

**MINNESOTA BOARD OF PSYCHOLOGY**

**Minutes of the 422<sup>th</sup> Meeting**

**August 6, 2010**

**Members Present:** P. Orud, T. Thompson, J. Wolf, G. Jensen, S. Hayes, C. Bonnell, J. Leichter, and S. Ward

**Members Absent:** J. Brown, P. Stankovitch and M. Fulton

**Others Present:** A. Barnes, Executive Director, L. Campero, Assistant Executive Director, D. Lundstrom, Assistant Attorney General, T. Stark, Minnesota Psychological Association (MPA)

**PUBLIC SESSION**

Board Chair, G. Jensen, called the public session of the meeting to order at 9:02 a.m., in the Psychology Board Conference Room at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

**1. Adoption of the tentative agenda**

Board Chair, G. Jensen, requested the adoption of the tentative agenda by the full board.

S. Hayes moved, seconded by C. Bonnell to adopt the tentative agenda of the 422th meeting of the Minnesota Board of Psychology. Voting "aye": P. Orud, T. Thompson, J. Wolf, S. Hayes, C. Bonnell, J. Leichter, and S. Ward. Voting "nay": none. Abstention: none. There being seven "ayes" and no "nays" motion carried.

**2. Approval of the Minutes of the Board Meeting of June 18, 2010.**

S. Hayes moved, seconded by J. Wolf to approve the minutes of the June 18, 2010 Board meeting. Voting "aye": P. Orud, T. Thompson, J. Wolf, S. Hayes, C. Bonnell, and S. Ward. Voting "nay": none. Abstention: J. Leichter. There being six "ayes" and no "nays" motion carried.

### **3. Administrative Matters**

#### **a. Executive Director's Report**

1. A. Barnes reported on online renewals and verifications, legislative reports, monetary transfers from the special revenue fund to the general fund, staffing board manuals, and OET surcharge implementation.

2. Upon request from Board Members S. Hayes and J. Leichter, A. Barnes explained the new process for licensees to renew their licenses through the online renewal system. A. Barnes also discussed the benefits of the new online renewal system for both the Board and licensees.

#### **b. Rules Committee Update**

A. Barnes reported all four sections of the proposed rules have been reviewed and sent back to the Office of the Revisor to get a final clean draft. The Rules Committee is scheduled to meet on Monday, August 9, 2010 at 6:00 p.m., to review drafts back from the Revisor for final approval. The Board's new Assistant Attorney General Daphne Lundstrom has been invited to the August 9, 2010 Rules Committee meeting to be briefed on the rules as they are proposed currently, and to discuss the completion of the Statement of Need and Reasonableness (SONAR) and review the existing draft. Additionally, the Committee plans to discuss the timeline for completing the SONAR, and for publishing the Notice of Intent to Adopt.

#### **c. Application Review Committee (ARC) Report.**

G. Jensen, Chair of the Application Review Committee (ARC) reported that the ARC met with an applicant and reviewed his file. It is not common for applicants to meet with the Committee, but any are welcome to if they choose. Applicant must sign a release allowing us to discuss the case in an open meeting.

The ARC was introduced to L. Campero (new AED) who will work with the Committee in the future. Also new to the Licensure staff is Paula Laudенbach who has been transferred to the position of Licensure Specialist.

The ARC processed applicant files which will be presented later on the Board's agenda.

There was further discussion about ways to clarify the "core course grid" including adding a brief description of each requirement area.

**d. Administrative Committee submission of the July 16, 2010 Administrative Committee meeting minutes**

Minutes of the 1<sup>st</sup> formal Administrative Committee meeting, Friday, July 16, 2010 were distributed for the Board's information and review.

**e. Adoption of the Internal Operating Policies and Procedures: Election of Officers, Board Committees**

On July 16, 2010, the Administrative Committee reviewed a draft of the Internal Operating Policies and Procedures regarding Board officer roles, Committee purposes, and policy regarding those roles. The Committee discussed the proposed language and made modifications to the proposal. The language presented to the full Board represents the recommendation of the Administrative Committee with respect to the roles of Board members and purpose and scope of the Board's standing committees.

The intent of the Administrative Committee is to provide a written policy and formal structure for processes already in place. The Committee is engaged in a review of the remainder of the Internal Operating Policies and Procedures, and will bring the entire manual back for full Board review upon completion of the review process.

The Administrative Committee moves the adoption of the Internal Operating Policies and Procedures pages 35-42 on the topic areas of election of Officers (in part), and Board Committees. Voting "aye": J. Leichter, P. Orud, T. Thompson, J. Wolf, S. Hayes, C. Bonnell, and S. Ward. Voting "nay": none. Abstention: none. There being seven "ayes" and no "nays" motion carried.

