

MINNESOTA BOARD OF PSYCHOLOGY

Minutes of the 445th Meeting

November 16, 2012

Members Present: C. Bonnell (by speaker phone), R. David, B. Dollins, L. Else, S. Fischer, D. Fisher, C. Henley, J. Leichter, P. Orud, P. Stankovitch, S. Ward

Members Absent: None

Others Present: A. Barnes, Executive Director, L. Campero, Asst. Executive Director, G Schaefer, Assistant Attorney General, Kelly Finn, Board Staff, and Mary VanReken, MN Psychological Association.

PUBLIC SESSION

Vice Chair, J. Leichter, called the meeting to order at 9:03a.m., in the Board of Psychology Conference Room on the 3rd floor of the University Plaza Building, at 2829 University Avenue Southeast, Minneapolis, Minnesota and a quorum was declared present.

Prior to official business beginning, C. Henley passed along positive feedback regarding comments she had received from people in the Duluth area on what a pleasant experience it has been for them to work with Kelly Finn. J. Leichter also reported that one of his post-doctoral fellows had mentioned that Jessica Rundell responded quickly and with compassion to a request for assistance on a question related to documentation of hours. It was pointed out that these are two examples of Board staff members working to fulfill the mission of being responsive to Board stakeholders.

1. Adoption of the tentative agenda

Vice Chair, J. Leichter, requested the adoption of the tentative agenda by the full board.

P. Orud moved, seconded by B. Dollins to approve the Agenda of the November 16, 2012 Board meeting with an additional New Business item proposed by Susan Ward (discussion of an issue related to the Health Professionals Services Program). Voting "aye": R. David, B. Dollins, L. Else, S. Fischer, D. Fisher, C. Henley, P. Orud, P. Stankovitch, S. Ward. Voting "nay": none. Abstention: C. Bonnell, J. Leichter. There being nine "ayes" and no "nays" motion carried.

2. Approval of the Minutes of the Board Meeting of October 19, 2012.

S. Ward moved, seconded by D. Fisher, to approve the Minutes of the October 19, 2012 Board meeting. Voting "aye": B. Dollins, L. Else, S. Fischer, D. Fisher, C. Henley, P. Orud, P. Stankovitch, S. Ward. Voting "nay": none. Abstention: C. Bonnell, R. David, J. Leichter. There being eight "ayes" and no "nays" motion carried.

3. Consent Agenda

The following items were presented for approval under the consent agenda:

a. Licensure Report

Board staff recommends the following applicants be licensed based upon fulfilling all requirements for licensure.

Licensed Psychologist

LP 5543	Coulter, Justin T., Psy.D.
LP 5544	Hurley, Daniel B, Ph.D.
LP 5545	Jones, Jessica A. H., Ph.D.
LP 5546	Karpyak, Tatyana A., Psy.D.
LP 5547	Song, Iris S. E., Psy.D.
LP 5548	Tu, Chia-Chen, Ph.D.
LP 5553	Mears, Joshua T., Psy.D.
LP 5554	Jeffery, Sherri L., Psy.D

Re-Licensure

LP 5549	Less, Aaron D., Ph.D.
LP 5550	Johnson, Katherine E., M.A.
LP 5555	McPhee, David M., Ph.D.

Licensed Psychologist By Reciprocity

LP 5551	Fabrizio, Katherine S., Ph.D.
LP 5552	Winter, Melissa M., Psy.D.

Licensed Psychologist - Volunteer

LP V0003	Mannheim, Carole I., Ph.D.
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Guest Licensure

GL 0017 Ertelt, Troy, Ph.D.

Under its delegated authority Board Staff approved the following APA applicants be admitted to the Examination for Professional Practice in Psychology (EPPP) and the Professional Responsibility Examination (PRE):

Examination for Professional Practice of Psychology (EPPP)

13-054	Argosy Univ
13-048	Univ of North Dakota
13-052	Chicago School of Psych
13-053	Argosy Univ
13-049	Argosy Univ
13-046	Wright Institute

Professional Responsibility Examination (PRE)

13-040	Argosy Univ
12-059	Argosy Univ
09-203	U of MN
13-056	U of St. Thomas
13-022	Univ of North Dakota
13-041	U of OR
13-042	U of IL - Chicago
13-012	U of St. Thomas
13-004	Argosy Univ
12-099	Argosy Univ

b. Future Business and Meetings

The Board Staff submitted a listing of upcoming Board business and meetings as follows:

Board Staff Rules of Conduct Training	November 20, 2012
PRE	November 28, 2012
Application Review Committee Meeting	November 30, 2012
Complaint Resolution Committee I Meeting	December 13, 2012

Board Meeting
Administrative Committee Meeting
PRE Committee

December 14, 2012
December 14, 2012
December 14, 2012

c. CE Variance Report

Under its delegated authority Board Staff approved three time-limited variances to complete continuing education requirements (Minnesota rule 7200.3400, Subp.2) to the following psychologists

LP 1643	Else, Kayla
LP 1663	Hunter, Michael
LP 1682	Long, William

B. Dollins moved, seconded by P. Stankovitch, to approve the Consent Agenda. Voting "aye": R. David, B. Dollins, L. Else, S. Fischer, D. Fisher, C. Henley, P. Orud, P. Stankovitch, S. Ward. Voting "nay": none. Abstention: C. Bonnell, J. Leichter. There being nine "ayes" and no "nays" motion carried.

4. New Business

The following items were presented and discussed as new business.

a. Stakeholder Education Committee Proposal

Lead Staff Member, Kelly Finn, of the Stakeholder Education Committee presented the Committee's proposal in connection with educating the Board's stakeholders on the new rules.

