

MINNESOTA BOARD OF PSYCHOLOGY
Minutes of the 462nd Meeting
August 22, 2014

Members Present: J. Leichter, S. Fischer, R. David, D. Fisher, R. Boughton, B. Stawarz, A. Versland.

Members Absent: P. Stankovitch, P. Orud, C. Stiles.

Others Present: A. Barnes, Executive Director; L. Campero, Asst. Executive Director; Scott Payne, Compliance Director; Josh Bramley, Compliance Specialist; Hans Anderson, Assistant Attorney General, Sara Boeshans, Assistant Attorney General, Bryan Huffman, Assistant Attorney General.

Board Chair, J. Leichter, called the meeting to order at 09:05 a.m., in the conference room of the Minnesota Board of Psychology at 2829 University Ave. SE, Minneapolis, Minnesota.

EXECUTIVE SESSION

The Board entered into Executive Session for the purpose of discussing disciplinary actions, in its quasi-judicial function, and approved motions from the Complaint Resolution Committees in the following matters:

The Board held a hearing in the matter of a licensee of the Board. The outcome of the hearing is currently pending as of August 22, 2014.

The Board voted to approve a Stipulation and Consent Order, constituting a disciplinary action, in the matter of the license of Robert J. Stehlin, MA, LP (LP2035), for violation of rules regarding: failure to provide a client access to records. The licensee is reprimanded for the conduct cited in the Order, and shall pay a civil penalty in the amount of one thousand dollars.

The Board voted to approve a Stipulation and Consent Order, constituting a disciplinary action, in the matter of the license of Richard T. Colund, MA, LP (LP2178), for violation of rules regarding: unprofessional conduct; sexual behavior with a client. The licensee has voluntarily surrendered his license. The licensee shall not reapply for a period of ten years. After the ten year period, if the licensee reapplies for licensure he must comply with the following: meet the requirements for licensure in effect at the time of application; demonstration that he is capable of practicing in a fit, competent, and ethical manner and with reasonable skill and safety to clients.

PUBLIC SESSION

1. Adoption of the tentative agenda

Board Chair, J. Leichter, requested the adoption of the tentative agenda by the full board.

R. Boughton moved, seconded by A. Versland, to approve the Agenda of the August 22, 2014 Board meeting. Voting “aye”: S. Fischer, R. David, D. Fisher, R. Boughton, B. Stawarz, A. Versland. Voting “nay”: none. Abstentions: J. Leichter. There being six “ayes” and no “nays” the motion carried.

2. Consent Agenda

The following items were presented for approval under the consent agenda:

a. Licensure Report

Licensed Psychologists:

Under its delegated authority Board Staff approved the following applicants for Licensure:

LP #	NAME
5764	Sebastian Berrin, Psy.D., LP
5765	Michael Mallen, Ph.D., LP
5766	Eric Waldron, Ph.D., LP
5767	Mary Beth Perlinger, M.A., LP
5768	Georganne Farseth, Ph.D., LP
5769	William English, M.A., LP
5770	Timothy Baardseth, Ph.D., LP
5771	Karen Mae Freed, Psy.D., LP
5772	Rachel Suera, Psy.D., LP

Examination for Professional Practice in Psychology (EPPP):

Under its delegated authority Board Staff approved the following applicants for admission to the Examination for Professional Practice in Psychology (EPPP).

Name
Ellen Koucky, Ph.D.
Christopher Turner, Psy.D.
Megan Spencer, Psy.D.

Katherine Priebe, Psy.D.
Mary Volgman, Ph.D.
Deborah Serber, Psy.D.
Melissa Anderson, Psy.D.
Kristie Kruse, Psy.D.
Carol Olson, Psy.D.
Nancy Foster, Ph.D.
Heather Siek, Psy.D.
Hilary Stoffel, Psy.D.
Alexis Kindelspire, Psy.D.
Billy-Jo Spsychala, Psy.D.

Professional Responsibility Examination (PRE):

Under its delegated authority Board Staff approved the following applicants for admission to the Examination for Professional Responsibility Examination (PRE).

