

# **MINNESOTA BOARD OF PSYCHOLOGY**

## **Minutes of the 386<sup>th</sup> Meeting**

**January 26, 2007**

**Members Present:** M. Fulton, G. Jensen, J. Lee, T. Nguyen-Kelly, J. Romano, M. Seibold, T. Thompson, S. Ward, and J. Wolf

**Members Absent:** S. Hayes

**Others Present:** N. Hart, Assistant Attorney General

### **PUBLIC SESSION**

Board Chair, M. Seibold called the public session of the meeting to order at 9:14 AM, in the Psychology Board Conference Room, at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

#### **1. Minutes of the Board Meeting of December 8, 2006.**

T. Thompson moved, seconded by J. Wolf that the minutes of the Board meeting of December 8, 2006 be approved as amended. Voting “aye”: M. Fulton, G. Jensen, J. Lee, T. Nguyen-Kelly, J. Romano, T. Thompson, S. Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

#### **2. Administrative Matters.**

**a. Continuing Education (CE) Planning Committee Update.** J. Wolf provided the following update:

- All three speakers on the program have confirmed.
- All panelists are confirmed, except one. The Committee is working on obtaining someone to sit on the panel who is a state legislator, preferably a member of a health committee. Dr. Wolf asked for suggestions of legislators from the Board. G. Jensen suggested Representative Mindy Greiling and T. Nguyen-Kelly recommended Senator Mee Moua.

**b. Committee on DHS Task Force Report Update.** M. Seibold reported that the Department of Human Services (DHS) has submitted a final draft and recently a final report. The Committee has written a response to the final draft and will be meeting following this Board meeting to review DHS’ final report. At the meeting, the Committee will determine what changes, if any will need to be made to its response in order to address DHS’ final report. Dr. Seibold summarized the Board’s response. She pointed out that the Committee took issue with the following:

- DHS’ process used to assemble the task force and conduct meetings was flawed.

- The DHS report itself was flawed; there was no data developed to support statements/allegations in the report.
  - DHS' recommendations in the report are skewed because there was actually no study made. In addition, the make up of the task force was heavily weighted to one profession and voting was allow by whomever attended each meeting, not taking into account that actual task force members were not always present and each meeting was attended by non-task force members.
  - The recommendations in the DHS report differ from psychology licensure requirements. While the Board does not, at this point, have to change licensure requirements, if the recommendations become law, psychology licensees may not qualify for reimbursement through DHS.
  - The DHS recommendations will create poor results for underserved and rural populations in Minnesota.
  - The report does not state how individuals licensed as master's level licensed psychologist will qualify for reimbursement through DHS.
  - In the report, the issue of reimbursement is being confused with the issue of licensure.
- c. **ASPPB 2007 Midyear Meeting.** P. Walker-Singleton reported that the 22<sup>nd</sup> Midyear Meeting of the Association of State and Provincial Psychology Board (ASPPB) will be held April 26-29, 2007 at the Louisville Marriott Downtown in Louisville, Kentucky. The Board's budget can support sending up to five representatives to the conference.

The Board determined that the following individuals should represent the Board at the meeting: J. Romano, M. Fulton, T. Nguyen-Kelly, N. Hart, and P. Walker-Singleton. J. Wolf will attend if one of the others is unable to attend.

### 3. Waivers/Variances.

- a. Each of the following licensees requested approval of a six-month time-limited variance to complete requirements for continuing education (CE). Each licensee has submitted the required CE plan in compliance with MN Rule 7200.3400, subpart 2.

