

## **MINNESOTA BOARD OF PSYCHOLOGY**

### **Minutes of the 436<sup>th</sup> Meeting**

**December 16, 2011**

**Members Present:** C. Bonnell, J. Leichter, S. Ward, P. Orud, P. Stankovitch, J. Wolf, B. Dollins, L. Else, R. David.

**Members Absent:** J. Brown, C. Henley.

**Others Present:** A. Barnes, Executive Director, L. Campero, Assistant Executive Director, B. Garbe, Assistant Attorney General, P. Stark, MPA.

#### **EXECUTIVE SESSION**

Board members convened to consider the matter of Darlene Heimerl, M.A., LP and the proposed Stipulation and Consent Order presented by the Complaint Resolution Committee. The Board viewed the Licensee's practices as described in the Order to be in violation of the statutes and rules enforced by the Board. The Complaint Resolution Committee moved, seconded by L. Else to accept the recommendation of the CRC for issuance of the Stipulation and Consent Order. Voting aye: J. Leichter, S. Ward, P. Orud, P. Stankovitch, J. Wolf, B. Dollins, L. Else, R. David, and C. Bonnell. Motion carried.

#### **PUBLIC SESSION**

Board Chair, C. Bonnell, called the public session of the meeting to order at 9:04 a.m., in the Minnesota Board of Psychology Conference Room, at 2829 University Avenue Southeast, Suite 320, Minneapolis, Minnesota, and a quorum was declared present.

##### **1. Adoption of the tentative agenda**

Board Chair, C. Bonnell, requested the adoption of the tentative agenda by the full board.

New item added to the agenda:

- A. Barnes requested addition to New Business, Waiver Request: Late Renewal Fee by M. Bania.

Items removed:

- Under New Business, Blanket CE Waiver Request by K. Finn.

P. Orud moved, seconded by L. Else to approve the Agenda of the December 16, 2011 Board meeting. Voting "aye": P. Orud, J. Leichter, P. Stankovitch, S. Ward, J. Wolf, B.

Dollins, L. Else, R. David. Voting “nay”: none. Abstention: C. Bonnell. There being eight “ayes” and no “nays” motion carried.

## **2. Approval of the Minutes of the Board Meeting of November 18, 2011.**

S. Ward moved, seconded by B. Dollins to approve the Board Meeting minutes of November 18, 2011. Voting “aye”: P. Orud, J. Leichter, P. Stankovitch, S. Ward, J. Wolf, B. Dollins, L. Else, R. David. Voting “nay”: none. Abstention: C. Bonnell. There being eight “ayes” and no “nays” motion carried.

## **3. Consent Agenda**

The following items were presented for approval under the consent agenda:

### **a. Licensure**

The Application Review Committee (ARC) recommends the following applicants be licensed as Licensed Psychologists based upon fulfilling all requirements for licensure.

11-084	Adair, Leslie, PhD
09-138	Brandt, James, PhD
11-060	Cross-Hillman, Nicole, PsyD
11-122	Desai, Kavita, PhD
09-059	Erasmus, Eloise, PhD
11-113	Gunlicks-Stoessel, Meredith, PhD
12-029	Hasenwinkel, Megan, PsyD
11-074	Horner, Sara, PsyD
11-109	McDevitt, Nanette, PsyD
11-065	Moore, Timothy, PhD
11-088	Netland, Jason, PhD
11-111	Richmond, Adeya, PhD
11-039	Schumann, Nicole, PsyD
11-095	Swenson, Kristi, PsyD
09-224	Weinzierl, Sarah, PsyD

### **b. Licensure Report**

Under its delegated authority on December 2, 2011 the Application Review Committee (ARC) approved the following applications:

## Conversion Application (LPP to LP)

06-174          Rodning, Patrick, MA

## Conversion Application (Master's to Doctoral Level Education)

LP 5322          Marvin, Martha, PsyD

Under its delegated authority on December 2, 2011 the Application Review Committee (ARC) approved the following applications for licensure as:

## Guest Licensure -Temporary Permit

11-113          Gunlicks-Stoessel, Meredith, PhD

Under its delegated authority on December 2, 2011 Board staff approved the following application for Emeritus Registration:

LP2663          Hanson, Richard, MEq

Under its delegated authority Board Staff approved the following applicants of APA accredited institutions be admitted to the Examination for Professional Practice in Psychology (EPPP).

