

MINNESOTA BOARD OF PSYCHOLOGY

Minutes of the 346th Meeting

January 24, 2003

Members Present: M. Farinacci, S. Hayes, J. Hovland, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune

Members Absent: None.

Others Present: J. Rossman, J. Steller, W. Robiner, and N. Hart, Assistant Attorney General

EXECUTIVE SESSION

On the recommendation of the Complaint Resolution Committee, the Board adopted an Order of Unconditional License in the matter of David Andros, MS, LP.

PUBLIC SESSION

Board Chair, J. Hovland, called the public session to order at 9:40 AM, in the Psychology Board Conference Room, at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

1. Minutes of the Meeting of December 13, 2002.

M. Farinacci moved, seconded by S. Hayes, that the minutes of the meeting of December 13, 2002 be approved as amended. Voting "aye": M. Farinacci, S. Hayes, R. Maves, J. Peterson, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. Abstaining: J. Romano. There being eight ayes and no nays, motion carried unanimously.

2. Administrative Matters.

a. Rules Committee Update.

J. Schaffer reported that the Rules Committee had not met since the special Board meeting on January 10, 2003, therefore there was no update to report.

b. Legislative Committee Update.

N. Ruiz updated the Board on the progress of the Legislative Committee:

1. **All Bills.** Dr. Ruiz reported that Senator Linda Higgins will be authoring the Board's bills in the Senate. N. Ruiz and L. Sherry are still working on obtaining a House sponsor.

2. **Emeritus Registration Bill.** MPA Past President Myra Barrett contacted Dr. Ruiz to clarify whether a licensee who has been the subject of an Agreement for Corrective Action (ACA) could register emeritus under the Board's proposed bill. The Board agreed by consensus that licensees who successfully complete an Agreement for Corrective Action could be granted emeritus status, but that licensees who have had a disciplinary action taken against their license would not be eligible.

3. **Crimes Against Providers Bill.** As a result of contacts he had received, Dr. Ruiz initiated a discussion of the language of the proposed bill, which would add a provision to the Psychology Practice Act allowing providers to disclose their relationship with a client and other limited private information about a client who committed or is suspected of committing a crime against a provider. The bill allows such limited disclosure to law enforcement in order to allow that agency to investigate the alleged crime. Dr. Ruiz reported that the Minnesota Psychological Association (MPA) and the legislators he had spoken to did not have concerns about the bill, although Representative Fran Bradley suggested that he check with other mental health organizations to determine whether they had any concerns.

J. Hovland suggested that the term "crime" may be too broad and J. Schaffer questioned whether providers would be able to report incidences that were not actually crimes, thus violating client privacy unnecessarily. N. Hart clarified that when reviewing breach of privacy complaints, Complaint Resolution Committees (CRC) would use the "good faith" standard to consider the appropriateness of any reports under this law. J. Romano proposed that Mr. Hart go through any written correspondence received point-by-point to determine whether there are concerns that the Board should investigate more thoroughly. Mr. Hart said that he had reviewed the correspondence received and had not discovered any such concerns, but would review it again if the Board wished. N. Ruiz and S. Terhune suggested that the language regarding the types of crimes should be more limited.

R. Maves moved and J. Peterson seconded that the Board withdraw the proposed bill to add Minn. Stat. 148.977 Crimes Against Providers. Voting "aye": M. Farinacci, S. Hayes, R. Maves, J. Peterson, N. Ruiz, M. Seibold, S. Terhune. Voting "nay": J. Romano. There being seven ayes and one nay, motion carried.

4. **Bill to Amend the Definition of the Practice of Psychology.** J. Romano moved and S. Hayes seconded the removal of the phrase "including the academic evaluation of students" from Subdivision 5, paragraph (1) of the proposed bill. J. Romano believes that the phrase allows for regulation of the grading of students. J. Schaffer explained that that is not the intent; rather, the phrase would prevent teachers from taking advantage of students they evaluate but do not teach, such as sitting on a student's dissertation committee. Voting "aye": S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, S. Terhune. Voting "nay": M. Farinacci. Abstaining: J. Hovland. There being eight ayes and one nay, motion carried.

J. Romano suggested that the word "counseling" be removed from Subdivision 5, paragraph (4) of the proposed bill. J. Romano moved and J. Hovland seconded that the

word “counseling” be stricken from the definition. Voting “aye”: J. Hovland, M. Seibold, S. Terhune, and J. Romano. Voting “nay”: N. Ruiz, S. Hayes, M. Farinacci, and J. Schaffer. Abstaining: J. Peterson and R. Maves. There being four ayes and four nays, motion failed for lack of a majority.