Bove, Dawn, MA, LP	LP4098	12/31/06
Browne, Evelyn W., PhD, LP	LP1325	07/31/06
Donaldson, Gary E., MSED, LP	LP1930	12/31/06
Dossa, Daniel E., PhD, LP	LP1931	12/31/06
Junghans, Stacey K., MA, LP	LP4106	12/31/06
Lilly-Taylor, Winifred B., PhD, LP	LP1968	12/31/06
Mayrand, Connie J., MA, LP	LP4124	12/31/06
Mitchell, John P., MSW, LP	LP1981	12/31/06
O'Brien, Michael J., MEq, LP	LP1988	12/31/06
Stehlin, Robert J., MA, LP	LP2035	12/31/06
Webb, Jennifer N., MA, LP	LP4116	12/31/06
Willette, Brian J., PhD, LP	LP2059	12/31/06

J. Romano moved, seconded by M. Fulton that the variance requests be approved on the basis that the licensees met the burden to prove that adherence to the rule would impose an undue burden on the licensees, that granting the variances will not adversely affect the public welfare, and that the alternatives proposed meet the rationale for the rule. Voting "aye": M. Fulton, G.

Jensen, J. Lee, T. Nguyen-Kelly, J. Romano, T. Thompson, S. Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

**b.** Karen Jeffords-Brown, MA, LP (LP1793) renewed her license in November 2006 and her next renewal will be due November 2008. In order to renew in November 2006, the licensee presented evidence of 40 hours of CE. Licensee contacted the Board office to see if she could use an activity completed last September 2006 to renew her license in 2008. As is the case with all licensees who earn more than the required 40 hours of CE for renewal, Ms. Jeffords-Brown was told that Minn. Rule 7200.3820 states that the CE used for renewal must have been completed during the preceding renewal period and the September 2006 activity would not fall within that timeframe for her 2008 renewal. Ms. Jeffords-Brown submitted a variance request to the Board requesting that the Board apply the September 2006 continuing education activity to her November 2008 renewal.

S. Ward moved, seconded by J. Wolf that the variance request be denied on the basis that the licensee did not meet the burden to prove that adherence to the rule would impose an undue burden on the licensee. Voting “aye”: M. Fulton, G. Jensen, J. Lee, T. Nguyen-Kelly, J. Romano, T. Thompson, S. Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

**c.** George L. Horvat, PhD, LP called the Board office during the week of January 8, 2007 stating that he did not receive his renewal materials. He was told that he could download the renewal form from the Board’s website, which he did. Staff explained that he had now incurred a late renewal fee and that he had to pay the fee, but he could request that the Board waive the fee in the event that his reasons for making the waiver request meet rule requirements for a waiver. It is the Board’s practice to mail notices of license renewal approximately 45 days in advance of the renewal deadline date. In accordance with that practice, notices for December 2006 renewals were mailed to licensees on November 16, 2006.

Dr. Horvat’s renewal notice was mailed to his Blountstown, Florida address, the Board’s address of record on November 16, 2006. However, the mailing was returned to the Board office on November 28, 2006, with a postal service yellow sticker stating, “Temporarily Away, Return to Sender.” If we had been provided with a forwarding address, the renewal packet would have been re-mailed to the new address immediately. Minnesota Statute section 13.41, subdivision 2(b) states that a licensee who is subject to a health licensing Board, must designate to the Board a residence or business address at which the licensee can be contacted in connection with the license. It is the licensees’ responsibility to notify the Board if they change addresses before their next renewal.

J. Romano moved, seconded by M. Fulton that the waiver of the late renewal fee (Rule part 7200.3500.) be denied on the basis that the licensee did not meet the burden to prove that adherence to the rule would impose an undue burden on the licensee, and that the granting of the waiver will not adversely affect the public welfare. Voting “aye”: M. Fulton, G. Jensen, J. Lee, T. Nguyen-Kelly, J. Romano, T. Thompson, S. Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

#### **4. Admit to EPPP.**

Application Review Committee moved that the following applicants be admitted to the national standardized examination on the basis that Applicants’ degrees meet the educational

requirements for licensure. Voting “aye”: M. Fulton, G. Jensen, J. Lee, T. Nguyen-Kelly, J. Romano, T. Thompson, S. Ward and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

07C-054	07C-057	07C-053	07C-035
07C-062	07C-041	06C-392	07C-014
07C-065	06C-058	07C-056	07C-063
07C-059	04C-068	07C-061	

**5. Rescind December 8, 2006 Admittance to EPPP.**

P. Huwe requested that the following applicants who were inadvertently placed on the December 8, 2006 Admit to EPPP list be rescinded. Applicants had been admitted to the EPPP at a previous Board meeting.

