

MINNESOTA BOARD OF PSYCHOLOGY

Minutes of the 403rd Meeting

October 10, 2008

Members Present: C. Bonnell, J. Brown, M. Fulton, G. Jensen, J. Lee, T. Nguyen-Kelly, M. Seibold, T. Thompson, S. Ward and J. Wolf

Members Absent: S. Hayes

Others Present: N. Hart, Assistant Attorney General, P. Stark, PhD, LP, MPA's Director of Professional Affairs, J. Schaffer, PhD, LP, President-Elect, Association of State and Provincial Psychology Boards

EXECUTIVE SESSION

On the recommendation of the Complaint Resolution Committee, the Minnesota Board of Psychology adopted a Stipulation and Consent Order which immediately and indefinitely suspends the licensee to practice psychology for Jill Ajao, PsyD, LP

On the recommendation of the Complaint Resolution Committee, the Minnesota Board of Psychology adopted an Order of Unconditional License for Mark T. Orth, MA, who is an applicant for re-licensure.

PUBLIC SESSION

Board Chair, T. Thompson called the public session of the meeting to order at 9:35 AM, in the Psychology Board Conference Room, at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

1. Minutes

a. Board Meeting of October 10, 2008.

M. Seibold moved, seconded by M. Fulton that the minutes of the Board meeting of September 5, 2008 be approved as submitted. Voting "aye": C. Bonnell, J. Brown, M. Fulton, G. Jensen, J. Lee, T. Nguyen-Kelly, M. Seibold, S. Ward and J. Wolf. Voting "nay": none. There being nine "ayes" and no "nays", motion carried unanimously.

2. Administrative Matters.

a. **New Site on Wikispace.** Staff received an invitation from P. Stark, MPA's Director of Professional Affairs, to join a new public discussion site she created on Wikispace. The space is "psychologypolicymn." A copy of Dr. Stark's first posting was included in the Board agenda materials. Dr. Stark reported that this is a discussion site that *she* set up. Although she will make sure that MPA is aware of the site, it is not connected with MPA nor with her position with the organization. She also wants the Board members to know about the existence of the site and to have access to it. The Board was supportive of having another such forum available and offered some issues for discussion and consideration. In answer to questions from Board members, Dr.

Stark stated that as the site organizer, she will have the power to remove objectionable postings to the site. Members expressed concerns that individuals will be able to post misinformation and sensitive materials, some of which may violate confidentiality and that the volume may spiral beyond the control of one individual.

b. Collaboration with the Minnesota Office of Rural Health and Primary Care. On September 9, 2008, D. Sellin-Beckerleg and P. Walker-Singleton met with three staff representatives from the Minnesota Office of Rural Health & Primary Care, which is an office housed in the Minnesota Department of Health (MDH). The meeting resulted from a phone conversation with Deb Hagel, one of the Office's Health Workforce Analysts. Ms. Hagel explained that they had received a mandate from the Legislature to study the distribution of health care providers in the state. They have been working with several of the Health Licensing Boards (HLB) already, including Medical, Dentistry, Nursing and Pharmacy Boards and they are working on collaborations with Social Work, Behavioral Health and Therapy and this Board.

They have been gathering data from licensees through a survey offered at the time of license renewal. Most are now offering renewals on-line. Once the licensees complete their renewal applications on-line, they are offered the option of completing the survey and the answers would go directly to the Office of Rural Health. We believe that the survey results would benefit the Board of Psychology; however, we will not begin the process until we go to on-line renewals later in this fiscal year. For several reasons, staff committed to work with the MDH on this project, including the following:

1. There is little or no cost to the Board to partner with the Office of Rural Health & Primary Care. It is cost effective, because the Office already employs the expertise to design such a survey and the MDH staff relies on the Board as its experts in the field of psychology, including on the design of the questions.
2. The project has the potential for collecting information the Board needs to know. During the biennial budget planning process it has become apparent that the Legislature wants to know about the nature of the shortage of mental health professionals in Greater Minnesota and the information the survey collects can become significant as justification for future legislation to address the problem.
3. Other professions have a head start on obtaining this type of information and this is a cost efficient way for the Board of Psychology to collect information about individuals practicing psychology. The data could also provide a basis for future Board planning having to do with, for example, revenue projections. Information such as, how many licensees are making plans to retire and when and whether or not master's level licensed psychologists are working towards doctoral degrees can impact the Board's revenue projections.
4. The survey data are assembled into a publication and is quite useful for the agency. A sample of the Office of Rural Health's end product about physicians demonstrated to staff the potential utility of the data.
5. The information is reported by county, which makes the geographic distribution evident.
6. The survey is designed in collaboration with the agency, so that if there are certain questions that they have asked before, which are not relevant to the practice of psychology they can be eliminated. If this agency wants to add in questions about information unique to the Board of Psychology, they are flexible.

