

MINNESOTA BOARD OF PSYCHOLOGY

Minutes of the 357th Meeting

January 30, 2004

Members Present: M. Farinacci, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson.

Members Absent: S. Hayes and J. Hovland.

Others Present: J. Berns, P. Dougherty, and N. Hart, Assistant Attorney General

I) Executive Session.

A) The Board considered and approved the Stipulation and Consent Order for Voluntary Relinquishment of the license of William Fournier, MA, LP.

II) Public Session.

A) Board Chair, J. Schaffer, called the public session to order at 9:14 AM, in Conference Room A, 4th Floor at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present

III) Approval of Minutes.

A) Minutes of the Board Meeting of December 12, 2003.

M. Farinacci moved, seconded by S. Terhune, that the minutes of the Board Meeting of December 12, 2003 be approved. Voting "aye": M. Farinacci, G. Jensen, J. Lee, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being seven ayes and no nays, motion carried unanimously.

IV) Administrative Matters.

A) Rules Committee Update.

- ◆ J. Schaffer provided the update from the Rules Committee. The Rules Committee has revised all the rules, is reviewing the rules for cohesiveness, and is about three-quarters of the way through the definitions.

B) Board Committee Assignment.

J. Schaffer announced the following changes to the composition of Board committees:

- ◆ ARC
 - J. Lee replaces S. Terhune.
- ◆ Legislative
 - S. Terhune was appointed Chair.
- ◆ CE Consultant
 - M. Seibold replaces J. Hovland.
- ◆ Directory of Underserved Populations
 - J. Lee was appointed.

- ◆ Administrative Committee
 - J. Schaffer, Chair
 - J. Romano
 - M. Seibold

C) Americans with Disabilities Act (ADA) Accommodation Costs.

- ◆ Until recently, applicants for the EPPP requested from the Board admitting them to the examination, reasonable accommodations under the ADA if the applicants needed such accommodations to allow them to sit for the examination. The Minnesota Board's process allows for consideration of the requests after the applicants submit a letter from their medical care giver. Most medical request are granted. Examples of accommodations that this Board's applicants have received in the past are extra time (usually up to three extra hours), readers, sign language interpreters, and a private room (for the pencil and paper version of the examination). However, this Board has traditionally granted accommodations, such as, extra time for examinees for which English was their second language. For the pencil and paper versions, the Minnesota Board bore the costs, such as hiring a proctor for an examinee who needed a private room or paying the costs for a sign language interpreter. When the Board switched to offering the computerized version of the EPPP, the costs of providing reasonable accommodations shifted to ASPPB.
- ◆ Effective March 31, 2004, the Association of State and Provincial Psychology Boards (ASPPB) will no longer assume the responsibility for paying for reasonable accommodations requested by EPPP applicants under the ADA or the Canadian Human Rights Act. ASPPB's costs of providing the accommodations, which have been approved by Boards have more than tripled. As a result, Boards will have to again cover the costs.
- ◆ This issue will be updated as more information becomes available.

D) Appointment to ASPPB Committee.

- ◆ ASPPB Board President, Barbara A. Van Horne, MBA, PhD appointed J. Schaffer to a one-year term on ASPPB's Committee on Education, Training and Oral Examinations (CETOE).
- ◆ J. Schaffer reported he will be working on setting up guidelines for supervision.

E) Information from the National Register of Health Service Providers in Psychology.

- ◆ The National Register's Mobility Coordinator, Andrew Boucher, sent information for the Board's review about mobility. The information included an article in the Fall 2003 issue of *The Register Report*, the magazine for Health service providers in psychology, about choices and opportunities available for psychologists who move their licensure from one jurisdiction to another. To help facilitate mobility, the organization created the National Register's Online Searchable Database (OSD) located at www.nationalregister.org so that jurisdictions can verify credentials of individuals listed in the National Register.

F) Meeting with Senator Sheila Kiscaden.

- ◆ In mid-December 2003, Senator Sheila Kiscaden requested a meeting with the Executive Directors and the Board Chairs of the Boards of Social Work, Marriage and Family Therapy, Behavioral Health and Therapy, and Psychology; in addition, she invited to the

meeting representatives from the Department of Health and the Office of the Attorney General, as well as Senator Becky Lourey. The meeting took place on Tuesday, January 6, 2004. J. Schaffer and P. Walker-Singleton represented the Board of Psychology. N. Hart and S. Gunn represented the Office of the Attorney General.

- ◆ There were two issues on the agenda. The first issue is how to rectify the problem that licensees of a health licensing Board can lose their license to practice and still work in the field by calling the work that they do psychotherapy, coaching, etc. This practice was brought to the Senators' attention through the actions of a former health licensing Board licensee whose license to practice was revoked for sexual misconduct, but continues to practice as a life coach.
- ◆ In order to address the first issue, Senator Kiscaden asked N. Hart to draft legislation prohibiting unlicensed practice by individuals who were formerly licensed by one of the mental health Boards from practicing as unlicensed mental health practitioners if their license has been revoked or suspended by their licensing Board for sexual misconduct. This provision may be placed in Minnesota Laws chapter 214 or in chapter 148B (Social Work and Marriage and Family Therapy) and in chapter 148 (Psychology).
- ◆ The second issue on the agenda was to discuss the disposition of the Office of Unlicensed Mental Health Practice (Office). Although the Office does not license, register, or certify individuals to practice, it has the authority to discipline individuals practicing in the mental health field unlicensed. At present, the Office is under the jurisdiction of the Department of Health. However, the law that created the Board of Behavioral Health and Therapy abolished the Office effective July 1, 2004, but did not reassign the oversight duties of the Office. As a result, no body was given jurisdiction to discipline unlicensed mental health practitioners after July 1, 2004.
- ◆ One of two things needs to happen. Either the law needs to be made to explicitly prohibit the unlicensed practice in the mental health field and the Office remains abolished, or the Office of Unlicensed Mental Health Practice needs a new home. Senator Kiscaden assigned to the above referenced group of individuals with whom she met on January 6, 2004, the task of coming up with a solution. She asked for a resolution within one month—early February.
- ◆ Since the January 6th meeting, the Executive Directors have met with a representative from the Health Department and N. Hart. The group has agreed to pursue a resolution. In regards to the second issue, the group asked Senator Kiscaden to sponsor a bill this session to delay the abolishment of the Office of Unlicensed Mental Health until July 1, 2005. The extension would give the group time to work on solutions.
- ◆ The sense of the Board of Psychology is that everyone practicing as mental health practitioners should be licensed; i.e., no one should practice unlicensed.

G) Governor's Appointments Coordinator.

- ◆ J. Berns, Appointment Coordinator for Governor Tim Pawlenty attended the Board meeting and introduced himself to the Board. He reported that the new appointments to the Board should be approved by the end of February. He reported that the Governor's priority is that the Boards should reflect Minnesota's diverse population in regard to gender, race, etc.

H) Update on Rule Change for Educational Requirements.

- ◆ P. Walker-Singleton reported that the rule has been returned from the Revisor's office and the Statement of Need and Reasonableness (SONAR) has to be completed. When

the SONAR is complete, the Rule and the SONAR will be sent out with the notices. J. Romano will provide staff with information which may contribute to the SONAR.

I) Report from the Council of Health Boards (CHB).

- ◆ CHB representative, J. Peterson, and P. Walker-Singleton served on a subcommittee that reviewed a proposal (to the Legislature) from the American Association of Dental Assistants (AADA) that dental assistants be licensed as opposed to registered. The Board was presented with a copy of the subcommittee's report.

J) Independent Practice for Licensed Psychological Practitioners (LPP's).

- ◆ The Board began studying the problems with LPP licensure in the 1990's and in 2001, the Board formed an Ad Hoc Committee on LPP Licensure to prepare a proposal for Board action. The Committee proposed that the Board grant independent licensure to an LPP who has practiced under supervision for 3000 hours over a maximum of a three year period and has the endorsement of all Licensed Psychologist supervisors. The Committee's recommendation was that the name of the new licensure would be determined at a later time. N. Hart and the Legislative Committee were charged with drafting the language of a bill that would create the new licensure status for LPP's. As the drafting began, it became apparent that the proposed changes would require a major re-write of the Board's statutes and many questions developed that needed to be answered by the Board. The issue was brought back to the Board and the Board called for a joint meeting of the Legislative Committee and the Ad Hoc Committee on LPP Licensure to work out the answers. The Committees met, but because of the complexity of the issues no consensus was reached. After receiving that report, no further action was taken on the issue by the Board.
- ◆ On January 22, 2004, G. Jensen wrote a memorandum to the Board regarding the status of licensure for Licensed Psychological Practitioners. He proposed that the Board take one of four actions:
 1. Rescind the proposal of the Ad Hoc Committee on LPP Licensure.
 2. Postpone action on that proposal until a time certain.
 3. Request that the Legislative Committee finish drafting a bill to implement the Ad Hoc Committee's proposal.
 4. Develop a new plan designed to eliminate LPP licensure.
- ◆ G. Jensen moved, seconded by M. Farinacci, that the Board request the Legislative Committee to finish drafting the bill (#3).
 - J. Schaffer spoke against the motion stating that this is mainly a reimbursement issue, which is not an issue for the Board, but rather, an issue for a guild organization. In addition, a bill creating independent licensure at the master's level would be vigorously opposed by the Minnesota Psychological Association and possibly in the Legislature. This would also require a large amount of staff time, which may be wasted. Additionally, it may have a negative impact on the perception of the Board by its licensees for proposing legislative action that many of them oppose.
 - N. Hart reported that a discussion regarding independent practice has been attempted before and the Ad Hoc and Legislative Committees were unable to come to a consensus.
 - J. Peterson supported the motion as he felt that there *was* a consensus of what the Board would support and the only issue was what name to assign to LPP's practicing

independently. He believes that the Board needs master's level licensees and there was a consensus that they should be independent.

- J. Romano was on the Ad Hoc Committee and pointed out that there was a 9-1 vote to move forward with independent practice for LPP's. There has been a major change now that Licensed Professional Counselor (LPC) licensure is available; perhaps the Board of Psychology does not need an LPP licensure.
- P. Walker-Singleton reported that the LPC bill also has a provision for grandparenting all LPP's to LPC's if they desire. There is no anticipated problem with reimbursement for LPC's. Master's level LP's will not be affected by any potential changes to the LPP licensure.
- G. Jensen reported that the Board should take affirmative action regarding the LPP licensure rather than wait for them to just switch over to LPC's one by one. He also reported that unlicensed people have more opportunity to see clients than he does as an LPP; it is difficult for LPP's to be reimbursed by Medical Assistance; other master's level licensees can supervise, but he cannot. Mr. Jensen also said that psychology is a different field from social work and he believes that getting rid of the master's level licensure by the Board of Psychology may result in a deficit of master's level training specifically in psychology. Some LPP's want to keep their identity as "psychology" practitioners—working from the psychology perspective.
- J. Romano added that LPP licensure has been in effect since 1991 and there are only 48 LPP's. He believes that these LPP's should be grandparented as LP's.
- S. Terhune agreed that it is more practical for LPP's to become LP's. The entry level into the profession has been defined as doctoral level.
- J. Peterson took issue with the belief that the only people who are qualified to practice independently are people who are trained at the doctoral level.
- J. Lee pointed out that LPP's who have been licensed since 1991 have now had 13 years of experience and may be qualified to be grandparented in.
- Voting "aye": G. Jensen, J. Peterson, M. Seibold. Voting "nay": M. Farinacci, J. Romano, S. Terhune, and T. Thompson. Abstaining: J. Lee. There being three ayes and four nays, motion failed.
- ♦ J. Romano moved, seconded by J. Lee, that the Chair of the Board appoint another Ad Hoc Committee to explore the possibility of eliminating LPP licensure and grandparenting existing LPP's as master's level LP's.
 - M. Seibold indicated that she would like to see the Committee's scope broadened to include the possibility of keeping some sort of master's level psychological practice, however, this amendment was not accepted.
 - Voting "aye": M. Farinacci, G. Jensen, J. Lee, J. Romano, M. Seibold, and T. Thompson. Voting "nay": J. Peterson and S. Terhune. There being six ayes and two nays, motion carried.
 - J. Schaffer polled members to determine interest in membership on the new Ad Hoc Committee on LPP Licensure. J. Romano, J. Lee, M. Seibold, and G. Jensen expressed interest and were appointed to the Committee. The chair suggested that others from the psychological community may be asked to participate as Committee members.

K) 19th ASPPB Mid-Winter Meeting & Third International Congress.

- ♦ The 19th Mid Winter Meeting and the Third International Congress of the Association of State and Provincial Psychology Board (ASPPB) has been combined into one meeting

this year. It will be held April 21-24, 2004 at the Marriott Chateau Champlain in Montreal, Quebec, Canada. Staff recommended that the Board send up to four representatives to the conference. J. Schaffer will be attending the conference and some of his expenses will be covered by ASPPB. Staff recommended that the Board cover the balance of his expenses also.

- ◆ M. Farinacci moved, seconded by S. Terhune that the Board send up to four members to the meeting and pay the balance of the expenses incurred by J. Schaffer. J. Romano suggested that the Board wait until more of the content of the meeting is revealed to decide how many representatives to send. J. Schaffer commented that the Board has more new members than usual and, therefore, advocates sending the new members to the ASPPB meeting.
- ◆ J. Peterson recommended that the Board wait a month before deciding who to send. P. Walker-Singleton reminded the Board that the next meeting of the Board may be too late to meet registration and other deadlines.
- ◆ Voting “aye”: M. Farinacci, J. Lee, J. Peterson, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. Abstaining: G. Jensen and J. Romano. There being six ayes and no nays, motion carried.
- ◆ J. Schaffer will speak to the eligible members about their availability to attend the meeting.

L) Sponsor Request for CE Approval.

- ◆ On three occasions, the Board has reviewed Sponsor Requests for approval of a workshop presented by Patrick Dougherty, MA, LP on the subject of Spring Forest Qigong. The Board has twice denied the request because the sponsor did not meet his burden to prove that the materials being presented meet the criteria for approval as continuing education for the purpose of license renewal. After his last request before the Board at the May 16, 2003 meeting, the Board voted to table this request until more scientific data could be provided regarding the connection between Qigong and the practice of psychology and until the parts of the course related to psychology can be pointed out. Mr. Dougherty addressed the Board at its January 30, 2004, meeting and presented additional information.
- ◆ Mr. Dougherty reported that he has rewritten his brochure to more accurately reflect the psychological background of the material and target psychologists as participants in his classes. He also presented for the Board’s review, research on Qigong.
- ◆ J. Lee moved, seconded by T. Thompson, to approve the workshop as requested. J. Romano proposed a friendly amendment to the motion that Mr. Dougherty should make alterations to the statements in his brochure that reveals the scientific basis for his claims of effectiveness. The amendment was accepted. J. Romano stated that the description in the brochure should address the experimental nature. Voting “aye”: M. Farinacci, G. Jensen, J. Lee, J. Peterson, J. Romano, and T. Thompson. Voting “nay”: M. Seibold and S. Terhune. There being six ayes and two nays, motion carried.

V) Waivers/Variances.

- A) Each of the following licensees is requesting approval of a six month time-limited variance to complete requirements for continuing education. Each licensee has submitted the required CE plan in compliance with MN Rule 7200.3400, subpart 2

Brings, David M., PhD, LP	LP0467	12/31/03
Jacobson, James L., PhD, LP	LP0536	12/31/03
Kunzman, Kristin A., PsyD, LP	LP0556	12/31/03
Little, Kenneth B., MA, LP	LP0568	12/31/03
Lucas, Scott G., PhD, LP	LP0570	12/31/03
Maves, Ralph D., MS, LP	LP0575	12/31/03
Moinat, Sheryl M., PhD, LP	LP0581	12/31/03
Nahem, Joanne, MA, LP	LP3887	12/31/03
O'Mara Meyer, Julie E., MS, LP	LP3010	12/31/03
Ostrom, Karl A., PhD, LP	LP0607	12/31/03
Rauenhorst, Jane M., PhD, LP	LP0403	12/31/03
Singleton, Thomas G., MA, LP	LP3394	12/31/03
Stechmann, Frederick H., MS, LP	LP0661	12/31/03

- ♦ J. Romano moved, seconded by M. Farinacci, that the variance requests be approved on the basis that the licensees met the burden to prove that adherence to the rule would impose an undue burden on the licensees, that granting the variance will not adversely affect the public welfare, and that the alternatives proposed meet the rationale for the rule. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being ten ayes and no nays, motion carried unanimously.

