

# **MINNESOTA BOARD OF PSYCHOLOGY**

## **Minutes of the 365<sup>th</sup> Meeting**

**January 28, 2005**

**Members Present:** M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, M. Seibold, T. Thompson, and J. Wolf

**Members Absent:** S. Terhune

**Others Present:** N. Hart, Assistant Attorney General

### **PUBLIC SESSION**

Board Chair, M. Seibold called the public session of the meeting to order at 9:07 AM, in the Psychology Board Conference Room, at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

#### **1. Minutes of the Board Meeting of December 10, 2004.**

J. Romano moved, seconded by M. Farinacci that the minutes of the Board meeting of December 10, 2004 be approved. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.

#### **2. Administrative Matters.**

##### **a. Rules Committee Update.** J. Schaffer gave an update on the progress of the Rules Committee.

- ◆ The Committee is about 1/3 to 1/2 through its review of the Rules of Conduct. The Committee has been discussing release of records when there are multiple clients and informed consent in those situations.
- ◆ The Committee will bring the Rules of Conduct back to the full Board for final approval.

##### **b. Legislative Committee Update.**

J. Schaffer reported on the following issue:

- ◆ The Legislative Committee is proposing a change to Minnesota Statute 148.916 Guest Licensure. The proposed change is a housekeeping change, which adds “organizational consultant” to the list of professionals in subdivision 2, who are exempt from Guest Licensure requirements. The title

of subdivision 2 is **Psychological consultants**. The original drafters of the current Guest Licensure law intended to specifically include organizational consultants in the list, but the term was inadvertently left off.

The Legislative Committee moved that the Board approve the requested change and the new language be approved. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.

L. Sherry reported on the progress of the Legislative Committee in regard to obtaining legislative sponsors:

- ◆ Senator Steve Kelley will introduce the housekeeping bill and the LPP bill as one bill. He will introduce the Crimes Against Providers as a separate bill. Co-authors in the Senate are Senators Linda Higgins, Michelle Fischbach, Paul Koering, and Sheila Kiscaden. Ms. Sherry and S. Terhune will meet with Representative Duke Powell to see whether he will sponsor the bills in the House of Representatives.

- c. **Continuing Education (CE) Committee Update.** J. Wolf reported that the Committee met on January 21, 2005. At the Committee meeting, L. Sherry reported on her conversation with staff from the Maryland Psychology Board, who explained some of the details and organization of the continuing education activity that they sponsored for their licensees. Dr. Wolf also reported that a tentative date has been set, May 20, 2005 for the Board sponsored CE, Ms. Sherry is researching venues, the Committee is researching teleconferencing the CE activity, and that it is being planned as a day long seminar (9 AM-4 PM) offering six CE credits. The Committee decided on the topic, *“The Changing Face of Psychology in Minnesota: Underserved Populations”*. The day will feature speakers from the following underserved cultures: Latino, East Asian, Native American, African, and African American.

The Board discussed other options for making the seminar available to other Boards and individuals, such as audio or video taping.

- d. **Drive to Excellence.** P. Walker-Singleton reported that during the fall of 2004, the Governor introduced to state agency heads his Drive to Excellence program, which is a business case project designed to study the operations of Minnesota state government. In order to prepare for the study, agencies were required to turn in a multi-paged survey of the agency’s operations, quantifying every task performed by each staff member. The firm conducting the survey and compiling the results have made recommendations to the Governor on restructuring Minnesota’s state government. Staff will report further information to the Board as it becomes available.
- e. **Association of State and Provincial Psychology Boards’ (ASPPB) 2005 Midyear Meeting.** The 2005 Midyear Meeting will be held April 7-10, 2005 at the Portland Marriott Downtown in Portland, Oregon. Staff reported that the Board’s budget can support sending up to four representatives to the conference. J. Schaffer, a member of ASPPB’s Board of Directors and a member of the planning committee for the

conference, believes that the topic, *Identifying and Managing Pre-Licensure Character and Fitness Issues*, is particularly timely for members of Boards, in general, especially for educators and members of the Application Review Committee, because of Boards' duty to license qualified individuals who are also of "good moral character" to practice psychology.

The Board agreed by consensus to send four representatives. M. Seibold asked for volunteers. The following members volunteered to attend the conference: J. Peterson, M. Seibold, J. Romano, and G. Jensen.

- f. 2005 Committee Appointments.** Board Chair, M. Seibold, announced the Board committee memberships and representatives.

Representative to Health Professionals Service Program	J. Peterson S. Hayes, Alternate
Continuing Education Consultant	M. Seibold
Application Review Committee	J. Romano, Chair G. Jensen J. Lee
Complaint Resolution Committee I	J. Wolf, Chair T. Thompson
Complaint Resolution Committee II	M. Seibold, Chair S. Terhune
Continuing Education Planning Committee	J. Wolf, Chair S. Hayes T. Thompson
Rules Committee	J. Schaffer, Chair S. Terhune J. Romano
Legislative Committee	S. Terhune, Chair J. Schaffer J. Peterson
Administrative Committee	M. Seibold, Chair S. Terhune S. Hayes

J. Schaffer will retain his position on the Rules and Legislative Committee as a non-Board member until completion of the current rulemaking effort.

- g. Presentation Regarding the Boundaries Course.** John Hung, PhD. LP and Janet Thomas, PsyD, LP have designed and taught individualized professional boundaries

courses to providers who have been required to take such coursework under the terms of Board of Psychology Agreements for Corrective Action and Stipulations and Consent Orders. The courses are customized to give specific remedial training to providers who have violated professional boundaries with a client.

Drs. Hung and Thomas provided the Board with information about their teaching methodologies and their course content and answered questions from members.

- h. Presentation on Board Budget.** The Administrative Committee received a presentation at its December 2, 2004 meeting on the state's budgeting process as it relates to the Board of Psychology's budget. The presentation was presented by Juli Vangsness, Accounting Supervisor, in the Health Licensing Boards' Administrative Services Unit. Ms. Vangsness gave the full Board a similar presentation at this Board meeting and answered questions from the members.

### 3. **Waivers/Variances.**

- a.** Each of the following licensees requested approval of a six-month time-limited variance to complete requirements for continuing education (CE). Each licensee has submitted the required CE plan in compliance with MN Rule 7200.3400, subpart 2.

Barron, Nancy J., MA, LP	LP1907	12/31/04
Black, Karen J., MS, LP	LP1911	12/31/04
Dossa, Daniel E., PhD, LP	LP1931	12/31/04
Daniewicz, Mark J., PsyD, LP	LP1925	12/31/04
Lyman, Mary E., MA, LP	LP1605	11/30/04
Mitchell, John P., MSW, LP	LP1981	12/31/04
Paden, Katherine A. MS, LP	LP2047	12/31/04
Robertson-Smith, John W., MA, LP	LP2010	12/31/04
Webb, Jennifer N. MA, LP	LP4116	12/31/04
Willette, Brian J., PhD, LP	LP2059	12/31/04

S. Hayes moved, seconded by J. Peterson that the variance requests be approved on the basis that the licensees met the burden to prove that adherence to the rule would impose an undue burden on the licensees, that granting the variances will not adversely affect the public welfare, and that the alternatives proposed meet the rationale for the rule. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, T. Thompson, and J. Wolf. Voting "nay": none. There being nine "ayes" and no "nays", motion carried unanimously.

- b.** Kenneth O. Doyle, PhD, LP (LP1933) requested a waiver of the late renewal fee. Dr. Doyle was due to renew his license on December 31, 2004 and states that his completed application which had been mailed to the Board on December 6, 2004, was lost in the mail. He emailed the Board office on January 5, 2005 to see whether we had received the renewal materials, since his check had not been cashed by his bank. Dr. Doyle provided satisfactory evidence that the materials had been mailed on time. J. Schaffer moved, seconded by J. Wolf that the waiver request be approved on the basis that Licensee met his burden to prove that adherence to the rule would impose

an undue burden and that granting the waiver will not adversely affect the public welfare. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J.

Romano, J. Schaffer, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.

- c. Nancie L. Hamlett, MA, LP (LP1886) requested a waiver of the late renewal fee. Ms. Hamlett was due to renew her license on December 31, 2004. On January 3, 2005, the Board of Psychology received her License Renewal Application, which was postmarked on December 30, 2004. However, there was no payment enclosed. Ms. Hamlett claimed financial hardship as reasons for requesting the waiver. J. Peterson moved, seconded by J. Wolf that the waiver request be approved on the basis that Licensee met her burden to prove that adherence to the rule would impose an undue burden. Voting “aye”: J. Lee, J. Peterson, J. Romano, J. Schaffer, and J. Wolf. Voting “nay”: M. Farinacci, S. Hayes, and T. Thompson. Abstaining: G. Jensen. There being five “ayes” and three “nays”, motion carried.
- d. Applicant 05C-002 applied for the EPPP. Applicant met the requirements for a PhD with a major in Developmental and Child Psychology from the University of Kansas on August 1, 2002. Applicant’s university does not list the internship on the official transcript. Applicant provided sufficient documentation to demonstrate successful completion of the pre-doctoral internship. Application Review Committee moved approval of the variance request from MN Rule 7200.1300, Subp. 4 B (4), Education Requirements for Licensure on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.
- e. Applicant 04C-107 applied for licensure as a Licensed Psychologist. Applicant received post-degree supervision between January 1987-December 1992 and was licensed by the state of Colorado in 1994. Applicant was unable to locate Applicant’s supervisors and requested a variance allowing for documentation of the supervision in an alternative manner. Applicant requested that the Board accept supervision documentation sent directly to the Board by the Colorado Psychology Board. Applicant provided sufficient documentation of having met the supervision requirements for licensure. Application Review Committee moved approval of the variance request from MN Rule 7200.0600 D. Requirements for Licensure on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.

**4. Admit to EPPP.**

Application Review Committee moved that the following applicants be admitted to the national standardized examination on the basis that Applicants' degrees meet the educational requirements for licensure. Voting "aye": M. Farinacci, S. Hayes, G. Jensen,

J. Lee, J. Peterson, J. Romano, J. Schaffer, T. Thompson, and J. Wolf. Voting "nay": none. There being nine "ayes" and no "nays", motion carried unanimously.

04C-110	05C-032	05C-071	05C-018
05C-065	05C-039	05C-068	05C-060
05C-007	05C-041	05C-072	05C-002
05C-062	05C-063	05C-046	

**5. Admit to PRE.**

Application Review Committee moved that the degrees of the following PRE applicants be approved on the basis that Applicants' degrees meet the educational requirements for licensure. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, T. Thompson, and J. Wolf. Voting "nay": none. There being nine "ayes" and no "nays", motion carried unanimously.

05C-055	05C-067
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**6. Approval of Doctorate Degree for Applicant.**

Application Review Committee moved that the doctoral degree of Applicant 04C-077 be approved as meeting the educational requirements for licensure at the doctoral level. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, T. Thompson, and J. Wolf. Voting "nay": none. There being nine "ayes" and no "nays", motion carried unanimously.

**7. Approval of Doctorate Degree for Master's Level Licensee.**

Application Review Committee moved that the doctoral degree of the following licensee be approved as meeting the educational requirements for licensure at the doctoral level. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, T. Thompson, and J. Wolf. Voting "nay": none. There being nine "ayes" and no "nays", motion carried unanimously.

LP3512	Susan Helen Kottschade, MA, LP (PsyD)
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**8. Licensure as Licensed Psychological Practitioner.**

Application Review Committee moved that the Applicant listed below be granted licensure as a Licensed Psychological Practitioner based upon a master's degree, having performed successfully on both parts of the examination and having fulfilled all of the requirements of MN. Stat. 148.908. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J.

Lee, J. Peterson, J. Romano, J. Schaffer, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.

04C-104        Shannon Kay Garrity, MA

**9.        Licensure as Licensed Psychologists.**

Application Review Committee moved that the Applicants listed below be granted licensure as Licensed Psychologists based upon doctoral degrees, having performed successfully on both parts of the examination and having fulfilled all of the requirements of MN. Stat. 148.907, Subd. 2. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.

04C-041        Sara Marie Fier, PhD  
99A-008        Stacy Rae Freiheit, PhD  
03C-074        Judith Lorraine Huber, PhD  
04C-001        Gretchen Lea Kafer, PsyD  
05C-004        Dawn Catherine Kroencke, PhD  
03C-079        Leslie Ann Sim, PhD  
04C-072        Tammy Jean Sulik, PsyD  
04C-029        Dawn Marie Taylor, PsyD

**10.       Re-Licensure following Termination.**

Application Review Committee moved approval of Re-Licensure for the following applicants. Applicants were Board terminated for non-payment of renewal fees on August 6, 2004 and September 10, 2004, respectively. Applicants have met all requirements for Re-Licensure. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.

Andrea Elizabeth Miller-Bruce, MS  
Darryl Robert Zitzow, MA

**11.       Other Business.**

**a.        Update on the Council of Health Boards.**

P. Walker-Singleton provided the Board with a copy of an update on the status of the Council of Health Boards. The Council has not met recently and the Chair asked that an update go out to the members. The update reported that the Executive Directors continue to cooperate on issues of interest to all health licensing Boards (HLB). The Council has not received any occupational licensing review requests from the Legislature for this session. Some HLB’s have legislative changes proposed for this session. All HLB’s participated in budget planning for the biennium of fiscal years 2006 and 2007.

**b. Update on Board's American Psychological Association (APA) Rule.**

P. Walker-Singleton provided the Board with an update on the status of the APA rule. The Office of Administrative Hearings has approved the Board's additional notice plan. The Request for Comments will be published in the *State Register* and at the same time mailed to licensees, applicants and other affected public on January 31, 2005.

**c. Update on Office of Mental Health Practice (OMHP).**

N. Hart provided the Board with an update on the status of the OMHP. OMHP does not credential mental health practitioners, but does regulate their practice and take disciplinary action against their right to practice in the mental health field uncredentialed. The OMHP will be funded by the Minnesota Department of Health (MDH) until June 30, 2005. Legislation requires that the Boards that license individuals to practice in the mental health fields (Boards of Social Work, Marriage and Family Therapy, Medical Practice, Behavioral Health and Therapy, Nursing, and Psychology), along with MDH, create a plan to regulate unlicensed mental health practitioners after June 30, 2005.

A Committee consisting of representatives from MDH, N. Hart, and the Executive Directors of all of the above named licensing Boards began meeting and planning during the fall of 2004. The Committee received input on whether other US jurisdictions allow unlicensed practice in the mental health field.

In order to resolve the problem, the Committee agreed that the MDH will propose legislation during the 2005 session that will make unlicensed practice in the mental health field illegal in Minnesota. It will make it mandatory that everyone practicing psychotherapy in the field either be licensed or registered by an existing Board. The proposal will have the Board of Social Work administer a program of registering these individuals for five years and then the administration of the program passes to the Board of Behavioral Health and Therapy. Each mental health licensing Board will assume responsibility to regulate its own exempt practitioners.