**f. ASPPB 2010 Annual Meeting**

The Association of State and Provincial Psychology Board's (ASPPB) 2010 Annual Meeting of Delegates will be held October 13-17, 2010 at the Hyatt Regency, Savannah, Georgia. The meeting brochure will be mailed to the Board office in a few weeks. Staff recommends that the Board send three (3) representatives to the meeting. A. Barnes presented the following tentative budget for attendance at the meeting:

REGISTRATION	\$290
MEALS	\$100
GROUND TRANSPORTATION	\$50
HOTEL	\$837
AIR FARE	\$362
<hr/> TOTAL	<hr/> \$1,639

The above amounts are approximate. These estimated amounts are the maximums we expect to spend in each category. ASPPB gives each jurisdiction a \$500 scholarship.

The above airfare is an estimate based on Expedia.com prices on the afternoon of July 26, 2010. Staff will handle the meeting registration.

Upon return delegates must submit the paid receipts for meals, ground transportation, hotel, and airfare for reimbursement to Staff as soon as possible.

The Board was requested to determine whether they wish to send delegates to the ASPPB 2010 Annual Meeting and if so to select delegates.

J. Leichter moved, seconded by S. Hayes that the ASPPB delegates be A. Barnes, C. Bonnell plus one of the newly appointed board members to be determined once information on topics to be presented at the Annual Meeting are received by the Board. Voting "aye": J. Leichter, P. Orud, T. Thompson, J. Wolf, S. Hayes, C. Bonnell, and S. Ward. Voting "nay": none. Abstention: none. There being seven "ayes" and no "nays" motion carried.

**g. ASPPB Agreement of Reciprocity Report**

Report was distributed for the Board's information and review.

**h. National Register of Health Professionals in Psychology**

A. Barnes reported the following for Board information and review:

The National Register of Health Service Providers in Psychology (National Register) has provided the Minnesota Board of Psychology (Board) with a copy of their most recent edition of The Register Report magazine and an update on our recent activities. The National Register requested that A. Barnes included the update as an informational item at the Board's meeting.

**i. PRE Committee Report**

G. Jensen distributed PRE Committee Report for the Board's information and review.

**j. Citizen Advocacy Center 2010 Annual Meeting**

A. Barnes reported that the annual Citizen Advocacy Center (CAC) meeting is being held Thursday and Friday, November 11-12, 2010, in Washington, D.C. The theme of the meeting is "Scope of Practice, Continuing Competence, and Health Care Reform."

The cost of the conference is: \$345.00 (if registered by October 15, 2010).

A. Barnes offered to bear the costs of the lodging expenses, ground travel, and food to attend this conference, if the Board would be willing to cover the conference fee and flight. Flight costs as estimated on [www.expedia.com](http://www.expedia.com) on July 30, 2010, were approximately \$371.00.

The total Board expenditure for this conference would be: \$716.00

The Board was requested to consider attendance at the Citizen Advocacy Center (CAC) 2010 Annual meeting by the Executive Director.

C. Bonnell expressed that the Board should cover for all expenses. S. Ward moved, seconded by S. Hayes to delegate A. Barnes to attend the Citizen Advocacy Center (CAC) 2010 Annual Meeting with all expenses paid by the Board. Voting “aye”: J. Leichter, P. Orud, T. Thompson, J. Wolf, S. Hayes, C. Bonnell, and S. Ward. Voting “nay”: none. Abstention: none. There being seven “ayes” and no “nays” motion carried.

#### **4. Waivers/Variances—CE Variance Report.**

##### **a. CE Variance Report**

Under its delegated authority Board Staff, the Assistant Executive Director, and the Executive Director approved six-month time limited variance to complete continuing education requirement (Minnesota Rule 7200.3400, Subp.2) to the following licensees:

Emerson, Nadine M., MEq, LP	LP1041	05/31/10
Golden, Valerie, PhD, LP	LP4921	05/31/10
Homorody, David S., MEq, LP	LP1243	06/30/10
Kodadek, James G., MA, LP	LP1251	06/30/10
Moran, Debra A., MA, LP	LP4040	06/30/10
Powers, Lynn M., PhD, LP	LP1368	07/31/10
Schroeder, Audrey C., MA, LP	LP1126	05/31/10

##### **b. Request for waiver of late renewal fee**

The Board was provided with a request to waive the late renewal fee from Kristin C Hage-Kone, MSED, LP.

T. Thompson moved, seconded by S. Ward to deny waiver request from Kristin C Hage-Kone, MSED, LP (LP0082). Voting “aye”: J. Leichter, P. Orud, T. Thompson, J. Wolf, S. Hayes, C. Bonnell, and S. Ward. Voting “nay”: none. Abstention: none. There being seven “ayes” and no “nays” motion carried.

**c. Variance Request**

P. Orud moved, seconded by S. Hayes to approve the second six month time limited variance request of Anne Leonard, MS, LP to complete continuing education requirements. Voting "aye": J. Wolf, S. Hayes, P. Orud. Voting "nay": S. Ward, C. Bonnell, J. Leichter and T. Thompson. Abstention: none. There being three "ayes" and four "nays" motion failed.

