

MINNESOTA BOARD OF PSYCHOLOGY

Minutes of 448th Meeting

March 29, 2013

Members Present: C. Bonnell, R. David, B. Dollins, L. Else, S. Fischer, D. Fisher, J. Leichter, P. Orud, P. Stankovitch.

Members Absent: None.

Others Present: A. Barnes, Executive Director; L. Campero, Asst. Executive Director; Hans Anderson, Assistant Attorney General; Joshua Bramley, Board Staff; Thomas Moore, Board staff; Scott Payne, Board Staff; Pearl Barner, MN Psychological Association; and several students from St. Mary's University.

Board Chair, J. Leichter, called the meeting to order at 9:00a.m., in the Board of Psychology Conference Room on the 3rd floor of the University Plaza Building, at 2829 University Avenue Southeast, Minneapolis, Minnesota.

PUBLIC SESSION

1. Adoption of the tentative agenda

Board Chair, J. Leichter, requested the adoption of the tentative agenda by the full board.

P. Orud moved, seconded by B. Dollins, to approve the Agenda of the March 29, 2013 Board meeting. Voting "aye": C. Bonnell, R. David, B. Dollins, L. Else, S. Fischer, D. Fisher, P. Orud, P. Stankovitch. Voting "nay": none. Abstention: J. Leichter. There being eight "ayes" and no "nays" motion carried.

2. Approval of the Minutes of the Board Meeting of February 15, 2013

Typographical errors and a correction of J. Leichter's title from Vice Chair to Chair were noted. P. Orud moved, seconded by D. Fisher, to approve the Minutes of the February 15, 2013 Board meeting as amended. Voting "aye": C. Bonnell, B. Dollins, L. Else, S. Fischer, D. Fisher, P. Orud. Voting "nay": none. Abstention: J. Leichter, R. David, P. Stankovitch. There being six "ayes" and no "nays" motion carried.

3. Consent Agenda

The following items were presented for approval under the consent agenda:

- i. Licensure

Under its delegated authority, Board staff approved the following applicants for licensure based upon fulfilling all requirements for licensure.

Licensed Psychologist

LP5595 Berg, Kelly C., Ph.D.

LP5596 Lebow, Jocelyn R., Ph.D.

LP5597 Deters, Linda Rae, Psy.D.

LP5598 Brush, Kathryn R., Psy.D.

LP5599 Buckley, Rowan P., Psy.D.

LP5600 Mahlen, Jason L., Psy.D.

LP5601 Sisson, Laura E., Psy.D.

LP5602 Othon, Victoria M., Psy.D.

Guest Licensure

GL0021 Behrens, Kelly J., Psy.D.

Emeritus Registration

Under its delegated authority Board Staff approved the following applicants for Emeritus Registration:

LPC-0004 Huber, Joseph C., M.A.

Under its delegated authority Board Staff approved the following APA applicants be admitted to the Examination for Professional Practice in Psychology (EPPP) and the Professional Responsibility Examination (PRE):

Examination for Professional Practice of Psychology (EPPP)

13-124 University of St. Thomas

13-129 Argosy University

13-128 University of St. Thomas

13-121 Argosy University

13-131 Argosy University

13-120 Illinois Institute of Technology

09-132 Spalding University

13-125 Argosy University

13-118 University of St. Thomas

13-117 Argosy University

13-127 Pacific University- Oregon

13-107 Argosy University
13-119 Alliant International
13-116 Argosy University
13-126 Argosy University
13-115 Nova Southeastern University
13-021 University of St. Thomas

Examination for Professional Responsibility (PRE)

13-031 University of MN
09-124 University of St. Thomas
13-081 University of MN
13-070 Kent State University
13-023 Widener University
13-035 University of MN
12-075 Argosy University
12-080 Argosy University
11-081 Marquette University
13-049 Argosy University
13-084 Argosy University
12-109 University of MN

ii. Agreement for Corrective Action

CRC II held a conference with licensee Karen Ortloff on January 4, 2013 to respond to allegations that she failed to report abuse of her client's siblings. The Committee determined that the licensee neglected to further assess the stated past abuse and that the conditions did not absolve her obligation to report. The licensee agreed that the conduct described constituted a reasonable basis in law and fact to justify corrective action. Dr. Ortloff has agreed to complete a minimum of 4 hours of continuing education which addresses a licensed psychologist's obligations regarding reporting maltreatment of minors in Minnesota. This continuing education is to be completed within 6 months of Dr. Ortloff's signing the Agreement for Corrective Action. The licensee has agreed to submit a written report within 2 weeks following completion of the continuing education.

iii. Future Business and Meetings

The Board Staff submitted a listing of upcoming Board business and meetings as follows:

April 5-7, 2013 MPA Conference

April 9-15, 2013 ASPPB- Nova Scotia

May 3, 2013 Complaint Resolution Committee II Meeting (Closed)

May 3, 2013 Application Review Committee (Open)

B. Dollins moved, seconded by P. Stankovitch, to approve the Consent Agenda. Voting "aye": C. Bonnell, R. David, B. Dollins, L. Else, S. Fischer, D. Fisher, P. Orud, P. Stankovitch. Voting "nay": none. Abstention: J. Leichter. There being eight "ayes" and no "nays" motion carried.