**12. Adjournment.**

J. Schaffer moved, seconded by J. Jensen that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 2:06 PM.

Respectfully submitted,

SUSAN HAYES  
Board Secretary





# **MINNESOTA BOARD OF PSYCHOLOGY**

## **Minutes of the 366<sup>th</sup> Meeting**

**February 11, 2005**

**Members Present:** S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Schaffer, S. Terhune M. Seibold, T. Thompson, and J. Wolf.

**Members Absent:** M. Farinacci and J. Romano.

**Others Present:** N. Hart, Assistant Attorney General as counsel to the Complaint Resolution Committee, Tiernee Murphy, Assistant Attorney General as counsel to the Board.

### **SPECIAL BOARD MEETING - EXECUTIVE SESSION ONLY**

Board Chair, M. Seibold called the Executive Session to order at 9:17 AM, in the Psychology Board Conference Room, at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

1. On recommendation of the Complaint Resolution Committee, the Board adopted a Stipulation and Consent Order of Stayed Suspension of the license of William Kreusser, PsyD, LP.
2. Licensee Jane M. Hansen, MA, LPP did not appear after having been served a notice of a hearing before the Minnesota Board of Psychology. N. Hart presented the Complaint Resolution Committee's case, after which all Complaint Resolution Committee members, Board staff who worked with the Committee, and Mr. Hart were dismissed while the Board deliberated. After considering the facts of the case, the Board adopted an order suspending the license of Jane M. Hansen, MA, LPP.

# **MINNESOTA BOARD OF PSYCHOLOGY**

## **Minutes of the 367<sup>th</sup> Meeting**

**March 11, 2005**

**Members Present:** M. Farinacci, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, T. Thompson, and J. Wolf

**Members Absent:** S. Hayes

**Others Present:** N. Hart, Assistant Attorney General

### **PUBLIC SESSION**

Board Chair, M. Seibold called the public session of the meeting to order at 9:05 AM, in the Psychology Board Conference Room, at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

#### **1. Approval of Minutes:**

##### **a. Board Meeting of January 28, 2005.**

J. Schaffer moved, seconded by G. Jensen that the minutes of the Board meeting of January 28, 2005 be approved. Voting “aye”: M. Farinacci, G. Jensen, J. Lee, J. Peterson, J. Schaffer, T. Thompson, and J. Wolf. Voting “nay”: none. Abstaining: S. Terhune. There being seven “ayes” and no “nays”, motion carried.

##### **b. Special Board Meeting of February 11, 2005.**

J. Wolf moved, seconded by S. Terhune that the minutes of the Special Board meeting on February 11, 2005 be approved. Voting “aye”: M. Farinacci, G. Jensen, J. Lee, J. Peterson, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being eight ayes” and no “nays”, motion carried.

#### **2. Administrative Matters.**

##### **a. Rules Committee Update.** J. Schaffer gave an update on the progress of the Rules Committee.

- ◆ The Committee finished the section of the rules on impaired objectivity and client welfare. The Committee should finish reviewing the section on assessments at its meeting on March 11, 2005, or at its next meeting.

- ◆ In about four more meetings, the Committee will bring the Rules of Conduct to the full Board for final approval.

- b. Administrative Committee Update.** M. Seibold reported that everyone should have the surveys for the Executive Director's performance review, which were sent out in the mail and are due March 11, 2005. S. Terhune stated that he is waiting for surveys from several members and from staff. Dr. Terhune will collate the data and the Committee will meet to evaluate the data and then meet with the Executive Director to give her feedback about her performance. In May, the Committee will present the results to the full Board.
- c. CE Committee Update.** J. Wolf reported that the Committee has secured a venue for the continuing education activity, the Ballroom at the College St. Catherine's, which has a seating capacity of 600. Attendees may earn six CE credits for participation in the activity. There will be flyers mailed to all licensees when arrangements are completed. The date of the activity has been changed to June 24, 2005 and, therefore, the date of the June Board meeting will have to be changed. *(By consensus, the Board changed the date of the Board meeting to June 17, 2005, with the previously scheduled Complaint Resolution Committee II meeting to follow the Board meeting.)*

Dr. Wolf presented a tentative schedule for the day's presentation, which begins at 8 AM and ends at 5 PM. T. Thompson will emcee the program, which includes four speakers addressing issues of the following underserved populations in the state: African/African Americans, Latinos, Native Americans, and East Asians. A continental breakfast and afternoon snacks will be provided by the Board and lunch will be on the attendees. The program will feature a "call to gather" by groups representing each of the four cultures.

N. Hart gave his opinion that the program should be made available to all licensees. The Committee has discussed that opinion and is planning to make alternative formats of the program available to those who cannot attend. L. Sherry is researching teleconferencing the activity to several venues around the state. In addition, Board members suggested that the program be video- and/or audio-taped for distribution to licensees. The Committee will also determine whether St. Catherine's will have any additional space available for attendees in excess of the 600 seating capacity. The Committee is considering this as a pilot activity and hopes to find that the Board can repeat the program in the future.

**Legislative Committee Update.** S. Terhune reported that:

- ◆ SF0722 (Crimes against Providers) was heard before the Health and Family Security Committee in the Senate, but was tabled so that we could investigate a concern of Senator S. Kiscaden. Senator Kiscaden wanted to know whether other mental health Boards wanted to amend their practice acts to add a similar provision about crimes against providers.

- ◆ SF0765 (Housekeeping and LPP Conversion) will be placed on the schedule soon for a hearing before the Senate Health and Family Security Committee.

### 3. Waivers/Variances.

- a. Each of the following licensees requested approval of a six-month time-limited variance to complete requirements for continuing education (CE). Each licensee has submitted the required CE plan in compliance with MN Rule 7200.3400, subpart 2.

Griffith, Nicholas R. Psy D, LP	LP3244	02-28-05
Moore, Linda L., MS, LP	LP2142	01-31-05
Newkirk-Ledo, Thomas J., MA, LP	LP2080	01-31-05
Peterson, Elissa H., MA, LP	LP2257	02-28-05
Sarff, Philip L., PhD, LP	LP3238	01-31-05

J. Romano moved, seconded by J. Schaffer that the variance requests be approved on the basis that the licensees met the burden to prove that adherence to the rule would impose an undue burden on the licensees, that granting the variances will not adversely affect the public welfare, and that the alternatives proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.

- b. Richard P. Ugland, EdD, LP requested a waiver of 40 hours of continuing education. Dr. Ugland was scheduled to renew his license March 31, 2005. He has not earned any continuing education credits because of persistent health conditions. He requested that the Board waive all 40 hours of continuing education needed for his license renewal. Dr. Ugland continues to practice psychology on a limited basis. J. Romano moved, seconded by J. Peterson that the waiver request be denied on the basis that the applicant did not meet the burden to prove that adherence to the rule would impose an undue burden and that granting the waiver will not adversely affect the public welfare. Voting “aye”: M. Farinacci, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.
- c. Applicant 05C-084 applied for the EPPP and requested a variance. Applicant met the requirements for a PhD with a major in Clinical Psychology from the University of Iowa, on August 1, 2003. Applicant’s university does not list the internship on the official transcript. Applicant provided sufficient documentation to demonstrate completion of the pre-degree internship. Application Review Committee moved approval of the variance request from MN Rule 7200.1300, Subp. 4 B (4), Educational Requirements for Licensure on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.

- d. Applicant 05C-084 applied for the EPPP and requested a variance. Applicant met the requirements for a PhD with a major in Clinical Psychology from the University of Iowa, on August 1, 2003. Applicant provided sufficient documentation to demonstrate that the equivalent of three quarter credits in professional ethics, standards of conduct, and professional practice has been earned. Application Review Committee moved approval of the variance request from MN Rule 7200.1300, Subp. 4 B (1) (g), Educational Requirements for Licensure on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.

**4. Admit to EPPP.**

Application Review Committee moved that the following applicants be admitted to the national standardized examination on the basis that Applicants’ degrees meet the educational requirements for licensure. Voting “aye”: M. Farinacci, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.

04C-109	05C-091	05C-076	05C-030
05C-074	05C-079	05C-080	05C-084
05C-085	05C-088	04C-065	05C-069

**5. Admit to PRE.**

Application Review Committee moved that the degrees of the following PRE applicants be approved on the basis that Applicants’ degrees meet the educational requirements for licensure. Voting “aye”: M. Farinacci, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.

05C-091	05C-087	04C-021
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**6. Approval of Doctoral Degree for Master’s Level LPP.**

Application Review Committee moved that the degree of the following LPP be upgraded from master’s to doctoral level on the basis that the licensee’s doctoral degree meets the educational requirement for licensure. Voting “aye”: M. Farinacci, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.

LPP0039	Xan Kaaren Banker, MA, LPP (PsyD)
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**7. Approval of Doctoral Degree for Master's Level LP's.**

Application Review Committee moved that the degrees of the following LP's be converted from master's to doctoral level on the basis that the licensee's doctoral degrees meet the educational requirement for licensure. Voting "aye": M. Farinacci, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. There being nine "ayes" and no "nays", motion carried unanimously.

LP3347 Weston M. Edwards, MA, LP (PhD)  
 LP 3793 Eileen Kay Laughman, MA, LP (PsyD)

**8. Licensure as Licensed Psychologists.**

Application Review Committee moved that the Applicants listed below be granted licensure as Licensed Psychologists based upon doctoral degrees, having performed successfully on both parts of the examination and having fulfilled all of the requirements of MN. Stat. 148.907, Subd. 2. Voting "aye": M. Farinacci, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. There being nine "ayes" and no "nays", motion carried unanimously.

03C-083 Deborah Lynne Anderson, PsyD  
 04C-073 Shawna Marie Benson, PsyD  
 04C-075 Theresa Jean Bernard, PsyD  
 05C-055 Robert Leonard Guibord, PsyD  
 05C-012 John Matthew Healy, PhD  
 04C-044 Johanna Lee Lamm, PsyD  
 03C-068 Jennifer Beth McDermott, PhD  
 04C-069 Caroline Helene Robillard Moniza, PsyD  
 05C-009 Jessica Ann Schmidt, PsyD

**9. Termination of Licensure for Non-Renewal.**

J. Peterson moved, seconded by J. Romano to approve the termination of the following licenses for non-renewal. Licensees were sent the proper notices by certified mail as required by Minnesota Rule 7200.3510. Voting "aye": M. Farinacci, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. There being nine "ayes" and no "nays", motion carried unanimously.

Hanzel, Thomas	September 30, 2004	LP1499
Rhubee, Michael	August 31, 2004	LP4063
Ryden, Cynthia	September 30, 2004	LP4401

**10. Other Business.****a. Office of Mental Health Practice.**

P. Walker-Singleton presented for the Board's information proposed legislation about the Office of Mental Health Practice (OMHP). OMHP is currently housed in the Minnesota Department of Health, but the Board of Behavioral Health and Therapy

law states that OMHP shall cease to exist as an entity under the administration of the Health Department on June 30, 2005. The law also states that the Health Licensing Boards (HLB) that license mental health professionals (Boards of Marriage and Family Therapy, Social Work, Nursing, Medical Practice, Behavioral Health and Therapy, and Psychology), in conjunction with the Health Department, shall develop legislation designed to continue the OMHP. A committee consisting of representatives from each of the above-named Boards met and created a proposal for continuing the office.

Under the proposed legislation, the OMHP will continue to exist under the authority of the HLB's and be housed by one of the Boards (the Board of Social Work volunteered), which will provide administrative support. The legislation would create a governing committee made up of representatives from the above-named Boards. The office will continue to investigate complaints against individuals who provide mental health services unlicensed. It will serve as a referral source and clearinghouse for mental health practitioner complaints. Funding for the office shall be appropriated from the state government special revenue fund, and would not have to be reimbursed to the fund by any Board. The legislation would require that the committee submit a report to the legislature in 2009 evaluating the activities of the OMHP and would sunset the OMHP on June 30, 2009.

**b. Update on APA Rule.**

P. Walker-Singleton reported that the APA rule is still in the Request for Comments period. At the end of the 60-day comment period, the Notice of Intent to Adopt Without a Hearing will be sent out. In response to a question about the nature of the comments, Ms. Walker-Singleton reported that some of the public was confused about the meaning of the rule, but many of the comments have been in favor of the rule change.

**11. Adjournment.**

J. Schaffer moved, seconded by J. Romano that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 10:12 AM.

Respectfully submitted,

SUSAN HAYES  
Board Secretary



# **MINNESOTA BOARD OF PSYCHOLOGY**

## **Minutes of the 368<sup>th</sup> Meeting**

**April 15, 2005**

**Members Present:** M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, T. Thompson, and J. Wolf

**Members Absent:** None.

**Others Present:** N. Hart, Assistant Attorney General

### **PUBLIC SESSION**

Board Chair, M. Seibold called the public session of the meeting to order at 9:07 AM, in the Psychology Board Conference Room, at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

#### **1. Minutes**

##### **a. Board Meeting of March 11, 2005.**

J. Romano moved, seconded by J. Wolf that the minutes of the Board meeting of March 11, 2005 be approved. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being ten “ayes” and no “nays”, motion carried unanimously.

##### **b. Amend the Minutes of the Special Board meeting of February 11, 2005.**

The Board was presented with an amended version of the minutes approved at the March 11, 2005 Board meeting for the Special Board meeting of February 11, 2005. The original version of the February 11, 2005 minutes omitted the action the Board took on the License of William Kreusser, PsyD, LP. J. Schaffer moved, seconded by J. Romano that the Board approved the amended minutes. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being ten “ayes” and no “nays”, motion carried unanimously.

#### **2. Administrative Matters.**

##### **a. Rules Committee Update.** J. Schaffer gave an update on the progress of the Rules Committee.

- ◆ The Rules of Conduct are almost finished. The Committee will meet once more in order to finish reviewing them.

- ◆ J. Schaffer passed out to the Board a copy of the nearly completed Rules of Conduct for the Board's review and discussion at the May 13, 2005 Board meeting.
- ◆ At the May Board meeting, the Board will discuss whether to take the three sets of rules—the Rules of Licensure, Rules of Continuing Education, and Rules of Conduct—through the rule-making process as one package or in three separate parts.

**b. Administrative Committee Update.** M. Seibold reported on the following items having to do with the Committee's preparation for the Executive Director's performance review:

- ◆ The Committee has received the self-evaluation submitted by P. Walker-Singleton.
- ◆ S. Terhune received and collated the results of nine Board member surveys and five staff surveys.
- ◆ The Committee will meet (without staff) on Friday, 22 April 2005 to prepare the results of the review and on Thursday, 5 May 2005 (with P. Walker-Singleton) to deliver the results. The Committee will brief the Board on the results at the May 13, 2005 Board meeting.