J. Leichter moved, seconded by T. Thompson to deny the second six month time limited variance request of Anne Leonard, MS, LP to complete continuing education requirements. Voting "aye": S. Ward, C. Bonnell, J. Leichter and T. Thompson. Voting "nay": J. Wolf, S. Hayes and P. Orud. Abstention: none. There being four "ayes" and three "nays" motion carried.

**5. Licensure****a. Licensure as a Licensed Psychologist.**

The Application Review Committee moved that the applicants listed below be granted licensure as Licensed Psychologists based upon doctoral degrees, having performed successfully on both parts of the examination and having fulfilled the requirements of Minn. Stat. section 148.907, subdivision 2. Voting "aye": J. Leichter, P. Orud, T. Thompson, J. Wolf, S. Hayes, C. Bonnell, and S. Ward. Abstain: G. Jensen. Voting "nay": none. There being seven "ayes" and no "nays," motion carried.

09-104	Dugan, Scott, PsyD
00B-027	King, Christie, PhD
09-223	Kozlowski, JoEllen, PhD
09-150	Libbey, Heather, PhD
09-197	Salsman, Jill, PhD
09-206	Sharland, Michael, PhD
09-168	Sybesma, Cheryl, PhD
09-186	Vertnik, Miranda, PsyD

**6. Licensure Report****a. Conversion from Licensed Psychological Practitioner (LPP) to Licensed Psychologist (LP)**

Under its delegated authority, on July 23, 2010, the Application Review Committee approved the conversion of the following applicants from LPP to LP licensure. The Licensed Psychological Practitioners listed below have complied with all of the requirements of Minn. Stat. 148.907, Subd. 5.

06-084	Ceynar, Marlene, MA
06-302	Mairs, Sara, MA, LPP
05-056	Nosanow, Maria, MA, LPP

**b. EPPP Admission (APA Accredited Programs)**

Under its delegated authority, Board staff approved the following applicants who attended APA accredited programs, be admitted to the Examination for Professional Practice in Psychology (EPPP).

**App No.**

09-222  
09-198  
09-230  
09-227  
09-225  
09-231  
09-214  
09-221  
06-384  
09-234  
09-232

**c. PRE Admission (APA Accredited Programs)**

Under its delegated authority, Board staff approved the following applicants who attended APA accredited programs be admitted to the Professional Responsibility Examination (PRE).

**App No.**

09-212  
09-179  
01A-079

09-175  
09-193  
09-229  
09-143  
09-199  
09-228  
09-195  
09-152  
09-119  
09-151  
09-159  
09-208  
09-200

## **7. Other Business**

### **a. Review of Legislation Related to Criminal Sexual Conduct Convictions**

A. Barnes reported in the most recent legislative session, a bill was passed which states the Board of Chiropractic Examiners shall not grant or renew a license to practice chiropractic to any person who has been convicted of criminal sexual conduct, as defined in Minnesota Statute sections 609.342 – 609.345. The law also requires the Council of Health Boards to review the new law and issue a report regarding the impact of similar legislation on the other health-related licensing boards.

A copy of the language of the law was distributed to the Board. [[Chapter 349 - Revisor of Statutes](#)].

A. Barnes highlighted prominent components of the law, which include establishment of a specific bar to licensure following conviction of criminal sexual conduct. The law does not include provisions related to conviction of a similar crime in another state. The law indicates the Board may establish criteria whereby an affected person may become licensed. The individual would need to rebut the presumption that he/she is not suitable for licensure and a minimum of 10 years must have elapsed since the individual was released from all terms and conditions of their sentence. The Board shall not consider an application from an affected person if the victim was a patient or client of the applicant at the time of the offense.

The Council of Health Boards created a subcommittee to review the law and make recommendations. The subcommittee has requested that each of the health-related licensing Boards review the law and consider:

- whether the Board would support passage of a similar law to apply to the licensees of their board; and



- whether the Board has any suggested revisions to the current law if it were applied to the licensees of their board

The Board referred this legislation to the Legislative Committee for review and consideration. The Committee's response will be reported to the full Board in October.

**11. Future Business**

Upcoming future business for the Minnesota Board of Psychology:

- Professional Responsibility Examination (PRE) Committee meeting. August 6, 2010, following the Board meeting. Discussion of budget data and test vendors.
- Rules Committee Meeting. August 9, 2010 at 6:00 p.m., meet with new Assistant Attorney General and follow up on four Revisor's drafts, and SONAR timeline.
- Legislative Committee meeting. September 2010. Review statutes for updates, plan legislative agenda, coordinate with the Minnesota Psychological Association (MPA).
- Agenda submissions for September 2010.

**12. Adjournment.**

S. Hayes moved, seconded by S. Ward that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 11:40 a.m.

Respectfully submitted,

SUSAN WARD  
Board Secretary