- B) Kristen C. Hage-Kone, MSED, LP (LP0082) requested a waiver of the late renewal fee. Licensee was due to renew her license on September 30, 2003 and states that a family member misplaced her Application for License Renewal. She is residing overseas and wishes to maintain her MN Psychology License, but the additional late fee would cause an undue burden. J. Romano moved, seconded by M. Farinacci, to approve the waiver on the basis that the licensee met the burden to prove that adherence to the rule would impose an undue burden on the licensee and that granting the waiver will not adversely affect the public welfare. Voting "aye": M. Farinacci, J. Lee, J. Peterson, J. Romano, M. Seibold, and T. Thompson. Voting "nay": S. Terhune. Abstaining: G. Jensen. There being six ayes and one nay, motion carried.
- C) Gloria J. Gallo, Ph.D, LP (LP 2964) requested a waiver of the late renewal fee. Licensee was due to renew her license on November 30, 2003. On November 26, 2003, the Board office received her Application for License Renewal and a check for \$250.00 instead of the required fee of \$500.00. This mistake was discovered on December 3, 2003. Dr. Gallo states that the additional late fee would cause an undue burden. J. Romano moved to approve the waiver request. The motion failed for lack of a second. M. Seibold moved, seconded by S. Terhune to deny the waiver request on the basis that the licensee did not meet the burden to prove that adherence to the rule would impose an undue burden on the licensee and that granting the waiver will not adversely affect the public welfare. Voting "aye": M. Farinacci, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": J. Lee and J. Romano. Abstaining: G. Jensen and J. Peterson. There being four ayes and two nays, motion carried.
- D) Sheila M. Wadewitz, MA, LPP requested a waiver of the late renewal fee. Licensee was due to renew her license on June 30, 2003. On November 14, 2003, the Board office received her Application for License Renewal, a Waiver Request for the late fee, and a

check for \$250.00. Ms. Wadewitz states that she did not receive an Application for License Renewal, and the additional late fee would cause an undue burden. Board records do not show an address change and Licensee has listed the same home and business address on her renewal applications since initial licensure. J. Peterson moved, seconded by S. Terhune, to deny the waiver request on the basis that the Licensee did not meet the burden to prove that adherence to the rule would impose an undue burden on the licensee and that granting the waiver will not adversely affect the public welfare. Voting "aye": M. Farinacci, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. Abstaining: G. Jensen. There being seven ayes and no nays, motion carried.

- E) Applicant 04C-002 applied for the EPPP and requested a variance. Applicant met the requirements for a PhD with a major in School Psychology from the University of Northern Colorado, Greeley, Colorado on December 14, 2001. Applicant provided sufficient documentation to demonstrate 1.5 semester credits in Cognitive Basis of Behavior through course content and .5 semester credits through post doctoral seminars, didactic conferences and seminars on Cognitive Basis of Behavior. Application Review Committee recommended approval of the variance request from Applicant 04C-002 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting "aye": M. Farinacci, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously.

VI) Admit to EPPP.

- A) Application Review Committee moved that the following applicants be admitted to the national standardized examination on the basis that Applicants' degrees meet the educational requirements for licensure. Voting "aye": M. Farinacci, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously.

04C-040 04C-060 04C-023 04C-057 04C-062 04C-034
04C-002

VII) Admit to the PRE.

- A) Application Review Committee moved that the degrees of the following PRE applicants be approved on the basis that Applicants' degrees meet the educational requirements for licensure. Voting "aye": M. Farinacci, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously.

03C-076 02C-077 03C-047 03C-029 03C-095 03C-062

VIII) Licensure as Licensed Psychologists.

- A) Application Review Committee moved that the Applicants listed below be granted licensure as Licensed Psychologists based upon doctoral degrees, having performed successfully on both parts of the examination, and having fulfilled all of the requirements of MN. Stat. 148.907, Subd. 2. Voting "aye": M. Farinacci, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously.

04C-008	Tanya Lee Dahms, PhD
04C-039	Rajakumar Manuel David, PsyD
03C-088`	Kimberely Ann Finch, PsyD
03C-053	Jeanette Irene Harris, PhD
03C-063	Michal Cecelia Jorgens, PsyD
03C-098	Reena Pathak, PsyD
02C-043	Susan K. Powers Olson, PsyD
04C-016	Todd Michael Sigler, PsyD

IX) Emeritus Registration.

- A) Application Review Committee moved that the applicant listed below be granted Emeritus Registration based upon fulfilling all requirements of M.S. 148.9105 Emeritus Registration. Voting “aye”: M. Farinacci, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being eight ayes and no nays, motion carried unanimously.

04E-001 Frederick John Gelbmann, PhD

X) Termination for Non-Renewal.

- A) G. Jensen moved, seconded by M. Farinacci, to approve termination of the license of the following licensee for failure to renew. Voting “aye”: M. Farinacci, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being eight ayes and no nays, motion carried unanimously.

Pamela Aasen

June 30, 2003

LP2608

XI) Other Business**A) Agreement for Corrective Action.**

- ♦ An Agreement for Corrective Action was presented to the Board as an informational item.

B) Emeritus Registration Packet.

- ♦ The packet for Emeritus Registration was presented to the Board as an informational item.

C) Board Member Roster.

- ♦ An updated Board member roster was provided to the Board members.

XII) Adjournment.

- A) S. Terhune moved, seconded by J. Romano, that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 11:57 AM.

Respectfully submitted,

MYRLA SEIBOLD, Ph.D, LP
Board Secretary

MINNESOTA BOARD OF PSYCHOLOGY

Minutes of the 358th Meeting

March 12, 2004

Members Present: M. Farinacci, J. Hovland, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson.

Members Absent: S. Hayes

Others Present: N. Hart Assistant Attorney General, D. Ollendick and J. Miller Houtz

I) Public Session.

- A) Board Chair, J. Schaffer, called the public session to order at 9:04 AM, in the Psychology Board Conference Room, at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

II) Rescission of Board action.

- A) Staff requested the name of the applicant 04C-008 be removed from the list of applicants to be granted licensure as Licensed Psychologists at the January 30, 2004 Board meeting. Applicant's name was inadvertently included in the list of applicants to be granted licensure. G. Jensen moved, seconded by S. Terhune that the board rescind the action of January 30, 2004. Voting "aye" M. Farinacci, J. Hovland, G. Jensen, J. Lee, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously.

III) Approval of Minutes.

A) Minutes of the Board Meeting of January 30, 2004.

J. Romano moved, seconded by S. Terhune, that the minutes of the Board Meeting of January 30, 2004 be approved as amended. Voting "aye": M. Farinacci, J. Hovland, G. Jensen, J. Lee, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously.

IV) Rescission of Board Termination.

- A) The license of Pamela Aasen, PhD, LP was terminated in accordance with MN Rule part 7200.3510. Dr. Aasen is asking the board to rescind its action of January 30, 2004, whereby her licensed psychologist license was terminated for failure to renew. J. Hovland moved, seconded by M. Farinacci, that the Board rescind its action of January 30, 2004 terminating the license of Pamela Aasen, PhD, LP (License Number LP2608). Voting "aye": M. Farinacci, J. Hovland, G. Jensen, J. Lee, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously.

Administrative Matters.**B) Board Reappointments.**

- ◆ Governor Tim Pawlenty reappointed J. Romano and J. Lee to serve second terms on the Board of Psychology. The two four-year terms will end January 7, 2008.

C) Rules Committee Update.

- ◆ J. Schaffer provided the update from the Rules Committee. The Rules Committee is continuing to go through the rules for cohesiveness. There have been two meetings of the Public Advisory Committee since the last Rules Committee meeting. The Committee plans to present the package to the Board within a couple of months, perhaps at a special Board meeting.

D) Meeting of the Ad Hoc Committee on Licensed Psychological Practitioner (LPP) Licensure.

- ◆ On Friday, February 20, 2004, the Committee met to discuss the future of LPP licensure in the state. The Committee members are J. Romano, chair, S. Hayes, M. Seibold, G. Jensen, and a member of the public, D. Ollendick, who was appointed to the Committee by Board chair, J. Schaffer. In addition to the Board's list of interested public, notices of the meeting were also sent to all 48 of the Board's LPP licensees; seventeen LPP's attended the meeting. The Committee engaged in discussion with the LPP's present to obtain information about their experiences since becoming licensed as LPP's and to get feedback on the concept of eliminating LPP licensure and grandparenting existing LPP's as LP's.
- ◆ The Committee moved that the Board adopt the following recommendation:
 - That the Board rescind its previous vote to create independent licensure for LPP's.
 - That the Board grandparent existing LPP's as master's level LP's.
 - That the Board determine the parameters for eliminating LPP licensure.
 - That the Board determine the parameters for grandparenting existing LPP's as LP's.

Following discussion, there was a motion to table the issue. J. Lee moved, seconded by T. Thompson that the issue be tabled in order to allow the Committee to gather additional information and report back to the Board at the June 25, 2004 meeting. The Board requested that the Committee gather the following data:

- From other jurisdictions, information about their levels of licensure.
- From other jurisdictions, what experiences have they had as they transitioned from master's to doctoral level licensure.
- Future implications for the field of psychology if LPP's are grandparented.
- Information about issues related to insurance reimbursement.
- Will there be changes in supervision for LPP's. If so, what changes?
- Does ASPPB have information on what happens to the field of psychology without master's level licensure.
- Parameters for who is eligible for grandparenting.
- Number of LPP's to be grandparented.
- Demographics of master's level licensed psychologists in the state. (age, gender)
- The cultural competence of LPP's.

On the motion to table, voting "aye": G. Jensen, J. Lee, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": M. Farinacci, J. Hovland, and J. Peterson. There being six "ayes" and three "nays", motion carried.

J. Hovland stated that she will join the Ad Hoc Committee on LPP Licensure for the duration of her term on the Board.

E) Request from the Minnesota Psychological Association (MPA).

- ◆ A part of MPA's legislative agenda for the 2004 session is to introduce a bill to change the name of the Board of Behavioral Health and Therapy (BBHT) to the Board of Professional Counselors. E. Super, PhD, LP, MPA President has written a letter asking for the Board's support in this effort. S. Terhune moved, seconded by J. Peterson that the Board take no position on this issue. Voting "aye": M. Farinacci, J. Hovland, G. Jensen, J. Lee, J. Peterson, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": J. Romano. There being eight ayes and one nay, motion carried.

F) ASPPB's Midwinter Meeting/International Congress.

- ◆ The Board decided to send members to the combined 19th Midwinter Meeting and Third International Congress held by the Association of State and Provincial Psychology Boards (ASPPB) on April 21-24, 2004 in Montreal, Quebec, Canada. There was discussion at the January meeting of the Psychology Board centering on the cost of the trip. The Board can cover the cost of sending up to four members and to pay the balance of the costs for the Board chair that are not covered by the Association. (Chair J. Schaffer is a presenter; therefore, most of his expenses are paid by ASPPB.)
- ◆ The Board voted to send as many of the new Board members (T. Thompson, J. Lee, and G. Jensen) as possible and to cover Dr. Schaffer's costs not otherwise paid. Mr. Thompson and Mr. Lee can attend the meeting and as soon as we receive the state's permission for international travel, arrangements will be finalized.
- ◆ In follow up to the discussions at the January Board meeting, J. Berns, Governor Pawlenty's Appointments Coordinator, who attended the January 30, 2004 Board meeting, spoke to J. Romano and P. Walker-Singleton. On February 27, 2004, Heide Holste, from Governor Pawlenty's staff called with questions about the meeting in Canada. The entire process of how the Board made the decision to send members to Canada was explained to both Mr. Berns and Ms. Holste.
- ◆ In March 2004, a letter was received by another Health Licensing Board from State Representative Fran Bradley cautioning all Boards to carefully manage policy and fiscal matters of the Boards.
- ◆ In light of this correspondence, the Board of Psychology again discussed its decision to send representatives to the meetings in Canada.
- ◆ The Board's discussion included the following points:
 - The Board is keenly aware of the state of the state's economic status and has remained alert to the fact that its revenue consists of public funds that need to be managed conservatively. Every Board decision has a component having to do with cost and the availability of revenue. The decision to send members to these meetings was no different.
 - The Minnesota Board of Psychology found the topics of 2004 Midwinter Meeting and International Congress to be of great interest because of its focus on multicultural and other issues such as, professional psychology around the world, the impact of the changing gender composition of psychology, international networking, and global perspectives on legal, educational, and fitness to practice issues.
 - The Board of Psychology has more new members than usual, at this time. They receive an orientation from staff about the manner in which the Minnesota Board fulfills its mission to protect the public. However, the orientation is completed at ASPPB meetings, where members receive a new Board member orientation with a

focus on national and international issues and perspectives through instruction from Board members, administrators, and attorneys from other jurisdictions.

- The knowledge brought back from the ASPPB meetings has shaped Minnesota's regulatory policies and discussions and ideas shared by attendees have been implemented to the benefit of licensees of the state in all areas of the Board's responsibilities.
 - The Midwinter Meetings and International Congress Meetings give members historical perspective on Board issues, a global view of Board member responsibilities, and explains differences and similarities of Board functions in the jurisdictions.
 - These meetings are a resource to help train Board members to perform the duties they were appointed to do. In addition, the communication networks established in such settings serves the licensees of the state as well as the complainants.
- ♦ J. Peterson moved, seconded by J. Hovland that the Board should send a letter to J. Berns stating that the Board has considered his concerns. The letter should include the Board's reasoning and explanations for wanting to send representatives to the meetings, and should point out that the Board only plans to send two representatives. Voting "aye": M. Farinacci, J. Hovland, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting "nay" none. There being nine ayes and no nays, motion carried unanimously.

V) Waivers and Variances.

- A) Each of the following licensees is requesting approval of a six month time-limited variance to complete requirements for continuing education. Each licensee has submitted the required CE plan in compliance with MN Rule 7200.3400, subpart 2.

Brown, Peter C., PhD, LP	LP0801	2/29/04
Christensen, Kathy J., PhD, LP	LP0711	1/31/04
Coyne, Paula S., MA, LP	LP0715	1/31/04
Glickman, Francie S., MA, LP	LP3046	2/29/04
Haakana, Richard D., MA, LP	LP0776	2/29/04
Heegaard, Karen F., MA, LP	LP3419	2/29/04
Perrino, Geovanna M., MA, LP	LP3926	1/31/04
Peters, Judith M., MS, LP	LP3425	2/29/04
Rutter, Roxanna L., PhD, LP	LP3040	1/31/04
Scholder, Lisa M., PhD, LP	LP3972	2/29/04
Steen, Joseph B. Jr., MS, LP	LP0856	2/29/04

- ♦ J. Hovland moved, seconded by S. Terhune, that the variance requests be approved on the basis that the licensees met the burden to prove that adherence to the rule would impose an undue burden on the licensees, that granting the variance will not adversely affect the public welfare, and that the alternatives proposed meet the rationale for the rule. Voting "aye": M. Farinacci, J. Hovland, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being nine ayes and no nays, motion carried unanimously.

B). Pamela Aasen, PhD, LP requested a waiver of the late renewal fee. Licensee was terminated at the January 30, 2004 Board meeting for failure to renew her license. The Board rescinded the termination earlier in this meeting, because we have received the items requested from the licensee to complete her renewal. However, the licensee's original check for the license renewal was returned by the bank due to a bank error, which is documented by a letter from her bank

J. Hovland moved, seconded by M. Seibold that the waiver request be approved on the basis that the licensee met the burden to prove that adherence to the rule would impose an undue burden on the licensee and that granting the waiver will not adversely affect the public welfare. Voting "aye": M. Farinacci, J. Hovland, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being nine ayes and no nays, motion carried unanimously.

C). Jane M. Giles, MA, LP requested a waiver of the internship requirement for licensure. Licensee is planning to apply to convert her licensure from master's level to doctoral level licensure as a licensed psychologist. However, she has not completed an application for conversion. She earned a doctoral degree from Walden University in Academic Psychology on August 31, 2003. Her program did not require an internship and according to Walden University, Academic Psychology is not a program designed for licensure. She has requested a waiver of the internship requirement in MN. Stat.148.907, subdivision 4, converting from master's to doctoral level licensure. The Board does not have the legislative authority to waive a statute. Application Review Committee recommended denial of waiver request from licensee Martha Jane Giles, MA, LP. Voting "aye": M. Farinacci, J. Hovland, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being nine ayes and no nays, motion carried unanimously.

D). Applicant 04C-027 applied for the EPPP and requested a variance. Applicant met the requirements for a PhD with a major in Clinical Psychology from the University of Wyoming on December 20, 2002. Applicant provided sufficient documentation to demonstrate that 1 to 2 quarter credits in Theories of Measurement have been earned. Application Review Committee recommended approval of the variance request for Applicant 04C-027 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting "aye": M. Farinacci, J. Hovland, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being nine ayes and no nays, motion carried unanimously.

VII) Admit to EPPP.

A) Application Review Committee moved that the following applicants be admitted to the national standardized examination on the basis that Applicants' degrees meet the educational requirements for licensure. Voting "aye": M. Farinacci, J. Hovland, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being nine ayes and no nays, motion carried unanimously.

