

**MINNESOTA BOARD OF PSYCHOLOGY****Minutes of the 426<sup>th</sup> Meeting****December 17, 2010**

**Members Present:** C. Bonnell, J. Brown, M. Fulton, S. Hayes, J. Leichter, P. Orud, T. Thompson, S. Ward, J. Wolf, G. Jensen.

**Members Absent:** P. Stankovitch

**Others Present:** A. Barnes, Executive Director, L. Campero, Assistant Executive Director, D. Lundstrom, Assistant Attorney General, B. Garbe, Assistant Attorney General, T. Stark, Minnesota Psychological Association (MPA), M. Olympia, Health Professionals Services Program (HPSP).

**EXECUTIVE SESSION**

On the recommendation of the Complaint Resolution Committee, the Minnesota Board of Psychology adopted the following actions:

1. A Stipulation and Consent Order in the matter of the License of Angela Peterson, PsyD, LP, License No. LP4330; which places the licensee's license in a conditional status. Licensee's retention of her license is conditional upon complying with the following: supervision of the licensee by board-approved psychologist, provide supervisor's reports to the Board, participation in a boundaries course, submit a report on the boundaries course to the Board, and a report from the instructor on the boundaries course.

**PUBLIC SESSION**

Board Chair, G. Jensen, called the public session of the meeting to order at 9:20 a.m., in the Psychology Board Conference Room at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

**1. Adoption of the tentative agenda**

Board Chair, G. Jensen, requested the adoption of the tentative agenda by the full board.

C. Bonnell moved, seconded by S. Hayes to adopt the tentative agenda of the 425th meeting of the Minnesota Board of Psychology. Voting "aye": C. Bonnell, J. Brown, M.

Fulton, S. Hayes, J. Leichter, P. Orud, T. Thompson, S. Ward, J. Wolf. Voting “nay”: none. Abstention: none. There being nine “ayes” and no “nays” motion carried.

## **2. Approval of the Minutes of the Board Meeting of November 12, 2010.**

S. Hayes moved, seconded by S. Ward to approve the minutes of the November 12, 2010 Board meeting. Voting “aye”: C. Bonnell, J. Brown, M. Fulton, J. Leichter, P. Orud, T. Thompson, S. Ward, J. Wolf, S. Hayes. Voting “nay”: none. Abstention: None. There being nine “ayes” and no “nays” motion carried.

## **3. Administrative Matters**

### **a. Board Member Margaret Fulton Resignation**

Board Chair, G. Jensen, read letter of resignation presented by M. Fulton. M. Fulton’s resignation from the Board is effective December 31, 2010.

### **b. Rules Committee Report**

D. Lundstrom, Assistant Attorney General, reported that upon review of all the requisites it was discovered that step one, notification to the Governor of the intent to adopt a new rule, was never completed. D. Lundstrom informed the Board that this step was now completed and the Board was assigned a tracking number.

The next step will be to publish the Board’s notice of Request for Comments, which will result in a 60 day comment period.

### **c. HPSP Presentation**

HPSP Representative, Mary Olympia, made a presentation to the Board the mission of HPSP, its functions, and how it works. Ms. Olympia also shared some statistics about HPSP.

### **d. Administrative Committee Report**

M. Fulton reported the Committee is still working on the Executive Director’s performance review. They will meet once again to set and develop a goals and objective plan.

S. Hayes shared that it is necessary for the Board to establish and adopt standard policies and procedures that can be followed regardless of changing committees.

### **e. Legislative Committee Report**

G. Jensen reported the Legislative Committee has not met since the last Board meeting. The committee is scheduled to meet on February 25,

2011. At that time it will finalize the purpose and expectations for the Telepsychology agenda item for the April 2011 meeting.

f. ARC Report

The Application Review Committee (ARC) met on December 3, 2010. Files were reviewed and processed.

Database modifications are underway in order to provide the ARC with a pending applications report.

g. PRE Committee Report

G. Jensen reported the PRE Committee has not met since the last Board meeting. Members have submitted new test items to be discussed at the PRE meeting following today's Board meeting.

h. Executive Director's Report

Barnes reported to the Board about the ability and feasibility of conducting criminal background checks for licensees and applicants of the Board.