**c. Continuing Education Planning Committee Update.** J. Wolf distributed an updated copy of the schedule for the continuing education activity. She reported that the Committee has engaged the following speakers for the program to speak on the underserved populations specified:

- Yvonne Fernandez Nobles, PsyD, LP (Latino)
- Nancy G. Hawkins, PsyD, LP (Native American)
- BraVada Garrett Akinsanya, PhD, LP (African, African American)

The Committee is still searching for a Southeast Asian speaker.

Dr. Wolf also presented a tentative budget for the entire program with an estimated total cost of \$20,600. The Committee plans to teleconference the program to approximately eight sites throughout the state, so that it is more easily accessible to all licensees. The Committee discussed audio taping the program, but as a result of the Board discussion, it will consider videotaping the program for distribution to licensees who can not attend.

**d. Legislative Committee Update.** S. Terhune reported on two issues.

- ◆ SF0722 (Crimes against Providers Bill) was heard in the Senate Health and Family Security Committee. It was passed out of that Committee and referred to the Senate Judiciary Committee. It was not scheduled for a hearing in Judiciary before the deadline date for bills passed and, at present, the bill is dormant until the 2006 Legislative session.
- ◆ SF0765 (LPP, plus Housekeeping Bill) was heard in the Senate Health and Family Security Committee. It passed in that Committee and was added to the

Senate Health Licensing Omnibus bill, SF1204. It can now be followed through the rest of the legislative process as a part of that bill, using SF1204.

- ◆ The companion to SF0765 in the House is HF2389, which was not introduced until 11 April 2005, one day before the deadline for bills. Because of its late introduction, the bill did not get scheduled for a hearing in the House. We are hoping that the bill can be added to the House Health Licensing Omnibus bill, HF1161 and be heard in conference committee. If so, the bill may still pass this session.

**e. Association of State and Provincial Psychology Boards' (ASPPB) 2005 Midyear Meeting.** The attendees at the meeting were: M. Seibold, J. Peterson, J. Romano, G. Jensen, and J. Schaffer. Members reported as follows:

- ◆ *J. Peterson* found the meeting to be an educational experience; learning about the different ways in which Boards regulate. In attempting to determine character and fitness of applicants for licensure, some jurisdictions conduct personal interviews of applicants and others make such determinations through their oral examination process. Mr. Peterson expressed the opinion that he wished that all Board members could have attended the meeting.
- ◆ *G. Jensen* found the meeting to be well organized. He attended the new Board member training and said that it was very informative. The overall theme of the meeting—character and fitness issues—was of particular interest to him as a member of the Application Review Committee. There were discussions of whether individuals are adequately prepared who attend on-line schools.
- ◆ *J. Romano* also mentioned the meeting's focus on character and fitness to practice psychology. He noted that some Boards ask questions about mental illness and chemical dependency. Dr. Romano finds the questions the Minnesota Board asks on our applications for licensure to be inadequate. He wonders should we add more questions.
- ◆ *M. Seibold* stated that ASPPB's Certificate of Professional Qualifications (CPQ) will no longer require an oral examination effective June 1, 2006. She believes the Minnesota Board should revisit how it regards the CPQ.
- ◆ *J. Schaffer* reported that on Sunday morning at the meeting, there was a discussion of the questions that need to be asked on applications for licensure. There is a study that states that character affects future practice. Dr. Schaffer stated that he is one of the lead people on a task force studying training programs.
- ◆ *J. Lee* recommended that the Board consider adding questions to supervision verification forms to request whether there is a professional issue the supervisor has concerns about.

S. Hayes suggested that the members who attended the meeting meet and bring to the Board a recommendation regarding how to better capture information about applicants' character and fitness.

**f. One-Stop Shop for Licensing.** P. Walker-Singleton reported that on April 4, 2005, the Governor issued an Executive Order providing directions to state agencies that the state will be implementing a One-Stop Shop for licensing. The Department of Labor and Industry (L & I) will be in charge of implementing the recommendation that

came about through the Drive to Excellence study. The Health Licensing Boards hope to be represented on the panel that will make recommendations to the Governor on how this plan should be implemented. The timeline for implementation states that Licensing One-Stop Shop is in Wave 1 and is due to be completed at the end of 2008. There is a recommendation that licensees of the state be assessed \$5 on license fees in order to pay for the implementation of this project.

- g. ASPPB's Call for Officers and Award Nominees.** P. Walker-Singleton reported that each year the Association of State and Provincial Psychology Boards (ASPPB) requests from the member Boards nominations for vacant seats on its Board of Directors and for awards as an ASPPB fellow, the ASPPB State and Provincial Service Award (formally the Roger C. Smith Award), the Norma P. Simon Award, and the Ming Fisher Award. The deadline for nominations is May 6, 2005. Minnesota's current representative on the ASPPB Board of Directors as a member-at-large is J. Schaffer, PhD, LP, who will complete a one-year term this year and may now be elected to a full term.

J. Peterson moved, seconded by S. Hayes that J. Schaffer be nominated for a full term as member-at-large on the ASPPB Board. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. There being ten "ayes" and no "nays", motion carried unanimously.

J. Romano moved, seconded by J. Wolf that P. Walker-Singleton be nominated for the Ming Fisher Award. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. There being ten "ayes" and no "nays", motion carried unanimously.

- h. On-line Degrees.** In recent months, the Application Review Committee (ARC) has received applications from graduates of a regionally accredited on-line university. The ARC expects that more candidates for licensure will present with degrees from on-line institutions, and therefore, the Committee wanted to engage the Board in discussion about these degrees.

The ARC surveyed other jurisdictions on the ASPPB list serve about whether they approve for licensure degrees from on-line institutions. They received a response from about 8-9 jurisdictions. The majority of those who responded said that they do not license based on degrees from on-line schools because the jurisdiction requires APA accreditation or they require residency on campus for a year or two and most on-line schools do not require that of their students. (Dr. Romano knows of only one on-line university with APA-approval—Fielding Institute in California.) Residency requirements have been upheld in the courts.

The Board discussed many aspects of this issue, but will not make a decision until it obtains additional information, such as how many jurisdictions accept only APA accreditation as opposed to how many accept APA accreditation and cite alternative routes to licensure, if the applicant's program is not APA accredited; how many jurisdictions have residency requirements and what is the nature of the requirement. N. Hart will research and report on the residency issue.

- i. Payment for Food Items for Board & Committee Meetings.** J. Lee requests that the Board establish a policy for providing food items for Board and Committee meetings. Currently, lunches and dinners for working meetings are provided from the Board's budget, but morning and afternoon snacks are not. The Board discussed whether food items need to be provided for meetings held in the morning or afternoons, and if so, how these items might be funded.

M. Farinacci moved, seconded by J. Wolf that the issue be referred to the Administrative Committee for a decision. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": J. Romano. There being nine "ayes" and one "nay", motion carried.

- j. Definition of Area of Competence on Licensure Applications.** J. Lee observed that the current applications for licensure do not have any requirement for reporting on cultural competency of the applicant. N. Hart explained that the language in the applications comes directly from Minnesota Rule 7200.0100, subpart 2, which is the current definition of "area of competence". The current definition does not mention cultural competence and current rules regarding competency do not require cultural competency. Mr. Hart stated that the Board cannot change the application without changing the rules. The proposed new rules on the issue of competency, if passed, would allow for the revisions requested.

The Board also discussed the fact that the concept of *listing areas of competency* has been removed in the proposed new rules of licensure and replaced with a requirement that all providers practice *competently*. The new rules also define what it means to practice competently and include cultural competency issues in that definition.

J. Peterson moved that the Rules Committee revisit the licensure rules so that the Board can discuss the issue of the removal of the requirement that licensees list areas of competency. The motion failed for lack of a second.

As a compromise, P. Walker-Singleton agreed that staff can print language on applications used following the rule change (if passed), that stresses the new competency rules.

### **3. Waivers/Variances.**

- a.** Each of the following licensees requested approval of a six-month time-limited variance to complete requirements for continuing education (CE). Each licensee has submitted the required CE plan in compliance with MN Rule 7200.3400, subpart 2.

Heikes, Janet, MS, LP	LP2357	03-31-05
Horst, Kevin M., MA, LP	LP2445	03-31-05
Johnson, Willard L., PhD, LP	LP2301	03-31-05
Moore, James A., PhD, LP	LP2399	03-31-05
Rojas, Joan M., MA, LP	LP2320	03-31-05
Schoonover, Sandra L., PhD, LP	LP2025	12-31-04
Weiner, J. Pamela, PhD, LP	LP2434	03-31-05

J. Romano moved, seconded by S. Hayes that the variance requests be approved on the basis that the licensees met the burden to prove that adherence to the rule would

impose an undue burden on the licensees, that granting the variances will not adversely affect the public welfare, and that the alternatives proposed meet the rationale for the rule. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. There being ten "ayes" and no "nays", motion carried unanimously.

- b. Licensee Jeffrey A. Pounds, MA, LPP (LPP0082) requested a variance from the supervision requirements after having satisfactorily completed the requirements of Minnesota Statute 148.925, Subdivision (7)(b). Application Review Committee moved approval of the variance request on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. There being ten "ayes" and no "nays", motion carried unanimously.
- c. Applicant 05C-106 applied for the EPPP and requested a variance. Applicant met the requirements for a PhD with a major in Clinical Psychology from the University of Iowa on December 17, 2004. Applicant's university does not list the internship on the official transcript. Applicant provided sufficient documentation that the internship was completed. Application Review Committee moved approval of the variance request from MN Rule 7200.1300, Subp. 4 B (4), Educational Requirements for Licensure on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. There being ten "ayes" and no "nays", motion carried unanimously.
- d. Applicant 05C-078 applied for the EPPP and requested a variance. Applicant met the requirements for a PhD with a major in Clinical Psychology from Northern Illinois University. Applicant provided sufficient documentation of 1-2 graduate quarter credits in Theories of Measurement. Application Review Committee moved approval of the variance request from MN. Rule 7200.1300, Subp. 4 B (b), Educational Requirements for Licensure on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. There being ten "ayes" and no "nays", motion carried unanimously.

**4. Admit to EPPP.**

Application Review Committee moved that the following applicants be admitted to the national standardized examination on the basis that Applicants' degrees meet the educational requirements for licensure. Voting "aye": M. Farinacci, S. Hayes, G. Jensen,

J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being ten “ayes” and no “nays”, motion carried unanimously.

05C-105	05C-109	05C-103	05C-106
05C-056	05C-107	05C-094	05C-057
05C-086	05C-093	04C-094	

**5. Admit to PRE.**

Application Review Committee moved that the degrees of the following PRE applicants be approved on the basis that Applicants’ degrees meet the educational requirements for licensure. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being ten “ayes” and no “nays”, motion carried unanimously.

05C-078	05C-100	03C-019
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**6. Licensure as Licensed Psychological Practitioner.**

Application Review Committee moved that the Applicant listed below be granted licensure as a Licensed Psychological Practitioner based upon a master’s degree, having performed successfully on both parts of the examination and having fulfilled all of the requirements of MN. Stat. 148.908. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being ten “ayes” and no “nays”, motion carried unanimously.

02C-067	Debra Jean Broderick, MA
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**7. Licensure as Licensed Psychologists.**

Application Review Committee moved that the Applicants listed below be granted licensure as Licensed Psychologists based upon doctoral degrees, having performed successfully on both parts of the examination and having fulfilled all of the requirements of MN. Stat. 148.907, Subd. 2. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being ten “ayes” and no “nays”, motion carried unanimously.

05C-019	Javon Anthony Cleveland, PsyD
04C-060	Karie Ann Gibson Madsen, PsyD
05C-040	Daniel Neil Kessler, PsyD
04C-027	Mark Carl Lysne, PhD
04C-102	Dona Lyn Mathews, PsyD
04C-007	Wanda Jo McSparron, PhD
05C-013	Amanda Bernedette Powers, PsyD
05C-034	Ann Brendan Schattenberg, PsyD
04C-031	Michelle Marie Templeton, PhD

**8. Re-Licensure.**

Lynette May Wolfram, MS (04C-086) voluntarily terminated her licensure on October 31, 2001. She has now met the requirements and applied for re-licensure following termination. Application Review Committee moved approval of her application for re-licensure. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J.

Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being ten “ayes” and no “nays”, motion carried unanimously.

**9. Other Business.**

**a. Letter from Minnesota Psychological Association (MPA).** P. Walker-Singleton presented to the Board a letter from Steve Vincent, PhD, LP, Chair of MPA’s Legislative Committee stating that the organization will not oppose the Board’s Crimes against Providers bill, with or without their suggested changes.

**b. Update on APA Rule.** P. Walker-Singleton reported that the Request for Comments period has ended and staff is finalizing the Statement of Need and Reasonableness (SONAR) so that it can be approved and the Notice of Intent to Adopt Rule Without a Hearing can be sent out along with the SONAR. J. Romano moved, seconded by J. Lee that the SONAR be sent out without corrections. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: M. Farinacci. Abstaining: J. Schaffer. There being eight “ayes” and one “nay”, motion carried.

The Board asked N. Hart to do a presentation to the Board on the rulemaking process.

**c. Health Professionals Services Program (HPSP).** P. Walker-Singleton presented to the Board correspondence generated by Monica Feider, HPSP Program Manager, about a security breach that occurred in their computer network.

**10. Adjournment.**

J. Schaffer moved, seconded by S. Hayes that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 12:30 PM.

Respectfully submitted,

SUSAN HAYES  
Board Secretary



# MINNESOTA BOARD OF PSYCHOLOGY

## Minutes of the 369<sup>th</sup> Meeting

May 13, 2005

**Members Present:** M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, T. Thompson, and J. Wolf

**Members Absent:** None.

**Others Present:** N. Hart, Assistant Attorney General

### PUBLIC SESSION

Board Chair, M. Seibold called the public session of the meeting to order at 9:06 AM, in the Psychology Board Conference Room, at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

#### 1. Minutes

##### a. Board Meeting of April 15, 2005.

T. Thompson moved, seconded by J. Wolf that the minutes of the Board meeting of April 15, 2005 be approved. Voting “aye”: S. Hayes, G. Jensen, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being seven “ayes” and no “nays”, motion carried unanimously.