The Board agreed by consensus to remove the comma following the word “services” from Subdivision 5, paragraph (5).

5. Examination/Evaluation of Impaired Psychologists Bill. N. Ruiz reported that Senator Yvonne Prettner Solon asked whether the Board has a definition of “just cause”. N. Hart reported that in order to determine just cause, a CRC would use a reasonable person’s standard, which is defined by judicial interpretation. The “just cause” language is used in the language of similar laws in the practice acts of other health licensing Boards.

c. Board Member Resignation.

P. Walker-Singleton reported that Jane Schneeweis submitted her resignation from the Board of Psychology.

d. Selection of an Alternate Representative to HPSP’s Program Committee.

J. Hovland volunteered to be the Board’s alternate representative to HPSP’s Program Committee once the current alternate’s, R. Maves’ Board term expires.

e. Licensed Psychological Practitioner (LPP) Licensure for Independent Practice.

W. Robiner, on behalf of Minnesota APA-Accredited Psychology Internship Centers (MAAPIC), presented concerns about the Board’s efforts to change the statute allowing for the independent practice of psychology by LPP’s after 3000 hours of supervised post-licensure practice and endorsements by supervisors. Dr. Robiner stated that the group believes:

- That the psychological community will not support the independent practice of Licensed Psychological Practitioners.
- That the Board exists to regulate the practice of psychology, not to be an advocate for any one group.
- That this is not an issue of preventing master’s level practitioners; they just believe that persons licensed at that level should be supervised.
- That competency and quality of practice is lesser in master’s versus doctoral-trained practitioners. He pointed out the difference in the training of master’s and doctoral level practitioners.
- That the entry level educational requirement for the independent practice of psychology should be a doctoral degree.

Dr. Robiner suggested that the Board reconsider the proposal and not lower the quality of psychological services offered in Minnesota.

J. Hovland called for a straw vote on whether the Board should move forward with the proposed legislation to create an independent level of licensure for Licensed Psychological Practitioners. Voting “aye”: M. Farinacci, S. Hayes, J. Hovland, R.

Maves, J. Peterson, J. Romano, N. Ruiz, M. Seibold. Voting “nay”: J. Schaffer, S. Terhune. J. Peterson moved and N. Ruiz seconded that the straw vote be made official. Voting “aye”: M. Farinacci, S. Hayes, J. Hovland, R. Maves, J. Peterson, J. Romano, N. Ruiz, M. Seibold, J. Schaffer, S. Terhune. There being ten ayes and no nays, motion carried unanimously.

f. Communication Committee Update

S. Hayes reported that the Board’s website is published and the staff has reported a noticeable benefit. Ms. Hayes suggested that the staff start to track the usage of the site and start advertising the website to the public. J. Schaffer reported that he notified ASPPB of the Board’s website.

3. Waivers/Variances

- a. The following licensees requested approval of a six-month time-limited variance (MN Rule part 7200.3400, Subp. 2) to complete the required continuing education hours. Each Licensee has submitted a plan, as required by rule, to complete the continuing education credits.

<u>Name</u>	<u>License #</u>	<u>Renewal Date</u>
Ammerman, Geoffrey C., MS, LP	LP1904	12/31/02
Barron, Nancy J., MA, LP	LP1907	12/31/02
Dinzeo, Delores A., MA, LP	LP3582	12/31/02
Eastwood, Matthew M., PhD, LP	LP3143	9/30/02
Forberg, John P., MA, LP	LP4104	12/31/02
Greenberg, Constance J., MA, LP	LP3214	12/31/02
Kodadek, James G., MA, LP	LP1251	12/31/02
Markert, David D., PhD, LP	LP1973	12/31/02
Mitchell, John P., MSW, LP	LP1981	12/31/02
Peil, Barbara A., MA, LP	LP4113	12/31/02
Proehl, Sandra M., MS, LP	LP0477	11/30/02
Sarff, Philip L., PhD, LP	LP3238	1/31/02
Stehlin, Robert J., MA, LP	LP2035	12/31/02
Thureson, Robert V., MA, LP	LP2048	12/31/02

J. Romano moved, seconded by J. Peterson, to approve the six-month time-limited variance to complete continuing education requirements on the basis that Licensees have met the rationale for the rule, adherence to the rule would impose an undue burden on Licensees, and that granting the variances is unlikely to adversely affect the public welfare. Voting “aye”: M. Farinacci, S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.