Staff recommended that the survey collect information about the field of psychology in which the licensees practice and the population with which they practice. The suggestion is that a question be

added to the survey asking the licensees to name their top three “areas of practice”, a term determined by the Board to avoid implications that the areas are certified by the Board. The Board provided a list of possible areas for examples. Members thought this term would yield more valuable information than either “fields of practice” or “areas of competence.” Board members also recommended ways that the question can be modified to collect data on whether the licensee practices in an area and also supervises in the area.

c. Task Force on the Mental Health Needs of Deaf and Hard of Hearing Children. On September 22, 2008, the Board received a letter from the Minnesota Department of Human Services (DHS) requesting that P. Walker- Singleton participate on a Task Force “to identify and address service gaps in the mental health system for deaf and hard of hearing children and youth.” The task force is scheduled to meet for about a year. The first meeting is on Thursday, October 30, 2008 and P. Walker-Singleton will not be able to attend. G. Schiff will attend the meeting and report on it at the November Board meeting. Ms. Walker-Singleton will be able to represent the Board on the task force thereafter.

d. Association of State and Provincial Psychology Board’s (ASPPB) Psychology Information Management System (PsyIMS). The Association of State and Provincial Psychology Boards (ASPPB) and the Professional Examination Service (PES) have been working on and testing a new system for the past several years.

Currently, applicants for the Examination for the Professional Practice in Psychology (EPPP) apply to this Board for admission to the examination. If the applicants’ education meets the educational requirements for licensure in Minnesota, the Board admits them to the examination and Board staff sends a letter to the applicants verifying that they are eligible to sit. Staff also uploads these “pre-qualified” applicants’ names and other information to PES. PES sends the applicants a scannable “bubble sheet” application, which the applicant completes and returns to PES with their payment to sit for the examination.

Under the new system, PsyIMS, after the applicants are pre-qualified by Minnesota, they can apply to PES and send payment on-line instead of using the pencil and paper application.

Staff will be training to use the new system on Tuesday, November 4, 2008.

e. CE Planning Committee Update. J. Wolf updated the Board on the Committee’s September 5, 2008 meeting.

Members present: Jerry, Ted, Jean and Susan

Staff Present: Pauline and Michelle

- Michelle secured Friday, March 20, 2009 at the University of MN as the date of the CE activities. There were no Friday dates in April open.
- Michelle will investigate with the University the availability of more space should we exceed 400 people. She will also check for the availability of additional space at all of the Greater MN sites in the event we exceed their capacity.
- Once we determine what our capacity is, we will consider sending out a “Save the Date” card to all licensees.
- Michelle will discuss the possibilities of electronic surveying with the venue at the University to determine if they can do this and if they have a vendor they can recommend.

Once we have this information, we can do some comparison shopping with the names of other vendors provided.

- Our next meeting will be on Friday, October 24 at 3:00 PM at the Board offices.
- Michelle and Pauline will update and revise the script used last year for those Board members who will be calling potential speakers. To be added is the desires to have the presentation provide the landscape of the topic briefly and then specific implications for the practice of psychology. We do not want too much academic admiring the problem, but some specific ideas of what psychologists can do with the information provided.
- The updated script will be sent to all committee members and J. Brown as soon as possible, so they can start calling speakers.
- The title of the event will be: *The Practice of Psychology in a Changing World*.
- Pauline will talk to T. Nguyen-Kelly and J. Brown about their speaker assignments below.
- After much discussion of the potential topics prepared last meeting and presented to the full Board for input, the format will be:

	Working topic/title	Potential Speaker	Person contacting Speaker
Morning Session	How Changes in Technology, Advertising, Attitudes towards Sexuality impact the practice of psychology	David Walsh	J. Wolf will contact Dr. Walsh ASAP to determine availability, suggested topics for the full AM session and his interest in using electronic surveying in the session.
	Should Walsh not be available, a morning speaker on brain science will be found.		
Afternoon Session	Changes in Access: Elderly	Wilder (3M, VOA MN)	T. Nguyen-Kelly
	Changes in Access: War Vets	TBD	J. Brown
	Changes in Access: Corrections	TBD	J. Brown

Dr. Wolf reported that neither Dr. Walsh nor his partner is available on March 20, 2009. Therefore, the Committee will explore its alternative topic—Brain Science—for the morning session. Dr. Wolf asked for recommended speakers from the Board members. She stated that she will contact Sue Alberholden, who is the Director of NAMI/Minnesota (National Alliance of Mental Illness).