#### 2. Administrative Matters.

**a. Rules Committee Update.** J. Schaffer presented for the Board’s review and approval, the proposed Rules of Conduct. The Board voted to approve the proposed rules with the following motions/comments:

- ◆ There was a discussion of whether it is necessary for an applicant’s endorser for licensure to have *observed* the applicant in a work setting within the previous three years. J. Romano felt that the language was too confining. After much discussion, M. Farinacci moved, seconded by J. Wolf that the Board accept the wording as the Rules Committee proposed it; that is, requiring that an endorser observe the applicant in a work setting within the previous three years. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Peterson, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: J. Romano. There being eight “ayes” and one “nay”, motion carried.
- ◆ J. Lee questioned language in the proposal having to do with developing a competence. He observed that there should be language explaining what “developing a competence” means and there is not. Mr. Lee moved that a decision on the parts of

the proposed rules having to do with developing a competence be tabled for further discussion. There was no second to the motion; the motion failed for lack of a second. T. Thompson moved, seconded by J. Lee to amend the motion to table the discussion until the Rules Committee is able to find a section of the proposed rule that purportedly defines “developing a competence”. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being ten “ayes” and no “nays”, motion carried unanimously. (Vote to amend the motion to table.)

- ◆ T. Thompson moved, seconded by J. Romano that the Board table the discussion until the Rules Committee is able to find a section of the proposed rule that purportedly defines “developing a competence”. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being ten “ayes” and no “nays”, motion carried unanimously. (Vote on the amended motion to table.)
- ◆ The Rules Committee moved approval of the rules of conduct, with the section on competence tabled as described above. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being ten “ayes” and no “nays”, motion carried unanimously.

**b. Administrative Committee Update.** M. Seibold reported on the following items having to do with the Committee’s performance review of the Executive Director:

- ◆ The Committee gave P. Walker-Singleton her performance review on May 05, 2005.
- ◆ The Committee explained to the Director the results of the Board member and staff surveys.
- ◆ The Committee provided to the Director feedback on her strengths and made suggestions regarding an area to target during the next evaluation period: interpersonal relations with the Board members and staff.
- ◆ The Committee granted the Executive Director an Achievement Award.

**c. Continuing Education Planning Committee Update.** J. Wolf distributed a draft copy of the brochure for the continuing education activity scheduled for Friday, June 24, 2005. She reported that:

- ◆ The Committee has added Hibbing, Virginia, and Mankato as videoconferencing sites, making a total of eight Greater Minnesota sites.
- ◆ P. LaBrocca will determine whether the InterTechnologies Group of the state’s Administration Department can videotape the conference for distribution to licensees.

Board members will contact J. Wolf if they know if anyone who might serve as local facilitators at the Greater Minnesota sites.

**d. Legislative Committee Update.** S. Terhune reported on two issues.

- ◆ SF0722 (Crimes against Providers Bill) remains dormant until the 2006 Legislative session.
- ◆ SF1204/HF1161 (Housekeeping issues and LPP changes) is being heard in conference committee.

- e. **Food for Board Meetings.** The Administrative Committee discussed the issue of how morning and afternoon treats for Board and Committee meetings should be funded. M. Seibold reported that the Committee decided to create a sign-up sheet so that Board members may bring treats to each Board meeting. Board members may also volunteer to bring treats for Committee meetings.

### 3. **Waivers/Variations.**

- a. Each of the following licensees requested approval of a six-month time-limited variance to complete requirements for continuing education (CE). Each licensee has submitted the required CE plan in compliance with MN Rule 7200.3400, subpart 2.

Austin, Patricia, MA, LP	LP2446	04-30-05
Fuller, Gordon, EdD, LP	LP2460	04-30-05
Rasmussen, Thue, MA, LP	LP2476	04-30-05
Ugland, Richard, EdD, LP	LP2441	03-31-05

J. Romano moved, seconded by J. Schaffer that the variance requests be approved on the basis that the licensees met the burden to prove that adherence to the rule would impose an undue burden on the licensees, that granting the variances will not adversely affect the public welfare, and that the alternatives proposed meet the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being ten “ayes” and no “nays”, motion carried unanimously.

- b. Applicant 05C-114 applied for the PRE and requested a variance. Applicant met the requirements for a PhD with a major in Psychology from the University of Alabama on August 11, 2001. Applicant provided sufficient documentation to demonstrate that three graduate quarter credits in professional ethics, standards of conduct, and professional practice have been earned. The Application Review Committee moved approval of the variance request from MN Rule 7200.1300, Subp. 4 B (1) (g), Educational Requirements for Licensure on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being ten “ayes” and no “nays”, motion carried unanimously.
- c. Applicant 05C-089 applied for the EPPP and requested a variance. Applicant met the requirements for a PhD with a major in Counseling Psychology from the University of Wisconsin-Milwaukee. Applicant provided sufficient documentation of 1-2 graduate quarter credits in Theories of Measurement. Application Review Committee moved approval of the variance request from MN. Rule 7200.1300, Subp. 4 B (1) (b), Educational Requirements for Licensure on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being ten “ayes” and no “nays”, motion carried unanimously.

- d. Applicant 05C-114 applied for the PRE and requested a variance. Applicant met the requirements for a PhD with a major in Psychology from the University of Alabama on August 11, 2001. Applicant's university does not list the internship on the official transcript. Applicant provided sufficient documentation to demonstrate completion of the pre-degree internship. The Application Review Committee moved approval of the variance request from MN Rule 7200.1300, Subp. 4 B (4), Educational Requirements for Licensure on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. There being ten "ayes" and no "nays", motion carried unanimously.

**4. Admit to EPPP.**

Application Review Committee moved that the following applicants be admitted to the national standardized examination on the basis that Applicants' degrees meet the educational requirements for licensure. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. There being ten "ayes" and no "nays", motion carried unanimously.

05C-023	05C-125	05C-122	05C-118
05C-121	05C-082	05C-099	05C-092
05C-089	05C-108	03C-082	05C-111
05C-124			

**5. Admit to PRE.**

Application Review Committee moved that the degrees of the following PRE applicants be approved on the basis that Applicants' degrees meet the educational requirements for licensure. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. There being ten "ayes" and no "nays", motion carried unanimously.

05C-123	05C-119	05C-114	05C-124
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**6. Licensure as Licensed Psychologists.**

Application Review Committee moved that the Applicants listed below be granted licensure as Licensed Psychologists based upon doctoral degrees, having performed successfully on both parts of the examination and having fulfilled all of the requirements of MN. Stat. 148.907, Subd. 2. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. There being ten "ayes" and no "nays", motion carried unanimously.

05C-067	Melissa Kaye Hagen, PsyD
04C-114	Richard Lee Jazdewski, PsyD
04C-023	Allison Rump Keuning, PhD
04C-034	Sandra Kuperman Sondell, PhD

**7. Termination of Licensure for Non-renewal.**

J. Schaffer moved, seconded by S. Terhune that the following licensees be terminated for failure to renew after receiving proper notice as required by Minnesota Rule 7200.3510. Voting "aye": M.

Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being ten “ayes” and no “nays”, motion carried unanimously.

William Damon	LP4424	December 31, 2004
Timothy Nelson	LP4125	January 31, 2005
Omar Othman	LP3222	December 31, 2004
Richard Tyler	LP3580	November 30, 2004
Jane Voss	LP1869	November 30, 2004
Lyle Wray	LP1902	November 30, 2004

**8. Other Business.**

**a. Nominations for ASPPB Board Membership and for the Ming Fisher Award.** P. Walker-Singleton presented to the Board copies of the letter of nomination of J. Schaffer, PhD, LP for a full term as a member-at-large on the ASPPB Board of Directors and the letter of nomination of P. Walker-Singleton for ASPPB’s Ming Fisher Award.

**b. Minutes of the January 31, 2005 Board Meeting of ASPPB.** P. Walker-Singleton presented to the Board the ASPPB Board meeting minutes for the Board’s information.

**c. Update on APA Rule.** P. Walker-Singleton reported that the Statement of Need and Reasonableness (SONAR) was sent to N. Hart for approval. Mr. Hart made the necessary changes. Staff is gathering some statistics to support the need for the proposed rule. The next step will be to send out the Notice of Intent to Adopt the Rule Without a Hearing.

**10. Adjournment.**

J. Schaffer moved, seconded by S. Terhune that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 11:08 AM.

Respectfully submitted,

SUSAN HAYES  
Board Secretary

# **MINNESOTA BOARD OF PSYCHOLOGY**

## **Minutes of the 370<sup>th</sup> Meeting**

**June 17, 2005**

**Members Present:** M. Farinacci, G. Jensen, J. Lee, J. Peterson, M. Seibold, S. Terhune, T. Thompson, and J. Wolf

**Members Absent:** S. Hayes, J. Romano, J. Schaffer

**Others Present:** N. Hart, Assistant Attorney General

### **EXECUTIVE SESSION**

On the recommendation of the Complaint Resolution Committee, the Board adopted a Stipulation and Consent Order that places the license of Donna Bahr, Psy.D., LP in a Conditional status.

### **PUBLIC SESSION**

Board Chair, M. Seibold called the public session of the meeting to order at 9:39 AM, in the Psychology Board Conference Room, at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

#### **1. Minutes**

##### **a. Board Meeting of May 13, 2005.**

J. Wolf moved, seconded by S. Terhune that the minutes of the Board meeting of May 13, 2005 be approved as submitted. Voting “aye”: M. Farinacci, G. Jensen, J. Lee, J. Peterson, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being seven “ayes” and no “nays”, motion carried unanimously.

#### **2. Administrative Matters.**

##### **a. Rules Committee Update.** S. Terhune gave the Board an update on the progress of the Rules Committee.

- ◆ At the May Board meeting, the Board reviewed for approval the proposed Rules of Conduct. During the discussion, J. Lee questioned language in the proposal having to do with developing a competence. He observed that there should be language explaining what “developing a competence” means and that there is not. The Board approved the proposed Rules of Conduct, with the section on competence tabled until the Rules Committee could further discuss the Board’s concerns as defined by Mr. Lee, and recommend a solution. Dr. Terhune reported that the Rules Committee has written some proposed changes to address the

concerns, but must also revisit the definitions section of the proposed rules and make some coordinating changes. The Rules Committee will address the additional changes at its next meeting.

**b. Continuing Education Planning Committee Update.** J. Wolf reported on the progress of the planning for the continuing education activity scheduled for Friday, June 24, 2005. She reported that:

- ◆ Because of a communication error, the St. Paul venue had to be changed from The College of St. Catherine to the University of Minnesota Continuing Education and Conference Center on the St. Paul campus. This is the former Earle Brown Center. Staff will send to each registrant for the St. Paul site a confirmation letter, which will have information about the change of venue. In addition, there is a notice posted on the Board's website.
- ◆ The various sites have the following number of registrants so far:
 

St. Paul	293
Bemidji	7
Brainerd	16
Duluth	19
Fergus Falls	8
Mankato	12
Marshall	4
Rochester	16
Virginia	8

***TOTAL***                      **383**

- ◆ The Conference Center will obtain a company to videotape the program.
- ◆ Packets for the participants are being assembled and include handouts provided by the speakers and evaluation forms for each speaker. A sample packet was circulated.
- ◆ We estimate that we are still within the tentative budget. The tentative budget with updated estimates was circulated.

The Board instructed staff to allow participant registration until the date of the CE activity and at the door.

**c. Legislative Committee Update.** S. Terhune reported on two issues.

- ◆ The Governor signed the Health Licensing Omnibus bill, which contains the Board of Psychology's housekeeping items and the language allowing conversions of LPP's to LP's. The bill is now in effect.
- ◆ Staff will send notices to interested parties, licensees, and applicants informing them of the law change.

**d. Issues Involving the Health Professionals Services Program (HPSP).** In June 2005, staff received a communication from HPSP informing the Board of Psychology that an individual who was under their monitoring program had relapsed. The report was sent because HPSP had the individual listed as a psychologist and therefore, this Board had been billed for the individual's monitoring and other interactions with HPSP. The individual is not a licensee of the Minnesota Board of Psychology.

Staff informed HPSP that the individual is not this Board's licensee or applicant, that we should not be charged for the expenses, and asked HPSP to reverse any charges we have already paid due to their billings and to let me know when the reversal has been made. Staff also notified the Administrative Services Unit, who will research the charges and report back to staff.

Staff identified two issues for the Board's discussion:

- ♦ The fact that the possibility exists that HPSP's participants can be charged to the wrong Board for payment. At times, as is the case with this situation, the licensing Board is not even a Health Licensing Board. HPSP is created to provide service to Health Licensing Boards only; and
- ♦ The fact that situations such as this create an issue of confidentiality, because the Board is provided with identifying information to which it is not entitled.

After discussion, the Board instructed J. Peterson, Representative to the HPSP Program Committee, to discuss this issue in their next Program Committee meeting and ask that HPSP put into place procedures to see that this type of situation can not reoccur. Mr. Peterson will suggest that HPSP ask about participants' licensure status at intake and independently verify licensure before admitting them to the program. Mr. Peterson will report at the next Board meeting.

### 3. **Waivers/Variances.**

- a. Each of the following licensees requested approval of a six-month time-limited variance to complete requirements for continuing education (CE). Each licensee has submitted the required CE plan in compliance with MN Rule 7200.3400, subpart 2.

Bailey, David, PsyD, LP	LP2447	04-30-05
Burkett, Maurice, PhD, LP	LP3266	05-31-05
Butler Karen, PhD, LP	LP3643	05-31-05
Lyman, Mary, MA, LP	LP1605	11-30-04
Ostrander, Leigh, MA, LP	LP3660	05-31-05
Rose, Mark, MA, LP	LP3275	05-31-05

M. Farinacci moved, seconded by S. Terhune that the variance requests be approved on the basis that the licensees met the burden to prove that adherence to the rule would impose an undue burden on the licensees, that granting the variances will not adversely affect the public welfare, and that the alternatives proposed meet the rationale for the rule. Voting "aye": M. Farinacci, G. Jensen, J. Lee, J. Peterson, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. There being seven "ayes" and no "nays", motion carried unanimously.

- b. Applicant 05C-132 applied for the EPPP and requested a variance. Applicant met the requirements for a PsyD with a major in Counseling Psychology from the University of St. Thomas-MN on May 22, 2004. Because of a medical leave of absence, Applicant had to extend completion of the internship beyond the 24 months required by rule. Applicant provided sufficient evidence that to demonstrate satisfactory completion of the internship. The Application Review Committee moved approval of the variance request from MN Rule 7200.1300, Subp. 4 B (4) (d), Educational Requirements for Licensure on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting "aye": M. Farinacci, G. Jensen, J. Lee, J.



Peterson, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being seven “ayes” and no “nays”, motion carried unanimously.