04C-063	04C-052	04C-064	04C-061	04C-044	04C-076
04C-027	03C-017	04C-080			

VIII) Admit to PRE.

- A) Application Review Committee moved that the following applicants be admitted to the Professional Responsibility Examination on the basis that Applicants' degrees met the educational requirements for licensure. Voting "aye": M. Farinacci, J. Hovland, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being nine ayes and no nays, motion carried unanimously.

02C-067

04C-048

04C-030

04C-011

03C-057

03C-017

IX) Conversion of Master's to Doctoral Level (LP) Licensure.

- A) Application Review Committee moved to approve the conversion from Master's to Doctoral education for the following licensed psychologist on the basis that Licensee met the educational requirements for licensure at the doctoral level. Voting "aye": M. Farinacci, J. Hovland, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being nine ayes and no nays, motion carried unanimously.

Jeffery A. Brown, MSED, LP (PhD)

X) Guest License.

- A) Application Review Committee with its delegated authority, granted a Guest License (MN Statute 148.916) to:

Ronald Leon Lybarger, PhD, GL 0403-01

XI) Licensure as Licensed Psychological Practitioner.

- A) Application Review Committee moved that the applicant listed below be granted licensure as a Licensed Psychological Practitioner based upon a master's degree, having performed successfully on both parts of the examination, and having fulfilled all requirements for licensure in MN. Stat. 148.908. Voting "aye": M. Farinacci, J. Hovland, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being nine ayes and no nays, motion carried unanimously.

Tim Richard Portinga, MA

XII) Licensure as Licensed Psychologist

- A) Application Review Committee moved that the applicants listed below be granted licensure as Licensed Psychologists based upon doctoral degrees, having performed successfully on both parts of the examination, and having fulfilled all of the requirements of MN. Stat. 148.907, Subd. 2. Voting "aye", M. Farinacci, J. Hovland, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being nine ayes and no nays, motion carried.

03C-076	Marguerite Vasshti Butler, PhD
02C-077	Myra Jean Heckenlaible-Gotto, EdD
03C-062	Nicole Englund Heffron, PhD
04C-037	Terry Brian Jorgenson, PsyD
03C-066	Cara Lee Lundeen, PsyD

XIII) Re-Licensure as a Licensed Psychologist.

- A) Application Review Committee moved that Applicant 04C-049 be re-licensed as a Licensed Psychologist, having met the requirements on MN. Rule 7200.3610. Voting “aye”: M. Farinacci, J. Hovland, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.

Max H. Hines, PhD

XIV) Termination for Non-Renewal.

- A) J. Peterson moved, seconded by J. Hovland, to approve termination of the license of the following licensee for failure to renew. Voting “aye”: M. Farinacci, J. Hovland, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.

Donald Benkusky

September 30, 2003

LP0112

XV) Other Business**A) Follow-up on Continuing Education Approval.**

- ◆ On January 30, 2004, Patrick Dougherty, MA, LP presented to the Board his request for approval for the Continuing Education activity entitled “Breathing Life into Psychotherapy”. The Board approved that request with the provision that he update his brochure. Mr. Dougherty has followed through with that request and his program has been assigned a Board Log number.

B) Licensee Count by Educational Degree.

- ◆ G. Schiff presented to the Board updated data on licensee count by educational degree and licensure level. Figures reflect actions of the March 12, 2004 Board meeting.

C) Letter to Board Members.

- ◆ Staff presented to the Board a letter of appreciation from a former licensee.

XVI) Adjournment.

- A) T. Thompson moved, seconded by S. Terhune, that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 11:09 AM.

Respectfully submitted,

MYRLA SEIBOLD, PhD, LP
Board Secretary

MINNESOTA BOARD OF PSYCHOLOGY

Minutes of the 359th Meeting

April 16, 2004

Members Present: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune and T. Thompson.

Members Absent: None.

Others Present: N. Hart, Assistant Attorney General, D. Ollendick

I) Public Session.

A) Board Chair, J. Schaffer, called the public session to order at 9:45 AM, in the Psychology Board Conference Room, at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

II) Approval of Minutes.

A) Minutes of the Board Meeting of March 12, 2004.

G. Jensen moved, seconded by S. Hayes, that the minutes of the Board Meeting of March 12, 2004 be approved. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being nine "ayes" and no "nays", motion carried unanimously.

III) Administrative Matters.

A) Rules Committee Update.

- ◆ J. Schaffer provided the update from the Rules Committee. The Rules Committee has scheduled three meetings in the next month. The Committee is still editing. It will review the Rules of Conduct at the meeting following this Board meeting.

B) Administrative Committee Report.

- ◆ The Administrative Committee, made up of Board officers, J. Schaffer, J. Romano, and M. Seibold met Friday, April 2, 2004 with P. Walker-Singleton.
- ◆ The Committee discussed a five year plan that is being written by Ms. Walker-Singleton. Costs saving measures were also discussed.
- ◆ The Committee plans on meeting quarterly to review the budget and to make recommendations if there are any budgetary items that require board action.

C) Ad Hoc Committee on Licensed Psychological Practitioner (LPP) Licensure Update.

- ◆ J. Romano reported that the Ad Hoc Committee met April 16, 2004 from 7:30 AM to 9 AM. The Committee discussed the following data gathered by the Committee and staff at the request of the Board:
 - Other states' master's level licensing-G. Schiff.
 - There are 28 jurisdictions that do not license at the master's level.

- Six jurisdictions (two are provinces) license master's level professionals, not as psychologists, and allow independent practice.
- VT and WV are the only states to license psychologists at the master's level.
- Five states, including VT and WV, license some type of psychology practitioner who can practice independently.
- Nineteen jurisdictions (Three are provinces; one a territory) license master's level professionals, not as psychologists, and do not allow independent practice. This list includes Minnesota.
- Six states license master's level professionals as school psychologists.
- Various issues-J. Hovland via e-mail.
 - The ability to pass the EPPP on the first try seems to correlate with doctoral vs. master's level education. Dr. Hovland did not find this correlation elsewhere.
 - In states with established counselor licensure, master's level licensees outnumber doctoral level licensees significantly.
 - She predicts that the Board of Psychology will not be flooded with master's level candidates for licensure, since most master's level programs are following CACREP standards (Council for the Accreditation of Counseling and Related Education Programs).
- Cultural competence-J. Lee
 - Mr. Lee is concerned that, in general, the elimination of master's level licensure by this Board will diminish the availability of psychological services to underserved populations in the state.
 - He reported that it may also affect the availability of culturally competent psychological services.
- Do LPP's have the qualifications to practice competently if they are given the same practice privileges as LP's?-M. Seibold
 - LPP's must have master's degrees that follow the curriculum guidelines established by the Board of Psychology. These guidelines closely follow guidelines of the American Psychological Association for clinical training.
 - LPP's must pass the Board of Psychology examinations at the same levels as LP's.
 - The data in Minnesota show that master's level LP's have lower rates of disciplinary action as compared to doctoral level LP's. There are no cases of disciplinary actions against LPP's.
 - All of the Board's licensees—whether master's or doctoral level—are mandated to practice within their own level of competence. There is every reason to believe that LPP's converted to LP's would practice within their level of competence.
 - Dr. Seibold concluded that there is no evidence that LPP's converted to LP's would pose a danger to the public or would practice in ways that are outside of their scope of practice.
- Insurance reimbursement for LPP's: Why are they not getting reimbursed?-G. Jensen
 - Most HMO's and insurance companies only credential practitioners who can practice independently. LPP's cannot practice independently (without supervision).

- If an agency is a Rule 29 Clinic, licensed by the Minnesota Department of Human Services, the agency can bill for an LPP's services, if the services are billed under the supervisor's name.
 - Rule 29 clinics employ master's prepared professions, such as Licensed Independent Clinical Social Workers, Licensed Marriage and Family Therapists, LPP's, and perhaps in the near future, Licensed Professional Counselors. All of these professionals can practice independently and are routinely reimbursed by HMO's and insurance companies, except for LPP's.
 - Since an LPP's employer may have to hire/provide for a supervisor for an LPP, the employer sees this as a financial and time barrier to hiring an LPP.
 - Employment opportunities for LPP's are very limited.
 - HMO or insurance companies have guidelines on the amount they will reimburse LPP's, if at all. This also has a financial impact on a potential employer.
- The Committee offered that this Board appears to have three basic choices for the LPP's:
- Leave as is.
 - Grandparent LPP's as LP's.
 - Keep the LPP licensure, but decrease the number of years of supervision.
- ◆ The committee is still in the data collection phase.

D) Funding the Office of Mental Health Practice (OMHP).

- P. Walker-Singleton informed the Board of a possible proposal for the future funding of the Office of Mental Health Practice (OMHP). There is a possibility that the Office may have to be absorbed and funded by certain of the health licensing Boards. The cost of running OMHP is \$104,000 per year.
- ◆ A proposal for funding the agency from July 1, 2004 to July 1, 2005 is to take the money from the special revenue fund and let the Boards of Marriage and Family Therapy, Social Work, Psychology, Medical Practice, Nursing, and Board of Behavioral Health and Therapy replenish the fund. (All of those Boards license people who practice in mental health professions.)
 - ◆ Staff of the health licensing Boards is following up on the proposal.

E) ASPPB's Call for Officer and Award Nominees.

- ◆ Each year, the Association of State and Provincial Psychology Boards (ASPPB) requests from the member Boards nominations for vacant seats on its Board of Directors and for awards as an ASPPB fellow, the ASPPB State and Provincial Service Award (formally the Roger C. Smith Award), the Norma P. Simon Award, and the Ming Fisher Award. The deadline for nominations is May 24, 2004.
- ◆ G. Jensen moved, seconded by S. Hayes, that J. Schaffer be nominated for Member at Large of the ASPPB Board of Directors. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being nine "ayes" and no "nays", motion carried unanimously.

F) Cost Saving Measure.

- ◆ Staff presented to the Board an idea for reducing expenses. The plan involves the use of post cards (at \$.23 per piece) to replace mailings of letters (at a minimum of \$.37 per piece). Instead of mailing an entire renewal packet at a cost of \$.60 each, staff is planning to mail to licensees a \$.23 post card to alert them of their upcoming renewal date and to invite them to download renewal forms and information from the website or to call the Board office for a renewal packet. Later, in this calendar year, we expect to change the language on the post cards to offer licensees to either download the forms, to call for a renewal packet, or to renew on-line.

Staff presented bar charts showing an initial 60% savings if post cards are used in comparison to standard mail based on the actual numbers of licensees we mailed renewal packets to during each month of the odd numbered calendar year of 2003 and the even numbered calendar year of 2002.

G) ASPPB Midwinter Meeting/International Congress.

- ◆ The Board approved travel to Montreal, Quebec, Canada for the Midwinter Meeting/International Congress for up to four Board members. Two members were able to make the trip. Also approved for payment by the Board was the portion of the expenses of J. Schaffer not covered by ASPPB, who is a presenter at the meeting.

We have now been informed that the request for approval of international travel was approved for only the travel expenses of J. Schaffer.

Two members, T. Thompson and J. Lee, had made flight arrangements for the trip on advice from staff, in an effort to get the lowest available fare, because the time to the trip was getting short, and because such travel had never been disapproved in past experience. The airline tickets are non-refundable. The costs are: \$433 for Mr. Thompson and \$350 for Mr. Lee.

Staff requested that the Board authorize reimbursement of the amount of the airline tickets to Mr. Thompson and Mr. Lee.

- ◆ M. Farinacci moved, seconded by S. Terhune, that the Board approve the reimbursement of the cost of airline tickets for Board members who have not been approved to travel to the ASPPB meetings. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.

IV) Waivers/Variations.

- A) Patricia G. Buckle, MS, LP (LP2795) was due to renew her license on 7/31/03. She was granted a 6 month time-limited variance at the August 1, 2003 Board Meeting. Ms. Buckle has been recovering from a serious automobile accident and has not been able to obtain the required Continuing Education units by the end of the first variance period. She is requesting an additional 6 months to complete her 40 hours of CE. The licensee is not currently practicing psychology.

M. Farinacci moved, seconded by T. Thompson, that the variance request be approved on the basis that the licensee met the burden to prove that adherence to the rule would impose an undue burden on the licensee, that granting the variance will not adversely affect the public welfare, and that the alternatives proposed meet the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: G. Jensen. There being eight “ayes” and one “nay”, motion carried.

- B)** Halisi J. Edwards-Staton, PsyD, LP (LP3775) was due to renewal her license on 9/30/03. She was granted a 6 month time-limited variance at the October 10, 2003, Board Meeting. Dr. Edwards-Staton has been working out of state and has not been able to obtain the required Continuing Education units by the end of the first variance period. She has completed the first two activities listed in her plan and is planning to complete all 40 CE hours by May 2004. She is requesting a second time-limited variance to complete her 40 hours of CE.

G. Jensen, moved, seconded by S. Terhune, to deny the request for a variance on the basis that the licensee did not meet the burden to prove that adherence to the rule would impose an undue burden on the licensee, that granting the variance will not adversely affect the public welfare, and that the alternatives proposed meet the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.

- C)** Each of the following licensees is requesting approval of a six month time-limited variance to complete requirements for continuing education. Each licensee has submitted the required CE plan in compliance with MN Rule 7200.3400, subpart 2.

Carlson, Susan C., MA, LP	LP3984	3/31/04
Colburn, John R., PhD, LP	LP0875	3/31/04
Dittrich, Constance L., MA, LP	LP3987	3/31/04
Hovander, Deborah A., MA, LP	LP0937	3/31/04
Nelson, Mary B., PsyD, LP	LP3444	3/31/04
Wilson, Nancy E., MS, LP	LP3454	3/31/04
Zadow, Anna M., MA, LP	LP3456	3/31/04

M. Farinacci moved, seconded by S. Terhune, that the variance requests be approved on the basis that the licensees met the burden to prove that adherence to the rule would impose an undue burden on the licensees, that granting the variance will not adversely affect the public welfare, and that the alternatives proposed meet the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.

- D)** Applicant 04C-055 applied for the EPPP and requested a variance. Applicant met the requirements for a PsyD with a major in Clinical Psychology from Argosy University – Illinois on July 28, 2003. Applicant provided sufficient documentation to demonstrate that 1 to 2 quarter credits in Theories of Measurement have been earned. Application Review Committee recommended approval of the variance request for Applicant 04C-055 on the

basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.

- E) Applicant 04C-059 applied for the EPPP and requested a variance. Applicant met the requirements for a PhD with a major in Psychology from Indiana University on July 31, 2002. Applicant provided sufficient documentation to demonstrate that 1 to 2 quarter credits in Theories of Measurement have been earned. Application Review Committee recommended approval of the variance request from Applicant 04C-059 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.

V) Admit to EPPP.

- A) Application Review Committee moved that the following applicants be admitted to the national standardized examination on the basis that Applicants’ degrees meet the educational requirements for licensure. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.

04C-059 04C-055 04C-084 04C-058 04C-072 04C-033

VI) Admit to the PRE.

- A) Application Review Committee moved that the following applicants be admitted to the Professional Responsibility Examination on the basis that Applicants’ degrees met the educational requirements for licensure. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.

03C-093 98A-047 03C-029 04C-083 04C-086 04C-017

VII) Licensure as Licensed Psychological Practitioner.

- A) Application Review Committee moved that the Applicant listed below be granted licensure as a Licensed Psychological Practitioner based upon a master’s degree, having performed successfully on both parts of the examination, and having fulfilled all requirements for licensure in MN. Stat. 148.908. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.

03C-032 Endora Kea Crawford, MA

VIII) Licensure as Licensed Psychologists.

- A) Application Review Committee moved that the Applicant listed below be granted licensure as a Licensed Psychologist based upon a doctoral degree, having performed successfully on both parts of the examination, and having fulfilled all of the requirements of MN. Stat. 148.907, Subd. 2. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being nine "ayes" and no "nays", motion carried unanimously.

04C-030 Bridget Mary Hegeman, PhD

IX) Re-Licensure as a Licensed Psychologist.

- A) Application Review Committee moved that Applicant 04C-051 be re-licensed as a Licensed Psychologist, having met the requirements of MN Rule 7200.3610. Voting "aye": M. Farinacci, S. Hayes, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune and T. Thompson. Voting "nay": G. Jensen. There being eight "ayes" one "nay", motion carried.

04C-051 Carolyn Sue McGinnis, PhD

X) Other Business

- A) P. Walker-Singleton distributed a letter from J. Hovland regarding her tenure on the Board.
B) P. Walker-Singleton distributed a letter from the Association of State and Provincial Psychology Boards regarding its efforts to promote mobility by using the Certificate of Professional Qualifications.
C) J. Lee moved, seconded by J. Romano that the Statement of Need and Reasonableness (SONAR) for the rule to authorize the Board to accept APA approved programs as meeting the educational requirements for licensure be completed by September 1, 2004.

