

**MINNESOTA BOARD OF PSYCHOLOGY****Minutes of the 423<sup>th</sup> Meeting****September 3, 2010**

**Members Present:** C. Bonnell, J. Brown, M. Fulton, S. Hayes, J. Leichter, P. Orud, T. Thompson, S. Ward, J. Wolf, P. Stankovitch, G. Jensen.

**Members Absent:** None

**Others Present:** A. Barnes, Executive Director, L. Campero, Assistant Executive Director, D. Lundstrom, Assistant Attorney General, T. Stark, Minnesota Psychological Association (MPA)

**PUBLIC SESSION**

Board Chair, G. Jensen, called the public session of the meeting to order at 9:10 a.m., in the Psychology Board Conference Room at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

**1. Adoption of the tentative agenda**

A. Barnes requested to add item H4 under Other Business to discuss language about the endorsement form utilized in the licensure process.

Board Chair, G. Jensen, requested the adoption of the tentative agenda by the full board.

J. Brown moved, seconded by S. Ward to adopt the tentative agenda of the 423th meeting of the Minnesota Board of Psychology. Voting "aye": C. Bonnell, J. Brown, M. Fulton, S. Hayes, J. Leichter, P. Orud, T. Thompson, S. Ward, J. Wolf, P. Stankovitch. Voting "nay": none. Abstention: none. There being ten "ayes" and no "nays" motion carried.

**2. Approval of the Minutes of the Board Meeting of August 6, 2010.**

C. Bonnell moved, seconded by S. Hayes to approve the minutes of the August 6, 2010 Board meeting. Voting "aye": C. Bonnell, J. Brown, S. Hayes, J. Leichter, P. Orud, T. Thompson, S. Ward, J. Wolf, P. Stankovitch. Voting "nay": none. Abstention: M. Fulton. There being nine "ayes" and no "nays" motion carried.

### **3. Administrative Matters**

#### **a. Executive Director's Report**

1. A. Barnes reported on online renewals and verifications, legislative reports, budget planning for FY2012 and FY2013 and the Biennial Report to the legislature.
2. Internal Board and Board staff policy manuals continue to be edited and reviewed.
3. The Licensing Division Committee, chaired by Representative Cy Thao has scheduled a hearing on September 16, 2010 to review and discuss a legislative proposal to modify complaint, investigation, and hearing procedures for the health licensing boards as it currently exists under Chapter 214. The chief author of this piece of legislation is Representative Jim Abeler. A. Barnes provided copy of the language of this legislation to the Board.

#### **b. 2011 Proposed Meeting Calendar (Board and ARC)**

M. Fulton moved, seconded by P. Stankovitch to approve the proposed dates for 2011 Board and ARC meetings dates. Voting "aye": C. Bonnell, J. Brown, M. Fulton, S. Hayes, J. Leichter, P. Orud, T. Thompson, S. Ward, J. Wolf, P. Stankovitch. Voting "nay": none. Abstention: none. There being ten "ayes" and no "nays" motion carried.

#### **c. Rules Committee Report**

A. Barnes reported drafts were received back from the Office of the Revisor in the areas of Licensure, Terminology and Continuing Education. Each draft was reviewed and compared with the original submissions.

Terminology is complete, and the Statement of Need and Reasonableness (SONAR) for Terminology is ready for review by the Attorney General's Office.

Licensure and Continuing Education were both sent back to the Revisor for further modifications. The SONAR for the Licensure rules has been reviewed and is almost ready for submission to the Attorney General's Office.

Rules of Conduct have not yet been returned from the July 28, 2010 date of submission.

The SONAR is being completed by the Executive Director, and then reviewed by the Attorney General's Office. The final draft of the SONAR will be brought back to the Rules Committee upon completion for a final review.

Once all final drafts have been returned from the Revisor, they will be provided to the full Board.

**d. Application Review Committee (ARC) Report**

G. Jensen, Chair of the Application Review Committee (ARC) reported that the August 27, 2010 Application Review Committee (ARC) meeting was a routine meeting consisting of standard file review.

Examples were e-mailed to Dr. Jeffrey Brown, Ph.D., LP to utilize in the redraft of the Core Course Grid. Dr. Brown is working to draft descriptions for each core course area on the grid.

**e. PRE Committee Report**

G. Jensen reported the PRE Committee met to discuss revision of the PRE.

Items discussed include:

1. The new exam will be written by the PRE Committee. A. Barnes will consult with AAG about a) the process to do so and b) upon whom may we call to be of assistance in writing the exam.
2. Staff will continue to research costs for exam to be written by outside professional firm for future updates and revisions
3. D. Sellin-Beckerleg will invite Dr. Larry Spicer from Board of Chiropractic Examiners to demonstrate a computerized method currently in practice with his Board.
4. Scope of the exam. The Committee will propose to the Board that the PRE will be limited to the Psychology Practice Act and Board Rules.
5. The Committee also determined that a proposal to the Board that the exam be a hybrid of open and closed book format. For example, certain questions will be answered without the use of materials. These questions will be of a general nature – a “need to know” content exam. The second portion of the examination will be application focused. This portion of the exam will be open book.
6. An understanding that at some future date (sooner rather than later) the exam will be computerized and possibly online. Implementation of that would be determined by cost.
7. Staff will research the possibility of having online testing and/or testing sites throughout the state. With the hybrid exam the Committee discussed the issue that an examination of this nature would require some form of proctoring.
8. It was discussed that a criterion referenced test is the most appropriate for our use

based upon practicality and financial feasibility.