- c. Applicant 05C-077 applied for the PRE and requested a variance. Applicant met the requirements for a PsyD with a major in Clinical Psychology from the Alliant University- CA on July 26, 2002. Applicant provided sufficient documentation of 1-2 graduate quarter credits in Theories of Measurement. Application Review Committee moved approval of the variance request from MN. Rule 7200.1300, Subp. 4 B (1) (b), Educational Requirements for Licensure on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, G. Jensen, J. Lee, J. Peterson, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being seven “ayes” and no “nays”, motion carried unanimously.
- d. Applicant 05C-061 applied for the PRE and requested a variance. Applicant met the requirements for a PsyD with a major in Clinical Psychology from Argosy University-HI on April 9, 2003. Applicant provided sufficient documentation of 1-2 graduate quarter credits in Theories of Measurement. The Application Review Committee moved approval of the variance request from MN Rule 7200.1300, Subp. 4 B (1) (b), Educational Requirements for Licensure on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, G. Jensen, J. Lee, J. Peterson, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being seven “ayes” and no “nays”, motion carried unanimously.
- e. Applicant 05C-049 applied for the PRE and requested a variance. Applicant met the requirements for a PsyD with a major in Clinical Psychology from George Washington University-DC on January 15, 2003. Applicant provided sufficient documentation of 1-2 graduate quarter credits in Theories of Measurement. The Application Review Committee moved approval of the variance request from MN Rule 7200.1300, Subp. 4 B (1) (b), Educational Requirements for Licensure on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, G. Jensen, J. Lee, J. Peterson, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being seven “ayes” and no “nays”, motion carried unanimously.
- f. Applicant 05C-090 applied for the PRE and requested a variance. Applicant met the requirements for a PhD with a major in Clinical Psychology from the University of Iowa on August 2, 2002. Applicant provided sufficient documentation of 3 graduate quarter credits in Professional Ethics, Standards of Conduct, and Professional Practice. The Application Review Committee moved approval of the variance request from MN Rule 7200.1300, Subp. 4 B (1) (g), Educational Requirements for Licensure on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, G. Jensen, J. Lee, J. Peterson, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being seven “ayes” and no “nays”, motion carried unanimously.

- g. Applicant 05C-090 applied for the PRE and requested a variance. Applicant met the requirements for a PhD with a major in Clinical Psychology from the University of Iowa on August 2, 2002. Applicant's university does not list the internship on the official transcript as required by rule. Applicant provided sufficient documentation of satisfactory completion of the pre-degree internship. The Application Review Committee moved approval of the variance request from MN Rule 7200.1300, Subp. 4 B (4), Educational Requirements for Licensure on

the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting "aye": M. Farinacci, G. Jensen, J. Lee, J. Peterson, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. There being seven "ayes" and no "nays", motion carried unanimously.

**4. Admit to EPPP.**

Application Review Committee moved that the following applicants be admitted to the national standardized examination on the basis that Applicants' degrees meet the educational requirements for licensure. Voting "aye": M. Farinacci, G. Jensen, J. Lee, J. Peterson, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. There being seven "ayes" and no "nays", motion carried unanimously.

05C-131	04C-110	05C-132	05C-127
05C-144	05C-098	05C-137	05C-083
04C-117	03C-058	05C-075	05C-113

**5. Admit to PRE.**

Application Review Committee moved that the degrees of the following PRE applicants be approved on the basis that Applicants' degrees meet the educational requirements for licensure. Voting "aye": M. Farinacci, G. Jensen, J. Lee, J. Peterson, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. There being seven "ayes" and no "nays", motion carried unanimously.

05C-049	05C-077	05C-090	05C-061	05C-116
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**6. Conversion from Master's Level LP Licensure to Doctoral Level LP Licensure.**

Application Review Committee moved approval of the request for conversion from master's to doctoral education for the licensed psychologist listed below on the basis that Licensee's doctoral degree meets the educational requirements for licensure. Voting "aye": M. Farinacci, G. Jensen, J. Lee, J. Peterson, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. There being seven "ayes" and no "nays", motion carried unanimously.

LP3607      Donald Ray Elverd, MA, LP (PsyD)

**7. Licensure as Licensed Psychological Practitioner.**

Application Review Committee moved that the Applicant listed below be granted licensure as a Licensed Psychological Practitioner based upon a master's degree, having performed successfully on both parts of the examination and having fulfilled all of the requirements of MN. Stat. 148.908. Voting "aye": M. Farinacci, G. Jensen, J. Lee, J. Peterson, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. There being seven "ayes" and no "nays", motion carried unanimously.

05C-018      Michael Peter Keller, MA

**8. Licensure as Licensed Psychologists.**

Application Review Committee moved that the Applicants listed below be granted licensure as Licensed Psychologists based upon doctoral degrees, having performed successfully on both parts of the examination and having fulfilled all of the requirements of MN. Stat. 148.907, Subd. 2. Voting “aye”: M. Farinacci, G. Jensen, J. Lee, J. Peterson, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being seven “ayes” and no “nays”, motion carried unanimously.

02C-025	Douglas Robert Anderson, PhD
05C-008	Susan Elizabeth Brown, PsyD
04C-059	Deanna Lynn Carpenter, PhD
05C-031	Christopher B. Donahue, PhD
04C-055	Randall Drake Ehrbar, PsyD
05C-020	Gerard Bernard Foo, PhD
03C-093	Pamela Jenness Freske, PhD
05C-021	Lolita King-Saulsberry, PhD
04C-121	Alicia Simone Kunin-Batson, PhD
05C-060	Chad Edward Nelson, PsyD
03C-019	Thanh Son Thi Nguyen Kelly, PhD
04C-074	Greg A. Stern, PsyD
04C-009	Cynthia Oswald Townsend, PhD
04C-111	Stephanie Ann Untiedt, PhD
05C-062	Lisa Ann Voigt, PsyD
05C-063	Ryan James Voigt, PsyD
04C-113	Brian Andrew Wilson, PhD

**8. Other Business.**

**a. Nominations for ASPPB Board Membership and for the Ming Fisher Award.** P. Walker-Singleton presented to the Board copies of the letter from ASPPB acknowledging receipt of the Board’s nomination of J. Schaffer, PhD, LP for a full term as a member-at-large on the ASPPB Board of Directors and the letter of nomination of P. Walker-Singleton for ASPPB’s Ming Fisher Award.

**b. Letters from University of St. Thomas.** P. Walker-Singleton presented to the Board a series of letters, which began with a letter from I. Dean Welch, EdD, LP, Dean, Graduate School of Professional Psychology, requesting that the Board change the dates in the LPP conversion law to accommodate some of St. Thomas’ master’s level graduate students who are scheduled to graduate in May 2006. Ms. Walker-Singleton also included was a letter in response explaining that the Board had carefully considered the dates in the law and set them to allow existing LPP’s to convert to LP and eliminate LPP licensure and that the law as not intended to re-open master’s level licensure for independent practice in Minnesota. The final letter was Dr. Welch’s letter of thanks to the Board for the response.

**c. Degrees from On-Line Universities.** The Application Review Committee (ARC) introduced a discussion about its review of degrees from on-line universities and whether these degrees are meeting the educational requirements for licensure. The ARC raised some concerns and requested a fuller discussion at the August Board meeting. The concerns raised by the ARC are these:

1. Amount, type, and quality of instructor-student interaction. (If communication is 65-93% non-verbal, and teaching is a specialized mode of communication, what is “lost” when ALL instruction is written verbal communication only.)?

2. Method of content delivery for students. Do they read a chapter and answer a question to which the instructor gives feedback?
3. Type/quality/method for evaluating student competence and performance.
4. Amount and quality of student “residence” allowing face-to-face interaction with professors and students.

J. Schaffer, PhD, LP previously reported to the Board that on-line learning is a potential topic for discussion at an upcoming meeting of the Association of State and Provincial Psychology Boards (ASPPB). The ARC requested that the Board also discuss at the August Board meeting whether the Board wishes to defer a decision on this issue until after an ASPPB discussion.

The ARC also asked the Rules Committee to consider adding to the proposed new licensure rules, a residency requirement for on-line universities and a provision that the Board will consider for licensure only APA-accredited on-line programs. Assistant Attorney General N. Hart advised that the Rules Committee would have to define an “on-line university” in rule.

**d. Possible Government Shutdown.** P. Walker-Singleton explained to the Board that if by June 30, 2005, the legislature does not pass the bills containing the rest of the state agency’s budgets (Board of Psychology included), there will be a government shutdown. This agency would be affected by the shutdown. The shutdown would last until the bills are passed and the agency is funded for the next biennium (fiscal years 2006 and 2007), which begins on July 1, 2005.

**10. Adjournment.**

S. Terhune moved, seconded by G. Jensen that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 11:08 AM.

Respectfully submitted,

SUSAN HAYES  
Board Secretary

# MINNESOTA BOARD OF PSYCHOLOGY

## Minutes of the 371<sup>st</sup> Meeting

August 5, 2005

**Members Present:** S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, Susan Ward, and J. Wolf

**Members Absent:** None

**Others Present:** N. Hart, Assistant Attorney General

### EXECUTIVE SESSION

On the recommendation of the Complaint Resolution Committee, the Minnesota Board of Psychology adopted an Order of Unconditional License in the matter of Samuel Scholl, M.A., LP.

### PUBLIC SESSION

Board Chair, M. Seibold called the public session of the meeting to order at 9:29 AM, in the Psychology Board Conference Room, at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

#### 1. Minutes

##### a. Board Meeting of June 17, 2005.

J. Wolf moved, seconded by J. Peterson that the minutes of the Board meeting of June 17, 2005 be approved as submitted. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Peterson, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. Abstaining: J. Romano and S. Ward. There being seven “ayes” and no “nays”, motion carried.

#### 2. Administrative Matters.

a. **New Board Member.** M. Seibold welcomed Susan Ward to the Board of Psychology. Ms. Ward was appointed by Governor Tim Pawlenty to a four-year term, replacing M. Farinacci who was appointed to the Board of Nursing replacing Ms. Ward.

b. **Rules Committee Update.** S. Terhune gave the Board an update on the progress of the Rules Committee.

- ♦ At the May Board meeting, the Board reviewed for approval the proposed Rules of Conduct. During the discussion, J. Lee questioned language in the proposal having to do with developing a competence. He observed that there should be language explaining what “developing a competence” means and that there is not. The Board approved the proposed Rules of Conduct, with the section on competence tabled until the Rules Committee could further discuss the Board’s concerns as defined by Mr. Lee, and recommend a solution.

Dr. Terhune reported on the changes the Rules Committee proposes to address the concerns expressed in the May Board meeting. The Committee submitted for the Board's approval, an amendment to the proposed new Minnesota Rule 7200.4600 COMPETENT PROVISION OF SERVICES. The Committee added language that requires the competent provision of services by providers at all times, including when the provider is developing competence in a new service area. The Board voted on the proposed language change moved by the Rules Committee. Voting "aye": S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, T. Thompson, S. Ward, and J. Wolf. Voting "nay": none. There being nine "ayes" and no "nays", motion carried.

- ◆ The Rules Committee moved approval of a Residency rule for addition to the educational requirements for licensure. The rule would require that a minimum of 36 semester credits be earned in residence at the educational institution of the applicant and that the credits must be earned through in-person psychological instruction with multiple program faculty and students. Voting "aye": S. Hayes, G. Jensen, J. Lee, J. Romano, S. Terhune, T. Thompson, S. Ward, and J. Wolf. Voting "nay": J. Peterson. There being eight "ayes" and one "nay", motion carried.
- c. **Continuing Education (CE) Planning Committee Update.** J. Wolf reported on the continuing education activity held Friday, June 24, 2005. She reported that:
  - ◆ The activity went forward on schedule and was received well by the audience. The Board received many compliments from licensees on sponsoring a free CE, the topic chosen, the speakers, the choice of facilities, the amenities offered by the facility, the use of drummers to accentuate the cultural theme, and the overall quality of the program.
  - ◆ Dr. Wolf presented the expenses and noted that the Committee kept expenses under the original budget.
  - ◆ Some of the letters of thanks from licensees who attended the CE were presented. Also presented was a letter with concerns about the availability of certain services by the facility; one letter criticized the sound volume of the drumming.
  - ◆ Dr. Wolf also presented statistics compiled based on the evaluation sheets for the speakers. Staff averaged each speaker's scores on the four evaluation questions and the question that rated the overall program satisfaction. Staff then charted the averages for comparison.

P. Walker-Singleton reported that the speakers have been sent letters of thanks. The proctors for the Greater Minnesota sites and Board staff were sent letters of thanks and Certificates of Appreciation signed by the Board chair and the chair of the CE Planning Committee.
- d. **Opening for Board Member.** P. Walker-Singleton reported that because J. Schaffer, PhD, LP has served two consecutive four-year terms on the Board, the Governor's office sent him a letter stating that he is unable to serve beyond June 30, 2005. As a result, there is a vacancy on the Board. The Governor's office is interested in reviewing applications from doctoral level psychologists who are persons of color, women, or from Greater Minnesota.
- e. **2005 Nominations for Association of State and Provincial Psychology Boards (ASPPB) Board Member and Award.** P. Walker-Singleton presented a letter from ASPPB stating that the ASPPB Nominating Committee will present to their Board at its Annual Meeting the name of Jack B. Schaffer, PhD, LP as a candidate for Member-at-Large. The nomination is subject

to their Board's acceptance. A second letter was presented from ASPPB stating that P. Walker-Singleton was not selected as a recipient of the Ming Fisher Award. By consensus, the Minnesota Board of Psychology suggested that Ms. Walker-Singleton be re-nominated next year for the award.

- f. **Degrees from On-Line Universities.** At the June 17, 2005 Board meeting, the Application Review Committee (ARC) introduced a discussion about its review of degrees from on-line universities and whether these degrees are meeting the educational requirements for licensure. The ARC raised some concerns and requested a fuller discussion at the August Board meeting.

The Board discussed concerns such as the amount, type, and quality of instructor-student interaction, the method of content delivery for students, the type, quality, and methods for evaluating student competence and performance, and the amount and quality of student residence allowing face-to-face interaction with professors and students.

N. Hart recommended that at this time, the Board should focus on the content of the courses students are presenting in fulfillment of the educational requirements for licensure, not the structure of the instruction.

- g. **ASPPB Survey.** ASPPB sent to the Board a survey having to do with supervised professional experience required for licensure. Staff needs direction from Board members in order to respond to most of the questions on the survey and requested that a small group of licensee members of the Board assemble to formulate responses. The following members volunteered to meet with staff: G. Jensen, MA, LPP, M. Seibold, PhD, LP, and S. Terhune, PhD, LP.
- h. **Representative to the Office of Mental Health Practice (OMHP) Committee.** The OMHP investigates complaints and takes action against individuals who practice in the mental health field unlicensed, for example, as psychotherapists. The Office was formerly housed and funded by the Minnesota Department of Health. The 2005 Legislature placed the office under the administration of the Mental Health Licensing Boards (Boards of Social Work, Marriage and Family Therapy, Psychology, Nursing, Medical Practice, and Behavioral Health and Therapy.)

