

MINNESOTA BOARD OF PSYCHOLOGY
Minutes of the 464th Meeting
October 31, 2014

Members Present: J. Leichter, S. Fischer, R. David, D. Fisher, R. Boughton, B. Stawarz, A. Versland., P. Stankovitch, S. Williams.

Members Absent: Carole Stiles

Others Present: A. Barnes, Executive Director; L. Campero, Asst. Executive Director; Scott Payne, Compliance Director; Josh Bramley, Compliance Specialist; Sara Boeshans, Assistant Attorney General.

Board Chair, J. Leichter, called the meeting to order at 09:02 a.m., in the conference room of the Minnesota Board of Psychology at 2829 University Ave. SE., Ste. 320, Minneapolis, Minnesota.

EXECUTIVE SESSION

The Board entered into Executive Session for the purpose of discussing disciplinary actions, in its quasi-judicial function, and approved motions from the Complaint Resolution Committees in the following matters:

A Stipulation and Consent Order, constituting a disciplinary action, against the license of Jill A. Peterson, MS, LP (LP3927), for violation of rules and statutes regarding: unprofessional conduct; inability to practice due to mental health. The license is conditioned as follows: supervision by a pre-approved supervisor for a period of no less than 12 months, with quarterly reports submitted to the Committee; an individualized boundaries training course; a pre-approved graduate-level course in psychotherapy; a pre-approved graduate-level psychopathology course; psychotherapy with a licensed psychologist for a period of no less than 12 months; establish a network of professional peers for consultation; establish a dedicated workspace in which to practice; within 8 months, undergo a comprehensive mental health evaluation to determine Licensee's ability to practice with a reasonable skill and safety; take an pass the Professional Responsibility Examination. Upon completion of the terms and conditions of the Order, the licensee may petition the Board for removal of the conditions.

A Stipulation and Consent Order, constituting a disciplinary action, against the license of Eric L. Felsch, PsyD, LP (LP4514), for violation of rules and statutes regarding: unprofessional conduct. The license is limited and conditioned as follows: supervision by a pre-approved supervisor for a period of no less than 12 months; an individualized psychotherapy training course; psychotherapy with a licensed psychologist for a period of no less than 12 months; establish a

network of professional peers for consultation. Upon completion of the terms and conditions of the Order, the licensee may petition the Board for removal of the conditions.

PUBLIC SESSION

1. Adoption of the tentative agenda

Board Chair, J. Leichter, requested the adoption of the tentative agenda by the full board.

R. Boughton moved, seconded by S. Williams, to approve the Agenda of the October 31, 2014 Board meeting. Voting "aye": S. Fischer, R. David, D. Fisher, R. Boughton, B. Stawarz, A. Versland., P. Stankovitch, S. Williams. Voting "nay": none. Abstentions: J. Leichter. There being eight "ayes" and no "nays" the motion carried.

2. Consent Agenda

The following items were presented for approval under the consent agenda:

a. Licensure Report

Licensed Psychologists:

Under its delegated authority Board Staff approved the following applicants for Licensure:

LP #	NAME
5793	Lana L. Abboud, Psy.D.,LP
5794	Jessica T. Miles, Ph.D.,LP
5795	Joy L. Fleming, Psy.D.,LP
5796	Cara J. Sylvester, Psy.D., LP
5797	Brooke D. Anderson, Psy.D.,LP
5798	Linsey M. Utzinger, Psy.D.,LP
5799	Brian C. Kovach, Psy.D.,LP
5800	Ashley W. Gulden, Psy.D.,LP
5801	Thomas T. Nguyen, Psy.D.,LP
5802	Stephanie T. Pituc, Ph.D.,LP
5803	Sandra L. Shallcross, Ph.D.,LP
5804	Robin B. Young, Psy.D.,LP
5805	Mitchell H. Ziemke, Ph.D., LP
5806	Kelly N. Thon, Psy.D.,LP
5807	Christina D. Haldaman, Psy.D.,LP
5808	Roberta L. Gerling, Psy.D.,LP
5809	Taylor F. Olson Norgaard, Psy.D.,LP
5810	Laura C. Smith, Psy.D.,LP