Dr. Brown is still working on securing a speaker regarding changes in access in the area of Corrections. The Committee still needs a potential speaker for changes in access for War Veterans.

f. ASPPB Board of Directors Meeting Minutes. ASPPB provided a copy of the minutes of the public session of their April 10, 2008 Board of Director's meeting for the Board's information and discussion.

g. Proposed 2009 Board Meeting Dates. Staff presented for the Board's approval 2009 meeting dates. None of the dates presented a quorum problem and the submitted dates were approved.

h. New Committee Appointments. Board Chair, T. Thompson reported that he appointed the new Board members to fill open slots on Board committees. Jeffrey Brown, PhD, LP was appointed to the Application Review Committee. Dr. Brown will join current members: Gerald Jensen, MA, LP (Chair), Thanh Son Thi Nguyen-Kelly, PhD, LP and Joseph Yiu Cho Lee, MA, LP. Chris Bonnell was appointed to fill an opening on Complaint Resolution Committee I, joining Jean Wolf (Chair) and Ted Thompson.

i. Possible Future Continuing Education (CE) Event. Former Board member Jack B. Schaffer, PhD, LP requested that the Board consider sponsoring in the future a CE activity on the topics of Ethics. Dr. Schaffer has presented a seminar with Steven Behnke, PhD from the American Psychological Association. He believes that the seminar would be beneficial to licensees and worthwhile as an activity offered by the Board. Dr. Schaffer envisions a panel discussion involving representatives of the state associations, national association, and the state Board focusing on the handling of complaints, which could point out similarities and any differences in the investigation and resolution of the same complaints.

The Board is considering the proposal. However, timing of the activity is an issue because the Board is currently planning a different CE activity for March 20, 2009 and the Board generally sponsors one CE activity during the odd numbered years. As a result, the Board would be "scheduled" to sponsor its next CE activity in 2011. The Board will discuss the proposal again at its December 2008 meeting.

3. Waivers/Variances.

- a.** Each of the following licensees requested approval of a six-month time-limited variance to complete requirements for continuing education (CE). Each licensee has submitted the required CE plan in compliance with MN Rule 7200.3400, subpart 2.

Brandes, Annette T., PhD, LP	LP1474	09/30/08
Burns, Donald S., PhD, LP	LP3528	09/30/08
Burkhalter, Amy J., MA, LP	LP3527	09/30/08
Bushway, Deborah J., PhD, LP	LP1712	09/30/08
Dittrich, Constance L., MA, LP	LP3987	03/31/08
Gammello, Nicholas C., MA, LP	LP1437	09/30/08
Johnson, Ethel S., MA, LP	LP1518	09/30/08
Kirkman, Anna M., MA, LP	LP3456	03/31/08
Muetzel, Beth D., MA, LP	LP3549	09/30/08
Schmidt, Gerald M., MA, LP	LP1560	09/30/08
Silver, Cathryn J., PsyD, LP	LP4733	09/30/08

J. Wolf moved, seconded by M. Fulton that the variance requests be approved on the basis that the licensees met the burden to prove that adherence to the rule would impose an undue burden

on the licensees, that granting the variances will not adversely affect the public welfare, and that the alternatives proposed met the rationale for the rule. Voting "aye": C. Bonnell, J. Brown, M. Fulton, G. Jensen, J. Lee, T. Nguyen-Kelly, M. Seibold, S. Ward and J. Wolf. Voting "nay": none. There being nine "ayes" and no "nays", motion carried unanimously.

- b. Applicant 05C-078 applied for conversion of licensure from master's to doctoral level licensure. Applicant completed a PhD with a major in Industrial/Organizational Psychology on February 28, 2006 from Capella University. Applicant needed 4.5 quarter credits in the applied area of Application of Psychological Principles to Problem Identification. Applicant has now successfully completed a 5 credit course in the area. Minn. Rule 7200.1450 states that an applicant may make up deficiencies in the graduate program by completing post-degree, no more than two core course areas. Applicant completed an applied course after receiving the doctoral degree. He requested that the Board grant a variance from the above rule allowing him to count the completed applied course towards his conversion. The ARC has approved the course and the applicant's transcript has been updated and sent directly from the school documenting successful completion. Application Review Committee moved approval of the variance request on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed met the rationale for the rule. Voting "aye": C. Bonnell, J. Brown, M. Fulton, G. Jensen, J. Lee, T. Nguyen-Kelly, M. Seibold, S. Ward and J. Wolf. Voting "nay": none. There being nine "ayes" and no "nays", motion carried unanimously.
- c. Applicant 09C-011 applied for licensure as a licensed psychologist. Applicant met the requirements for a PhD with a major in Psychology from the Auburn University-AL on December 8, 1989. MN Rule 7200.0600D, Requirements for Licensure requires that the applicant provide evidence of having met the supervision requirements for licensure by means of a signed, notarized statement from the supervisor at each post-doctoral employment setting. Applicant's post-doctoral supervisor is deceased; therefore, Applicant requested a variance asking that the Board accept verification from the current director of Human Resources at the facility where he completed the practice. The director completed a Supervision Verification form. The applicant also sent a letter from the deceased supervisor dated April 10, 1996, sent before he died, verifying his supervision of the applicant. Application Review Committee moved approval of the variance request on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed met the rationale for the rule. Voting "aye": C. Bonnell, J. Brown, M. Fulton, G. Jensen, J. Lee, T. Nguyen-Kelly, M. Seibold, S. Ward and J. Wolf. Voting "nay": none. There being nine "ayes" and no "nays", motion carried unanimously.