11-092	Gallaudet Univ
12-045	U of MN
12-047	U of MN
12-044	Argosy Univ
11-082	U of St. Thomas
12-048	Purdue Univ
09-156	U of St. Thomas
12-049	U of AL-Tuscaloosa
11-034	Argosy Univ
12-019	U of MD-College Park
11-103	Argosy Univ

Under its delegated authority Board Staff approved the following applicants of APA accredited programs be admitted to the Professional Responsibility Examination (PRE).

12-014	Pacific Univ of OR
12-043	Adler School/Prof Psych

11-073	Argosy Univ
12-050	CA School/Prof Psych
12-017	Univ of TN
12-019	U of MD-College Park
12-018	Argosy Univ
09-205	Southern IL U-Carbondale

c. Administrative Committee Report

The Administrative Committee of the Minnesota Board of Psychology (Administrative Committee) did not meet following the November 18, 2011 Board meeting.

d. Variance Report

Under its delegated authority Board Staff approved five six-month time limited variances to complete continuing education requirement (Minnesota Rule 7200.3400, Subp.2) to the following licensees:

Michael Hooven	LP0236
Kimberly Klein	LP0237
Michael Kogan-White	LP2974
Morey P. Mitchell	LP3377
Melissa Pederson	LP3802

e. Future Business and Meetings

Administrative Committee Meeting December 16, 2011

Strategic Planning Team Meeting December 23, 2011

CRC II Meeting January 13, 2012

f. Legislative Committee Report

The Legislative Committee of the Minnesota Board of Psychology (Committee) met following the Board meeting on November 18, 2011. The Committee considered the following agenda items:

**Sunset Advisory Commission Review**

- The Committee opted to request the Executive Director with Dr. Leichter draft a memorandum regarding the greater implications of sunset of this Board;
- The Committee elected to have the piece be an informative piece that communicated options for additional information or action;
- The Committee requested this material be available on the Board's webpage;
- Communication back to MPA was requested;
- Discussion on whether to send out correspondence/individual mailings to each licensee.

**Telepsychology**

- The Committee reviewed the prior actions taken with respect to telepsychology and requested update information to allow new members to be updated and current including the administrative rule language from Kentucky and Ohio as well as the in-progress work plan.

**MPA – Psychotherapist**

- The Committee discussed MPA's submission that they are exploring the licensure of psychotherapists or licensure to be required to practice psychotherapy.

P. Stankovitch moved, seconded by B. Dollins to approve the Consent Agenda. Voting "aye": P. Orud, J. Leichter, P. Stankovitch, S. Ward, J. Wolf, B. Dollins, L. Else, R. David. Voting "nay": none. Abstention: C. Bonnell. There being eight "ayes" and no "nays" motion carried.

**4. Old Business****Sunset Advisory Commission:**

Angelina Barnes provided Board members with the report presented to the Sunset Advisory Commission on behalf of the Board. During her presentation Ms. Barnes highlighted all the different processes improvements the Board has undergone through and future endeavors of the Board.

**Strategic Planning – Mission Statement:**

During the November 18, 2011 Board meeting, the Board began its Strategic Planning by examining its mission statement and proposing alternative language to reflect the agency's purpose.

A. Barnes and L. Else made the following recommendation based upon research and the meeting notes generated from the November 18, 2011 Board meeting:

*"The Minnesota Board of Psychology protects the public through licensure, regulation and education to promote access to safe, competent, and ethical psychological services."*

S. Ward moved, seconded by P. Orud to adopt the new mission statement for the Minnesota Board of Psychology. Voting "aye": P. Orud, J. Leichter, P. Stankovitch, S. Ward, J. Wolf, B. Dollins, L. Else, R. David. Voting "nay": none. Abstention: C. Bonnell. There being eight "ayes" and no "nays" motion carried.