- b. Thomas D. Patenaude, PsyD, LP (LP4261) requested a waiver of the Special Assessment Late Fee. Dr. Patenaude states that he requested and received a waiver on August 10, 2001. After researching the Board Meeting Minutes, of August through December 2001, there was no evidence of a Request for Waiver from Dr.

Patenaude on the agenda. Dr. Patenaude states that he did not received the initial invoice and submitted his envelopes for the 2nd invoice and the waiver request. The addresses on these envelopes, what the board has on file, and what he is using as a return address now are the same, there has been no change of address since he was licensed on November 3, 2000. M. Farinacci moved and J. Schaffer seconded denial of the waiver request from Thomas Patenaude, PsyD, LP on the basis that Licensee did not meet his burden to prove that adherence to the rule would impose an undue burden on Licensee and that granting the waiver is unlikely to affect the public welfare. Voting "aye": M. Farinacci, S. Hayes, R. Maves, J. Peterson, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. Abstaining: J. Romano. There being eight ayes and no nays, motion carried unanimously.

- c. John P. Robertson, PhD, LP (LP1843) requested a waiver of the Special Assessment Late Fee. Dr. Robertson states that he did not receive the initial invoice or the 2nd invoice. His address is correct in both the LM (current) and LMS (old) computer systems. J. Schaffer moved and M. Farinacci seconded denial of the waiver request from John P. Robertson, Ph.D, LP on the basis that Licensee did not meet his burden to prove that adherence to the rule would impose an undue burden on Licensee and that granting the waiver is unlikely to affect the public welfare. Voting "aye": M. Farinacci, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. There being nine ayes and no nays, motion carried unanimously.
- d. Karen J. Black, MS, LP (LP1191) requested a waiver of the late renewal fee. The Board office received the application for her December 2002 license renewal from Ms. Black on January 2, 2003. It was postmarked on 12/31/02. Attached to her application was a check in the amount of \$250.00 instead of the required fee of \$500.00. On January 2, 2003, her completed form and check were mailed back to her with instructions that the total amount due is \$750.00, which includes the \$500 renewal fee and the late renewal fee of \$250. M. Farinacci moved and N. Ruiz seconded denial of the waiver request from Karen J. Black, MS, LP on the basis that Licensee did not meet her burden to prove that adherence to the rule would impose an undue burden on Licensee and that granting the waiver is unlikely to affect the public welfare. Voting "aye": M. Farinacci, S. Hayes, N. Ruiz, S. Terhune. Voting "nay": R. Maves, J. Peterson, J. Romano, J. Schaffer. Abstaining: J. Hovland, M. Seibold. There being four ayes and four nays, motion failed for lack of a majority.

J. Schaffer moved and J. Peterson seconded that the late fee be assessed at \$125 instead of \$250 on the basis that Licensee met her burden to prove that adherence to the rule would impose an undue burden on Licensee and that granting a waiver of ½ the late renewal fee is unlikely to affect the public welfare. Voting "aye": R. Maves, J. Peterson, J. Romano, J. Schaffer, S. Terhune. Voting "nay": M. Farinacci, S. Hayes, N. Ruiz. Abstaining: J. Hovland, M. Seibold. There being five ayes and three nays, motion carried.

- e. Sandra M. Proehl, MS, LP (LP0477) requested a waiver of the late renewal fee. Licensee states that she has moved, however, the Board's records show that the address in our system is the same as the designated address Ms. Proehl provided on her November 2000 renewal form. There is no change of address on file and her renewal form was not sent back to us as undeliverable. In addition, Ms. Proehl states that she suffered a decrease in income for seven weeks due to being assaulted and that she is still under treatment. J. Schaffer moved, seconded by M. Farinacci, to deny the waiver request from Sandra M. Proehl, MS, LP on the basis that Licensee did not meet her burden to prove that adherence to the rule would impose an undue burden on Licensee and that granting the waiver is unlikely to affect the public welfare. Voting "aye": M. Farinacci, R. Maves, J. Romano, J. Schaffer, M. Seibold. Voting "nay": S. Hayes, J. Hovland, J. Peterson, N. Ruiz, S. Terhune. There being five ayes and five nays, motion failed for lack of a majority.

