

**MINNESOTA BOARD OF PSYCHOLOGY****Minutes of the 425<sup>th</sup> Meeting****November 12, 2010**

**Members Present:** C. Bonnell, J. Brown, M. Fulton, S. Hayes, J. Leichter, P. Orud, T. Thompson, S. Ward, J. Wolf, P. Stankovitch, G. Jensen.

**Members Absent:** None

**Others Present:** L. Campero, Assistant Executive Director, D. Lundstrom, Assistant Attorney General, T. Stark, Minnesota Psychological Association (MPA)

**PUBLIC SESSION**

Board Chair, G. Jensen, called the public session of the meeting to order at 9:04 a.m., in the Psychology Board Conference Room at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

**1. Adoption of the tentative agenda**

Board Chair, G. Jensen, requested the adoption of the tentative agenda by the full board.

J. Brown moved, seconded by S. Ward to adopt the tentative agenda of the 425th meeting of the Minnesota Board of Psychology. Voting "aye": C. Bonnell, J. Brown, M. Fulton, S. Hayes, J. Leichter, P. Orud, T. Thompson, S. Ward, J. Wolf, P. Stankovitch. Voting "nay": none. Abstention: none. There being ten "ayes" and no "nays" motion carried.

**2. Approval of the Minutes of the Board Meeting of October 8, 2010.**

P. Stankovitch moved, seconded by J. Wolf to approve the minutes of the October 8, 2010 Board meeting. Voting "aye": C. Bonnell, J. Brown, M. Fulton, J. Leichter, P. Orud, T. Thompson, S. Ward, J. Wolf, P. Stankovitch. Voting "nay": none. Abstention: S. Hayes. There being nine "ayes" and no "nays" motion carried.

**3. Administrative Matters****a. Administrative Committee Report**

- i. M. Fulton reported the Committee is still working on the Executive Director's performance review. They will meet once again to share and discuss the feedback received and develop a goals and objective plan.

b. Legislative Committee Report

i. G. Jensen reported the Legislative Committee met on October 8, 2010.

Main areas of discussion included;

- MPA representative, P. Stark, reported that MPA had no legislative initiatives for 2011. They will monitor Legislative activity. For example, if the ADHD diagnosis bill returns, they will give input.
- Follow up on LPP conversion and sense of LPP license.
- Report Health Licensing Board re: Chapter 214 modifications.
- Prioritize items from Board's suggestions of possible future issues for Legislative or Rule changes.

i. J. Leichter suggested that the Board addresses the subject of Telepractice.

G. Jensen proposed to devote a Board Meeting date in February or April 2011 to discuss Telepractice in Minnesota. The scope of the discussion will be defined and provided to Board members in advance.

c. ARC Report

The Application Review Committee (ARC) met on October 29, 2010. Files were reviewed and processed.

Database modifications are underway in order to provide the ARC with a pending applications report.

d. PRE Committee Report

During its October 8, 2010 meeting, the PRE Committee further discussed updating the PRE to coincide with the promulgation of the new rules. Committee assignments were determined for writing questions. Members will compose draft copies and mail them by US mail to A. Barnes by December 15, 2010. The committee will meet again after the December Board meeting.

e. Executive Director's Report

L. Campero, Assistant Executive Director reported on behalf of A. Barnes, Executive Director.

- Online renewals and verifications are complete. GLS is in the process of creating reports for reconciliation and audit purposes.
- The Council of Health Boards is scheduled to meet on Tuesday, December 7, 2010. The Board's representative to the Council is invited to and encouraged to attend. S. Ward who currently serves as the Board's representative

before the Council proposed that for next year a local member of the Board be the Board's representative.