4. Admit to EPPP.

Application Review Committee moved that the following applicants be admitted to the national standardized examination on the basis that Applicants' degrees meet the educational requirements for licensure. Voting "aye": C. Bonnell, J. Brown, M. Fulton, G. Jensen, J. Lee, T. Nguyen-Kelly, M. Seibold, S. Ward and J. Wolf. Voting "nay": none. There being nine "ayes" and no "nays", motion carried unanimously.

09C-014

07C-262

09C-284

05C-142

5. Admit to PRE.

Application Review Committee moved that the following applicants be admitted to the PRE on the basis that Applicants' degrees meet the educational requirements for licensure. Voting "aye": C. Bonnell, J. Brown, M. Fulton, G. Jensen, J. Lee, T. Nguyen-Kelly, M. Seibold, S. Ward and J. Wolf. Voting "nay": none. There being nine: ayes" and no "nays", motion carried unanimously.

07C-239	07C-235	09C-017	07C-219
07C-220	09C-014	07C-230	07C-198
07C-241	09C-011	07C-251	07C-200
07C-245	09C-286	07C-234	09C-284
07C-244	07C-242	09C-013	

6. **Licensure as Licensed Psychologists.**

Application Review Committee moved that the Applicants listed below be granted licensure as Licensed Psychologists based upon doctoral degrees, having performed successfully on both parts of the examination and having fulfilled all of the requirements of MN. Stat. 148.907, Subd. 2. Voting "aye": C. Bonnell, J. Brown, M. Fulton, G. Jensen, J. Lee, T. Nguyen-Kelly, M. Seibold, S. Ward and J. Wolf. Voting "nay": none. There being nine "ayes" and no "nays", motion carried unanimously.

Berg, Carla, PhD
 Burcusa, Stephanie L, PhD
 Dowell, Kathy, PhD
 Ferrier-Auerbach, Amanda G, PhD
 Goldstein, Lisa, PhD
 Hamberg, Michael R, PsyD
 Harvison, Kyle W, PhD
 Hilliker, Daniel, PhD
 Lemmermann, Sherill A, PhD
 Mahaffey, Katherine J, PhD
 Marr, Natalie M, PsyD
 Mattison-Steinmetz, Mary G, PsyD
 Mecklenburg, Carol E, PhD
 Pedersen, Stephanie, PsyD
 Picker, Gregory R, PsyD
 Schuldt, Jennifer, PsyD
 Zaccariello, Michael, PhD

7. **Approval of Conversion from Licensed Psychological Practitioner to Licensed Psychologist Licensure.**

Application Review Committee moved that the following Licensed Psychological Practitioners be converted to Licensed Psychologists based upon master's degrees, having complied with all the requirements of MN. Stat. 148.907, Subd. 5. Voting "aye": C. Bonnell, J. Brown, M. Fulton, G. Jensen, J. Lee, T. Nguyen-Kelly, M. Seibold, S. Ward and J. Wolf. Voting "nay": none. There being nine "ayes" and no "nays", motion carried unanimously.

Gardner, Rachel Elizabeth, MA, LPP
 Werner, Sara Elizabeth, MA, LPP

8. Relicensure Following Termination.

Application Review Committee moved approval of the following applicant for relicensure having fulfilled the requirements of MN. Rule 7200.3610. Applicant voluntarily terminated licensure on September 30, 2001. Voting "aye": C. Bonnell, J. Brown, M. Fulton, G. Jensen, J. Lee, T. Nguyen-Kelly, M. Seibold, S. Ward and J. Wolf. Voting "nay": none. There being nine "ayes" and no "nays", motion carried unanimously.

Orth, Mark T., MA

9. Other Business.

M. Seibold, PhD, LP was appointed to fill the Board seat reserved for a representative of a master's training program until January 2010. Dr. Seibold announced that she will have to resign her seat on the Board effective January 2009. Board chair, T. Thompson stated that the Board and staff will miss Dr. Seibold and expressed the Board's gratitude for her three years of leadership as Board chair and her continuing contributions to the Board.

10. Adjournment.

M. Fulton moved, seconded by J. Wolf that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 10:40 AM.

Respectfully submitted,

T. NGUYEN-KELLY
Board Secretary