendahl reported an inquiry had been made if ACFAS Board Recertification would qualify as CME's for biennial license renewal. Motion was made that it did not qualify by McCabe, seconded by Nack; motion carried.

OLA Report – Grendahl reported the Office of the Legislative Auditor Report was released and there were no Board findings. Motion to accept the report by Bauerly, seconded by Powless; motion carried.

Fiscal/Budget Report

The Board reviewed budget revenues and expenditures reports, as well as other financial reports generated by the Administrative Services Unit (ASU) and Board, per the 2005 OLA Financial Audit recommendation stating that Board members should be provided detailed, monthly revenue and expenditure accounting transactions report for their review and approval during regularly scheduled Board meetings. No concerns were raised about the

monthly revenue and expenditure accounting transactions. Financial reports were accepted; motion by Nack, seconded by McCabe; motion carried.

Executive Director Annual Performance Review

Grendahl gave an overview of Board accomplishments over the past year and reported that no salary increase was available at this time. Grendahl was excused from Board discussion. The Board certified the employee's performance exceeds standards, approved an achievement award of \$2,000 and will review increased compensation if it comes available. Motion by Nack, seconded by Bauerly; motion carried.

Secretary-Treasurer Election – Schelli McCabe, DPM was elected Board Secretary-Treasurer. Motion by Nack, seconded by Bauerly; motion carried.

Meeting dates for 2015: March 2, June 22, Sept. 14, Dec. 7

Adjournment

The meeting adjourned at approximately 7:00 p.m. Motion by Nack, seconded by McCabe; motion carried.