5811	Kimberlee J. Zetocha, Ph.D.,LP
5812	Afton M. Koball, Ph.D.,LP
5813	Michaela D.M. Smith, Psy.D.,LP
5814	Timothy K. Simondet, Psy.D.,LP
5815	Christopher J. Turner, Psy.D.,LP
5816	Terese M. Amble, Psy.D.,LP
5817	Carole D. Kazmierski, Ph.D.,LP
5818	Heather A. Killeen-Bode, Psy.D.,LP
5819	Christopher W. Malone, Psy.D.,LP
5820	Brian C. Post, Ph.D.,LP
5821	Stephanie L. Bruss, Psy.D.,LP
5822	Jennifer D. Mattson, Psy.D.,LP
5823	Kristie A. Kruse, Psy.D.,LP
5824	Samuel M. Hintz, Ph.D.,LP
5825	Jason D. Eckerman, Psy.D.,LP
5826	Faith G. Miller, Ph.D.,LP
5827	Maleah B. Benkofske, Psy.D.,LP
5828	Pamela J. Jacobson, Psy.D.,LP
5829	Alicia A. Reif, Psy.D.,LP
5830	Sara J. Biebl, Ph.D.,LP

Guest License:

Under its delegated authority Board Staff approved the following applicants for Guest Licensure:

GL #	Name
GL0030	Kelly C.F. Smith

Volunteer License:

Under its delegated authority Board Staff approved the following applicants for Volunteer Licensure:

LP #	Name
LP-V0005	Edmund J. Nightingale, Ph.D.

Examination for Professional Practice in Psychology (EPPP):

Under its delegated authority Board Staff approved the following applicants for admission to the Examination for Professional Practice in Psychology (EPPP).

Name
Lindsey Marie King, Psy.D.
Morgan Fey Paldron, Ph.D.
Kathleen Mary Irwin, Psy.D.

Jennifer L. Biebl, Psy.D.
Abigail T. Hughes-Scalise, Ph.D.
Amy C. Orecchia, Ph.D.
Cameron Weaver, Ph.D.
Jeffrey T. Maynard, Psy.D.
Christine Zych, Psy.D.
Jacquelyn M.P. Avery, Ph.D.
Emily J. Graesser, Psy.D.

Professional Responsibility Examination (PRE):

Under its delegated authority Board Staff approved the following applicants for admission to the Examination for Professional Responsibility Examination (PRE).

Name
Faith G. Miller, Ph.D.
Sara J. Biebl, Ph.D.
Billy-Jo Spsychala, Psy.D.
Patricia Ward, Psy.D.
Scott Hanneman, Ph.D.
Tricia M. Myers, Ph.D.
Jeffrey C. Gregory, Ph.D.
Christine C. Zych, Ph.D.
LaRae M. Jome, Ph.D.
Karen Erdmann, Psy.D.
Jeanette L. Guillaume Marshall, Ph.D.
Abigail T. Hughes-Scalese, Ph.D.

b. CE Variance Report

Under its delegated authority Board staff approved five six month continuing education variances for the following licensees pursuant to Minnesota Rules 7200.3860, D.