4. New Business

i. Board Manual Project

P. Orud reported on the progress to date of compilation of a Board Manual. Ms. Orud will serve as the lead Board member assigned to the project with Jessica Rundell staffing the project. Discussion was held regarding placing the draft on Sharepoint so that Board members can review what has been done and submit recommendations for additional items to include. Ms. Rundell will be researching what other Boards have done with respect to putting together this type of product for additional ideas of what should be included. It is anticipated that the finalized product will be completed over the next few months.

ii. Outreach

A. Barnes provided an update on progress to date with respect to Chair J. Leichter's initiative to put a face to the Board in MN colleges and universities with graduate psychology programs. A mini-flyer with outreach goals has been completed. St. Mary's and Argosy have been visited to date. Initial contact has been made with the University of St. Thomas; date of meeting to be finalized yet.

iii. Branding

A. Barnes showed Board members the new logo. On April 5th & 6th, Board staff will be exhibiting at the annual MPA meeting utilizing a new table cover and banner stand. Samples of photos of Board members which will be displayed on public banners and the websites were viewed.

iv. Board Terminations

Motion to approve or deny the termination of license of the following licensees because of failure to renew.

Blackwell, Lauren	LP1732
Foo, Lisa	LP4954
Gannon, Dennis	LP1941
Johnston, Suzanne	LP4269
Katzmann, Elizabeth	LP3568
Kutz, Linda	LP4087
Mattson, Karen	LP0573
Nelson, Terry	LP1830
Offstead, Elizabeth	LP3195
Perkins, G. Theodore	LP3590
Poggi, Mary	LP1834
Schubert, Daniel	LP1849
Smith, Sharon	LP5033
Welshans, Benjamin	LP2170
Widick, Carole	LP1899
Yutsis, Maya	LP5331

A roll call was taken to approve the above terminations and the votes were as follows: C. Bonnell: "aye"; R. David: "aye"; B. Dollins: "aye"; L. Else: "aye"; S. Fischer: "aye"; D. Fisher: "aye"; P. Orud: "aye"; P. Stankovitch: "aye". There being eight "ayes" and no "nays" motion carried.

v. Waiver Request

C. Bonnell moved, seconded by S. Fischer, to approve applicant1S {06-319} request for a waiver of Minnesota Rules, part 7200.1300, subpart 5, item c, subitem 1, unit c regarding completing her internship in 11 months and 3 weeks versus the currently required 12 months. Voting "aye": C. Bonnell, R. David, B. Dollins, L. Else, S. Fischer, D. Fisher, P. Orud, P. Stankovitch. Voting "nay": none. Abstention: J. Leichter. There being eight "ayes" and no "nays" motion carried.

vi. CE Variance

P. Orud moved, seconded by P. Stankovitch to approve the request of LP4945 for a second time limited variance to complete continuing education requirements under Minnesota Rule 7200.3820. Voting "aye": C. Bonnell, R. David, B. Dollins, L. Else, S. Fischer, D. Fisher, P.

Orud, P. Stankovitch. Voting "nay": none. Abstention: J. Leichter. There being eight "ayes" and no "nays" motion carried.

vii. Rules Committee Report

Current committee members are: Chair P. Orud, C. Bonnell, D. Fisher, R. David, and B. Dollins (who was officially appointed to the committee during this meeting). A list¹¹ of rules revisions/additions has been started with contributions having come in from Board members over the past few months as well as items that have been brought up at the outreach meetings with the schools. This list will be posted on Sharepoint so that all Board members will have access to what is on the list to date and will have the opportunity to add additional items if they so choose. It was recommended that committee members review the new rules book and become experts¹¹ on current rules. P. Orud also reported that the date for the rules celebration will be changed from April 21, 2013 to another date to be determined.

viii. PRE Committee Report

Angelina Barnes reported that licensure staff is currently consolidating questions and answers for the first version of the new Professional Responsibility Exam. A schedule of test dates for the remainder of calendar year 2013 has been published on the Board website.

ix. Administrative Committee Report

Chair J. Leichter requested that an Administrative Committee meeting be scheduled after every Board meeting.

x. Executive Director's Report

A. Barnes demonstrated progress on various online items including an online newsletter which will be highlighting upcoming events. One of those events is the Licensure Kaizen which will take place June 3-7, 2013. B. Dollins, D. Fisher, and R. David will be checking their schedules to see if they are able to participate in the Kaizen event.

Hans Anderson was introduced. Mr. Anderson is currently replacing Ben Garbe in the role of Assistant Attorney General for the Board of Psychology.

A. Barnes reviewed several bills which are in the process of going through the legislature, including progress on a bill which would require criminal background checks for licensees.

She also discussed results of an Internal Controls Survey which was mandated by the State to review work culture, effect of management structure and behavior, items of importance to staff, etc. An initial survey was completed by Board staff in early 2012; at that time, 6-7 items were designated as needing improvement. Much training and discussion has taken place since that survey. Results of a second survey which was just recently completed showed significant change with much more positive results.

The Board will begin using Zoho project management software. Ms. Barnes asked Board members to make sure that they are able to sign on to this software. She reminded the Board that the data maintained in Zoho was for tracking project progress and was not confidential.

Regarding telepsychology, Ms. Barnes updated the Board regarding continued progress of the task force.

xi. Announcements

Chair J. Leichter thanked P. Orud for bringing treats for the Board this morning and encouraged members who have not yet signed up for bringing treats for the rest of the meetings this year to please do so on Sharepoint.

EXECUTIVE SESSION

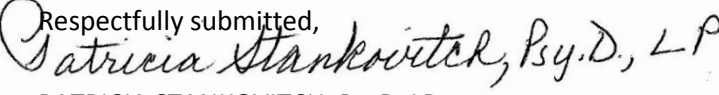
The Executive Session portion of the Board meeting was convened at 11:10AM. Confidential matters related to human resources matters were discussed.

RETURN TO PUBLIC SESSION

The public session of the Board meeting was re-convened at 11:30am.

5. Adjournment

R. David moved, seconded by B. Dollins, that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 11:30AM.

Respectfully submitted,
 Patricia Stankovitch, Psy.D., LP
PATRICIA STANKOVITCH, PsyD, LP
Board Secretary