The Legislature designated that one of the Boards provide administrative management (Social Work volunteered) and created an OMHP Committee made up of a member representing each of the above-named Boards.

The managing Board asked that each Board choose its representative. J. Wolf, PhD, LP consented to represent the Board of Psychology on the Committee. P. Walker-Singleton asked that Dr. Wolf think of some governance structure to offer for the Committee's consideration.

- i. **Health Professionals Service Program (HPSP) Report Regarding Payment for a Non-Licensee.** At the June 17, 2005 meeting, staff reported that we received a communication from HPSP informing the Board of Psychology that an individual who was under their monitoring program had relapsed. The report was sent because HPSP had the individual listed as a psychologist and therefore, this Board had been billed for the individual's monitoring and other interactions with HPSP. The individual is not a licensee of the Minnesota Board of Psychology.

Staff identified two issues for the Board's discussion:

- ◆ The fact that the possibility exists that HPSP's participants can be charged to the wrong Board for payment. At times, as is the case with this situation, the participant's licensing Board, if any, is not a Health Licensing Board. HPSP is created to provide service to Health Licensing Boards only; and
- ◆ The fact that situations such as this create an issue of confidentiality, because the Board erroneously paying for an individual's HPSP monitoring may be provided with identifying information to which it is not entitled.

J. Peterson, Representative to the HPSP Program Committee from the Psychology Board, contacted the HPSP Program Manager, M. Feider, for a resolution. Ms. Feider claimed that the billing issue has been resolved; however, an email from the Administrative Services Unit (ASU) verified that payments had not yet been reversed because ASU was awaiting information from HPSP. Written correspondence from HPSP states that they will ask all psychologists entering the program for "a copy of their current license."

### 3. **Waivers/Variances.**

- a. Each of the following licensees requested approval of a six-month time-limited variance to complete requirements for continuing education (CE). Each licensee has submitted the required CE plan in compliance with MN Rule 7200.3400, subpart 2.

Aasen, Pamela R., PhD, LP	LP2608	06-30-05
Bolter, Helaine, PsyD, LP	LP3139	06-30-05
Burgio, JoAnne C., PhD, LP	LP2826	07-31-05
Cashen, Colleen P., MA, LP	LP2797	07-31-05
Chapman, Jere W., MA, LP	LP2830	07-31-05
Clement, Tamara, PhD, LP	LP2587	06-30-05
Davis, Sandra L., PhD, LP	LP2644	06-30-05
Destache, Brenda L., MA, LP	LP1024	07-31-05
Johnson, Diane A., PhD, LP	LP2863	07-31-05
Kronfeld, Suzy, MA, LP	LP2875	06-30-05
Parlow, Simmie, PhD, LP	LP2888	07-31-05
Tisserand, Marilyn, MA, LP	LP2574	05-31-05
Ulrich, Dawn, MS, LP	LP3697	06-30-05

J. Romano moved, seconded by S. Terhune that the variance requests be approved on the basis that the licensees met the burden to prove that adherence to the rule would impose an undue burden on the licensees, that granting the variances will not adversely affect the public welfare, and that the alternatives proposed meet the rationale for the rule. Voting "aye": S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, T. Thompson, S. Ward, and J. Wolf. Voting "nay": none. There being nine "ayes" and no "nays", motion carried unanimously.

- b. Applicant 05C-117 applied for the EPPP and requested a variance. Applicant met the requirements for a PhD with a major in Psychology from the University of Toledo-Toledo, OH. Applicant provided sufficient documentation of 1-2 graduate quarter credits in Theories of Measurement. Application Review Committee moved approval of the variance request from MN. Rule 7200.1300, Subp. 4 B (1) (b), Educational Requirements for Licensure on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue



burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Romano, S. Terhune, T. Thompson, S. Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

- c. Applicant 05C-101 applied for the EPPP and requested a variance. Applicant met the requirements for a PsyD with a major in Clinical Psychology from Forest Institute of Professional Psychology-Springfield, MO. Applicant provided sufficient documentation of 1-2 graduate quarter credits in Theories of Measurement. The Application Review Committee moved approval of the variance request from MN Rule 7200.1300, Subp. 4 B (1) (b), Educational Requirements for Licensure on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Romano, S. Terhune, T. Thompson, S. Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.
- d. Applicant 05C-081 applied for the EPPP and requested a variance. Applicant met the requirements for a PhD with a major in Biological Psychology from The University of Oklahoma Health Science Center-Oklahoma City, OK. Applicant provided sufficient documentation of 1-2 graduate quarter credits in Theories of Measurement. The Application Review Committee moved approval of the variance request from MN Rule 7200.1300, Subp. 4 B (1) (b), Educational Requirements for Licensure on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Romano, S. Terhune, T. Thompson, S. Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.
- e. Applicant 05C-081 applied for the EPPP and requested a variance. Applicant met the requirements for a PhD with a major in Biological Psychology from the University of Oklahoma Health Science Center-Oklahoma City, OK. Applicant provided sufficient documentation of 3 graduate quarter credits in Social Bases of Behavior. The Application Review Committee moved approval of the variance request from MN Rule 7200.1300, Subp. 4 B (1) (e), Educational Requirements for Licensure on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Romano, S. Terhune, T. Thompson, S. Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.
- f. Applicant 05C-081 applied for the EPPP and requested a variance. Applicant met the requirements for a PhD with a major in Biological Psychology from the University of Oklahoma Health Science Center-Oklahoma City, OK. Applicant’s university does not list the internship on the official transcript as required by rule. Applicant provided sufficient documentation of satisfactory completion of the pre-degree internship. The Application Review Committee moved approval of the variance request from MN Rule 7200.1300, Subp. 4 B (4), Educational Requirements for Licensure on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance

will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Romano, S. Terhune, T. Thompson, S. Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

- g. Applicant 04C-011 applied for the EPPP and requested a variance. Applicant met the requirements for a PhD with a major in Psychology from the Charles University of Prague-Czech Republic on December 8, 1996. Applicant’s internship was from September 1, 1993 to July 29, 1994 (1880 hours) and was less than the 2000-hour requirement. After completing the internship requirement of the university, Applicant continued working until April 1996 – 20 hours per week with one hour a week of supervision by a clinical psychologist. Applicant provided sufficient documentation to demonstrate completion of the pre-degree internship. The Application Review Committee moved approval of the variance request from MN Rule 7200.1300, Subp. 4 B (4), Educational Requirements for Licensure on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Romano, S. Terhune, T. Thompson, S. Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.
- h. Applicant 05C-006 applied for licensure as a Licensed Psychologist and requested a variance from supervision requirements. Applicant completed supervision in the state of Kansas which requires only one hour of supervision per 20 hours of client contact. Applicant submitted a supervision log which documents 20 weeks of full time employment with 2 hours a week of supervision and requested that the Board accept this as meeting Minnesota’s licensure requirements. The Application Review Committee moved denial of the variance from Minnesota Rule 7200.0600 D Requirements for Licensure on the basis that the applicant failed to meet the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Romano, S. Terhune, T. Thompson, S. Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

#### 4. **Admit to EPPP.**

Application Review Committee moved that the following applicants be admitted to the national standardized examination on the basis that Applicants’ degrees meet the educational requirements for licensure. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Romano, S. Terhune, T. Thompson, S. Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

05C-138	06C-001	05C-134	05C-145	06C-006
06C-008	06C-003	06C-007	05C-135	05C-133
05C-139	04C-011	05C-117	06C-008	05C-101
04C-053	05C-136	05C-143	05C-146	05C-072
05C-081	05C-142			

#### 5. **Admit to PRE.**

Application Review Committee moved that the degrees of the following PRE applicants be approved on the basis that Applicants’ degrees meet the educational requirements for licensure.

Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Romano, S. Terhune, T. Thompson, S. Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

05C-134	05C-145	06C-006	06C-008	06C-007
05C-129	05C-125	05C-130	00B-018	06C-011
05C-146	05C-149	05C-142		

**6. Licensure as Licensed Psychological Practitioner.**

Application Review Committee moved that the Applicant listed below be granted licensure as a Licensed Psychological Practitioner based upon a master’s degree, having performed successfully on both parts of the examination and having fulfilled all of the requirements of MN. Stat. 148.908. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Romano, S. Terhune, T. Thompson, S. Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

05C-030      Daniel W. Eakins, MA

**7. Licensure as Licensed Psychologists.**

Application Review Committee moved that the Applicants listed below be granted licensure as Licensed Psychologists based upon doctoral degrees, having performed successfully on both parts of the examination and having fulfilled all of the requirements of MN. Stat. 148.907, Subd. 2. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Romano, S. Terhune, T. Thompson, S. Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

05C-090      Shawna Lee Ehlers, PhD  
05C-102      Terrie Kreutzer Rose, PhD

**8. Re-Licensure.**

Applicant 05C-147 applied for re-licensure following termination. Applicant voluntarily terminated on October 9, 2002. Applicant met the requirements for re-licensure. Application Review Committee moved approval of re-licensure for Applicant below. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Romano, S. Terhune, T. Thompson, S. Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

Kelley Michael Lee Brigman, PhD

**9. Termination of License for Non-Renewal.**

The following licensee failed to renew his license and received the notices required by MN. Rule 7200.3510.

Bouchard, Jr., Thomas      LP2209      February 28, 2005

T. Thompson moved, seconded by S. Hayes that the licensee be terminated for non-renewal. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Romano, S. Terhune, T. Thompson, S. Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

**9. Other Business.**

◆ **Update on APA Rule.**

The next step is to receive approval of the SONAR by the Minnesota Department of Finance and then the Office of the Governor.

**10. Adjournment.**

S. Hayes moved, seconded by G. Jensen that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 10:58 AM.

Respectfully submitted,

SUSAN HAYES  
Board Secretary

# MINNESOTA BOARD OF PSYCHOLOGY

## Minutes of the 372<sup>nd</sup> Meeting

September 9, 2005

**Members Present:** S. Hayes, G. Jensen, J. Lee, J. Peterson, M. Seibold, S. Terhune, T. Thompson, Susan Ward, and J. Wolf

**Members Absent:** J. Romano

**Others Present:** N. Hart, Assistant Attorney General

### PUBLIC SESSION

Board Chair, M. Seibold called the public session of the meeting to order at 9:07 AM, in the Psychology Board Conference Room, at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

#### 1. Minutes

##### a. Board Meeting of August 5, 2005.

J. Wolf moved, seconded by S. Terhune that the minutes of the Board meeting of August 5, 2005 be approved as submitted. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Peterson, S. Terhune, T. Thompson, S. Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried.

#### 2. Administrative Matters.

a. **Rules Committee Update.** S. Terhune reported that the Rules Committee has not met since the last Board meeting. The next meeting is September 22, 2005.

b. **ASPPB’s Survey of Postdoctoral Experience.** At the August 5, 2005 Board meeting, members of the Board volunteered to complete a survey from ASPPB requesting member jurisdictions’ reactions to the notion of changing requirements for post-doctoral supervised experience from a combination of pre- and post-degree experience to just pre-degree experience. The survey was completed by M. Seibold and S. Terhune. Their responses were that they the Minnesota Board favored leaving the practical experience requirements as the 2000-hour pre-doctoral internship plus one full year of supervised post-doctoral psychological experience. The survey was presented for the Board’s information. It has been transmitted to ASPPB.

c. **ASPPB’s 45<sup>th</sup> Annual Meeting of Delegates.** The Association of State and Provincial Psychology Boards’ (ASPPB) 2005 Annual Meeting of Delegates will be held October 19-23, 2005 at the Sheraton Society Hill Hotel in Philadelphia, PA. Staff recommended that the Board send four representatives to the meeting and presented a tentative budget for attendance at the meeting. The Board decided by consensus to send the following delegates to the meeting: M. Seibold, J. Lee, S. Terhune, and P. Walker-Singleton.

- d. **ASPPB's Draft Strategic Plan.** ASPPB requested that the Board review its draft Strategic Plan and give the Association feedback, if any. P. Walker-Singleton asked members to either submit comments to her for transmission to ASPPB or to contact the Association directly.
- e. **Temporary Licenses for Psychologists Displaced by Disaster.** An email was received from Janine Stasior, PhD, MS, a licensed psychologist in the state of Massachusetts. She wrote on behalf of an organization called Child Development Network. Dr. Stasior asked that special licensure consideration be given to psychologists displaced because of Hurricane Katrina. P. Walker-Singleton reported that the Minnesota Psychology Practice Act does not have a temporary/emergency licensure provision. There is the Guest Licensure provision, which does not contain a provision allowing for expedited licensure in the event that displaced psychologists relocate to Minnesota. She also stated that the information was provided so that members will be informed that staff has received this type of inquiry and we have informed those who contact us that this Board does not have a provision for temporary or emergency licensure, therefore, individuals seeking licensure follow existing licensure procedures, which are based on existing laws and rules.

J. Peterson moved, seconded by T. Thompson that Dr. Stasior be told that current Minnesota law does not allow for temporary/emergency licensure, however, there is a Guest Licensure provision that could benefit licensees from other jurisdictions who do not wish to practice in this state permanently. Voting "aye": S. Hayes, G. Jensen, J. Lee, J. Peterson, S. Terhune, T. Thompson, S. Ward, and J. Wolf. Voting "nay": none. There being eight "ayes" and no "nays", motion carried.

### 3. **Waivers/Variances.**

- a. Each of the following licensees requested approval of a six-month time-limited variance to complete requirements for continuing education (CE). Each licensee has submitted the required CE plan in compliance with MN Rule 7200.3400, subpart 2.

Gilliand, Reba G., MEq, LP	LP4171	08-31-05
Kaplan, Carol B., MA, LP	LP3726	08-31-05
Loewen, Gerald R., MA, LP	LP3340	08-31-05
Miller, Jeri Ann, MA, LP	LP3738	08-31-05
Rojas, Joan M., MA, LP	LP2320	03-31-05

J. Peterson moved, seconded by J. Wolf that the variance requests be approved on the basis that the licensees met the burden to prove that adherence to the rule would impose an undue burden on the licensees, that granting the variances will not adversely affect the public welfare, and that the alternatives proposed meet the rationale for the rule. Voting "aye": S. Hayes, G. Jensen, J. Lee, J. Peterson, S. Terhune, T. Thompson, S. Ward, and J. Wolf. Voting "nay": none. There being eight "ayes" and no "nays", motion carried unanimously.