LP #	NAME
3528	Burns, Donald
3531	Cranbrook, Katheryn
3533	Duke, Denise
1437	Gammello, Nicholas
5521	Kado-Hogan, Rheanna
1560	Schmidt, Gerald

c. Compliance Report

Under its delegated authority, the Complaint Resolution Committee entered into an Agreement for Corrective Action in the matter of the license of Michael Ward, MA, LP (LP4030). Basis for the corrective action includes conduct in violation of rules regarding recordkeeping and unprofessional conduct. Remedy requirements of the Agreement include: recordkeeping consultation for a minimum of 12 months; quarterly reports from the consultant; a report on the consultation from the licensee.

d. Administrative Committee Report:

The committee met October 15, 2014 to reconsider the special expenses approved for the 2014. The committee considered the original budget amount approved by the full Board at the August 22, 2014 Board meeting in the amount of \$6,624.00 (not to exceed). Upon administrative review it was noted that the budget did not properly account for the cost of travel for those approved to attend the ASPPB meeting. The committee reviewed the FY15 budget for out of state travel and considered the original allocated amount of \$7,000.00 for the entire fiscal year. A. Barnes noted that the originally loaded budget does not accurately portray the funds available to the Board for employee development and out of state travel.

The committee approved the additional funds requested to attend the ASPPB Annual Meeting of Delegates not to exceed the amount of \$9,089.05

e. Rules Committee Report:

The committee met on September 26, 2014. During the meeting the committee discussed its new structure under its new committee chair R. David. The committee also scheduled its next two meetings.

A. Barnes reported there are sections of the proposed licensure rules that the committee could review and approved as its first package which would then be presented to the full board for approval followed by the public comment period.

f. HPSP Report:

The Board reviewed the HPSP Monthly Case Allocation Report.

B. Stawarz moved, seconded by S. Williams, to approve the consent agenda. Voting "aye": S. Fischer, R. David, D. Fisher, R. Boughton, B. Stawarz, A. Versland., P. Stankovitch, S. Williams. Voting "nay": none. Abstentions: J. Leichter. There being eight "ayes" and no "nays" the motion carried.

3. Hypnosis

A. Barnes reported she consulted with other mental health boards in regards to the practice of hypnosis by unlicensed professionals. At the time of the Board meeting she had no received any responses from other mental health boards. A. Barnes continued that the subject of hypnosis came up during the FARB's Attorney Seminar meeting in

Annapolis. The Nevada Board of Psychology recently sent cease and desist letters to unlicensed individuals practicing hypnosis. A. Barnes will continue researching the topic and report back to the Board.

4. Board Terminations

LP #	Name	Expired Date
LP1732	Blackwell, Loren	11/30/2012

R. David moved, seconded by S. Fischer, to approve the termination of licensure for the above licensee(s). Voting "aye": S. Fischer, R. David, D. Fisher, R. Boughton, B. Stawarz, A. Versland., P. Stankovitch, S. Williams. Voting "nay": none. Abstentions: J. Leichter. There being eight "ayes" and no "nays" the motion carried.

5. Executive Director's Report

Executive Director, A. Barnes, presented to the Board the proposed budget for the fiscal year 2016. A. Barnes reviewed the different sections of the budget and answered questions from Board members.

P. Stankovitch moved, seconded by S. Fischer, to approve the budget for fiscal year 2016. Voting "aye": S. Fischer, R. David, D. Fisher, R. Boughton, B. Stawarz, A. Versland., P. Stankovitch, S. Williams. Voting "nay": none. Abstentions: J. Leichter. There being eight "ayes" and no "nays" the motion carried.

A. Barnes continued with the report providing an update to the Board on various board's activities like legislative initiatives for the upcoming session, legislative audit report, the Executive Director's participation at the FARB meeting and ASPPB's CODI meeting. A. Barnes also provided the Board with a progress update for the new database project, and reminded board members of the upcoming elections for board officers.

6. Adjournment

S. Williams moved, seconded by R. Boughton, to adjourn the meeting. Voting "aye": S. Fischer, R. David, D. Fisher, R. Boughton, B. Stawarz, A. Versland., P. Stankovitch, S. Williams. Voting "nay": none. Abstentions: J. Leichter. There being eight "ayes" and no "nays" the motion carried.

Meeting adjourned at 11:14 a.m.

Respectfully submitted,

RAJA DAVID, Psy.D., LP
Board Secretary