- The IT Workgroup is researching options through the state system for IT vendors to move all Health-related licensing boards to a uniform database system. The Request for Information (RFI) has gone out and three vendors have made presentations.
- The Executive Director's met on November 2, during their monthly meeting to discuss agency continuity of operations plans (COOP). A table-top exercise was conducted to simulate the shutdown of the health-related licensing boards in connection with a natural or chemical disaster. Deficiencies in the plans were identified and discussed. The Minnesota Board of Psychology is in the process of updating the Board's individual COOP.
- HPSP was moved to a biannual presentation for Board members, if anyone would like to see HPSP present annually at the December board meeting, please advise and that can be arranged. However, questions or concerns regarding the HPSP program can be asked directly to the Executive Director or the Board's HPSP representative.
- The ASPPB annual meeting of delegates in Savannah, Georgia was successful. Reports will be provided by the attendees, C. Bonnell, P. Orud and A. Barnes at the December 2010 Board meeting.
- The Board should consider and provide feedback on whether or not they wish to send welcome letters to the new incoming legislators to briefly welcome them to office and provide them with a short introduction to the purpose and existence of the health-related licensing boards. Many other boards are considering this option as a part of the legislative efforts and marketing of the health-related licensing boards as public safety entities. The Board expressed that it would be best and more effective if all health-related licensing boards sent one letter.
- 3,700+ letters were sent to licensees of the Board to inform them of the active law enforcement investigation on identity theft and check fraud that has identified a group of licensed psychologists as victims. No additional public information is available at this time.

## f. Rules Committee Report

L. Campero reported the rules of licensure, continuing education and rules of conduct have been completed. Terminology was sent to Assistant Attorney General (AAG) Daphne Lundstrom for review and suggestion, and a technical fix was possible to eliminate the use of “including but not limited to” within the terminology language of the proposed rules. The Executive Director and AAG will determine if there are any information that is still needed to meet the agency rulemaking requirements and process.

The Executive Director continues to work on the SONAR in connection with the proposed rules and anticipates being able to provide a draft to the AAG in early December.

## g. Board Election Discussion

G. Jensen requested the Board to adopt a formal Board Officer Election Process. Board members reviewed and discussed several options. Upon discussion the Board agreed to adopt ‘Option A’ with the following modifications:

- Modify titles to match the Board’s titles
- Votes be kept secret

## h. Board meeting 2011 Calendar

G. Jensen reported the November 11, 2011 Board meeting falls in a holiday and requested the Board to amend the Board meetings calendar to move the November 11, 2011 Board meeting to November 18, 2011.

P. Orud moved, seconded by S. Ward to amend the Board meetings calendar to change November 11, 2011 Board meeting to November 18, 2011. Voting “aye”: C. Bonnell, J. Brown, M. Fulton, S. Hayes, J. Leichter, P. Orud, T. Thompson, S. Ward, J. Wolf, P. Stankovitch. Voting “nay”: none. Abstention: none. There being ten “ayes” and no “nays” motion carried.

**4. Waiver/Variances**

## a. Variance Report

Under its delegated authority Board Staff the Assistant Executive Director and the Executive Director approved six-month time limited variance to complete continuing education requirement (Minnesota Rule 7200.3400, Subp.2) to the following licensees:

Else, Kayla A., PsyD, LP	LP1643	10/31/10
Gammello, Nicholas C., MA, LP	LP1437	09/30/10
Kroupin, Georgi V., MA, LP	LP4068	08/31/10

Nelsen, R. Owen, PhD, LP	LP1691	10/31/10
Sanderson, Steven N., MSE, LP	LP1557	09/30/10

## 5. Licensure

### a. Licensed Psychologist

The Application Review Committee recommends the following applicants be licensed as Licensed Psychologists based upon fulfilling all requirements for licensure.