**f. Internal Operating Policies and Procedures**

A. Barnes provided draft copies of the Internal Operating Policies and Procedures pages 3 to 15 for the Board's review.

**g. Administrative Committee Meeting Minutes of August 6, 2010**

G. Jensen provided copies of the Administrative Committee meeting minutes for the Board's review.

**4. Licensure**

**a. Licensure as a Licensed Psychologist.**

The Application Review Committee moved that the applicants listed below be granted licensure as Licensed Psychologists based upon doctoral degrees, having performed successfully on both parts of the examination and having fulfilled the requirements of Minn. Stat. section 148.907, subdivision 2. Voting "aye": C. Bonnell, J. Brown, M. Fulton, S. Hayes, J. Leichter, P. Orud, T. Thompson, S. Ward, J. Wolf, P. Stankovitch. Voting "nay": none. Abstention: none. There being ten "ayes" and no "nays" motion carried.

07-139	Adix, John, PsyD
09-198	Ballard, Kristin, PhD
09-165	Dahl, Kristin, PsyD
09-143	Merladet, John, PhD
09-108	Radmer, Christina, PsyD
06-384	Rubright, Diane, PsyD
09-167	Schupp, Anna, PsyD
09-151	Starr, Nicholas, PsyD
09-148	Sutherland, Roy, PhD
09-109	Varga, Stephanie, PhD
09-070	Wessel, Britt, PsyD
09-211	Worwa, Thomas, PsyD

**5. Licensure Report**

**a. EPPP Admission (APA Accredited Programs)**

Under its delegated authority, Board staff approved the following applicants who attended APA accredited programs, be admitted to the Examination for Professional Practice in Psychology (EPPP).

**App No.**

09-174  
 11-001  
 09-226  
 11-002  
 11-005  
 05C-137  
 09-233  
 09-205

**b. PRE Admission (APA Accredited Programs)**

Under its delegated authority, Board staff approved the following applicants who attended APA accredited programs be admitted to the Professional Responsibility Examination (PRE).

**App No.**

11-003  
 09-172  
 09-213  
 09-183  
 09-195  
 09-204  
 09-181  
 09-127  
 09-159

**6. Terminations****a. Termination of license for Non-Renewal**

The licensees listed below failed to renew their license upon its expiration date. Licensees were properly notified by certified mail according to Minnesota Rule 7200.3510. S. Hayes moved, Seconded by S. Ward and P. Stankovitch to approve the termination of license. Voting "aye": C. Bonnell, J. Brown, M. Fulton, S. Hayes, J. Leichter, P. Orud, T. Thompson, S. Ward, J. Wolf, P. Stankovitch. Voting "nay": none. Abstention: none. There being ten "ayes" and no "nays" motion carried.

LP0108	Baisden, Herdie	09/30/2009
LP0986	Davis, Brian	04/30/2010
LP0944	Leach, Susan	03/31/2010

LPP0075	McNevin, Kelli	03/31/2010
LPP0223	Moran, Jennifer	04/30/2010
LP2047	Paden, Katherine	12/31/2009
LP4680	Yozwiak, John	03/31/2010

## 6. Other Business

### a. Agreement for Corrective Action (ACA)

The Complaint Resolution Committee II and Charmé S. Davidson, PhD, LP entered into an Agreement for Corrective Action (ACA) on August 27, 2010. The Board was provided with copies of the agreement.

### b. Expense reimbursement reminder

A. Barnes reminded Board members how to process expense reimbursements.

### c. ASPPB Update for delegates

A. Barnes explained to delegates to the ASPPB Conference how to cover for their expenses during their travels and get reimbursed by the Board.

### d. Endorsement form

A. Barnes reported about a situation where an individual applying for relicensure by the board following disciplinary or corrective action may have endorsers who are unaware of the disciplinary or corrective action. This would present a conflict with item number four in the form which reads:

*In order to be licensed, the applicant must provide, by means of at least two endorsements, evidence of having "good moral character" and of having been found "not to have engaged in unethical practices as defined in the code of ethics." Using the current statutes §148.89 through 148.98 and the Rules of Conduct as your guide, PLEASE INDICATE BELOW WHETHER YOU BELIEVE THE APPLICANT HAS MET THIS REQUIREMENT. (Endorsers, who are not licensees of the Minnesota Board of Psychology, please refer to the RULES of Conduct which accompany this form). If you believe the applicant has NOT met this requirement, please indicate by the number which rule the applicant has allegedly violate, and if possible, the nature of the violation.*

D. Lundstrom, assistant attorney from the AGO, will look into how to address this situation and report back on the next Board meeting.

**11. Future Business**

Upcoming future business for the Minnesota Board of Psychology:

- September 10, 2010 Complaint Resolution Committee I - CLOSED.
- September 16, 2010 Licensing Committee Division Meeting: Health Professionals Bill (Draft): Review and discussion of a legislative proposal to modify complaint, investigation, and hearing procedures for licensed health professionals. Time and location: 1:00 p.m., 200 State Office Building - OPEN.
- September 17, 2010 Complaint Resolution Committee II - CLOSED.
- September 24, 2010 Application Review Committee - OPEN

**12. Adjournment.**

S. Hayes moved, seconded by T. Thompson and M. Fulton that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 11:40 a.m.

Respectfully submitted,

SUSAN WARD  
Board Secretary