06C-270	06C-045	06C-222	06C-248
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T. Thompson moved, seconded by J. Romano that the EPPP applicants be rescinded. Voting “aye”: M. Fulton, G. Jensen, J. Lee, T. Nguyen-Kelly, J. Romano, T. Thompson, S. Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

P. Huwe requested that the following applicant who was inadvertently placed on the November 3, 2006 Admit to EPPP list be rescinded. Applicant had been admitted to the EPPP at a previous Board meeting.

06C-240

T. Thompson moved, seconded by S. Ward that the EPPP applicant be rescinded. Voting “aye”: M. Fulton, G. Jensen, J. Lee, T. Nguyen-Kelly, J. Romano, T. Thompson, S. Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

P. Huwe requested that the following applicants who was inadvertently placed on the October 6, 2006 Admit to EPPP list be rescinded. Applicant had been admitted to the EPPP at a previous Board meeting.

03C-025

M. Fulton moved, seconded by T. Thompson that the EPPP applicant be rescinded. Voting “aye”: M. Fulton, G. Jensen, J. Lee, T. Nguyen-Kelly, J. Romano, T. Thompson, S. Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

**6. Admit to PRE.**

Application Review Committee moved that the following applicants be admitted to the PRE on the basis that Applicants’ degrees meet the educational requirements for licensure. Voting “aye”: M. Fulton, G. Jensen, J. Lee, T. Nguyen-Kelly, J. Romano, T. Thompson, S. Ward and

J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

06C-404	05C-127	07C-058	04C-011
07C-044	03C-061	06C-390	07C-033
07C-034	07C-059	06C-351	06C-152
06C-364			

## **7. Approval of Conversion from Licensed Psychological Practitioner (LPP) to Licensed Psychologist (LP)**

Application Review Committee moved approval of requests for conversion from Licensed Psychological Practitioner to Licensed Psychologist. The Licensed Psychological Practitioners listed below have complied with all of the requirements of Minn. Stat. 148.907, Subd. 5. Voting “aye”: M. Fulton, G. Jensen, J. Lee, T. Nguyen-Kelly, J. Romano, T. Thompson, S. Ward and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

Pohl, Jennifer Leigh, MA  
White, Ronda Jean, MA

## **8. Licensure as Licensed Psychologists.**

Application Review Committee moved that the Applicants listed below be granted licensure as Licensed Psychologists based upon doctoral degrees, having performed successfully on both parts of the examination and having fulfilled all of the requirements of MN. Stat. 148.907, Subd. 2. Voting “aye”: M. Fulton, G. Jensen, J. Lee, T. Nguyen-Kelly, J. Romano, T. Thompson, S. Ward and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

Barclay, Terry Randyl	PhD
Brandt, Shelia Marie	PsyD
Clason, Christie	PhD
Klein, Tamara Lynn	PhD
Less, Aaron David	PhD
Lowe, Monique Renee	PhD
Malouf, Susan Ogden	PsyD
Mooney, Marc Edward,	PhD
Myren-Manbeck, Lori Kay	PhD
Orfield, Angela Teresa	PsyD
Parkhurst, Melissa Ann	PsyD
Potter, Aron Russell	PsyD
Rocheleau, Jennifer	PsyD
Vorbach, Anne Marie	PhD
VanStelten, Antoinette Rae	PsyD