## **5. Board Election of Officers**

The following Board members previously submitted their nominations as Board Officers of the Minnesota Board of Psychology:

Board Chair: Chris Bonnell, JD

Board Vice Chair: Jeffrey Leichter, PhD, LP and Patricia Stankovitch, PhD, LP

Board Secretary: Susan Ward and Patricia Stankovitch, PhD, LP

Board Chair: C. Bonnell previously submitted his nomination for the position of Board Chair. There were no other nominations made on the floor. A. Barnes, L. Else, and L. Campero were designated as tellers. S. Ward moved, seconded by J. Wolf to vote by acclamation. Voting "aye": C. Bonnell, P. Orud, J. Leichter, P. Stankovitch, S. Ward, J. Wolf, B. Dollins, L. Else, R. David. Voting "nay": none. Abstention: none. There being nine "ayes" and no "nays" C. Bonnell was elected as the new Chair.

Board Vice Chair: J. Leichter and P. Stankovitch previously submitted their nomination for the position of Board Vice Chair. There were no other nominations made on the floor. Board members proceeded to cast their votes. Upon counting the votes it was determined J. Leichter was elected as the new Vice Chair by majority of votes.

Board Secretary: P. Stankovitch and S. Ward previously submitted their nomination for the position of Board Secretary. S. Ward declared her intent to withdraw her nomination. J. Leichter moved, seconded by P. Orud to vote by acclamation. Voting "aye": C. Bonnell, P. Orud, J. Leichter, P. Stankovitch, S. Ward, J. Wolf, B. Dollins, L. Else, R. David. Voting "nay": none. Abstention: none. There being nine "ayes" and no "nays" P. Stankovitch was elected as the new Board Secretary.

## **6. Executive Director Report**

A. Barnes reported on the following items:

**Administrative / Housekeeping:**

Expense Report Tips;

Online Renewal— Currently in testing phase. The Convenience Fee will be reduced;

Painting: Board office space will be painted;

Conference Room Improvements: A quote was requested for a new conference room table and chairs;

Staffing: Board will be hiring a permanent OAS-Complaints and OS-Receptionist;

GLS Task Management System: A new system was implemented to keep track of GLS task submissions;

Records Retention Schedule Submission: A new Board records retention schedule was submitted.

IT RFP/DRLIMS (Discipline, Regulatory, Licensing, Investigation Management System):

The RFP (Request for Proposal) was submitted to OET for consideration/approval. OET rejected the RFP.

**7. Waiver Requests****CE Waiver Request:**

Licensee, Judy L. Halper (LP0356) requests a waiver of Minnesota Rule 7200.3830, subpart 4, E. The portion of the rule that she wishes to have waived is the "mechanism for monitoring and certifying attendance."

J. Leichter moved, seconded by S. Ward to DENY the waiver request. Voting "aye": P. Orud, J. Leichter, P. Stankovitch, S. Ward, J. Wolf, B. Dollins, L. Else, R. David. Voting "nay": none. Abstention: C. Bonnell. There being eight "ayes" and no "nays" motion carried.

**Late Renewal Fee Waiver Request:**

Licensee requests the Board waive the late fee of \$250.00. Licensee submitted a check that was returned for Non-Sufficient Funds (NSF).

P. Orud moved, seconded by B. Dollins to DENY the waiver request. Voting "aye": P. Orud, J. Leichter, P. Stankovitch, S. Ward, J. Wolf, B. Dollins, L. Else, R. David. Voting "nay": none. Abstention: C. Bonnell. There being eight "ayes" and no "nays" motion carried.

**8. ASPPB Reports**

Chris Bonnell, Chris Henley, Ben Dollins and Angelina Barnes attended the Association of State and Provincial Psychology Boards (ASPPB's) 51st Annual Meeting of Delegates in Chicago, Illinois, entitled, "Celebrating the Past Creating the Future: 50 Years of ASPPB's Role in Psychology Regulation," from October 18, 2011 to October 23, 2011.

Attendees made oral presentations of their experience and of information presented at the meeting.

**9. Adjournment**

P. Orud moved, seconded by R. David that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 10:50 a.m.

Respectfully submitted,

Susan Ward  
Board Secretary