Following discussion, J. Romano moved, seconded by S. Hayes that the motion be tabled so that staff can assess when the SONAR can be completed and report to the Board at the May 14, 2004 meeting. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune and T. Thompson. Voting "nay": none. There being nine "ayes", and no "nays", motion carried unanimously.

XI) Adjournment.

- A) S. Terhune moved, seconded by J. Romano, that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 10:47AM.

Respectfully submitted,

MYRLA SEIBOLD, Ph.D, LP
Board Secretary

MINNESOTA BOARD OF PSYCHOLOGY

Minutes of the 360th Meeting

May 14, 2004

Members Present: M. Farinacci, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, M. Seibold, T. Thompson, and J. Wolf

Members Absent: S. Hayes and S. Terhune

Others Present: N. Hart, Assistant Attorney General, D. Ollendick

I) Public Session.

- A) Board Chair, J. Schaffer, called the public session to order at 9:12 AM, in the Psychology Board Conference Room, at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

II) Approval of Minutes.

A) Minutes of the Board Meeting of April 16, 2004.

J. Romano moved, seconded by M. Farinacci, that the minutes of the Board Meeting of April 16, 2004 be approved, as amended. Voting "aye": M. Farinacci, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, T. Thompson, and J. Wolf. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously.

III) Administrative Matters.

A) New Board Member

- ◆ The Governor has appointed Jean Wolf, PhD, LP to replace J. Hovland, PhD, LP, who completed two four year terms on the Board. M. Seibold, PhD, LP was moved to the seat for a representative of a master's training program on the Board, the seat formally held by Dr. Hovland. Dr. Wolf fills the doctoral level licensed psychologist seat formerly held by Dr. Seibold.

B) CRC Membership

- ◆ J. Schaffer announced that the membership of the Complaint Resolution Committees (CRC) has been changed to the following:
 1. CRC I – J. Schaffer (Chair), M. Farinacci, J. Wolf
 2. CRC II – M. Seibold (Chair), T. Thompson, S. Terhune

C) Rules Committee Update

- ◆ J. Schaffer reported on the progress of the Rules Committee. The Committee is almost through its final review of the licensure rules. The Committee continues to discuss the question of whether to propose that an APA approved internship should meet rule requirements.
- ◆ J. Schaffer questioned whether the Board would prefer to review the proposed rules in sections (licensure rules, CE rules, and Rules of Conduct) in regular Board meetings, or whether the Board would prefer to hold one special Board meeting and consider all

proposed rules at once. The Board chose to have the Rules Committee bring the proposed rules for review in sections to several meetings.

- ◆ J. Schaffer presented for the Board's information a document on writing rules and legislation which was prepared for the 2004 ASPPB International Congress.

D) ASPPB Midwinter Meeting/International Congress Report

- ◆ Dr. Schaffer attended the ASPPB meeting and reported on his experiences there.
 - He reported that there was one major theme: differences and similarities in ethical standards and codes across the countries. There is a group are working on developing an international code of conduct, which may be adopted by jurisdictions, at their option. The international code may incorporate the philosophy of treating "a people" vs. treating "persons", which is characteristic of the practice of psychology in New Zealand.
 - Another general theme had to do with supervision. There is an Ad Hoc Committee working on standardized forms for evaluation of supervisees.
 - A third theme had to do with international training, education, and mobility.
 - Dr. Schaffer presented three issues that he thought the Board should think about.
 - California requires six hours of CE in supervision before an individual may be approved as a supervisor.
 - Related to the supervision issue is the legal ability that supervisors currently have and whether there is some way of moderating that.
 - The concept of therapeutic jurisprudence, which is akin to restorative justice. The idea is that what happens in the disciplinary process should not be only a deterrent; there should also be some form of justice for the victim.
 - Dr. Schaffer reported on three interesting factoids:
 - In Canada, disciplinary conferences are open to the public.
 - In the Northwest Territories of Canada, there are about 3-4 psychologists. Citizens there can only drive nine months of the year...when the rivers are frozen.
 - The entire Vermont Board of Psychology attended the meeting.

IV) Waivers/Variances.

- A) Each of the following licensees is requesting approval of a six month time-limited variance to complete requirements for continuing education. Each licensee has submitted the required CE plan in compliance with MN Rule 7200.3400, subpart 2.

Lawrence, Sondra K, MS, LP	LP2528	12/31/03
Sa, Mary Y., PsyD, LP	LP4378	4/30/04

J. Romano moved, seconded by M. Farinacci, that the variance requests be approved on the basis that the licensee met the burden to prove that adherence to the rule would impose an undue burden on the licensee, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting "aye": M. Farinacci, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, T. Thompson, and J. Wolf. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously.

- B) Deborah L. Fowler, PhD, LP (LP0988) was due to renew her license on April 30, 2004. Her Application for License Renewal was postmarked on April 30, 2004, but her check for \$500

was not enclosed. The board office received her renewal application on May 3, 2004, and immediately sent a letter requesting a payment of the \$500 renewal fee and the late fee of \$250. Dr. Fowler requested that the Board waive her late fee. M. Farinacci moved, seconded by T. Thompson, that the Board deny the waiver request on the basis that the licensee did not meet the burden to prove that adherence to the rule would impose an undue burden on the applicant and that granting the waiver will not adversely affect the public welfare. Voting "aye": M. Farinacci, G. Jensen, J. Schaffer, M. Seibold, and T. Thompson. Voting "nay": J. Lee, J. Peterson, J. Romano, and J. Wolf. There being five ayes and four nays, motion carried.

- C) Marci Mueller Theisen, MA, LPP requested a Variance from Supervision Requirements. The licensee submitted evidence of meeting the requirements of MN. Stat. 148.925, Subd. (7) (b). The Application Review Committee recommended approval of the variance request from Ms. Mueller Theisen on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting "aye": M. Farinacci, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, T. Thompson, and J. Wolf. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously.

V) Admit to EPPP.

- A) Application Review Committee moved that the following applicants be admitted to the national standardized examination on the basis that Applicants' degrees meet the educational requirements for licensure. Voting "aye": M. Farinacci, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, T. Thompson, and J. Wolf. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously.

04C-077	04C-091	04C-092	04C-070	04C-083
04C-079	04C-094	04C-085		

VI) Admit to the PRE.

- A) Application Review Committee moved that the degrees of the following PRE applicants be approved on the basis that Applicants' degrees meet the educational requirements for licensure. Voting "aye": M. Farinacci, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, T. Thompson, and J. Wolf. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously.

04C-032	04C-075	00B-037	02C-086	02C-081
01A-049	04C-031	04C-033		

VII) Licensure as Licensed Psychological Practitioner.

- A) Application Review Committee moved that the Applicant listed below be granted licensure as a Licensed Psychological Practitioner based upon a master's degree, having performed successfully on both parts of the examination, and having fulfilled all requirements for licensure in MN. Stat. 148.908. Voting "aye": M. Farinacci, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, T. Thompson, and J. Wolf. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously.

03C-047	Tatyana Karpyak, MS
---------	---------------------

VIII) Licensure as Licensed Psychologists.

- A) Application Review Committee moved that the Applicants listed below be granted licensure as Licensed Psychologists based upon doctoral degrees, having performed successfully on both parts of the examination, and having fulfilled all of the requirements of MN. Stat. 148.907, Subd. 2. Voting “aye”: M. Farinacci, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, T. Thompson, and J. Wolf. Voting “nay”: none. There being eight ayes and no nays, motion carried unanimously.

04C-048	Rebecca Kristine Getz, PsyD
03C-078	Eric Lester Felsch, PsyD
03C-057	Lane Daniel Pederson, PsyD

IX) Termination of License for Non-Renewal.

- A) The following licensees failed to renew their licenses and received the notices required by MN. Rule 7200.3510.

Dittner, Carrie	LP4191	11/30/03
Kae-Je, Bert	LP0362	11/30/03
Thornton, Susan	LP3857	11/30/03

M. Seibold moved, seconded by M. Farinacci, to approve the termination of the licenses for non-renewal. Voting “aye”: M. Farinacci, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, T. Thompson, and J. Wolf. Voting “nay”: none. There being eight ayes and no nays, motion carried unanimously.

X) Other Business.**A) Legislation Regarding Executive Directors’ Misconduct**

- ◆ Legislation passed that allows the Governor’s office to request a review of the performance of an Executive Director of a health licensing Board or the Emergency Medical Services Regulatory Board and requires that the Board include a representative of the Governor as a voting member in the Board’s discussions and the decisions regarding the Governor’s request. The law requires that the Board report any action taken to the Governor.

B) Meeting of the Ad Hoc Committee on LPP Licensure

- ◆ J. Romano reported that the Committee met on 14 May 2004 from 7:30 AM-9 AM. The meeting was attended by Committee members: J. Romano (chair), G. Jensen, M. Seibold, and D. Ollendick. The meeting was staffed by Erin deTomaso and P. Walker-Singleton. The Committee’s final report is due at the June 25, 2004 Board meeting. Based on the reports of the Committee members at its last meeting, the Committee discussed the following three options for LPP license:
 - Leave it as is;
 - Grandparent in current LPP’s as LP’s and eliminate LPP licensure; and
 - Keep LPP licensure, but after a period of supervised practice, allow LPP’s to practice independently.
- ◆ As a result of the input received during its research phase of study, the Committee determined that the third option above is not practical and will result in a protracted battle. In addition, the Committee believes that it would be prudent to wait to see what

the trend in the industry becomes with the advent of the new Licensed Professional Counselor license.

- ◆ D. Ollendick moved, seconded by G. Jensen that the Committee recommend that the Board grandparent current LPP's as LP's and eliminate LPP licensure. There would need to be language added creating a finite pool of LPP's eligible for grandparenting. Voting "aye": G. Jensen and D. Ollendick. Voting "nay": M. Seibold and J. Romano.
- ◆ Because of the tie vote, J. Romano decided to bring the first two options to the Board for its consideration at the June 25, 2004 meeting.

XI) Adjournment.

- A) J. Romano moved, seconded by T. Thompson, that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 10:20 AM.

Respectfully submitted,

Myrla Seibold, Ph.D, LP
Board Secretary

MINNESOTA BOARD OF PSYCHOLOGY

Minutes of the 360th Meeting

June 25, 2004

Members Present: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf

Members Absent: M. Seibold

Others Present: J. Anderson, C. Fuchs, N. Krahulec, C. Nadler, D. Ollendick, J. Pounds, G. Thiesse, E. Tipton, and N. Hart, Assistant Attorney General

I) Executive Session.

- A) On the recommendation of the Complaint Resolution Committee, the Minnesota Board of Psychology adopted an Order of Unconditional License in the matter of Michael Stapleton, MA, LP.

II) Public Session.

- A) Board Chair, J. Schaffer, called the public session to order at 9:59 AM, in the Psychology Board Conference Room, at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

III) Approval of Minutes.

A) Minutes of the Board Meeting of May 14, 2004.

J. Romano moved, seconded by S. Terhune, that the minutes of the Board meeting of May 14, 2004 be approved as amended. Voting "aye": G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. Abstaining: S. Hayes. There being seven ayes and no nays, motion carried.

IV) Administrative Matters.

A.) Rules Committee Update

- ♦ J. Schaffer reported on the progress of the Rules Committee. The Rules Committee is close to finalizing the licensure rules, but did not complete them despite a 6-hour meeting on June 24, 2004. At that meeting, the Committee made a major change in the licensure rules. The Committee deleted all existing educational requirements for licensure, and will propose replacing them with a set of new rules delineating the educational requirements for licensure. The Committee will bring the Licensure rules to the Board for approval at the August meeting. When done with the Licensure Rules, the Rules Committee will work to finish the Continuing Education Rules, and then the Rules of Conduct.

B.) Communications Committee Update. (Year-to-Date Website Usage)

- ♦ L. Sherry reported on website usage as of June 16, 2004. She noted that the information is pulled from the website every six months. In reply to a question from S. Hayes, staff reported that they are receiving fewer phone calls requesting routine information.

C.) Application Review Committee (ARC) Request.

- ◆ On June 15, 2001, the Board approved a proposed rule change to accept APA-accredited doctoral programs as meeting educational requirements for licensure. At the May 17, 2002 Board meeting, then chair of the ARC, R. Maves, requested that the Board consider granting the Committee the authority to accept APA-accredited programs as meeting the educational requirements for licensure in anticipation of the passage of the proposed rule. The Board declined to grant such authority, because according to legal advice, to do so would be tantamount to using an unpromulgated rule, which is illegal.
- ◆ The chair of the sitting ARC, John Romano, made the following request on behalf of the Committee: Given that the Board has already approved APA accreditation as meeting educational requirements, and that the process of making this one rule change is taking so long, and, in the ARC's opinion, many applicants are unnecessarily delayed in having their applications approved, the ARC requests, as an interim procedure, that applicants from APA accredited doctoral programs be informed that they can submit a variance (similarly to theories of measurement variance approved several years ago) to meet one or more of the educational requirements based on receiving a doctoral degree from an APA accredited program. The ARC will then review the variance request and make a recommendation to the full Board. The consensus of the Board was that there is no need for Board action at this time, because according to MN. Rule 7200.6000, applicants are already able to request a waiver or variance for the rule containing the educational requirements for licensure.

D.) Ad Hoc Committee on LPP Licensure.

- ◆ At its January 30, 2004 Board meeting, the Board reconvened an Ad Hoc committee to study the appropriate disposition for its current Licensed Psychological Practitioner licensure level. The committee members are J. Romano, chair, M. Seibold, G. Jensen, J. Lee, S. Hayes, and D. Ollendick. The Committee met on May 14, 2004 and decided to bring two options to the Board for its consideration at the June 25, 2004 Board meeting. The options presented are:

- a. Leave LPP licensure as it is, or
- b. Grandparent in current LPP's as LP's and eliminate LPP licensure.

J. Romano presented the options to the Board. After discussion, the consensus of the Board was that it is willing to consider the option of converting qualified LPP licensees to LP's and eliminating LPP licensure, but the Committee had not presented specific criteria for doing so.

- ◆ G. Jensen moved that
 - The Board rescind its previous motion to create independent licensure for LPP's.
 - That the Board grandparent existing LPP's as master's level LP's.
 - That the Board determine the parameters for eliminating LPP licensure.
 - That the Board determine the parameters for grandparenting existing LPP's as LP's.

There was no second to that motion.

- ◆ J. Wolf moved, seconded by S. Terhune, that the issue be referred back to the Ad Hoc Committee with the sense that the Board is interested in converting the existing LPP's to LP's. However, the Committee should reconvene to figure out the parameters and bring a complete proposal back to the Board for its consideration. Voting "aye": M. Farinacci, S.

Hayes, G. Jensen, J. Lee, J. Peterson, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: J. Romano. There being eight ayes and one nay, motion passed.

V) Waivers/Variances.

A.) Each of the following licensees is requesting approval of a six month time-limited variance to complete requirements for continuing education. Each licensee has submitted the required CE plan in compliance with MN Rule 7200.3400, subpart 2.

Adkins, Jones M., PsyD, LP	LP1010	5/31/04
Dawson, Joy H., PhD, LP	LP1138	5/31/04
Gundlach, Matthew F., EdD, LP	LP1055	5/31/04
Johnson, Katherine E., MA, LP	LP3468	5/31/04
Maudal, Gail R., PhD, LP	LP1096	5/31/04
Monzel, Lisa A., MA, LP	LP3097	5/31/04
O’Connell, Katherine D., PhD, LP	LP4024	5/31/04
Palaganas, Mariella S., MA, LP	LP3101	5/31/04
Rice, Janet J., PsyD, LP	LP4388	6/30/04
Theis, Roberta J., MSE, LP	LP1643	5/31/04
Thordahl, Bruce K., PhD, LP	LP1135	5/31/04

S. Terhune moved, seconded by G. Jensen, that the variance requests be approved on the basis that the licensees met the burden to prove that adherence to the rule would impose an undue burden on the licensees, that granting the variance will not adversely affect the public welfare, and that the alternatives proposed meet the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Schaffer, S. Terhune, T. Thompson, and J. Wolf. There being nine ayes and no nays, motion carried unanimously.

B.) Dennis A. Peterson, MSED, LP requested two consecutive six month time-limited variances to complete continuing education requirements in compliance with MN Rule 7200.3400, Subpart 2. Licensee paid his renewal fee, the late renewal fee, submitted an original Application for License Renewal, and documented 32 hours of continuing education (CE). Due to a health condition, he was unable to complete the remaining eight hours of CE. Since the first six month variance beyond his renewal date (12/31/03) would expire on June 30, 2004, he requested two consecutive six month time limited variances. Licensee plans to complete a seminar in September 2004 for 11 CE hours. S. Hayes moved, seconded by J. Wolf, that the variance request be approved on the basis that the licensee met the burden to prove that adherence to the rule would impose an undue burden on the licensee, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, J. Lee, J. Peterson, J. Romano, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: G. Jensen. There being eight ayes and one nay, motion carried.