Name
Laura Smith, Psy.D.
Eleshia Morrison, Ph.D.
Patricia Castellanos, Ph.D.
Lindsay Murn, Ph.D.
Christopher Turner, Psy.D.
Laura Davis, Ph.D.
Brenna Wernersbach, Ph.D.
Maleah Benkofske, Psy.D.
Alissa Butts, Ph.D.
Mary Volgman, Ph.D.
Taylor Olson Norgaard, Psy.D.
Corine Hill, Psy.D.
Patricia Price, Psy.D.
Brian Kovach, Psy.D.
Samuel Hintz, Ph.D.
Melissa Mattson, Ph.D.
Carole Kazmierski, Ph.D.
Lana Abboud, Psy.D.
Alexandra Perkins, Ph.D.

Cacy Capel-Miranda, Ph.D.
Kelly Thon, Psy.D.
Terese Amble, Psy.D.
Pamela Jacobson, Psy.D.
Kristi White, Ph.D.
Ashley Dillon, Ph.D.
Stephanie Bruss, Psy.D.
Nora Keenan, Ph.D.
Joy Lynn-Elasky Fleming, Psy.D.
Emily McTate, Ph.D.
Brooke D. Anderson, Psy.D.
Elizabeth K. Moseng, Psy.D.
Heather Killeen-Bode, Psy.D.

b. CE Variance Report

Under its delegated authority Board staff approved five six month continuing education variances for the following licensees pursuant to Minnesota Rules 7200.3860, D.

LP #	NAME
LP 1211	Cook, Patricia
LP 5267	Fallon, Jennifer
LP 4039	Klindworth, Luann
LP 4388	Rice, Janet

c. Compliance Report

In the Matter of the E. Lynn Herrick, MA, LP (LP2227)

Under its delegated authority, the Complaint Resolution Committee entered into an Agreement for Corrective Action in the matter of the license of E. Lynn Herrick, MA, LP (LP2227). Basis for the corrective action includes conduct in violation of rules regarding client records, supervisee welfare, and unprofessional conduct. The licensee shall submit to the Committee a report on the requirements of record-keeping during supervision.

d. Administrative Committee Report:

J. Leichter provided an oral summary of the last Administrative Committee meeting along with the written minutes. The Committee reviewed budget reports, grievances reports, and pending and threatened litigation. The committee also discussed concerns about ASU, and Board membership.

e. PRE Committee Report:

The committee continues to work on the scenarios for the eLearning Tool. The committee also discussed the need to offer the PRE in testing centers throughout the State/Country. Board staff will work on RFI.

f. Rules Committee Report:

The committee continued its review of the administrative rules. The committee covered rules 7200.4720, Subp. 1 to 7200.4750, Subp. 1.

A. Barnes provided a list of items being worked on by staff with respect to the Rules Committee "action items" requested for follow-up.

g. HPSP Report:

The Board reviewed the HPSP Monthly Case Allocation Report.

R. Boughton moved, seconded by A. Versland, to approve the Consent Agenda. Voting "aye": S. Fischer, R. David, D. Fisher, R. Boughton, B. Stawarz, A. Versland. Voting "nay": none. Abstentions: J. Leichter. There being six "ayes" and no "nays" the motion carried.

3. ASPPB Annual Meeting

The Board considered travel expenses proposal associated with the attendance by enumerated Board members and staff at the ASPPB 54th Annual Meeting of Delegates, October 21-26, 2014. The meeting is entitled, "Navigating the Boundaries: Working Together For the Best Public Protection," and is being held the Rancho Las Palmas in Rancho Mirage, California.

R. Boughton moved, seconded by D. Fisher, to approve the proposed travel expenses for the ASPPB Annual Meeting. Voting "aye": S. Fischer, R. David, D. Fisher, R. Boughton, B. Stawarz, A. Versland. Voting "nay": none. Abstentions: J. Leichter. There being six "ayes" and no "nays" the motion carried.