C. Henly moved, seconded by L. Else, to accept the Stakeholder Education Committee's proposal. Voting "aye": R. David, B. Dollins, L. Else, S. Fischer, D. Fisher, C. Henley, P. Orud, P. Stankovitch, S. Ward. Voting "nay": none. Abstention: C. Bonnell, J. Leichter. There being nine "ayes" and no "nays" motion carried.

b. Use of Sharepoint

A. Barnes led Board members through a tutorial regarding the use of Sharepoint.

c. Board Terminations

Motion to approve or deny the termination of license of the following licensees because of failure to renew.

Destache, Brenda	July 31, 2011	LP2836
Gehl, Carissa	January 31, 2011	LP5020
Gerken, Stacey	January 31, 2011	LP4430
Gobby, John	May 31, 2011	LP4155
Hendel, Darwin	December 31, 2010	LP1949
Thoreson, Kerri	May 31, 2011	LP5082

J. Leichter moved, seconded by B. Dollins, to approve termination of the license of the aforementioned licensees. A roll call was taken and the votes were as follows: B. Dollins: "aye"; R. David: "aye"; L. Else: "aye"; S. Fischer: "aye"; D. Fisher: "aye"; C. Henley: "aye"; P. Orud: "aye"; P. Stankovitch: "aye"; S. Ward: "aye". There being nine "ayes" and no "nays" motion carried.

d. Rules Committee Report

A. Barnes reported that the rules issue has been resolved for the application of licensure requirements for applicants entering graduate programs prior to the date of the promulgation of the rules based upon advice from the Assistant Attorney General and delegated authority and authorizing resolution to the Executive Director. Applicants for licensure will be asked to apply for an individual waiver or variance from requirements as necessary based upon a case-by-case analysis of their application. Ms. Barnes also reviewed the next steps in the process of rules adoption.

e. PRE Committee Report

A. Barnes and S. Fischer discussed progress that has been made to date. The Committee has spent time discussing the purpose and importance of the PRE. They are reviewing the existing examination, an item analysis, newly-drafted questions from the former PRE committee, and are considering a didactic model that incorporates teaching in a paired model of board member and board staff followed by the administration of a post-test. Committee members have been assigned sections of the new rules from which to draft new test items.

f. CRC Kaizen Implementation

C. Henley discussed the proposal regarding the composition of the Preliminary Review Team (PRT), which would review cases as a two-member body independently of each other and make a preliminary determination as to whether the complaint matter may be closed or must be forwarded on to the full CRC for further investigation, review, discussion, or action. The PRT would allow for some cases to be resolved at an earlier stage and focus CRC attention on cases that require specific expertise and additional steps. The membership of the PRT would rotate every two months (which is the time

between meetings). Board members were asked to give further consideration to this proposal and provide feedback or other suggestions.

g. Executive Director's Report

A. Barnes reminded the Board that nominations and elections for Board officers would be occurring at the December meeting. She asked that if anyone has a nomination or is interested in serving, s/he should send an email or memo to the Administrative Committee. The annual holiday celebration will also occur at the December meeting and Board members were encouraged to sign up for what type of food they wish to bring. In addition, Ms. Barnes requested that Board members log on to Sharepoint and sign up for a meeting for which they would like to bring treats during the 2013 year.

Ms. Barnes also reviewed policies and procedures regarding the requesting of documents or policies as well as contacting the Attorney General's office. She reminded Board members that they were not to call the Office of the Attorney General directly for legal advice; such advice must be coordinated through the Executive Director due to issues related to billing and the need for the Executive Director to have a "heads up" regarding potential legal issues. The Office of the Attorney General does not give advice individually to Board members - only to the Board as a whole. Should a Board member desire a copy of policies, procedures, or other documents, such documents should also be requested through the Executive Director.

Regarding the budget planning process, Ms. Barnes distributed to the Board a budget summary from FY 2012 in the area of expenditures and revenues as well as first quarter information on expenditures and revenues.

Ms. Barnes also discussed recent staffing reorganization issues. An analysis of work processes, staffing needs, and budgetary concerns has resulted in a reorganization related to work unit structure and staffing of the Regulations Unit. In order to maximize efficiencies, the reorganization has reassigned several administrative duties to the Office Administrative Specialist. The analysis also resulted in the elimination of both investigator positions, placing both staff persons on permanent layoff. A new position of Investigator Senior has been created and is anticipated to be filled by early December.

h. Health Professional Services Program

Susan Ward led the Board in a discussion related to the debate regarding whether, in the case of diversion for personal use, the matter should be automatically reported to the boards OR whether the HPSP, as a confidential program monitoring illness, be allowed to continue to monitor and not be required to report. Ms. Ward wanted to obtain Board members' opinions about this matter in preparation for an upcoming HPSP meeting.

CLOSED SESSION

Vice Chair, J. Leichter, called for the Board to enter into closed session at 11:44AM to discuss confidential financial data.

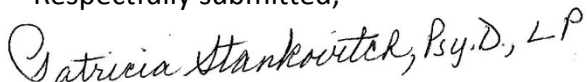
RETURN TO PUBLIC SESSION

Vice Chair, J. Leichter, reconvened the public session of the Board at 12:02PM. C. Henley raised questions leading to a discussion regarding the role of the Board in administrative budgeting, staff cuts, and related issues.

5. Adjournment

C. Henley moved, seconded by B. Dollins, that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 12:07p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Patricia Stankovitch, PsyD, LP".

PATRICIA STANKOVITCH, PsyD, LP
Board Secretary