C.) Sheila Becking, MA, LPP requested a Variance from Supervision Requirements under MN Rule 148.925 Subd. (7) (b). The licensee submitted evidence of meeting the statutory requirements for the variance. Application Review Committee recommended approval of the variance on the basis that the licensee met the burden to prove that adherence to the rule would impose an undue burden on the Licensee, that granting the variance will not adversely affect the public welfare,

and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.

- D.)** Applicant 04C-073 applied for the EPPP and requested a variance. Applicant met the requirements for a PsyD with a major in Clinical Psychology from the Argosy University. Applicant provided sufficient documentation to demonstrate that 1 to 2 quarter credits in Theories of Measurement have been earned. Application Review Committee recommended approval of the variance request from Applicant 04C-073 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.
- E.)** Applicant 04C-067 applied to take the EPPP and requested a variance. Applicant met the requirements for a PsyD with a major in Clinical Psychology from Argosy University. Applicant provided sufficient documentation to demonstrate that 1 to 2 quarter credits in Theories of Measurement have been earned. Application Review Committee recommended approval of the variance request from Applicant 04C-067 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.
- F.)** Applicant 04C-088 applied to take the EPPP and requested a variance. Applicant met the requirements for a PhD with a major in Clinical Psychology from Northern Illinois University. Applicant provided sufficient documentation to demonstrate that 1 to 2 quarter credits in Theories of Measurement have been earned. Application Review Committee recommended approval of the variance request from Applicant 04C-088 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.
- G.)** Applicant 04C-050 applied to take the EPPP and requested a variance. Applicant met the requirements for a PsyD with a major in Clinical Psychology from Wright State University, Dayton, Ohio. Applicant provided sufficient documentation to demonstrate that 1 to 2 quarter credits in Theories of Measurement have been earned. Application Review Committee recommended approval of the variance request from Applicant 04C-050 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.

- H)** Applicant 04C-081 applied to take the EPPP and requested a variance. Applicant met the requirements for a PhD with a major in Clinical Psychology from St. Louis University, St. Louis, Missouri. Applicant provided sufficient documentation to demonstrate that 1 to 2 quarter credits in Theories of Measurement have been earned. Application Review Committee recommended approval of the variance request from Applicant 04C-081 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.
- I)** Applicant 04C-056 applied to take the PRE and requested a variance. Applicant met the requirements for a PhD with a major in Counseling Psychology from University of Miami, South Florida. Applicant provided sufficient documentation to demonstrate that 1 to 2 quarter credits in Theories of Measurement have been earned. Application Review Committee recommended approval of the variance request from Applicant 04C-056 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, T. Thompson, and J. Wolf. There being nine ayes and no nays, motion carried unanimously.
- J)** Applicant 04C-006 applied to take the EPPP and requested a variance. Applicant met the requirements for a PhD with a major in School Psychology from Texas A & M University. Applicant provided sufficient documentation to demonstrate that 3 quarter credits in Cognitive-affective Bases of Behavior have been earned. Application Review Committee recommended approval of the variance request from Applicant 04C-006 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, T. Thompson, and J. Wolf. Voting “nay” none. There being nine ayes and no nays, motion carried unanimously.
- K)** Applicant 04C-056 applied to take the PRE and requested a variance. Applicant met the requirements for a PhD with a major in Counseling Psychology from University of Miami, South Florida. Applicant provided sufficient documentation to demonstrate that 3 quarter credits for Professional Ethics, Standards of Conduct, and Issues of Professional Practice have been earned. Application Review Committee recommended approval of the variance request from 04C-056 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.
- L)** Applicant 04C-056 applied to take the PRE and requested a variance. Applicant met the requirements for a PhD with a major in Counseling Psychology from University of Miami, South Florida. Applicant provided sufficient documentation to demonstrate that 6 quarter credits in application of psychological principles to problem identification have been earned. Application

Review Committee recommended approval of the variance request from Applicant 04C-056 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.

M) Applicant 04C-056 applied to take the PRE and requested a variance. Applicant met the requirements for a PhD with a major in Counseling Psychology from University of Miami, South Florida. Applicant provided sufficient documentation to demonstrate that 6 quarter credits in application of psychological principles to problem solution have been earned. Application Review Committee recommended approval of the variance request from Applicant 04C-056 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.

N) Applicant 04C-100 applied to take the EPPP and requested a variance. Applicant met the requirements for a PhD with a major in Counseling Psychology from University of Iowa, Iowa City, Iowa. Applicant’s university does not list the internship on the official transcript. Applicant provided sufficient documentation to demonstrate completion of the pre-degree internship. Application Review Committee recommended approval of the variance request from Applicant 04C-100 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.

VI) Admit to EPPP.

A.) Application Review Committee moved that the following applicants be admitted to the national standardized examination on the basis that Applicants’ degrees meet the educational requirements for licensure. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.

04C-102	04C-109	04C-073	04C-067	04C-089	04C-088
04C-095	04C-093	04C-006	04C-104	04C-060	04C-087
04C-105	04C-054	04C-106	04C-102	04C-069	04C-066
04C-050	04C-081	04C-078	04C-100		

VII) Admit to the PRE.

A.) Application Review Committee moved that the degrees of the following PRE applicants be approved on the basis that Applicants’ degrees meet the educational requirements for licensure. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.

03C-083	04C-082	04C-098	04C-056	99A-008	04C-060
04C-052	04C-007	04C-062	04C-078		

VIII) Licensure as Licensed Psychologists.

A.) Application Review Committee moved that the Applicants listed below be granted licensure as Licensed Psychologists based upon doctoral degrees, having performed successfully on both parts of the examination, and having fulfilled all of the requirements of MN. Stat. 148.907, Subd. 2. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. There being nine ayes and no nays, motion carried unanimously.

03C-095	Omar Faisal Minwalla, PsyD
03C-045	James Jay Torkildson, EdD

IX) Emeritus Registration

A.) Application Review Committee moved that the applicant listed below be granted Emeritus Registration based upon fulfilling all requirements of M.S. 148.9105 Emeritus Registration. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. There being nine ayes and no nays, motion carried unanimously.

04E-002	John D. Guenther, MS
---------	----------------------

X) Termination for Non-Renewal

A.) There was no motion to approve or deny the termination of the licensees listed below who failed to renew. However, the Board voted unanimously in the affirmative. Therefore, the Board will be asked to vote again on this list at the August 6, 2004, Board meeting following a motion and a second.

Curran, Shelly	LP3906	1/31/04
Eberman, Kay	LP0718	1/31/04
George, Ann	LP0492	12/31/03
Miller-Bruce Andrea	LP0428	1/31/04
Noble, Gary	LP3931	1/31/04

XI) Other Business**A.) Article of Interest**

- ◆ J. Schaffer asked that an article entitled, "Psychology Licensing Board Disciplinary Actions: The Realities" be distributed to the Board members. The article, about Board disciplinary actions, was authored by Barb Van Horne, PhD, chair of the Wisconsin Psychology Examining Board and president-elect of the Association of State and Provincial Psychology Boards. Dr. Schaffer believes that the article gives a sense of what Board complaint handling processes are like nationally.

B.) ASPPB's Nominating Committee.

- ◆ ASPPB's Nominating Committee accepted this Board's nomination of Jack Schaffer, PhD, LP, for a member-at-large on its Board of Directors. As a result, Dr. Schaffer's name will appear on their ballot as a candidate for election at the ASPPB Annual Meeting this fall.

C.) ASPPB Board of Directors Meeting Minutes.

- ◆ P. Walker-Singleton presented to the Board the minutes of the Open Session of ASPPB's Board of Directors Meeting held on April 20, 2004 in Montreal, Quebec, Canada.

D.) Legislative Committee Update.

- ◆ S. Terhune reported that the Legislative Committee would be meeting August 4, 2004 and August 25, 2004 to discuss proposed legislation for the 2005 legislative session. Any ideas that Board members and staff have for legislative changes should be given to L. Sherry at least three weeks before the first meeting. Agendas will be issued to Committee members a week before the meetings.

E.) Executive Director Personnel Items.

- ◆ J. Schaffer reported that an incentive award had been given to the Board's Executive Director, P. Walker-Singleton.
- ◆ J. Schaffer requested that J. Romano create, resurrect, or revise a process for completing regular performance reviews of the Executive Director. A Personnel Subcommittee was formed to devise the process and report back to the Administrative Committee of the Board. J. Lee and M. Farinacci volunteered to sit on the subcommittee.

XII) Adjournment.

- a. S. Hayes moved that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 11:16 AM.

Respectfully submitted,

MYRLA SEIBOLD, PhD, LP
Board Secretary

MINNESOTA BOARD OF PSYCHOLOGY

Minutes of the 361st Meeting

August 06, 2004

Members Present: M. Farinacci, G. Jensen, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, T. Thompson, and J. Wolf

Members Absent: S. Hayes and J. Lee

Others Present: C. Fuchs, N. Krahulec, J. Miller-Houtz, E. Tipton, D. Ollendick, and N. Hart, Assistant Attorney General

I) Public Session.

A) Board Chair, J. Schaffer, called the public session to order at 9:04 AM, in the Psychology Board Conference Room, at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

II) Approval of Minutes.

A) Minutes of the Board Meeting of June 25, 2004.

M. Farinacci moved, seconded by J. Romano, that the minutes of the Board Meeting of June 25, 2004 be approved. Voting "aye": M. Farinacci, G. Jensen, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. There being seven ayes and no nays, motion carried unanimously.

III) Administrative Matters.

A) Legislative Committee Update

- ◆ S. Terhune reported on the progress of the Legislative Committee. The Committee met on August 4, 2004 and discussed the following issues:
 - The Committee reviewed some possible housekeeping changes.
 - The Committee will review the crimes against providers bill that was dropped from the Board's 2003 legislative agenda. The focus of the Committee is to address the language issues that prompted the Board to drop the bill before and to attempt to make the language less ambiguous.
 - The Committee will propose changes to the definition of practice of psychology.
 - The Committee will discuss proposed language changes at its next meeting on August 25, 2004.

B) Rules Committee Update.

- ◆ J. Schaffer provided the update from the Rules Committee. Dr. Schaffer reported that the Board will review the licensure rules later in today's Board meeting. The Committee's next step is to re-review for cohesiveness, the rules of Continuing Education and then the Rules of Conduct.

C) Ad Hoc Committee on LPP Licensure.

At its June 25, 2004 meeting, the Board requested that the Ad Hoc Committee on LPP Licensure present at the August Board meeting specific criteria for transferring qualified LPP's to LP's and

eliminating LPP licensure. The Ad Hoc Committee met and presented parameters for the Board's consideration. The Committee recommended that the Board of Psychology:

- Rescind its previous vote to create independent practice for LPP's.
 - Transfer to LP licensure individuals who:
 - (a) complete degree requirements for the LPP licensure and make application to the Board for licensure as an LPP by December 31, 2005.
 - (b) pass both the EPPP and PRE by December 31, 2006; and
 - (c) document a minimum of two full years (or part time equivalent, but not less than half time) of supervised practice after receiving LPP licensure, but before December 31, 2010. Supervised practice shall consist of two hours per week (at least one hour face-to face) of supervision for full-time practice, or equivalent for part time practice.
 - Stop accepting LPP applications after December 31, 2005.
 - All LPP's who wish to transfer the LPP license to a LP must have met all requirements within four years from December 31, 2006, or from the date of initial LPP licensure, whichever is later.
 - Sunset the LPP licensure as of December 31, 2010.
- ♦ S. Terhune moved, seconded by M. Farinacci that the proposal be amended so that an LPP cannot transfer licensure to LP status unless the LPP has no unresolved disciplinary actions or complaints pending in any jurisdiction. Voting "aye": M. Farinacci, G. Jensen, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously.
- ♦ S. Terhune moved, seconded by M. Farinacci that the proposal be amended so that applicants must be Minnesota residents on December 31, 2005, to eliminate the possibility that unknown numbers of individuals would come to Minnesota for master's level LP licensure, since the Board has already determined the entry level into LP licensure shall be a doctoral degree. Voting "aye": M. Farinacci and S. Terhune. Voting "nay": G. Jensen, J. Peterson, J. Romano, M. Seibold, T. Thompson, and J. Wolf. There being two ayes and six nays, motion failed.
- ♦ J. Romano moved, seconded by G. Jensen that the Ad Hoc Committee's proposal be approved, as amended. Voting "aye": G. Jensen, J. Peterson, J. Romano, M. Seibold, T. Thompson, and J. Wolf. Voting "nay": M. Farinacci and S. Terhune. There being six ayes and two nays, motion carried.

The proposal was referred to the Legislative Committee to draft language.

D) ASPPB Annual Meeting.

- ♦ ASPPB's Annual Meeting of Delegates will be held October 20-23, 2004 at the Sheraton Buckhead Hotel in Atlanta, Georgia. Staff recommended that the Board send three representatives to the meeting, and reimburse J. Schaffer for any expenses not covered by ASPPB, since Dr. Schaffer attendance is mandatory, because he is nominated for a Board of Directors seat. P. Walker-Singleton recommended to the Board that they determine whether they wish to send delegates to the meeting, and if so they should determine who should attend.

J. Peterson moved, seconded by M. Seibold that the Board send T. Thompson, J. Wolf, and J. Schaffer. In addition, the motion was to check with J. Lee to see whether he is available to attend the meeting. If Mr. Lee is unavailable, the alternate is G. Jensen. Voting "aye": M. Farinacci, G. Jensen, J. Peterson, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": J. Romano. There being seven ayes and one nays, motion carried.

IV) Waivers/Variances.

- A) Each of the following licensees is requesting approval of a six month time-limited variance to complete requirements for continuing education. Each licensee has submitted the required CE plan in compliance with MN Rule 7200.3400, subpart 2.

Conlin, Sheila B., MA, LP	LP1210	6/30/04
Eubank, Dillard M., MA, LP	LP1230	6/30/04
Zimmerman, Wayne E., MS, LP	LP1321	6/30/04

M. Farinacci moved, seconded by J. Romano, that the variance requests be approved on the basis that the licensees met the burden to prove that adherence to the rule would impose an undue burden on the licensees, that granting the variance will not adversely affect the public welfare, and that the alternatives proposed meet the rationale for the rule. Voting "aye": M. Farinacci, G. Jensen, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously.

- B) William N. Friedrich, PhD, LP (LP1231). Dr. Friedrich was due to renew his license on June 30, 2004, and stated that he underwent treatment for a serious recurrent illness in March and April of this year. He just returned to work in July on a limited basis and with a back log of mail, he missed his renewal date. Dr. Friedrich requested that the Board waive the Late Renewal fee. M. Seibold moved, seconded by J. Romano, to approve the waiver on the basis that the licensee met the burden to prove that adherence to the rule would impose an undue burden on the licensee and that granting the waiver will not adversely affect the public welfare. Voting "aye": M. Farinacci, G. Jensen, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. There being eight ayes and no nays, motion carried.
- C) James R. Knutson, MS, LP (LP3487). Mr. Knutson renewed his license on June 18, 2004, but the check that he submitted for his renewal was returned to the Board. His bank was processing a stop payment on all checks in the amount of \$500 due to a lost check. This inadvertently caused his renewal payment to be returned as unpaid. Mr. Knutson submitted a letter from the bank verifying the error. Mr. Knutson requested that the Board waive the Late Renewal fee. J. Romano moved, seconded by M. Farinacci, to approve the waiver on the basis that the licensee met the burden to prove that adherence to the rule would impose an undue burden on the licensee and that granting the waiver will not adversely affect the public welfare. Voting "aye": M. Farinacci, G. Jensen, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously.
- D) Applicant 05C-011 applied to convert from Master's to Doctoral level Licensure and requested a variance. Applicant met the requirements for a PsyD with a major in Clinical Psychology from Argosy University, Eagan, MN. on October 3, 2003. Applicant's university does not list

the internship on the official transcript. Applicant provided sufficient documentation to demonstrate completion of the pre-degree internship. Application Review Committee recommended approval of the variance request from Applicant 05C-011 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, G. Jensen, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being eight ayes and no nays, motion carried unanimously.