4. Licensure Waiver Request

Applicant is requesting to waive Rule 7200.0550, subp. 3, B. :

Requirements for admission to examination. An applicant shall not apply for the national standardized examination or the professional responsibility examination until after the requirements for the degree have been completed. In order to be admitted to examination an applicant shall:

- A. file with the board a completed application for admission to examination that includes an affirmation that the statements made on the application are true and correct to the best of the knowledge and belief of the applicant, and that is accompanied by payment in a manner specified by the board. This payment covers the current nonrefundable examination application fee;
- B. provide official transcripts of all graduate work, including verification of the degree granted, to be submitted directly to the board from the institution granting the degree. Official transcripts shall be received in the board office prior to processing the application;
- C. for an application based upon the equivalent of a master's degree in a doctoral program, provide for that equivalency to be verified in writing directly to the board by the degree program director or equivalent. Verification shall be received in the board office prior to processing the application; and
- D. have met the applicable requirements of part 7200.1300 and the requirements of part 7200.1500 or 7200.1600, if applicable.

The applicant has completed the degree requirements, but it hasn't been awarded yet. This means the degree does not appear in the official transcripts.

R. Boughton moved, seconded by R. David, to approve the waiver request with the condition the applicant provides official transcripts as soon as they are available. Voting "aye": R. Boughton. Voting "nay": S. Fischer, R. David, D. Fisher, B. Stawarz, A. Versland. Abstentions: J. Leichter. There being one "aye" and five "nays" the motion failed.

5. CE Waiver Request

Licensee is requesting to waive Rule 7200.3820, Continuing Education Requirements:

"...each licensee shall have completed during the preceding renewal period a minimum of 40 hours."

Licensee would like to count CEU's obtained one day prior to the start of her renewal period for June 1, 2014 - May 31, 2016.

S. Fischer moved, seconded by R. Boughton, to approve the waiver request. Voting "aye": S. Fischer, R. David, D. Fisher, R. Boughton, A. Versland. Voting "nay": B. Stawarz. Abstentions: J. Leichter. There being five "ayes" and one "nay" the motion carried.

6. Board Terminations

The following licensees failed to renew their licenses. They were properly notified by in accordance to Minn. Rule 7200.3510.

LP #	Name	Expired Date
3100	Judith Barnett	5/31/2014
1064	Douglas Henning	5/31/2014
1101	Richard Miller	5/31/2014

S. Fischer moved, seconded by R. Boughton, to approve the termination of licensure. Voting “aye”: S. Fischer, R. David, D. Fisher, R. Boughton, A. Versland, B. Stawarz. Voting “nay”: none. Abstentions: J. Leichter. There being six “ayes” and no “nays” the motion carried.

7. Executive Director Report

Executive Director, A. Barnes, provided the Board with a written and oral report about feedback received from the latest Café Conference hosted by staff on August 12, 2014. A. Barnes also provided an expenditure and revenue update to the Board.

8. Greater Minnesota Board Meeting

Motion to approve special expenses in relation to the Greater Minnesota Board meeting.

D. Fisher moved, seconded by S. Fischer, to approve the special expenses. Voting “aye”: S. Fischer, R. David, D. Fisher, R. Boughton, A. Versland, B. Stawarz. Voting “nay”: none. Abstentions: J. Leichter. There being six “ayes” and no “nays” the motion carried.

9. Delegation of Authority

The Executive Director in partnership with staff has undertaken a concerted effort to consider, draft, and implement agency policies in a written and consistent manner. The first policy that directly impacts the Board is the Policy for Delegating or Sub-delegating power. The Overview within the policy itself is helpful background information. The goal for this meeting is to review the policy to gain understanding and to approve the policy for implementation. Note that the policy is a shift in how the delegation process is currently conducted.

Executive Director, A. Barnes, provided a draft copy of the policy on delegation of authority to Board members.

10. Approval of the June 27, 2014 Board meeting minutes

R. Boughton moved, seconded by S. Fischer, to approve the June 27, 2014 meeting minutes. Voting "aye": S. Fischer, R. David, D. Fisher, R. Boughton, A. Versland, B. Stawarz. Voting "nay": none. Abstentions: J. Leichter. There being six "ayes" and no "nays" the motion carried.

11. Adjournment

D. Fisher moved, seconded by S. Fischer, to adjourn the meeting. Voting "aye": S. Fischer, R. David, D. Fisher, R. Boughton, A. Versland, B. Stawarz. Voting "nay": none. Abstentions: J. Leichter. There being six "ayes" and no "nays" the motion carried.

Meeting adjourned at 12:05 p.m.

Respectfully submitted,

RAJA DAVID, Psy.D., LP
Board Secretary