- b. Applicant 05C-096 applied for the EPPP and requested a variance. Applicant met the requirements for a PsyD with a major in Clinical Psychology from Argosy University-IL on August 14, 2004. Applicant provided sufficient documentation of 1-2 graduate quarter credits in Theories of Measurement. Application Review Committee moved approval of the variance request from MN. Rule 7200.1300, Subp. 4 B (1) (b), Educational Requirements for Licensure on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and

that the alternative proposed meets the rationale for the rule. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Peterson, S. Terhune, T. Thompson, S. Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

- c. Applicant 05C-140 applied for the EPPP and requested a variance. Applicant met the requirements for a PhD with a major in Clinical Psychology from Pennsylvania State University-University Park, PA. Applicant provided sufficient documentation of 3 graduate quarter credits in Ethics, Standards of Conduct, and Issues of Professional Practice. The Application Review Committee moved approval of the variance request from MN Rule 7200.1300, Subp. 4 B (1) (g), Educational Requirements for Licensure on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Peterson, S. Terhune, T. Thompson, S. Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

#### 4. **Admit to EPPP.**

Application Review Committee moved that the following applicants be admitted to the national standardized examination on the basis that Applicants’ degrees meet the educational requirements for licensure. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Peterson, S. Terhune, T. Thompson, S. Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

05C-096	05C-001	06C-024	05C-128	05C-120
06C-032	06C-012	06C-023	06C-033	06C-027
06C-037				

#### 5. **Admit to PRE.**

Application Review Committee moved that the degrees of the following PRE applicants be approved on the basis that Applicants’ degrees meet the educational requirements for licensure. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Peterson, S. Terhune, T. Thompson, S. Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

06C-002	05C-128	05C-140	06C-021	06C-037
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#### 6. **Licensure as Licensed Psychologists.**

Application Review Committee moved that the Applicants listed below be granted licensure as Licensed Psychologists based upon doctoral degrees, having performed successfully on both parts of the examination and having fulfilled all of the requirements of MN. Stat. 148.907, Subd. 2. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Peterson, S. Terhune, T. Thompson, S. Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

05C-077	Jennifer Marie Bertsch, PsyD
04C-105	Rebecca Jean Halabrin-Marty, PsyD
05C-028	Molly Katherine Middlecamp Kodl, PhD
05C-084	Karin Edith Larsen, PhD
05C-116	Peter Jay Larson, PhD
05C-114	Martha Anne Rich, PhD
05C-079	Caroline Nicole Weiss, PsyD

**7. Re-Licensure.**

The following applicants applied for re-licensure following voluntary termination of their licenses. Applicants met the requirements for re-licensure. Application Review Committee moved approval of re-licensure for Applicants below. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Peterson, S. Terhune, T. Thompson, S. Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

Nancy J. Heinitz, MA  
Ronald John Hunt, MA

**8. Approval of Doctoral Degrees of Master’s Level Licensed Psychologists.**

The master’s level Licensed Psychologists below applied for conversion from master’s level licensure to doctoral level licensure as an LP. Applicants’ met the requirements for conversion since their doctoral degrees meet the educational requirements for licensure.

LP3943        Signe Andenas Bobbitt, MEq, LP (PhD)  
LP1810        Carole Galush Larson, MA, LP (PsyD)

**9. Adjournment.**

T. Thompson moved, seconded by J. Peterson that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 9:36 AM.

Respectfully submitted,

SUSAN HAYES  
Board Secretary



# MINNESOTA BOARD OF PSYCHOLOGY

## Minutes of the 373<sup>rd</sup> Meeting

October 7, 2005

**Members Present:** S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, S. Ward, and J. Wolf

**Members Absent:** T. Thompson

**Others Present:** N. Hart, Assistant Attorney General, R. Schnedler, PhD, LP, C. Leutschaft Miller, PhD, J. Otteson, PhD, LP

### PUBLIC SESSION

Board Chair, M. Seibold called the public session of the meeting to order at 9:10 AM, in the Psychology Board Conference Room, at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

#### 1. Minutes

##### a. Board Meeting of September 9, 2005.

J. Peterson moved, seconded by J. Wolf that the minutes of the Board meeting of September 9, 2005 be approved as submitted. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Peterson, S. Terhune, S. Ward, and J. Wolf. Voting “nay”: none. Abstaining: J. Romano. There being seven “ayes” and no “nays”, motion carried.

#### 2. Administrative Matters.

a. **Rules Committee Update.** S. Terhune reported that J. Schaffer and P. Walker-Singleton have been meeting and have completed a final review of the Rules of Licensure, Conduct, and Continuing Education. N. Hart is working on rules pertaining to re-licensure following termination and inactive licensure status. The Rules Committee will meet next to plan for the completion of the Statement of Need and Reasonableness.

b. **Legislative Committee Update.** S. Terhune reported that at this time, the Legislative Committee is not planning to put forth an agenda for the 2006 session.

c. **Office of Mental Health Practice Committee Update.** J. Wolf represents the Board of Psychology on the governing committee for the Office of Mental Health Practice (OMHP). The Committee met for the first time on Thursday, October 06, 2005. Dr. Wolf reported that under current law, the OMHP office will sunset in 2009. The Office regulates individuals who are unlicensed and who practice in the mental health field and individuals who have revoked mental health licenses. OMHP’s biennial budget is \$100,000 and is funded by the six mental health licensing Boards. The structure of the office is patterned after the Health Professionals Services Program. The Office has one employee, Christy Cail, who is a Senior Investigator. They face two challenges: jurisdictional problems and lack of visibility of the Office. Dr. Wolf

asked for input on how to get the word out to the public that the Office is available. J. Peterson suggested sending a notification to law enforcement.

### 3. **Waivers/Variations.**

- a. Each of the following licensees requested approval of a six-month time-limited variance to complete requirements for continuing education (CE). Each licensee has submitted the required CE plan in compliance with MN Rule 7200.3400, subpart 2.

Borjesson, Lynda E, MA, LP	LP3806	09-30-05
Cocker, Richard N., MS, LP	LP0073	09-30-05
Dorn, William, H. MA, LP	LP0075	09-30-05
Driscoll, Michael E., MA, LP	LP2933	09-30-05
Evans, Susan G., MA, LP	LP0137	09-30-05
Fatis, Michael, PhD, LP	LP0138	09-30-05
Grabow, Karin M., PhD, LP	LP0328	09-30-05
Justic, Mark O., MA, LP	LP0329	09-30-05
Krumberger, John H., PhD, LP	LP0166	09-30-05
Moe, Cindy R., MS, LP	LP0094	09-30-05
Montgomery, Sallie E., PsyD, LP	LP3352	09-30-05
O'Neal, Kevin F., MS, LP	LPP0034	09-30-05
Romans, Sarah M., PhD, LP	LP4188	09-30-05
Schafer, Lorraine C., PhD, LP	LP4342	09-30-05
Schmid-Egleston, Michelle, MA, LP	LP3811	09-30-05
Thiesse-Duffy, Ellyn, MS, LP	LP0101	09-30-05
Wagner, Nancy J., PhD, LP	LP0102	09-30-05
Wood, Gloria B., PhD, LP	LP0218	09-30-05

J. Peterson moved, seconded by S. Hayes that the variance requests be approved on the basis that the licensees met the burden to prove that adherence to the rule would impose an undue burden on the licensees, that granting the variances will not adversely affect the public welfare, and that the alternatives proposed meet the rationale for the rule. Voting "aye": S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, S. Ward, and J. Wolf. Voting "nay": none. There being eight "ayes" and no "nays", motion carried unanimously.

- b. Applicant 05C-064 applied for the EPPP and requested a variance. Applicant met the requirements for a PhD with a major in Clinical Child Psychology from the University of Kansas. Applicant provided sufficient documentation of 1-2 graduate quarter credits in Theories of Measurement. Application Review Committee moved approval of the variance request from MN. Rule 7200.1300, Subp. 4 B (1) (b), Educational Requirements for Licensure on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting "aye": S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, S. Ward, and J. Wolf. Voting "nay": none. There being eight "ayes" and no "nays", motion carried unanimously.
- c. Applicant 06C-010 applied for the PRE and requested a variance. Applicant met the requirements for a PsyD with a major in Clinical Psychology from Argosy University-IL. Applicant provided sufficient documentation of 1-2 graduate quarter credits in Theories of Measurement. Application Review Committee moved approval of the variance request from

MN. Rule 7200.1300, Subp. 4 B (1) (b), Educational Requirements for Licensure on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, S. Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

- d. Judith Fulton Lamp, MA, LP applied for conversion from master’s to doctoral level LP licensure and requested a variance. Licensee met the requirements for a PhD with a major in Clinical Psychology from Pacifica Graduate Institute-CA. Licensee provided sufficient documentation of 1-2 graduate quarter credits in Theories of Measurement. Application Review Committee moved approval of the variance request from MN. Rule 7200.1300, Subp. 4 B (1) (b), Educational Requirements for Licensure on the basis that the licensee met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, S. Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.
- e. Applicant 05C-124 applied for licensure as a licensed psychologist and requested a variance. Applicant’s primary supervisor who provided post-doctoral supervision is deceased. Applicant requested that the Board accept supervision documentation from the clinical supervisor. The clinical supervisor provided sufficient documentation that Applicant obtained the supervision required for licensure. The Application Review Committee moved approval of the variance request from MN Rule 7200.0600 D Requirements for Licensure on the basis that the Applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, S. Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

#### 4. **Admit to EPPP.**

Application Review Committee moved that the following applicants be admitted to the national standardized examination on the basis that Applicants’ degrees meet the educational requirements for licensure. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, S. Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

05C-148	06C-022	04C-110	06C-019	06C-036
06C-018	06C-020	06C-005	05C-064	06C-025
06C-031				

#### 5. **Deny Admittance to EPPP.**

Application Review Committee moved denial of admittance to the national standardized examination on the basis that Applicant’s degree does not meet the educational requirement for licensure. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, S. Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

06C-064

**6. Admit to PRE.**

- ◆ Application Review Committee moved that the degrees of the following PRE applicants be approved on the basis that Applicants' degrees meet the educational requirements for licensure. Voting "aye": S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, S. Ward, and J. Wolf. Voting "nay": none. There being eight "ayes" and no "nays", motion carried unanimously.

06C-030

06C-010

06C-038

06C-018

- ◆ Applicant 05C-112 applied for the PRE during the re-licensure following termination process. The Application Review Committee requested that the full Board review the transcript of the applicant to determine whether Applicant's degree met the rules of licensure in effect at the time of original licensure. N. Hart advised that the same rules that were in effect at the time of original licensure are still in effect at this time and, therefore, the applicant has already met the educational requirements. J. Peterson moved, seconded by J. Wolf that Applicant 05C-112 be admitted to the PRE because the rules of licensure have not changed. Voting "aye": S. Hayes, G. Jensen, J. Peterson, S. Terhune, S. Ward, and J. Wolf. Voting "nay": none. Abstaining: J. Lee and J. Romano. There being six "ayes" and no "nays", motion carried.

**7. Licensure as Licensed Psychological Practitioners.**

Application Review Committee moved that the Applicants listed below be granted licensure as Licensed Psychological Practitioners based upon master's degrees, having performed successfully on both parts of the examination and having fulfilled the licensure requirements of MN. Stat. 148.908. Voting "aye": S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, S. Ward, and J. Wolf. Voting "nay": none. There being eight "ayes" and no "nays", motion carried unanimously.

05C-091 Sara Elva Bogestad, MA

04C-108 Gail McKechnie Oakes, MA

**8. Licensure as Licensed Psychologists.**

Application Review Committee moved that the Applicants listed below be granted licensure as Licensed Psychologists based upon doctoral degrees, having performed successfully on both parts of the examination and having fulfilled all of the requirements of MN. Stat. 148.907, Subd. 2. Voting "aye": S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, S. Ward, and J. Wolf. Voting "nay": none. There being eight "ayes" and no "nays", motion carried unanimously.

04C-077 Christian Todd Anderson, PsyD

05C-074 David Scott Greenaway, PhD

05C-005 Scott David Guldseth, PhD

05C-106 Erica Lynn Johnsen, PhD

05C-130 Katie Lynn Lindberg, PsyD

05C-085 Maren Hart McMillan, PsyD

05C-045 Robin Kittinger Rumsey, PhD

06C-011 Glen Owen Sallows, PhD

05C-068 Julie Ann Lunde Sevvick, PsyD

05C-108 My-Tien Nu Ton, PhD

05C-124 Seth Saturn Williams, PsyD

05C-093 Amanda Louise Youngren, PsyD

**9. Approval of Doctoral Degree for Master's Level Licensed Psychologist.**

The master's level Licensed Psychologist listed below applied for conversion from master's level licensure to doctoral level licensure as an LP. Application Review Committee moved that the doctoral degree of the licensee be approved since the degree meets the educational requirements for licensure. Voting "aye": S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, S. Ward, and J. Wolf. Voting "nay": none. There being eight "ayes" and no "nays", motion carried unanimously.

LP3879          Judith Fulton Lamp, MA, LP (PhD)

**10. Approval of Doctoral Degree for Master's Level Licensed Psychological Practitioner.**

The master's level Licensed Psychological Practitioner listed below applied for conversion from master's level licensure to doctoral level licensure as an LPP. Application Review Committee moved that the doctoral degree of the licensee be approved since the degree meets the educational requirements for licensure. Voting "aye": S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, S. Ward, and J. Wolf. Voting "nay": none. There being eight "ayes" and no "nays", motion carried unanimously.

LPP0098          Debra Jean Broderick, MA, LPP (PsyD)

**11. Approval of Conversion from Licensed Psychological Practitioners to Licensed Psychologists.**

The Licensed Psychological Practitioners listed below applied for conversion from LPP licensure to licensure as an LP's, having complied with all requirements of Minn. Stat. section 148.907, Subd. 5. Application Review Committee moved that the conversions be approved. Voting "aye": S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, S. Ward, and J. Wolf. Voting "nay": none. There being eight "ayes" and no "nays", motion carried unanimously.

LPP0078          Carrie Jean Chomicz, MA, LPP  
LPP0069          Sheila Marie Daley, MA, LPP  
LPP0062          Bryan Lee Delvin, MS, LPP  
LPP0051          Nancy Louise Krahulec, MA, LPP  
LPP0056          Candice Jean Nadler, MA, LPP  
LPP0082          Jeffrey Allen Carlson Pounds, MA, LPP  
LPP0030          Glynis Nancy Thiesse, MS, LPP  
LPP0032          Laura Michelle Voight-Radkte, MA, LPP

**12. Emeritus Registration.**

Application Review Committee moved that the following applicant be granted Emeritus Registration after fulfilling all requirements of Minn. Stat. section 148.9105. Voting "aye": S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, S. Ward, and J. Wolf. Voting "nay": none. There being eight "ayes" and no "nays", motion carried unanimously.