- E) Applicant 04C-113 applied for the EPPP and requested a variance. Applicant met the requirements for a PhD with a major in Clinical Psychology from the University of North Dakota, Grand Rapids, ND on August 26, 2003. Applicant provided sufficient documentation to demonstrate 1 to 2 quarter credits in Theories of Measurement. Application Review Committee recommended approval of the variance request from Applicant 04C-113 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, G. Jensen, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being eight ayes and no nays, motion carried unanimously.
- F) Applicant 04C-121 applied for the EPPP and requested a variance. Applicant met the requirements for a PhD with a major in Clinical Psychology from Finch University/The Chicago Medical School, Chicago, Illinois on June 8, 2001. Applicant’s university does not list the internship on the official transcript. Applicant provided sufficient documentation to demonstrate completion of the pre-degree internship. Application Review Committee recommended approval of the variance request from Applicant 04C-121 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, G. Jensen, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being eight ayes and no nays, motion carried unanimously.
- G) Applicant 05C-008 applied for the PRE and requested a variance. Applicant met the requirements for a PsyD with a major in Clinical Psychology from Widener University, Chester, PA. on June 30, 2001. Applicant’s university does not list the internship on the official transcript. Applicant provided sufficient documentation to demonstrate completion of the pre-degree internship. Application Review Committee recommended approval of the variance request from Applicant 05C-008 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, G. Jensen, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being eight ayes and no nays, motion carried unanimously.
- H) Applicant 03C-018 applied for the PRE and requested a variance. Applicant met the requirements for a PhD with a major in Psychology from Utah State University, Logan, UT. on March 18, 1998. Applicant provided sufficient documentation to demonstrate that 1 to 2 quarter credits in Theories of Measurement have been earned. Application Review Committee recommended approval of the variance request for Applicant 03C-018 on the basis that the

applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, G. Jensen, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being eight ayes and no nays, motion carried unanimously.

- I) Applicant 04C-101 applied for the PRE and requested a variance. Applicant met the requirements for a PsyD with a major in Clinical Psychology from Argosy University, Chicago, IL. on August 29, 2002. Applicant provided sufficient documentation to demonstrate that 1 to 2 quarter credits in Theories of Measurement have been earned. Application Review Committee recommended approval of the variance request for Applicant 04C-101 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, G. Jensen, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being eight ayes and no nays, motion carried unanimously.

V) Admit to EPPP.

- A) Application Review Committee moved that the following applicants be admitted to the national standardized examination on the basis that Applicants’ degrees meet the educational requirements for licensure. Voting “aye”: M. Farinacci, G. Jensen, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being eight ayes and no nays, motion carried unanimously.

	04C-119	04C-110	04C-112	05C-005	05C-012	04C-114	04C-
121	05C-007	04C-108	04C-120	04C-065	05C-013	05C-009	04C-
117	04C-115	04C-008	04C-111	05C-003			
	04C-113						

VI) Admit to the PRE.

- A) Application Review Committee moved that the degrees of the following PRE applicants be approved on the basis that Applicants’ degrees meet the educational requirements for licensure. Voting “aye”: M. Farinacci, G. Jensen, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being eight ayes and no nays, motion carried unanimously.

04C-077	04C-002	04C-101	05C-008	04C-107	03C-087
03C-099	04C-070	04C-046	04C-014	04C-062	03C-073
05C-009	04C-034	04C-100	04C-079	03C-018	95A-017

VII) Conversion of Master’s to Doctoral Level (LP) Licensure.

- A) Application Review Committee moved to approve the conversion from Master’s to doctoral education for the following licensed psychologist on the basis that Licensee met the educational requirements for licensure at the doctoral level. Voting “aye”: M. Farinacci, G. Jensen, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being eight ayes and no nays, motion carried unanimously.

Debra Charmaine Viner, MA, LP (PsyD)

VIII) Approval of Doctoral Degree

- A) Application Review Committee moved to approve the doctoral education for the following applicant on the basis that the applicant met the educational requirements for licensure at the doctoral level. Voting “aye”: M. Farinacci, G. Jensen, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being eight ayes and no nays, motion carried unanimously.

05C-011

IX) Licensure as Licensed Psychological Practitioner.

- A) Application Review Committee moved that the Applicant listed below be granted licensure as a Licensed Psychological Practitioner based upon a master’s degree, having performed successfully on both parts of the examination, and having fulfilled all requirements for licensure in MN. Stat. 148.908. Voting “aye”: M. Farinacci, G. Jensen, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being eight ayes and no nays, motion carried unanimously.

Catherine Elise Mullen, MA

X) Licensure as Licensed Psychologists.

- A) Application Review Committee moved that the Applicants listed below be granted licensure as Licensed Psychologists based upon doctoral degrees, having performed successfully on both parts of the examination, and having fulfilled all of the requirements of MN. Stat. 148.907, Subd. 2. Voting “aye”: M. Farinacci, G. Jensen, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being eight ayes and no nays, motion carried unanimously.

Ellen M. Covin-Wolpert, PsyD
Christopher William Dyslin, PhD
Heather Rae Gallivan, PsyD
Rebecca Lynn Hammett, PsyD
Andrea Lynn Thronson, PhD

XI) Termination of License for Non-Renewal.

- A) The following licensees failed to renew their licenses and received the notices required by MN. Rule 7200.3510.

Marin, Kathleen	LP3069	3/31/04
O’Brien, Patricia	LP0893	3/31/04

G. Jensen moved, seconded by S. Terhune, to approve the termination of the licenses for non-renewal. Voting “aye”: M. Farinacci, G. Jensen, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being eight ayes and no nays, motion carried unanimously.

XII) Termination of License for Non-Renewal-June 25, 2004 List.

- A) This list of names was presented at the June 25, 2004 Board meeting for the Board approval or denial. However, there was no motion to approve or deny the termination of the licensees listed

above who failed to renew . Even so, the Board voted unanimously in the affirmative. Therefore, the Board was asked to vote again on this list.

Curran, Shelly	LP3906	1/31/04
Eberman, Kay	LP0718	1/31/04
George, Ann	LP0492	12/31/03
Miller-Bruce, Andrea	LP0428	1/31/04
Nobels, Gary	LP3931	1/31/04

S. Terhune moved, seconded by G. Jensen to approve the termination of the licenses for non-renewal. Voting “aye”: M. Farinacci, G. Jensen, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being eight ayes and no nays, motion carried unanimously.

XIII) Other Business

A) Review of Proposed Rules of Licensure

- ♦ The Rules Committee revised the Rules of Licensure from the last version the Board approved and requested approval of the current version.
- ♦ J. Schaffer went through the rules page by page and asked for any questions, comments, or suggestions for change from the Board Members.

G. Jensen moved a change to the language on page 10, line 28 [(7200.1300, subpart 6, B (2) (c)]. This section of the rules refers to the requirements of a pre-master’s degree practicum. The line requires that the practicum be “completed in no fewer than 6, and within 12, consecutive months....” Mr. Jensen moved that the language be changed to “no fewer than 6, and within 9 months”. The motion died for lack of a second.

The Rules Committee moved approval of the July 16, 2004 version of the proposed Rules of Licensure with the removal of 7200.2040, subpart 2. (Inactive applications) on the top of page 24, lines 2-6. Voting “aye”: M. Farinacci, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: G. Jensen. There being seven ayes and one nay, motion carried.

XIV) Adjournment.

- A) M. Seibold moved, seconded by S. Terhune, that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 12 noon.

Respectfully submitted,

MYRLA SEIBOLD, Ph.D, LP
Board Secretary

MINNESOTA BOARD OF PSYCHOLOGY

Minutes of the 361st Meeting

September 10, 2004

Members Present: S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, T. Thompson, and J. Wolf

Members Absent: M. Farinacci

Others Present: N. Hart, Assistant Attorney General

I) Executive Session.

A) On the recommendation of the Complaint Resolution Committee, the Minnesota Board of Psychology adopted the following actions:

1. A Stipulation and Consent Order Reprimanding Alexis Houck, M.A., LPP and placing her license in a Conditional status.
2. An Order of Unconditional License in the matter of Laurie Brustad, Ph.D., LP.

B) The Board also discussed the possible impact of rejecting settlements, proposed by Complaint Resolution Committees to resolve complaints. This discussion was held in Executive Session because of the need to use actual non-public case-specific data as examples.

II) Public Session.

A) Board Chair, J. Schaffer, called the public session to order at 9:52 AM, in the Psychology Board Conference Room, at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

III) Approval of Minutes.

A) Minutes of the Board Meeting of August 6, 2004.

J. Romano moved, seconded by T. Thompson, that the minutes of the Board meeting of August 6, 2004 be approved. Voting "aye": G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. Abstaining: S. Hayes. There being eight ayes and no nays, motion carried.

IV) Administrative Matters.

A.) Rules Committee Update.

- ♦ J. Schaffer reported on the progress of the Rules Committee. The Rules Committee continues its work finalizing the rules of licensure not previously addressed by the Committee and will work on these rules at its meeting following this Board meeting. After completing the Licensure Rules, the Rules Committee will work to finish the Continuing Education Rules, and then the Rules of Conduct.

B.) Legislative Committee Update.

- ♦ S. Terhune reported on the progress of the Legislative Committee. He reported that the meeting that had been scheduled for August 25, 2004 was postponed and rescheduled for

September 16, 2004. The Committee will discuss the Crimes Against Providers language, which was removed from the 2003 legislative agenda, proposed changes to the language of the statute having to do with licensed psychological practitioner's (LPP) scope of practice, and some housekeeping changes to the Psychology Practice Act. The Committee will also review at its next meeting, proposed language to convert existing LPP's to licensed psychologists and sunset LPP licensure. In reply to a Board member question, P. Walker-Singleton explained the process the Committee will follow to get the language passed into law, which includes meeting with other stakeholders, finding legislative sponsors, working with the sponsors to obtain the necessary hearings in both houses, and testifying before legislative committees.

C.) Executive Director Personnel Subcommittee.

- ◆ At the June 25, 2004 Board meeting, J. Schaffer requested that J. Romano create, resurrect, or revise a procedure for completing regular performance reviews of the Executive Director. A Personnel Subcommittee was formed to devise the procedure and report back to the Administrative Committee of the Board. J. Lee and M. Farinacci volunteered to sit on the subcommittee, along with subcommittee chair, J. Romano.
- ◆ The Subcommittee met and created a proposed procedure. The Subcommittee then met with the Administrative Committee, which approved the document for presentation to the full Board for adoption at the September 10, 2004 meeting.
- ◆ The proposal is as follows:
 1. The Administrative Committee (AC) is responsible for the evaluation procedure of the Executive Director (ED).
 2. Prior to each performance review, the ED shall review and update the ED position description, if necessary.
 3. An ED biennial performance review shall be initiated in odd numbered years in February and shall be completed by May 1st by the Board's AC. The performance review is best completed during odd years to coincide with the most recent biennial report to the legislature and the most recent budget papers.
 4. Members of the Board shall be solicited for their opinions about the ED's performance via the performance evaluation survey developed for the Board.
 5. The Board staff shall be solicited for their opinions about the ED's performance via the performance evaluation survey developed for the staff.
 6. The ED shall complete a brief assessment of self and of Board operations during the past two years, including successes, challenges, and operational needs of staff and staff retention and turnover. The assessment is to be shared with the AC. The ED shall attach the most recent biennial report, budget papers and any audit reports.
 7. Results of the performance evaluation surveys (all surveys are completed anonymously, except for an indication of Board staff or Board member) shall be collated, summarized and shared with the ED as well as the total Board in Executive Session by the Board Chair.
- ◆ The Administrative Committee moved approval of the proposal. Voting "aye": S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. There being nine ayes and no nays, motion carried unanimously.

D.) Board Self-Evaluation.

- ◆ J. Lee questioned whether the Board needs to complete a Board self-evaluation of its effectiveness.
- ◆ In order to facilitate a discussion, Board members were provided with another copy of the Board Member Handbook of Legal Issues, which explains Board members' legal responsibilities and how they must be carried out; all recent audit reports, which explains how well the Board carries out its fiscal and other functions (the State of Minnesota's evaluation reports of Board functioning), and the most recent biennial report to the Legislature, which quantifies what the Board accomplished during the past two fiscal years (the Board's self-evaluation to the Legislature).
- ◆ After discussion of these items, the Board did not come to a consensus that a Board self-evaluation is needed. J. Lee moved, seconded by J. Romano that staff present the biennial report to the full Board before finalizing the report. The motion was not voted upon by the full Board.
- ◆ The consensus was that any member may bring the issue to the next meeting for discussion, if the member has a motion for the Board's consideration. J. Schaffer requested that any motion include the specific Board duties on which the Board should focus.

V) Waivers/Variances.

- A.)** Each of the following licensees is requesting approval of a six month time-limited variance to complete requirements for continuing education. Each licensee has submitted the required CE plan in compliance with MN Rule 7200.3400, subpart 2.

Anderson, Michael W., MA, LP	LP1347	7/31/04
Crosby, Susan L., MEd, LPP	LPP0063	8/31/04
Hoiland, Michael V., PhD, LP	LP4056	8/31/04
Ludeke, Russell J., PhD, LP	LP1409	8/31/04
Reed, Rebecca S., PhD, LP	LP4061	8/31/04
Rousseau, Rudolph J. III, MEq, LP	LP1420	8/31/04
Thompson, Duane H., MA, LP	LP1424	8/31/04
Vance, Thomas R., PsyD, LP	LP1425	8/31/04

J. Romano moved, seconded by J. Peterson, that the variance requests be approved on the basis that the licensees met the burden to prove that adherence to the rule would impose an undue burden on the licensees, that granting the variance will not adversely affect the public welfare, and that the alternatives proposed meet the rationale for the rule. Voting "aye": S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. There being nine ayes and no nays, motion carried unanimously.

- B.)** Timothy B. Walsh, MA, LP requested a waiver of the Late Renewal fee. He was due to renew his license on June 30, 2004 and states that he did not receive an Application for License Renewal. Upon investigation, staff found that the computer system did not produce the necessary information to signal the generation of a renewal notice. Corrective action has been taken to eliminate the problem. J. Peterson moved, seconded by M. Seibold, that the waiver request be approved on the basis that the licensee met the burden to prove that adherence to the rule would impose an undue burden on the licensee and that granting the waiver will not adversely affect the

public welfare. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. There being nine ayes and no nays, motion carried unanimously.

- C.) Richard D. Haakana, MA, LP requested a second six-month time limited variance to complete his license renewal due February 29, 2004. He was granted a six-month time limited variance at the March 12, 2004 Board meeting, but has not completed the 40 hours of CE due, because of medical problems. J. Peterson moved, seconded by J. Wolf that the variance request be approved on the basis that the licensee met the burden to prove that adherence to the rule would impose an undue burden on the Licensee, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being eight ayes and no nays, motion carried unanimously.

J. Peterson moved, seconded by J. Wolf that the licensee be told that the Board will not grant additional variances for the February 2004 renewal period. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.

VI) Admit to EPPP.

- A.) Application Review Committee moved that the following applicants be admitted to the national standardized examination on the basis that Applicants’ degrees meet the educational requirements for licensure. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.

05C-006 04C-097 05C-018 05C-021 04C-071

VII) Admit to the PRE.

- A.) Application Review Committee moved that the degrees of the following PRE applicants be approved on the basis that Applicants’ degrees meet the educational requirements for licensure. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.

04C-095 04C-097 03C-087 05C-004 04C-044 04C-106
04C-069 04C-066 05C-014

VIII) Licensure as Licensed Psychological Practitioner.

- A.) Application Review Committee moved that the Applicant listed below be granted licensure as a Licensed Psychologist based upon a master’s degree, having performed successfully on both parts of the examination, and having fulfilled all of the requirements of MN. Stat. 148.908. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.

05C-016 Deborah C. Haddock, MA, LP

IX) Licensure as Licensed Psychologists.

B.) Application Review Committee moved that the Applicants listed below be granted licensure as a Licensed Psychologists based upon doctoral degrees, having performed successfully on both parts of the examination, and having fulfilled all of the requirements of MN. Stat. 148.907, Subd. 2. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.

05C-022 Karen Ann Kattar, PsyD
02C-081 Kris Ann Robinson Weber, PsyD

X) Re-Licensure Following Termination.

A.) Application Review Committee moved that the applicant listed below be granted Re-licensure based upon fulfilling all requirements of Minnesota Rule 7200.3610 Re-Licensure Following Termination. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.

04C-116 Alex Jo Marie, PsyD

XI) Emeritus Registration.

A.) Application Review Committee moved that the applicant listed below be granted Emeritus Registration based upon fulfilling all requirements of M.S. 148.9105 Emeritus Registration. Voting “aye”: S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.

05E-001 Theodore Lynn Hinrichs, EdD

XII) Termination for Non-Renewal.

A.) J. Wolf moved, seconded by J. Romano, to approve the termination of the following licenses for non-renewal. Licensees were properly sent by certified mail the notices required by Minnesota Rule 7200.3510. Voting “aye”: S. Hayes, G. Jensen, J. Petersen, J. Romano, J. Schaffer, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.

Erickson, Beth	LP0492	12/31/03
Simmelink, Kathleen	LP1151	05/31/04
Zitzow, Darryl	LP3476	05/31/04

XIII) Other Business**A.) Agreements for Corrective Action.**

- ◆ G. Schiff and P. LaBrocca presented for the Board’s information two Agreements for Corrective Action entered into between licensees and Complaint Resolution Committees.

