

MINNESOTA BOARD OF PSYCHOLOGY

Minutes of the 416th Meeting

December 18, 2009

Members Present: M. Fulton, S. Hayes, G. Jensen, T. Nguyen-Kelly, T. Thompson, S. Ward, J. Wolf, J. Brown, C. Bonnell, J. Lee

Members Absent: NONE

Others Present: A. Barnes, Executive Director, N. Hart, Assistant Attorney General

PUBLIC SESSION

Board Chair, T. Thompson called the public session of the meeting to order at 9:00 a.m., in the Psychology Board Conference Room at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

1. Approval of the Minutes of the Board Meeting of November 13, 2009.

S. Ward moved, seconded by J. Wolf that the minutes of the Board meeting of November 13, 2009 be approved as submitted. Voting "aye": J. Brown, M. Fulton, S. Hayes, G. Jensen, T. Nguyen-Kelly, S. Ward, C. Bonnell, J. Lee, and J. Wolf. Voting "nay": none. There being nine "ayes" and no "nays", motion carried unanimously.

2. Amendment of the Minutes of the Board Meeting of September 4, 2009.

C. Bonnell moved, seconded by S. Hayes to amend the Minutes of the Board Meeting of September 4, 2009, specifically to amend 2.c., Delegations of Authority EPPP and PRE (APA), to read: "S. Hayes moved, seconded by C. Bonnell, to delegate authority to Board staff to give final approval to Applications for Admission to the Examination for Professional Practice in Psychology ("EPPP") and Applications for Admission to the Professional Responsibility Examination ("PRE") for all applicants who graduated from APA accredited programs...." Voting "aye": J. Brown, M. Fulton, S. Hayes, G. Jensen, T. Nguyen-Kelly, S. Ward, C. Bonnell, J. Lee, and J. Wolf. Voting "nay": none. There being nine "ayes" and no "nays", motion carried unanimously.

2. Administrative Matters.

a. ASPPB Reports

A. Barnes, T. Thompson, N. Hart, and S. Hayes attended the 49th Annual Association of State and Provincial Psychology Boards (ASPPB) Meeting of the Delegates in Coeur d'Alene, Idaho from October 28 through November 1, 2009. The meeting was entitled, "Bridging the Divide Across Jurisdictions," and focused on exploring inconsistency among licensing boards across the United States and Canada. The purpose of the conference was to stimulate discussion and thinking on

how boards can move past barriers and develop great consistency in the regulation of licensing in the field of psychology. N. Hart's report focused on the agenda items discussed on October 29, 2009. T. Thompson's report looked at the agenda items from October 30, 2009. S. Hayes report is on agenda items from October 31, 2009. A. Barnes's report is on agenda items discussed on November 1, 2009.

b. VOIP Phone Update

On Thursday, December 2, 2009, the Board offices switched to voice-over internet telephones (VOIP). The main telephone number for the Board offices stayed the same, but all staff were reassigned new telephone numbers. A listing of all board staff and the revised telephone numbers was provided to Board members.

c. Media Update

Board members were reminded to direct all press inquiries to the Executive Director.

d. ARC Update

The workload of the ARC necessitates that additional meetings be added to the 2010 Board Calendar of meetings. The ARC agreed to meet in the months of March and July and plans to set those dates in the future. The ARC is working to update the core course grid and the grids provided by the educational institutions. The ARC will provide a report to the Board in January regarding the duties that have been delegated to both board staff and to the ARC. A chart detailing the current distribution of duties was provided to all Board members.

e. Staff Update

Board members were reminded that if they wish to contact board staff for assistance, to add items to a committee meeting agenda, or to make requests that those requests should be made to the Executive Director. A staff change was announced, resulting in an open Licensure Specialist position at the Board.

f. Budget Report

An update was provided on our current budget. The Board's budget appropriation has been maintained at the same level for the past 4 years despite rising costs in the areas of salaries, which includes retirement and insurance costs, rent, cost of living and service increases. It has been encouraged in light of current budgetary conditions within the State, and a proposed 3% hold back of funds requested by the Governor, that the Board reduce expenditures in areas such as providing food at committee meetings. No meals will be provided at committee meetings ending prior to 2:00 p.m.

Even with rising costs and a stable appropriation, the Board is almost halfway through the first biennium, with a current available balance of \$22,393.10, which represents funds not currently

expended or encumbered for future expenses. The Board is undergoing brief salary savings with respect to the salaries allotted for the Assistant Executive Director (AED) and will be undergoing salary savings with respect to the open Licensure Specialist position. The Attorney General's budget was also reported as on target. The Board of Psychology FY 2010 Expense Report and Board of Psychology Monthly Budgeted Expenditures for FY 2010 were included for Board review.

g. Legal Analyst

It was reported that Administrative Services Unit (ASU) is in the process of hiring a Legal Analyst to provide legal-related support to the 18 Minnesota Health Licensing Boards in complaint processing, litigation, and administrative cases, and to serve as a liaison with the Attorney General's Office. A. Barnes is on the hiring committee for this position. Interviews were planned through December 21, 2009.

h. Council of Health Boards Report

On December 1, 2009, the Council of Health Boards convened to review and discuss three Legislative subcommittee reports on Medical Laboratory Professionals (HF: 1249); Massage Therapy (HF: 1503); and Technicians for Body Art Procedures (HF: 677). A. Barnes and S. Ward represented the Board of Psychology and served on the subcommittee for the Medical Laboratory Professionals. All three subcommittee reports were adopted by the Council for submission to the Legislature.

i. HPSP Staff

Health Professional Services Program (HPSP) was scheduled to meet with the Board for their 2009 meeting, but did not attend.

j. Board Officer Elections.