09-212 Barstad, Trenton, PhD	97A-284 Benson, Sonja, PhD
00B-009 Davis, Paul, PhD	09-178 Jalma, Katie, PhD
09-172 Mercer, Ashley, PhD	09-204 Nowak, Sarah, PhD
09-190 Ovrebo, Emily, PsyD	09-215 Schuster, Christine, PsyD
09-127 Singerhouse, Roberta, PsyD	09-162 Voller, Emily, PsyD

Voting “aye”: C. Bonnell, J. Brown, M. Fulton, S. Hayes, J. Leichter, P. Orud, T. Thompson, S. Ward, J. Wolf, P. Stankovitch. Voting “nay”: none. Abstention: none. There being ten “ayes” and no “nays” motion carried.

## 6. Licensure Report

### a. EPPP Admission – APA Accredited

Under its delegated authority Board staff approved the following applicants be admitted to the Examination for Professional Practice in Psychology (EPPP)

11-004  
09-119  
09-054  
11-023  
11-026  
09-224  
11-027

### b. PRE Admission – APA Accredited

Under its delegated authority Board staff approved the following applicants be admitted to the Professional Responsibility Examination (PRE)

11-025  
11-028  
11-024  
09-201  
09-214  
11-030  
11-022  
11-031

11-023  
11-026  
07-224

c. LPP to LP Conversion

Under its delegated authority, on October 29, 2010, the Application Review Committee approved the conversion of the following applicant from LPP to LP Licensure. The Licensed Psychological Practitioners listed below have complied with all of the requirements of Minn. Stat. § 148.907, Subd. 5.

06-237

d. Emeritus Registration

Under its delegated authority, on October 29, 2010, the Application Review Committee approved Emeritus Registration for the following licensees, based upon fulfilling all requirements of Minn. Stat. § 148.9105, Emeritus Registration.

LP1358	Karen A. Jurgens, MS, LP
LP2047	Katherine A. Paden, MS, LP
LP1622	Joan M. Patterson, PhD, LP

e. Guest Licensure

Under its delegated authority on October 25, 2010, Board staff approved the following applications for Temporary Permit based upon fulfilling all requirements of Minn. Stat. § 148.916, Subd. 1a, Guest Licensure.

11-009	Campbell, Karen Louise McCollom, PhD
--------	--------------------------------------

## 7. Other Business

a. Endorsement Form

Assistant Attorney General (AAG) D. Lundstrom followed up on a previous concern raised by the Board on whether the Board can ask applicants to disclose past disciplinary actions to endorsers. J. Brown posed the question based on a case where a licensee surrendered his/her license and reapplied later on. The endorsers signed off the endorser form without knowing that the applicant had previously been disciplined.

D. Lundstrom added the Board also has the discretion to reject endorser if the Board knows the endorser is not in the capacity of endorsing an applicant.

D. Lundstrom also suggested the Board could include language that would required licensees to disclose any disciplinary action to their endorsers in the S&C for licensees that are having their licenses revoked or are surrendering their license due to disciplinary action.

J. Leichter suggested the Board should discuss the purpose of the endorsement form and whether the current process is fulfilling that purpose.

G. Jensen concluded the ARC will review the endorsement process and will make recommendations to the Board. G. Jensen also suggested the CRCs use the language suggested by D. Lundstrom.

b. DHS Proposed Legislation (Rule 47)

MPA Representative T. Stark reported to the Board the proposed legislation by DHS where it requires the Board to certify neuropsychologists who have declared such competency to the Board. T. Stark informed the board that there is an administrative hearing Monday November 15, 2010 where the MPA will express their concern and so should the Board.

J. Jensen expressed the Board was not informed about this proposed legislation.

J. Brown suggested sending a Board representative to the hearing to raise the concern that with the new rules the Board will not require licensees to declare competencies to the Board.

**8. Future Business & Meetings**

- a. November 12, 2010 – Administrative Committee meeting. Closed.
- b. November 10-12, 2010 – Citizen Advocacy Council (CAC) Annual meeting in Washington, DC.

**9. Adjournment**

- a. J. Brown moved, seconded by M. Fulton that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 10:30 a.m.

Respectfully submitted,

SUSAN WARD  
Board Secretary