- Current Minnesota law does not provide the Minnesota Board of Psychology with authority to require a criminal background check of licensees or applicants
- Minnesota law requires that the Department of Human Services (DHS) complete a background study of individuals that will have direct contact with persons in licensed facilities and programs.
- The background study is primarily based on the study subject's name, date of birth and social security number.
- None of the Minnesota health-related licensing boards require fingerprint-based criminal background checks.
- The Minnesota Board of Social Work requires a non-fingerprint based background check prior to licensure.
- A. Barnes recommended the Board create a task force to explore the feasibility and desirability of engaging in criminal background checks.

The Board acknowledged the importance of strategic planning to determine the Board's priorities

i. HPSP Program Committee Meeting Report

S. Ward reported on the Program Committee Meeting that took place on November 16, 2010:

- The budget for HPSP was submitted

- Changes in toxicology screenings: The committee approved a request to utilize only on laboratory for screens.
- Changes in criteria for reporting to the Health Licensing Boards positive EtS & EtG screens: Because these tests are so sensitive and pick up substances that are not necessarily being monitored, it was proposed and approved that the cut off levels for both substances be raised from 250/mg to greater than 500/mg.

j. ASPPB 2011 26th Midyear Meeting

A. Barnes requested the Board to determine whether the Board would like to send delegates to the ASPPB 26th Midyear meeting and if so select delegates and alternate delegates.

The Board recommended the delegates be A. Barnes, Executive Director, L. Campero, Assistant Executive Director, J. Leichter, Board member and P. Stankovitch, Board member. Alternates delegates would be S. Ward, Board member and J. Wolf, Board member.

P. Orud moved, seconded by C. Bonnell to send for representatives to the ASPPB 2011 26th Midyear meeting. Voting "aye": C. Bonnell, J. Brown, M. Fulton, S. Hayes, J. Leichter, P. Orud, T. Thompson, S. Ward, J. Wolf. Voting "nay": none. Abstention: none. There being nine "ayes" and no "nays" motion carried.

k. Board Officers Election

Board Officers elections were carried out:

Board Chair: C. Bonnell previously submitted his nomination for the position of Board Chair. T. Thompson nominated J. Brown for the position of Board Chair. J. Brown accepted the nomination. G. Jensen nominated A. Barnes and L. Campero as tellers. Board members proceeded to cast their votes. Upon counting the votes it was determined that there was a tie. Board members proceeded to cast their votes a second time. Upon counting the votes it was determined C. Bonnell was elected as the new Board Chair by majority of votes.

Vice Chair: J. Leichter and S. Ward previously submitted their nomination for the position of Vice Chair. T. Thompson nominated J. Brown for the position of Vice Chair. J. Brown declined. Board members proceeded to cast their votes. Upon counting the votes it was determined J. Leichter was elected as the new Vice Chair by majority of votes.

Board Secretary: P. Stankovitch, S. Ward and J. Wolf previously submitted their nomination for the position of Board Secretary. Board members proceeded to cast their votes. Upon counting the votes it was determined S. Ward was elected as the new Board Secretary by majority of votes.

I. ASPPB 50th Annual Meeting Report

Board delegates to the ASPPB 50th Annual Meeting presented their reports on the meeting.

m. CAC Report

A. Barnes reported on her attendance to the Citizen Advocacy Center (CAC) 2010 Annual Meeting in Washington, DC.

In addition to attending the conference A. Barnes spoke as a panelist in Session 1 of the conference in a presentation, "The Case for Changes in Scope of Practice in Five Health Professions." A. Barnes presented an informal discussion regarding the scope of practice for mental health professionals in the state of Minnesota, a micro vignette on the Licensed Psychological Practitioner (LPP) historically in Minnesota, and a general overview of the collaborative model of overlapping scopes of practice as structured in the practice acts of the four mental health licensing and regulatory Boards, including the Board of Social Work, the Board of Behavioral Health and Therapy, the Board of Marriage and Family Practice, and the Board of Psychology.