The Board held its election of officers for calendar year 2010 to take effect at the January 2010 meeting. The Board elected a Chair, Vice Chair, and Secretary who comprise the Administrative Committee, which functions, as needed, to formulate recommendations to the Board regarding fiscal and other governance-type issues. A memo by J. Jensen was submitted to the Board for review. The following individuals were nominated for Secretary: T. Thi Nguyen-Kelly, S. Ward, M. Fulton. The Board elected S. Ward as the Secretary for the 2010 calendar year. The following individuals were nominated for Vice Chair: M. Fulton, T. Thi Nguyen-Kelly, J. Brown, S. Hayes. The Board elected M. Fulton as the Vice Chair for the 2010 calendar year. The following individuals were nominated for Board Chair: J. Jensen, J. Wolf, T. Thompson, and C. Bonnell. J. Wolf, T. Thompson, and C. Bonnell declined the nomination. The Board elected J. Jensen as the Board Chair for the 2010 calendar year.

3. **Waivers/Variances—CE Variance Report.**

Under its delegated authority, Board staff and the Executive Director approved each of the following licensees for a six-month time-limited variance to complete requirements for continuing education (CE). Each licensee has submitted the required CE plan in compliance with Minn. R. 7200.3400, subp. 2.

Dummer, Constance M., MA, L.P.	LP3364	11/30/09
Linder, Harvey David, Ph.D., L.P.	LP0438	11/30/09
Rogness, Jodi Sheldon, MA, L.P.	LP3853	11/30/09
Sandberg, Jay Stephen, MS, L.P.	LP0381	11/30/09
Schirvar, Joel A., Psy.D., L.P.	LP3855	11/30/09
Uri-Jones, Janet Lauri, MA, L.P.	LP3837	11/30/09

4. **Licensure**

a. **Licensure as a Licensed Psychologist.**

The Application Review Committee moved that the applicants listed below be granted licensure as Licensed Psychologists based upon doctoral degrees, having performed successfully on both parts of the examination and having fulfilled the requirements of Minn. Stat. section 148.907, subdivision 2. Voting “aye”: J. Brown, M. Fulton, S. Hayes, G. Jensen, T. Nguyen-Kelly, S. Ward, C. Bonnell, J. Lee, and J. Wolf. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.

Accomando, Laura, Psy.D.

Aligada, Jonathan, Psy.D.

Anderson, Justin, Psy.D.

Blunt, Colt, Psy.D.

Brown, Brandy, Psy.D.

Fields, Julie, Ph.D.

Gonzalez, Cesar, Ph.D.

Hoffman, Keri, Ph.D.

Peters, Anna, Ph.D.

Stepan, Carissa, Psy.D.

Urke, Emily, Psy.D.

White, G., Psy.D.

b. Termination of License for Non-Renewal

J. Brown moved, seconded by J. Wolf to approve the termination of licenses of the licensees listed below who failed to renew. Voting “aye”: J. Brown, M. Fulton, S. Hayes, G. Jensen, T. Nguyen-Kelly, S. Ward, C. Bonnell, J. Lee, and J. Wolf. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried.

Brown, Susan E, Psy.D.	June 30, 2007	LP4587
Carpenter, Deanna L., Ph.D.	June 30, 2007	LP4588
Crawford, Endora K., MEq	May 31, 2009	LP4810
Giebenhain, Jean E., Ph.D.	November 30, 2007	LP3835
Olson, Valerie J., MA	July 31, 2009	LP2887
Ross, Mary E., Ph.D.	June 30, 2007	LP2740
Sager, Wilfred G., Ed.D.	June 30, 2008	LP1286
Sauder, Heidi A., Ph.D.	October 31, 2008	LP4412

5. Licensure Report

a. Conversion from Licensed Psychological Practitioner (LPP) to Licensed Psychologist (LP)

Under its delegated authority, on December 4, 2009, the Application Review Committee (ARC) approved the conversion of the following applicants from LPP to LP licensure. The Licensed Psychological Practitioners listed below have complied with all of the requirements of Minnesota Statutes, section 148.907, subdivision 5.

LPP0190	Alston, Dana, MA, LPP
LPP0148	Heffron-Reitzel, Kimberly, MA, LPP
LPP0197	Hilleren, Barbara, MA, LPP
LPP0151	Matsushashi, Kalli, MA, LPP
LPP0179	O’Neill, Jennifer, MA, LPP
LPP0222	Siefke-Harber, Lorna, LPP
LPP0188	Williams-Wengerd, Anne, MA, LPP

b. EPPP Admission

Under its delegated authority Board staff approved the following applicants who attended APA accredited programs, be admitted to the Examination for Professional Practice in Psychology (EPPP).

09-160	09-147	09-061	09-155	09-153
09-152	09-151	09-156	09-159	09-145

c. PRE Admission

Under its delegated authority Board staff approved the following applicants be admitted to the Professional Responsibility Examination (PRE).

09-118	07-261	09-155	09-153	09-101
09-121	09-043	07-158	09-157	09-156
09-145				

6. Adjournment.

M. Fulton moved, seconded by G. Jensen that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 11:15 a.m.

Respectfully submitted,

THANH SON THI NGUYEN-KELLY, PhD, LP
Board Secretary