B.) Work in Progress.

- ◆ P. Walker-Singleton reported that work is being completed by the staff on the budget for the fiscal year 2006-2007 biennium. Staff is also working on the fiscal year 2003-2004 Biennial Report to the Legislature.

- ◆ A provision of the lease negotiated by the Health Licensing Boards (HLB) states that the building owners shall provide a redecorating allowance to each of the Boards based on the square footage the Board leases. The Board of Psychology's redecorating allowance amounts to \$13,860. The money will be used to re-carpet and re-paint the suite. This process will require a work stoppage, which we will keep to the fewest possible days; it will occur at the end of October. Staff will notify the Board of the exact days and times as soon as the schedule has been finalized.

C.) Emerging Issues.

- ◆ Various Board members provided staff with the following emerging issues for inclusion in the fiscal year 2003 and 2004 biennial report currently being written:
 1. The future of LPP licensure.
 2. Prescribing privileges for psychologists.
 3. Telehealth
 4. Addition of a core area in Human Diversity to the Rules of Licensure.
 5. Online universities and courses and ways to monitor their quality of education.
 6. Mobility for psychologists between jurisdictions.
 7. Changes in experiential requirements for licensure.
 8. The international consortium which has been formed to discuss a universal code of conduct for psychologists.

XIV) Adjournment.

A.) J. Romano moved, seconded by S. Hayes that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 11:34 AM.

Respectfully submitted,

MYRLA SEIBOLD, PhD, LP
Board Secretary

MINNESOTA BOARD OF PSYCHOLOGY

Minutes of the 362nd Meeting

October 8, 2004

Members Present: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Romano, J. Schaffer, T. Thompson, and J. Wolf

Members Absent: J. Peterson, M. Seibold, and S. Terhune

Others Present: N. Hart, Assistant Attorney General, J. Boeckel, N. Krahulec, C. Fuchs

I) Executive Session.

A) On the recommendation of the Complaint Resolution Committee, the Minnesota Board of Psychology adopted a Stipulation and Consent Order that Indefinitely Suspends the license of Michael Rhubee, M.S.Ed., LP.

II) Public Session.

A) Board Chair, J. Schaffer, called the public session to order at 10 AM, in the Psychology Board Conference Room, at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

III) Approval of Minutes.

A) Minutes of the Board Meeting of September 10, 2004.

S. Hayes moved, seconded by T. Thompson, that the minutes of the Board meeting of September 10, 2004 be approved. Voting "aye": S. Hayes, G. Jensen, J. Lee, J. Romano, T. Thompson, and J. Wolf. Voting "nay": none. Abstaining: M. Farinacci. There being six ayes and no nays, motion carried.

IV) Administrative Matters.

A.) Rules Committee Update.

- ◆ J. Schaffer reported on the progress of the Rules Committee. The Rules Committee is working on rules for EPPP procedures and license termination. The Committee will then work on finalizing the rules of continuing education and the rules of conduct.

B.) Legislative Committee Update.

- ◆ S. Terhune reported on the progress of the Legislative Committee. The Legislative Committee moved approval of proposed changes to the Psychology Practice Act.
- ◆ Below are the proposed changes and the actions taken by the Board:

A. Regarding Licensed Psychological Practitioners (LPP). The Committee's proposal was that qualifying LPP's be allowed to convert their licensure to licensed psychologist (LP) licensure and that LPP licensure be eventually eliminated. The changes would:

1. adjust the Board composition so that at a future date, there would be no requirement to have LPP's as members of the Board;
2. create a "conversion" option to LP licensure for LPP's who qualify;

3. give deadline dates for LPP's to complete specific steps towards converting to LP licensure;
4. give a date that the licensure of all remaining LPP's would terminate, and LPP licensure in the state would be eliminated.

Board Action on amendment to #1 above.

1. *The proposed language would have taken the current LPP seat on the Board and made that seat available for appointment to either an LP or LPP. J. Romano moved, seconded by J. Lee that the Committee's motion be amended to keep the seat reserved for an LPP, but to state that after January 1, 2012, the seat shall be filled with an LP. Voting "aye": M. Farinacci, S. Hayes, J. Lee, J. Romano, T. Thompson, and J. Wolf. Voting "nay": G. Jensen. There being six ayes and one nay, motion carried.*

B. Regarding the Definition of the Practice of Psychology. (Minn. Stat. 148.89, subd. 5) The Committee's proposal was to amend the definition to add a phrase that makes the definition of the practice of psychology apply to the work of forensic and industrial organizational psychologists.

C. Regarding Licensure for Volunteer Practice. (Minn. Stat. 148.909) The Committee's proposal was to remove the provision stating that the Board may grant licensure for volunteer practice to only former licensees.

D. Regarding Supervisee Duties. (Minn. Stat. 148.925, subd. 6) The Committee's proposal was to add a reference to the specific subdivision (Subd. 5) of Minnesota Statute 148.89 referred to in this law. Subdivision 5 describes what duties a supervisee for licensure is allowed to perform.

E. Regarding Disciplinary Remedies Available to the Board for Violation of the Psychology Practice Act. [Minn. Stat. 148.941, subd. 2(c)] The Committee's proposal was to remove the word "continued", which appears before the word "licensure". This change makes it clear that the Board is able to impose the same sanctions against applicants as it can against licensees.

F. Regarding the Section on Exemptions from Licensure. [Minn. Stat. 148.96, subd. 3(b)] The Committee's proposal changes the words "agencies" and "facilities" to "agency" and "facility". The change makes it clear that the "agency" or "facility" referred to must be a "federal, state, county, or local government agency or facility".

G. Regarding Crimes Against Providers. (Minn. Stat. 148.977) This is a proposal for a new provision to the Psychology Practice Act. The provision would inform providers and the public of the rights providers have when they are victims of a crime that they know was committed by a client or a former client. The provision allows the provider to disclose the identity of the client or former client and to acknowledge the professional relationship to the appropriate law enforcement agency. The provision does not allow the provider to disclose private information in the client's record not specifically related to the crime.

BOARD VOTES:

The Legislative Committee moved approval of items A through G above. The Board voted unanimously to approve each item.

C.) Board of Psychology Remodeling Schedule.

- ◆ The building owners are remodeling the health licensing Boards' offices. The Board of Psychology's remodeling dates are Friday, October 22, 2004 through Friday, October 29, 2004. During much of that time, staff will have little access to office equipment, but will provide services as possible. L. Sherry presented to the Board the remodeling schedule.

D.) Biennial Report for Fiscal Years 2003 and 2004.

- ◆ P. Walker-Singleton presented for the Board's information, the latest Biennial Report to the Legislature.

E.) Proposed 2005 Board Calendar.

- ◆ P. Walker-Singleton presented a proposed calendar of Board meeting dates for calendar year 2005. The Board approved the calendar by consensus.

V) Waivers/Variances.

- A.)** Each of the following licensees is requesting approval of a six month time-limited variance to complete requirements for continuing education. Each licensee has submitted the required CE plan in compliance with MN Rule 7200.3400, subpart 2.

Bell, Claire M., PsyD, LP	LP1464	9/30/04
Cotter, Kay L., PhD, LP	LP1214	6/30/04
Johnson, Ethel S., MA, LP	LP1519	9/30/04
Kinder, Bradley L., MA, LP	LP4383	6/30/04
Krause, Cathy L., MA, LP	LP1528	9/30/04
Sanderson, Steven N., MSED, LP	LP1557	9/30/04
Staples, Pamela J., PsyD, LP	LP1422	8/31/04

M. Farinacci moved, seconded by S. Hayes, that the variance requests be approved on the basis that the licensees met the burden to prove that adherence to the rule would impose an undue burden on the licensees, that granting the variance will not adversely affect the public welfare, and that the alternatives proposed meet the rationale for the rule. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Romano, T. Thompson, and J. Wolf. There being seven ayes and no nays, motion carried unanimously.

- B.)** Constance L. Dittrich, MA, LP (LP3987) requested a second six-month time limited variance to complete her license renewal due March 31, 2004. She has undergone a number of personal hardships in the recent past and has been unable to obtain the required continuing education (CE) units by the end of her first six-month variance, which was granted by the Board at its April 16, 2004 meeting. She has submitted a plan for completion of the required 40 hours of CE by October 2004. J. Wolf moved, seconded by J. Romano that the variance be granted on the basis that the licensee met the burden to prove that adherence to the rule would impose an undue burden on the Licensee, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting "aye": M. Farinacci, S. Hayes, J. Lee, J. Romano, T. Thompson, and J. Wolf. Voting "nay": G. Jensen. There being six ayes and one nay, motion carried.
- C.)** Anna Zadow, MA, LP (LP3456) requested a second six-month time limited variance to complete her license renewal due March 31, 2004. She has undergone personal hardships and has been

unable to obtain the required CE units by the end of the first variance period. She has submitted a plan to complete the 40 CE hours. T. Thompson moved, seconded by J. Wolf that the variance be granted on the basis that the licensee met the burden to prove that adherence to the rule would impose an undue burden on the Licensee, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting "aye": M. Farinacci, S. Hayes, J. Lee, J. Romano, T. Thompson, and J. Wolf. Voting "nay": G. Jensen. There being six ayes and one nay, motion carried.

D.) Candice Jean Nadler, MA, LPP requested a variance from supervision requirements. The licensee submitted evidence of meeting the requirements in Minnesota Statute 148.925, subdivision 7 (b). The Application Review Committee moved that the variance request be granted thus allowing the licensee to practice under the supervision requirements of Minnesota Statute 148.925, subdivision 7 (c) on the basis that the licensee met the burden to prove that adherence to the rule would impose an undue burden on the Licensee, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Romano, T. Thompson, and J. Wolf. Voting "nay": none. There being seven ayes and nays, motion carried unanimously.

E.) Applicant 05C-020 applied for the EPPP and requested a variance. Applicant met the requirements for a PhD with a major in Child Psychology from the University of Minnesota on July 31, 2002. Applicant's university does not list the internship on the official transcript. Applicant provided sufficient documentation to demonstrate completion of the pre-degree internship. The Application Review Committee moved that the variance request be granted on the basis that the licensee met the burden to prove that adherence to the rule would impose an undue burden on the Licensee, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Romano, T. Thompson, and J. Wolf. Voting "nay": none. There being seven ayes and nays, motion carried unanimously.

F.) Applicant 05C-010 applied for the EPPP and requested a variance. Applicant met the requirements for a PsyD with a major in Clinical Psychology from the Argosy University, Seattle, WA. Applicant provided sufficient documentation to demonstrate completion of 1-2 quarter credits in Theories of Measurement. The Application Review Committee moved that the variance request be granted on the basis that the licensee met the burden to prove that adherence to the rule would impose an undue burden on the Licensee, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Romano, T. Thompson, and J. Wolf. Voting "nay": none. There being seven ayes and nays, motion carried unanimously.

VI) Admit to EPPP.

A.) Application Review Committee moved that the following applicants be admitted to the national standardized examination on the basis that Applicants' degrees meet the educational requirements for licensure. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Romano, T. Thompson, and J. Wolf. Voting "nay": none. There being seven ayes and no nays, motion carried unanimously.

05C-023 05C-019 05C-001 05C-031 05C-030 05C-020 05C-026

05C-025 04C-118 05C-017 05C-034 04C-074 05C-010

VII) Admit to the PRE.

A.) Application Review Committee moved that the degrees of the following PRE applicants be approved on the basis that Applicants' degrees meet the educational requirements for licensure. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Romano, T. Thompson, and J. Wolf. Voting "nay": none. There being seven ayes and no nays, motion carried unanimously.

04C-067 05C-037 05C-030 04C-041 04C-093 04C-006
05C-012 03C-074 04C-027 04C-102 04C-072 04C-029 04C-085

VIII) Licensure as Licensed Psychologists.

A.) Application Review Committee moved that the Applicants listed below be granted licensure as a Licensed Psychologists based upon doctoral degrees, having performed successfully on both parts of the examination, and having fulfilled all of the requirements of MN. Stat. 148.907, Subd. 2. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Romano, T. Thompson, and J. Wolf. Voting "nay": none. There being seven ayes and no nays, motion carried unanimously.

04C-032 Paul Steven Bagdade, PhD
04C-056 Charles Ross Freeman, PhD
03C-099 Vesna A. Hampel, PhD
04C-070 Thomas Villone Hicks, PhD
02C-086 Debra Jean Matchinsky, PhD
04C-062 Jeffrey Lynn Olson, PsyD
03C-073 Scott Lee Schauss, PhD
95A-017 Richard James Young, PhD

IX) Emeritus Registration.

A.) Application Review Committee moved that the applicant listed below be granted Emeritus Registration based upon fulfilling all requirements of M.S. 148.9105 Emeritus Registration. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Romano, T. Thompson, and J. Wolf. Voting "nay": none. There being seven ayes and no nays, motion carried unanimously.

05E-002 Charles Michael Schubert, PhD

X) Termination for Non-Renewal.

A.) S. Hayes moved, seconded by J. Wolf, to approve the termination of the following licenses for non-renewal. Licensees were properly sent by certified mail the notices required by Minnesota Rule 7200.3510. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Romano, J. Lee, T. Thompson, and J. Wolf. Voting "nay": none. There being seven ayes and no nays, motion carried unanimously.

Weiszhaar, Orville LP1312 June 30, 2004
Wolinski, Steven LP3117 June 30, 2004

XI) Other Business

A.) Agreements for Corrective Action.

- ♦ P. LaBrocca presented for the Board's information an Agreement for Corrective Action entered into between the licensee and a Complaint Resolution Committee.

B.) Rule Regarding American Psychological Association (APA) Accredited Programs.

- ◆ The Board instructed staff to separate the proposed rule allowing the Board to accept degrees from APA accredited programs as meeting the educational requirements for licensure, from the rest of the proposed rules. The staff was to take the APA rule through the rules making process. If there is a need for a hearing, the process would be discontinued. The APA rule would then be added back in with the larger body of proposed new rules.
- ◆ P. Walker-Singleton reported that work is being completed by the staff on the Statement of Need and Reasonableness (SONAR) for the APA rule. She presented the draft.
- ◆ Staff also presented to the Board a schematic of the Administrative Rule Review Process and the 2004 Administrative Rule Preliminary Proposal Form, which will be sent to the Office of the Governor.

XII) Adjournment.

A.) S. Hayes moved, seconded by T. Thompson that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 11:06 AM.

Respectfully submitted,

MYRLA SEIBOLD, PhD, LP
Board Secretary

MINNESOTA BOARD OF PSYCHOLOGY

Minutes of the 363rd Meeting

November 5, 2004

Members Present: M. Farinacci, S. Hayes, J. Lee, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, T. Thompson, and J. Wolf

Members Absent: G. Jensen

Others Present: D. Ollendick, N. Hart, Assistant Attorney General

PUBLIC SESSION

Board Chair, J. Schaffer called the public session of the meeting to order at 9:04 AM, in the Psychology Board Conference Room, at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

1. Minutes of the Board Meeting of October 8, 2004.

M. Farinacci moved, seconded by T. Thompson that the minutes of the Board meeting of October 8, 2004 be approved as amended. Voting “aye”: M. Farinacci, S. Hayes, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.

2. Administrative Matters.

a. Rules Committee Update. J. Schaffer gave an update on the progress of the Rules Committee.

- ◆ The Rules of Licensure have been reviewed by the Committee and are being sent to the Revisor of Statutes to be placed in the proper format.
- ◆ The Rules of Continuing Education are being reviewed for cohesiveness.

b. Legislative Committee Update. S. Terhune reported on two issues.

- ◆ The language the Board approved at its October 8, 2004 meeting regarding conversion of LPP to LP licensure contained dates that LPP’s must meet to qualify for the conversion. The dates were out of sequence. The language was rewritten to make the provisions of the law clearer. Dr. Terhune requested that the Board rescind the language approved at the October 8, 2004 Board meeting and consider new language for approval. S. Terhune moved, seconded by J. Peterson that the October 8, 2004 language be rescinded and

the new language be approved. Voting “aye”: M. Farinacci, S. Hayes, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.