Cathy Lynn Krause, MA

**13. Termination of License for Non-Renewal.**

The following licensees failed to renew their licenses after being sent notification in accordance with Minn. Rule 7200.3510. G. Jensen moved, seconded by J. Wolf that the licenses be terminated. Voting "aye": S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, S.

Ward, and J. Wolf. Voting “nay”: none. There being eight “ayes” and no “nays”, motion carried unanimously.

Jane Hansen  
Stanley Deno

May 31, 2005  
May 31, 2005

LPP0055  
LP2511

**14. Other Business.**

◆ **APA Rule Update.**

P. Walker-Singleton updated the Board on the progress of the APA Rule. The Board is seeking approval from the Governor’s office. After receiving approval, the agency will publish the Notice of Intent to Adopt Rules without a Hearing. If we do not receive 25 requests for a hearing, we will proceed with the adoption of the rule by the Board. If we receive more than 25 requests for a hearing, we will abort this process and add the rule back into the larger rulemaking project.

◆ **ASPPB Annual Meeting of Delegates.**

The Board’s delegate to the ASPPB meeting, S. Terhune, requested that Board members email him and let him know if they would prefer that he cast the Board’s vote for any specific candidate running for ASPPB Board President.

**15. Adjournment.**

J. Romano moved, seconded by S. Terhune that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 10:24 AM.

Respectfully submitted,

SUSAN HAYES  
Board Secretary

# MINNESOTA BOARD OF PSYCHOLOGY

## Minutes of the 374<sup>th</sup> Meeting

November 4, 2005

**Members Present:** S. Hayes, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, S. Ward, and J. Wolf

**Members Absent:** T. Thompson and G. Jensen

**Others Present:** J. Schaffer

### PUBLIC SESSION

Board Chair, M. Seibold called the public session of the meeting to order at 9:33 AM, in the Psychology Board Conference Room, at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

#### 1. Approval of Minutes

##### a. Board Meeting of October 7, 2005.

J. Peterson moved, seconded by J. Wolf that the minutes of the Board meeting of October 7, 2005 be approved as submitted. Voting “aye”: S. Hayes, J. Lee, J. Peterson, J. Romano, S. Terhune, S. Ward, and J. Wolf. Voting “nay”: none. There being seven “ayes” and no “nays”, motion carried unanimously.

#### 2. Administrative Matters.

**a. Rules Committee Update.** S. Terhune reported that the Rules Committee will meet today following this Board meeting, to divide up the Statement of Need and Reasonableness (SONAR) for writing by the Committee members and to set some time deadlines.

**b. Proposed Board Calendar.** P. Walker-Singleton presented proposed Board meeting dates for 2006, with the request that Board members check their availability on the specific dates, and bring their 2006 calendars to inform re-scheduling in the event that a quorum would not be present. Preference was stated for not changing the Board meeting dates unless a specific date presented a quorum problem, since both Complaint Resolution Committees (CRC) and the Application Review Committee (ARC) have also set tentative meeting dates on Fridays for calendar year 2006. S. Hayes moved, seconded by S. Terhune, to approve the 2006 calendar of Board meeting dates. Voting “aye”: S. Hayes, J. Lee, J. Peterson, J. Romano, S. Terhune, S. Ward, and J. Wolf. Voting “nay”: none. There being seven “ayes” and no “nays”, motion carried unanimously.

**c. Board Officer Elections in December.** P. Walker-Singleton reminded the Board that the annual election for Board officers for calendar year 2006 will take place at the 09

December 2005 meeting. Officers to be elected are: Board Chair, Board Vice Chair, and Board Secretary.

**d. Presentation on the Health Professionals Service Program (HPSP) in December.**

P. Walker-Singleton reminded the Board that a representative from the Health Professionals Service Program will attend the 09 December 2005 Board meeting to give the Board an annual overview of the Program and statistical information. The representative is scheduled to present to the Board at 10:30 AM.

**e. Report from ASPPB Annual Meeting Attendees –** M. Seibold reported that Jack Schaffer was re-elected member-at-large on the Board of Directors of the Association of State and Provincial Psychology Boards (ASPPB); and that P. Walker-Singleton is considered to be a viable candidate for the Ming Fisher Award. Dr. Seibold encouraged Ms. Walker-Singleton to continue to attend ASPPB meetings whenever possible.

Ms. Walker-Singleton provided the Board with a detailed written report including information about her meetings with Board administrators from other jurisdictions. Some of the topics discussed were new Board member orientation, consolidation of Boards, jurisdictional structure of Psychology Boards (US) and colleges (Canada), and other hot button issues. She also discussed General session items, distance learning education and workshops on graduate education and competency-based licensure.

Attendees concluded that the meeting offered much information about emerging issues related to the practice and certification of psychologists. Dr. Seibold opined that the ASPPB meetings are good at generating issues and raising questions and in doing so, validating questions that attendees already are dealing with in their own jurisdictions. The speakers gave a lot of good data and described some well thought out issues for the jurisdictions' consideration. There was no attempt, however, to resolve individual dilemmas. Among the topics at the meeting were trends such as distance learning institutions, including the merits of traditional classroom learning versus distance learning, and the need for a common set of standards to accurately reflect what applicants know about psychology prior to licensure. It was mutually agreed that lack of clear data on measurable outcomes makes it impossible to determine a preference for traditional vs. distance learning institutions.

J. Lee reported on some key points about distance learning. Many schools offer a blending of distance learning opportunities along with traditional classroom course offerings. One school reported on was totally internet learning. Some offer interaction between students and faculty via audio/visual methods and some require no interaction. One key question discussed was how much blending is appropriate for adequate learning in psychology. Mr. Lee believes that it all comes down to residency as the main issue, because it is hard to define "on-line institution". Many schools have on-line classes and traditional classes (the blending referred to earlier), so the question is what percentage of on-line classes should be placed in a definition to qualify an institution as an "on-line institution"?



Dr. Seibold stated that the speakers pointed out that on-line education is increasing and it is here to stay. They talked about the fact that on-line coursework could possibly be used more often for continuing education activities. There were some concerns reported by speakers that distance learning could result in a socioeconomic issue where people with less money will seek on-line learning options and people that have more money will seek the residency types of programs. Speakers provided data that point out a problem with completion of on-line programs. There were questions about how to assess whether on-line students remained with the class, because some programs only require that they remain logged on for six hours and nothing monitors whether the student was working on the lessons during that time. They said that the field believes intuitively that there is a difference in face-to-face classroom experiences vs. on-line learning experiences, but there is no data that proves that.

S. Terhune reported on discussions about eliminating the postdoctoral year of supervised employment required for licensure while still requiring 2 years of supervised experience acquired as a pre-doctoral candidate. It was suggested that those hours be applied to practicum placements, with an increase in accountability standards. Such a change would require a legislative decision on a state by state basis. Part of the argument in favor of eliminating the post-doctoral year of experience is that it puts psychology students at a competitive disadvantage by requiring extra training post degree in order to practice independently. Also, students are reporting increasing numbers of hours of practicum placements. One idea is to establish standards regarding quality and quantity of supervision for the two years worth of supervised experience that the field thinks psychologists should have.

Dr. Seibold reported on workshops on emerging patterns of professional practice, such as life coaching, executive coaching, mediation, parent coordination, custody disputes, E-therapy and internet counseling, evaluation for prosthetics surgery, nutritional supplements for behavior or mental health problems – all of which raise the debate about defining psychology in the current consumer world, i.e., is this the practice of psychology. Prescription privileges for psychologists were also discussed. Three jurisdictions now have prescription privileges for psychologists and several other jurisdictions have bills in their legislatures.

Drs. Seibold and Terhune attended a workshop that provided an opportunity to compare disciplinary action standards with those of other state boards. Recent data was provided which showed that overall, the highest number of board disciplinary actions relate to sexual or dual relationship, unprofessional conduct or conviction of a crime. There was a very useful half day workshop by Jack Schaffer, PhD, LP and Bob Lipkins of the Professional Examination Service about the construction of tests and test items; the workshop also gave practice in writing test questions. Dr. Schaffer agreed to work with the Minnesota Board committee assigned to rewrite the Professional Responsibility Examination after new rules are adopted. Jack Schaffer announced that he would be forming an ad hoc group to follow through on topics and issues from annual and midwinter meetings.

### **3. Waivers/Variations.**

- a. Each of the following licensees requested approval of a six-month time-limited variance to complete requirements for continuing education (CE). Each licensee has submitted the required CE plan in compliance with MN Rule 7200.3400, subpart 2.

Baardson, Steven R. MA, LP	LP0258	10/31/05
Bridgeman, Harold MA, LP	LP0408	10/31/05
Drew, Bram C. MA, LP	LP0265	10/31/05
Faunce, Patricia S. PhD, LP	LP0269	10/31/05
Grabow, Karen M. PhD, LP	LP0328	10/31/05
Rosch, Pamela R. MA, LP	LP0260	10/31/05

J. Romano moved, seconded by S. Terhune that the variance requests be approved on the basis that the licensees met the burden to prove that adherence to the rule would impose an undue burden on the licensees, that granting the variances will not adversely affect the public welfare, and that the alternatives proposed meet the rationale for the rule. Voting "aye": S. Hayes, J. Lee, J. Peterson, J. Romano, S. Terhune, S. Ward, and J. Wolf. Voting "nay": none. There being seven "ayes" and no "nays", motion carried unanimously.

- b. Applicant 06C-016 applied for the EPPP and requested a variance. Applicant met the requirements for a PsyD with a major in Psychology from Widner University. Applicant provided sufficient documentation of 1 to 2 quarter credits in Theories of Measurement. Application Review Committee moved approval of the variance request from MN. Rule 7200.1300, Subd. 4, B (b) Educational Requirements for Licensure on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting "aye": S. Hayes, J. Lee, J. Peterson, J. Romano, S. Terhune, S. Ward, and J. Wolf. Voting "nay": none. There being seven "ayes" and no "nays", motion carried unanimously.

#### 4. **Admit to EPPP.**

Application Review Committee moved that the following applicants be admitted to the Examination for Professional Practice in Psychology (EPPP). Voting "aye": S. Hayes, J. Lee, J. Peterson, J. Romano, S. Terhune, S. Ward, and J. Wolf. Voting "nay": none. There being seven "ayes" and no "nays", motion carried unanimously.

06C-090	06C-065	06C-051	06C-060	06C-057
06C-066	06C-073	04C-118	06C-053	06C-063
06C-045	06C-035	06C-080	06C-093	06C-015
06C-077	06C-087	06C-067	06C-074	06C-039
06C-034	06C-075	06C-049	06C-016	06C-086
06C-071	06C-040			

#### 5. **Admit to PRE.**

Application Review Committee moved that the following applicants be admitted to the Professional Responsibility Examination (PRE). Voting "aye": S. Hayes, J. Lee, J. Peterson, J. Romano, S. Terhune, S. Ward, and J. Wolf. Voting "nay": none. There being seven "ayes" and no "nays", motion carried unanimously.

06C-065	06C-051	06C-063	06C-035	06C-015
06C-087	06C-074	06C-034		

**6. Licensed Psychological Practitioners.**

Application Review Committee moved that the following applicants be licensed as Licensed Psychological Practitioners based on master's degrees after fulfilling all requirements of Minnesota Statute 148.908. Voting "aye": S. Hayes, J. Lee, J. Peterson, J. Romano, S. Terhune, S. Ward, and J. Wolf. Voting "nay": none. There being seven "ayes" and no "nays", motion carried unanimously.

04C-112      Juliet Bronwen Williams Edwardson, MA

05C-112      John Joseph Pokrzewski, MA

**7. Licensed Psychologist.**

Application Review Committee moves approval that the following applicants be licensed as Licensed Psychologists based on doctoral degrees after fulfilling all of the requirements of MN. Stat. 148.907, Subd. 2. Voting "aye": S. Hayes, J. Lee, J. Peterson, J. Romano, S. Terhune, S. Ward, and J. Wolf. Voting "nay": none. There being seven "ayes" and no "nays", motion carried unanimously.

06C-056	Xan Kaaren Banker, PsyD
06C-002	Kimberly Ann Bateman, PsyD
05C-076	Elizabeth Ann Buhl, PsyD
06C-010	Richard Joseph DiPrima, PsyD
05C-087	Jennifer Gildemeister Enstad, PsyD
05C-078	John Matthew Fabian, PsyD
05C-129	Craig Michael Helbok, PhD
04C-054	Patricia L.B. Lockyear, PsyD
05C-077	Deanna Lynn Nelson, PsyD
04C-021	Roger Alan Olsen, PsyD
05C-083	Paula Jean Pitterle, PhD
05C-121	Katherine Hilda Theisz Sand, PsyD
05C-149	Krislea Erin Wegner, PhD

**8. Approval of Conversion from Licensed Psychological Practitioner (LPP) to Licensed Psychologist (LP).**

Application Review Committee moved approval of the conversion of the following Licensed Psychological Practitioner to Licensed Psychologist. The Licensed Psychological Practitioner listed below has complied with all of the requirements of Minn.Stat.148.907, Subd.5. Voting "aye": S. Hayes, J. Lee, J. Peterson, J. Romano, S. Terhune, S. Ward, and J. Wolf. Voting "nay": none. There being seven "ayes" and no "nays", motion carried unanimously.

LPP0020      Gerald Edward Jensen, Jr.

**9. Termination of License for Non-Renewal.**

The following licensees failed to renew their licenses after being sent notification in accordance with Minn. Rule 7200.3510. J. Wolf moved, seconded by S. Terhune, that the

licenses be terminated. Voting “aye”: S. Hayes, J. Lee, J. Peterson, J. Romano, S. Terhune, S. Ward, and J. Wolf. Voting “nay”: none. There being seven “ayes” and no “nays”, motion carried unanimously.

Boleo, Angelo	June 30, 2005	LP2621
Swanson, Bruce	June 30, 2005	LP2764
Tharp, Ann	June 30, 2005	LP2767

**10. Other Business.**

◆ **APA Rule Update.**

The Governor’s Office has approved the Board’s SONAR for publication. Staff is planning for the Notice of Intent to Adopt Rules Without a Public Hearing to be published in the *State Register* and mailed to licensees and other members of the public on December 5, 2005.

The notice period will end January 6, 2006. If we get 25 requests for a public hearing, the process will be aborted. If we do not receive 25 hearing requests, we will submit the packet to the Legislative Coordinator in the Governor’s Office, the Office of Administrative Hearings, and to the Board for final adoption. The rule then has to be published again in the *State Register*. Five days later, the rule goes into effect.

We anticipate that the rule will go into effect in February 2006, if all goes as planned.

**11. Adjournment.**

J. Peterson moved, seconded by S. Hayes, that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 10:52 AM.

Respectfully submitted,

SUSAN HAYES  
Board Secretary