**4. Waiver/Variances**

Variance Report

Under its delegated authority Board Staff the Assistant Executive Director approved six-month time limited variance to complete continuing education requirement (Minnesota Rule 7200.3400, Subp.2) to the following licensees:

Burns, Donald S., PhD, LP	LP3528	09/30/10
Shirreff, Neil R., PhD, LP	LP1852	11/30/10

**5. Licensure**

Licensed Psychologist

The Application Review Committee recommends the following applicants be licensed as Licensed Psychologists based upon fulfilling all requirements for licensure.

11-024 Heilveil, Ira, PhD	09-199 Micklewright, Jackie, PhD
09-233 Platt, Lisa, PhD	09-152 Robinson, Katherine, PsyD
09-232 Sullivan, Alissa, PsyD	07-224 Tyson-Roberts, Jan, PhD
09-200 Yutis, Maya, PhD	

09-183 Mrnak-Meyer, Jennifer, PhD

09-195 Nes, Lise Solberg, PhD

Voting “aye”: C. Bonnell, J. Brown, M. Fulton, S. Hayes, J. Leichter, P. Orud, T. Thompson, S. Ward, J. Wolf. Voting “nay”: none. Abstention: none. There being nine “ayes” and no “nays” motion carried.

## **6. Licensure Report**

### **a. EPPP Admission – APA Accredited**

Under its delegated authority Board staff approved the following applicants be admitted to the Examination for Professional Practice in Psychology (EPPP)

11-043

11-041

09-137

11-036

07-087

11-033

11-040

### **b. EPPP Admission – NON APA Accredited**

Under its delegated authority the Application Review Committee (ARC) approved the following applicant be admitted to the Examination for Professional Practice in Psychology (EPPP)

09-126

### **c. PRE Admission – APA Accredited**

Under its delegated authority Board staff approved the following applicants be admitted to the Professional Responsibility Examination (PRE)

09-222

11-037

09-160

09-142

09-063

09-227

09-161

11-006

09-225

11-042

11-010

09-234

11-039

11-034

## d. LPP to LP Conversion

Under its delegated authority, on December 3, 2010, the Application Review Committee approved the conversion of the following applicant from LPP to LP Licensure. The Licensed Psychological Practitioner listed below has complied with all of the requirements of Minnesota Statute § 148.907, Subd. 5.

00B-045          Marvin, Martha Herfurth, MA, LPP

## e. Emeritus Registration

Under its delegated authority, on December 3, 2010, the Application Review Committee approved Emeritus Registration for the following licensees, based upon fulfilling all requirements of Minnesota Statute § 148.9105, Emeritus Registration.

LP1648          Helen D. Gilbert, PhD

## f. Termination of License for Non-Renewal

The licensees listed below failed to renew their licenses, the Board is requested to approve or deny the termination of their license. Licensees were properly notified by certified mail according to Minnesota Rule 7200.3510

LPP0028	Reynolds, Laura L	March 31, 2007 and 2009
LP0596	Eubank Jr., Dillard M	June 30, 2008 and 2010
LP1043	Fenrick, Nancy J	May 31, 2010
LP3133	Soles, Thomas F	July 31, 2010
LP1308	Watkins, Kathleen G	July 31, 2010

C. Bonnell moved, seconded by S. Ward to approve termination of license of licensees listed above. Voting "aye": C. Bonnell, J. Brown, M. Fulton, S. Hayes, J. Leichter, P. Orud, T. Thompson, S. Ward, J. Wolf. Voting "nay": none. Abstention: none. There being nine "ayes" and no "nays" motion carried.

**7. Other Business**

## a. Recognition of departing members

A. Barnes presented a certificate of recognition to S. Hayes, M. Fulton, T. Thompson and G. Jensen for their service to the Minnesota Board of Psychology.

## b. Public comment

Member of the public provided comment during the Board meeting. The individual expressed concerns about the Psychology Practice Act lack of strong ethics rules.

**8. Future Business & Meetings**

- a. December 17, 2010 – Board and Staff holiday party.
- b. December 17, 2010 – PRE Committee Meeting.

**9. Adjournment**

- a. M. Fulton moved, seconded by P. Orud that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 11:50 a.m.

Respectfully submitted,

SUSAN WARD  
Board Secretary