## **9. Licensure as Licensed Psychological Practitioner.**

Application Review Committee moved that the Applicants listed below be granted licensure as Licensed Psychological Practitioners based upon master’s degrees, having performed

satisfactorily on both parts of the examination and having fulfilled all of the requirements of MN. Stat.148.908, subdivision 2. Voting “aye”: M. Fulton, G. Jensen, J. Lee, T. Nguyen-Kelly, J. Romano, T. Thompson, S. Ward and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

Barth, Kari Linette	MA
Bickford, Tawnda Jeanne	MA
Busman, Ruth Cheryl	MA
Callahan, Katie Veronica	MA
Collins, Sarah Faith	MA
Dorcas, Wade Charles	MA
Feig, Stacey Ann	MA
Felling, Karen	MA
Gleich, Kim Maine	MA
Guyse, Crystal Marie	MA
Haas, Pamela Marie	MA
Harth, Jacqueline Marie	MS
Hazard, Stuart William	MA
Heffron-Reitzel, Kimberly Vanessa	MA
Jesewitz, Lynne Merwin	MA
Lonn, Wendy J.,	MA
Matsushashi, Kalli Kay	MA
Mezzenga, Alison Leigh	MA
Meyer, Ingrid Dawn	MA
Olesen, Nancy Ann	MA
Olchefske, Beth Adair	MA
Parker, Rosamond Breeze	MA
Peterson, Allison Kay	MA
Schiffer, Christopher John	MA
Simmons, Travis George	MA
Sersland-Brady, Kimberly	MA
Ullom, Jennifer	MA

#### **10. Re-Licensure following Termination.**

The Application Review Committee moved approval of the re-licensure of the following applicants. Applicants met all requirements for re-licensure in Minnesota Rule 7200.3610.

Huning, Barbara Kay, MA	(Voluntarily Terminated December 31, 1994)
Janet Leigh Thomas, PhD	(Voluntarily Terminated October 15, 2005)

Voting “aye”: M. Fulton, G. Jensen, J. Lee, T. Nguyen-Kelly, J. Romano, T. Thompson, S. Ward and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

#### **11. Conversion from Masters to Doctoral LP Licensure**

Application Review Committee moved approval of request from the following licensee for conversion from master’s to doctoral level licensed psychologist licensure having fulfilled the requirements of Minnesota Statute section 148.907, subdivision 4. Voting “aye”: M. Fulton, G.

Jensen, J. Lee, T. Nguyen-Kelly, J. Romano, T. Thompson, S. Ward and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

LP4697

Mueller Theisen, Marci Marie

MA to PsyD

## 12. Other Business

**1. Reinstate License Revoked for Tax Liability.** P. LaBrocca presented for the Board’s information an Order for Reinstatement of a license that was revoked in December 2006 for tax liability. The reinstatement was issued following receipt of a Tax Clearance Certificate from the Minnesota Department of Revenue, in accordance with Minnesota Statute section 270C.72.

**2. Meeting with Annie Paruccini.** P. Walker-Singleton reported that on January 9, 2007, she met with the Governor’s Appointment Coordinator about the Board of Psychology’s appointments. Ms. Paruccini will work on the three re-appointments first and attempt to get them resolved in the short term and will later work on making an appointment to fill the one remaining public member vacancy.

**3. Rules Committee Update.** J. Romano requested an update on the progress of the rulemaking effort. P. Walker-Singleton reported that the Rules Committee, N. Hart and P. Walker-Singleton are currently proofing the draft rules received from the Revisor of Statutes. The Committee will be scheduling a meeting to discuss the draft. Board members requested that the full Board be sent a copy of the Revisor’s draft of the rules.

**4. Executive Director’s Performance Review.** M. Seibold reported that the Administrative Committee of the Board will be meeting soon to discuss the Executive Director’s performance review, which will take place during the next four months. Dr. Seibold explained the process, which will include gathering feedback on the director’s performance from the Board and staff.

## 13. Adjournment.

M. Fulton moved, seconded by S. Ward that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 10:25 AM.

Respectfully submitted,

Susan Hayes  
Board Secretary