- ◆ Once the legislative process begins after the Legislature is in session, there are decisions that have to be made on the spot, for example, language adjustments. In such cases, there is no time to consult with the Board, assemble a meeting, and take a vote. At times, the adjustments may include minor language changes or dropping controversial language in order to get passed the essence of what the Board originally proposed. Dr. Terhune proposed that the Board delegate authority to the Legislative Committee chair to make the necessary changes in order to get the bill passed and keep the process moving. This authority has been routinely delegated by the Board. At each Board meeting during the legislative session, the Committee chair’s report will include a disclosure to the Board of the nature of any changes that become necessary. S. Terhune moved, seconded by S. Hayes that the authority to make such changes be delegated to the Legislative Committee chair. Voting “aye”: M. Farinacci, S. Hayes, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.

c. Health Professionals Service Program (HPSP) Annual Presentation. P. Walker-Singleton reported that HPSP will make its annual presentation to the Board at the December 10, 2004 meeting.

d. Board Officer Elections in December. P. Walker-Singleton reminded the Board that officer elections will be held at the December 10, 2004 meeting.

e. Association of State and Provincial Psychology Boards’ (ASPPB) Annual Meeting of Delegates. The 2004 Annual Meeting was attended by J. Schaffer, delegate, T. Thompson, J. Wolf, and J. Lee. Dr. Schaffer reported that:

- ◆ He was elected to a member-at-large seat on ASPPB’s Board of Directors for a one-year term.
- ◆ The meeting mostly dealt with the subject of impaired professionals. He presented a list of treatment and assessment centers that specialize in addiction treatment and treatment for sexual boundary violations and disruptive behavior.
- ◆ The question of whether Boards should have a Wellness Committee was raised. The purpose of such a committee would be to provide workshops and consultation to help individuals recognize the signs of impairment. Mr. Thompson made the point that there may be some liability if a Board’s Wellness Committee declares that someone is fit for practice and then another impairment-related incident occurs.
- ◆ Professional Examination Service (PES) is looking at the possibility of going on line for applications for the Examination for the Professional Practice in

Psychology (EPPP). If staff has comments, they should be sent to Bob Lipkins.

- ◆ The State of Maryland's Psychology Board had available extra revenue and determined that it would sponsor a continuing education activity for its licensees free of charge. Dr. Schaffer suggested that if the Minnesota Board ever had that opportunity, it should consider a similar project.

3. Waivers/Variances.

- a. Each of the following licensees requested approval of a six-month time-limited variance to complete requirements for continuing education (CE). Each licensee has submitted the required CE plan in compliance with MN Rule 7200.3400, subpart 2.

Carlson, Craig G., MA, LP	LP3482	06-30-04
Lesar, Judith A., MS, LP	LP1678	10-31-04
Long, William A., MA, LP	LP1682	10-31-04
Nelson, R. Owen, PhD, LP	LP1691	10-31-04

M. Farinacci moved, seconded by J. Wolf that the variance requests be approved on the basis that the licensees met the burden to prove that adherence to the rule would impose an undue burden on the licensees, that granting the variances will not adversely affect the public welfare, and that the alternatives proposed meets the rationale for the rule. Voting "aye": M. Farinacci, S. Hayes, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. There being nine "ayes" and no "nays", motion carried unanimously.

- b. Applicant 05C-028 applied for the EPPP. Applicant met the requirements for a PhD with a major in Clinical Psychology from the University of Illinois, Chicago on June 30, 2004. Applicant's university does not list the internship on the official transcript. Applicant provided sufficient documentation to demonstrate successful completion of the pre-doctoral internship. Application Review Committee moved approval of the variance request from MN Rule 7200.1300, Subp. 4 B (4), Education Requirements for Licensure on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting "aye": M. Farinacci, S. Hayes, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. There being nine "ayes" and no "nays", motion carried unanimously.
- c. Applicant 05C-028 applied for the EPPP. Applicant met the requirements for a PhD with a major in Clinical Psychology from the University of Illinois, Chicago on June 30, 2004. Applicant provided sufficient documentation that 3 quarter credits in Professional Ethics, Standards of Conduct, and Issues of Professional Practice has been earned. Application Review Committee moved approval of the variance request from MN Rule 7200.1300, Subp. 4 B (g), Educational Requirements for Licensure on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting "aye": M. Farinacci, S. Hayes, J. Lee, J. Peterson, J. Romano, M.

Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.

4. Admit to EPPP.

Application Review Committee moved that the following applicants be admitted to the national standardized examination on the basis that Applicants’ degrees meet the educational requirements for licensure. Voting “aye”: M. Farinacci, S. Hayes, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.

05C-015	04C-060	05C-028	05C-029
04C-083	05C-035	04C-090	05C-027

5. Admit to PRE.

Application Review Committee moved that the degrees of the following PRE applicants be approved on the basis that Applicants’ degrees meet the educational requirements for licensure. Voting “aye”: M. Farinacci, S. Hayes, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.

05C-040	04C-102	05C-044	05C-024
04C-050	05C-043		

6. Licensure as Licensed Psychological Practitioners.

Application Review Committee moved that the Applicants listed below be granted licensure as Licensed Psychological Practitioners based upon master’s degrees, having performed successfully on both parts of the examination and having fulfilled all of the requirements of MN. Stat. 148.908. Voting “aye”: M. Farinacci, S. Hayes, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.

04C-046	Sarah Anne Kalsy, MA
04C-085	Kevyn Dewayne Ziemann, MA

7. Licensure as Licensed Psychologists.

Application Review Committee moved that the Applicants listed below be granted licensure as Licensed Psychologists based upon doctoral degrees, having performed successfully on both parts of the examination and having fulfilled all of the requirements of MN. Stat. 148.907, Subd. 2. Voting “aye”: M. Farinacci, S. Hayes, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.

04C-101	Dana Lynn Brandenburg, PsyD
03C-087	Sara Lea Gurganus, PsyD
05C-011	Michael Thomas Robertson, PsyD

04C-079 Anastasia Christine Sullwold, PhD
04C-008 Tanya Dahms Sundberg, PhD

8. Termination of Licensure for Non-Renewal.

M. Seibold moved, seconded by T. Thompson to approve the termination of the following licenses for non-renewal. Licensees were sent the proper notices by certified mail as required by Minnesota Rule 7200.3510. Voting “aye”: M. Farinacci, S. Hayes, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being nine “ayes” and no “nays”, motion carried unanimously.

De Leon, Clara	July 31, 2004	LP1352
Fisher, Cynthia	July 31, 2004	LP1329

9. Other Business.

- a. G. Schiff presented for the Board’s information an Agreement for Corrective Action entered into between the licensee and a Complaint Resolution Committee.

10. Adjournment.

J. Peterson moved, seconded by T. Thompson that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 9:33 AM.

Respectfully submitted,

MYRLA SEIBOLD, PhD, LP
Board Secretary

MINNESOTA BOARD OF PSYCHOLOGY

Minutes of the 364th Meeting

December 10, 2004

Members Present: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, T. Thompson, and J. Wolf

Members Absent: None.

Others Present: D. Ollendick, J. Klein, N. Hart, Assistant Attorney General

EXECUTIVE SESSION

On the recommendation of the Complaint Resolution Committees, the Minnesota Board of Psychology adopted the following actions:

1. A Stipulation and Consent Order Indefinitely Suspending the license of William Duffy, Ph.D., LP.
2. A Stipulation and Consent Order Indefinitely Suspending the license of Craig Carlson, M.A., LP.
3. An Order of Unconditional License in the matter of Carolyn McGinnis, Ph.D., LP.

PUBLIC SESSION

Board Chair, J. Schaffer called the public session of the meeting to order at 10:07 AM, in the Psychology Board Conference Room, at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

1. Minutes of the Board Meeting of November 5, 2004.

S. Hayes moved, seconded by J. Wolf that the minutes of the Board meeting of November 5, 2004 be approved. Voting “aye”: M. Farinacci, S. Hayes, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. Abstaining: G. Jensen. There being nine “ayes” and no “nays”, motion carried.

2. Administrative Matters.

- a. **Rules Committee Update.** J. Schaffer gave an update on the progress of the Rules Committee.

- ◆ The Rules Committee is still working to finalize the Rules of Conduct. Perhaps the Committee will have to bring the Rules back to the Board for approval, ½ at a time.
- ◆ The final draft of the Rules of Continuing Education (CE) was presented to the Board for approval. Dr. Schaffer summarized the Committee's proposed changes for the Board:
 1. The Committee reorganized the section of the CE rules regarding the types of CE activities eligible for approval, making changes in order to simplify the list and make it user-friendly. The new list contains all eligible CE offerings, beginning with the types of CE licensees use most often and then it continues to other types of CE.
 2. The Committee eliminated Individually Designed Continuing Education, because 40 hours of CE within two years does not appear to be a burdensome requirement.
 3. The Committee added an audit system to be applied to 10% of the renewing licensees in order to reduce the processing time for CE.
 4. The Committee added a provision allowing for automatic approval for CE approved by the American Psychological Association, the Association of State and Provincial Psychology Boards, or other national professional organizations as determined by the Board.
 5. The Committee added a provision to allow for the discontinuance of the automatic approval by the Board of six-month time-limited variances for completion of CE. In addition, if CE is not completed by the renewal date, the renewal will be incomplete and the licensee will have to pay the late fee.

The Rules Committee moved approval of the proposed continuing education rules. The Board proposed no changes to the rules as presented and voted on the Committee's motion. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. There being ten "ayes" and no "nays", motion carried unanimously.

- b. Administrative Committee Update.** The Administrative Committee met on December 2, 2004. The Committee was updated by J. Vangsness and P. Walker-Singleton on the status of the fiscal year (FY) 2005 budget and the budget planning for the next biennium of FY 2006-2007. J. Schaffer reported that the Committee invited Juli Vangsness, Accounting Supervisor for the Health Licensing Boards' Administrative Services Unit to attend a Board meeting so that the information can be presented to the full body. Ms. Vangsness will attend the January 28, 2005 Board meeting.
- c. Board Sponsored Continuing Education (CE) Activity.** At the November Board meeting, J. Schaffer reported that the Maryland Psychology Board had used a budget surplus to sponsor a CE activity, which was free of charge to their licensees, on the subject of supervision. Following discussion, J. Romano moved, seconded by J. Peterson that the Minnesota Board investigate offering a free CE to licensees, if revenues allow, before June 30, 2005, the end of the current fiscal year. J. Romano suggested cultural competence and ethics/boundaries as possible topics. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold,

S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being ten “ayes” and no “nays”, motion carried unanimously.

J. Schaffer appointed a CE Committee to study the feasibility of such a project, possible subjects, venue questions, and a budget. The Committee consists of J. Wolf, Chair, S. Hayes, and T. Thompson.

- d. Psychology Board’s Representative to the Program Committee for the Health Professionals Services Program (HPSP).** Each year, the Board of Psychology appoints a representative to HPSP’s Program Committee. J. Peterson volunteered to continue as the Board’s representative, and S. Hayes volunteered to be the alternate representative for the 2005 calendar year.
- e. Election of 2005 Board Officers.** The Board elected the following officers for the 2005 calendar year:

M. Seibold, Board Chair
S. Terhune, Board Vice Chair
S. Hayes, Board Secretary

3. Waivers/Variations.

- a.** Each of the following licensees requested approval of a six-month time-limited variance to complete requirements for continuing education (CE). Each licensee has submitted the required CE plan in compliance with MN Rule 7200.3400, subpart 2.

Bergmark, R. Edward, PhD, LP	LP1731	11-30-04
Blocher Sheehan, Colleen L., MA, LP	LP1733	11-30-04
Earhart, Michael J., MA, LP	LP1761	11-30-04
Else, Kayla A., PsyD, LP	LP1643	10-31-04
Gilbertson, James H., PhD, LP	LP1768	11-30-04
Perlinger, Mary Beth, MA, LP	LP3199	11-30-04
Westrell, Nancy L., MA, LP	LP1870	11-30-04

J. Romano moved, seconded by M. Farinacci that the variance requests be approved on the basis that the licensees met the burden to prove that adherence to the rule would impose an undue burden on the licensees, that granting the variances will not adversely affect the public welfare, and that the alternatives proposed meet the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being ten “ayes” and no “nays”, motion carried unanimously.

- b.** Applicant 05C-052 applied for the EPPP. Applicant met the requirements for a PsyD with a major in Clinical Psychology from Argosy University, MN on March 29, 2001. Applicant’s university does not list the internship on the official transcript. Applicant provided sufficient documentation to demonstrate successful completion of the pre-doctoral internship. Application Review Committee moved approval of the variance request from MN Rule 7200.1300, Subp. 4 B (4), Education Requirements for Licensure on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the

rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being ten “ayes” and no “nays”, motion carried unanimously.

- c. Applicant 05C-014 applied for licensure as a Licensed Psychologist. Applicant received his post-degree supervision between September 1980 and July 1983. He was unable to locate his supervisors at this time in order to have them verify supervision. Applicant requested a variance allowing him to document supervision in an alternative manner. He requested that the Minnesota Board accept documentation of his supervision, which was provided by his supervisors to the Colorado Board of Psychology at the time he was licensed in Colorado in 1984. Supervision documentation has been sent directly from the Colorado Board to the Minnesota Board. Application Review Committee moved approval of the variance request from MN Rule 7200.1300, Subp. 4 B (g), Educational Requirements for Licensure on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being ten “ayes” and no “nays”, motion carried unanimously.
- d. Frances A. Bieganek, MA, LPP, Bryan Lee Delvin, MA, LPP, and Jennifer Miller Houtz, MA, LPP requested Variances from Supervision Requirements under MN Rule 148.925 Subd. (7) (c). The licensees submitted evidence of meeting the statutory requirements for the variance. Application Review Committee recommended approval of the variances. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being ten ayes and no nays, motion carried unanimously.

4. Admit to EPPP.

Application Review Committee moved that the following applicants be admitted to the national standardized examination on the basis that Applicants’ degrees meet the educational requirements for licensure. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being ten “ayes” and no “nays”, motion carried unanimously.

05C-059
05C-045

05C-053

04C-096

05C-052

5. Admit to PRE.

Application Review Committee moved that the degrees of the following PRE applicants be approved on the basis that Applicants’ degrees meet the educational requirements for licensure. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting “nay”: none. There being ten “ayes” and no “nays”, motion carried unanimously.

04C-104
03C-079

04C-027
04C-009

04C-108

05C-013

6. Conversion from Master's to Doctoral Level LP Licensure.

Application Review Committee moved to approve the conversion from Master's to Doctoral licensure for the following licensed psychologist on the basis that Licensee met the educational requirements for licensure at the doctoral level. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, and T. Thompson, J. Wolf. Voting "nay": none. There being ten ayes and no nays, motion carried unanimously.

LP2950 Ellen L. Walter, MA, LP (PsyD)

7. Licensure as Licensed Psychologists.

Application Review Committee moved that the Applicants listed below be granted licensure as Licensed Psychologists based upon doctoral degrees, having performed successfully on both parts of the examination and having fulfilled all of the requirements of MN. Stat. 148.907, Subd. 2. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. There being ten "ayes" and no "nays", motion carried unanimously.

04C-067	Tricia Lynn Buss, PsyD
04C-082	Dona Eva Cragar, PhD
04C-095	Heather Jane Forde, PsyD
04C-093	Stephanie Rae Forness, PsyD
04C-006	Brigitte Noel Frederick, PhD
04C-097	Theresa Louise Gunderson, PhD
04C-057	Mark Alan Kossman, PsyD
03C-036	Jeffrey Jack Larson, PhD
04C-106	Brownell Edward Mack, III, PsyD
04C-066	Cindy Strege Morey, PsyD
04C-050	Stephen J. Pongonis, PsyD
03C-017	Sean David Truman, PhD
05C-014	Ira David Welch, EdD

8. Termination of Licensure for Non-Renewal.

M. Farinacci moved, seconded by S. Terhune to approve the termination of the following license for non-renewal. Licensee was sent the proper notices by certified mail as required by Minnesota Rule 7200.3510. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Lee, J. Peterson, J. Romano, M. Seibold, S. Terhune, T. Thompson, and J. Wolf. Voting "nay": none. There being ten "ayes" and no "nays", motion carried unanimously.

Ness, Patricia August 31, 2004 LP1416

9. Other Business.

a. Health Professionals Service Program (HPSP) Annual Presentation. Mary Olympia made a presentation to the Board. The Board viewed a video entitled, *Breaking*

the Habit: When your Colleague is Chemically Dependent. Ms. Olympia presented statistics about the Board of Psychology's licensees in the Program. She responded to questions about the Program from the members and staff.

b. Association of State and Provincial Psychology Boards (ASPPB) Board of Director Meeting Minutes. As requested by ASPPB, P. Walker-Singleton presented to the Board of Psychology the organization's minutes of its June 2004 minutes.

c. Update on APA Rule. P. Walker-Singleton reported that the Governor's office has reviewed the rule and assigned it a tracking number. The rule has been sent to the Office of Administrative Hearings for approval of the Board's additional notice plan. Upon receipt of that approval, the Request for Comments will be published in the *State Register* and at the same time mailed to licensees and other affected public.

d. Agreement for Corrective Action (ACA). Gail Schiff presented to the Board for its information, an ACA entered into with a licensee and a Complaint Resolution Committee.

10. Adjournment.

S. Terhune moved, seconded by S. Hayes that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 12:04 PM.

Respectfully submitted,

SUSAN HAYES
Board Secretary