N. Ruiz moved, seconded by S. Terhune, to approve the waiver request from Sandra M. Proehl, MS, LP on the basis that Licensee met her burden to prove that adherence to the rule would impose an undue burden on Licensee and that granting the waiver is unlikely to affect the public welfare. Voting "aye": S. Hayes, J. Romano, J. Peterson, N. Ruiz, S. Terhune. Voting "nay": M. Farinacci, R. Maves, J. Schaffer, M. Seibold. There being five ayes and four nays, motion carried.

- f. Applicant 03C-020 applied for the PRE and requested a variance from MN Rule 7200.1300, Subp. 4, B (b), Educational Requirements for Licensure. Applicant met the requirements for a PhD with a major in Clinical Psychology from Alliant International University (formally CSPP-San Diego, California). Applicant provided sufficient documentation to demonstrate that 1-2 graduate credits for Theories of Measurement were earned. The Application Review Committee moved approval of the variance request on the basis that Applicant met the burden to prove that Applicant met the rationale for the rule, that adherence to the rule would impose an undue burden on Applicant and that granting the waiver is unlikely to affect the public welfare. Voting "aye": M. Farinacci, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. There being nine ayes and no nays, motion carried unanimously.

- g. Applicant 03C-048 applied for the EPPP. Applicant met the requirements for a PhD with a major in Clinical Psychology from University of Wisconsin-Milwaukee on August 17, 2002. Applicant provided sufficient documentation to demonstrate that 1 to 2 quarter credits in Theories of Measurement were earned. The Application Review Committee moved approval of the variance request from Applicant 03C-048 from MN Rule 7200.1300, Subp. 4, B (b), Educational Requirement for Licensure on the basis that Licensee met the rationale for the rule, adherence to the rule would impose an undue burden on Licensees, and that granting the variance is unlikely to adversely affect the public welfare. Voting "aye": M. Farinacci, S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. There being nine ayes and no nays, motion carried unanimously.

- h.** Applicant 03C-048 applied for the EPPP. Applicant met the requirements for a PhD with a major in Clinical Psychology from University of Wisconsin-Milwaukee on August 17, 2002. Applicant provided sufficient documentation to demonstrate that the required three graduate quarter credits in Ethics were earned. The Application Review Committee moved approval of the variance request from Applicant 03C-048 from MN Rule 7200.1300, Subp. 4, B (b), Educational Requirement for Licensure on the basis that Applicant met the rationale for the rule, adherence to the rule would impose an undue burden on Applicant, and that granting the variance is unlikely to adversely affect the public welfare. Voting “aye”: M. Farinacci, S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.
- i.** Applicant 03C-050 applied for the EPPP. Applicant met the requirements for a PhD with a major in Clinical Psychology from Washington University, St. Louis, Missouri on August 16, 2002. Applicant’s university does not list the internship on the official transcript. Applicant provided sufficient documentation to verify completion of the pre-degree internship. The Application Review Committee moved approval of the variance request from Applicant 03C-050 from MN Rule 7200.1300, Subp. 4, B (4), Educational Requirement for Licensure on the basis that Applicant met the rationale for the rule, adherence to the rule would impose an undue burden on Applicant, and that granting the variance is unlikely to adversely affect the public welfare. Voting “aye”: M. Farinacci, S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.
- j.** Applicant 03C-048 applied for the EPPP. Applicant met the requirements for a PhD with a major in Clinical Psychology from University of Wisconsin-Milwaukee, on August 17, 2002. Applicant’s university does not list the internship on the official transcript. Applicant provided sufficient documentation to verify completion of the pre-degree internship. The Application Review Committee moved approval of the variance request from Applicant 03C-048 from MN Rule 7200.1300, Subp. 4, B (4), Educational Requirement for Licensure on the basis that Applicant met the rationale for the rule, adherence to the rule would impose an undue burden on Applicant, and that granting the variance is unlikely to adversely affect the public welfare. Voting “aye”: M. Farinacci, S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.
- k.** Gary R. Graham, MEq, LP (LP3048) was due to renew his license on February 28, 2002 and the proper renewal notice was sent to his address of record in January 2002. The Board received his renewal fee on March 7, 2002 and his late renewal fee was received on May 1, 2002 with a letter requesting a six-month time-limited variance to complete all 40 hours of his continuing education (CE). The Board granted the variance and his CE activities were due in the Board office by August 31, 2002. Since the CE activities were not received by that date, the Board began the notification procedures leading to termination of his license for non-renewal at the

Board meeting on January 24, 2003. After receipt of the Board's second notice, Mr. Graham wrote to the Board requesting a second six-month time-limited variance to complete all 40 hours of continuing education. This letter was received in the Board's office on January 22, 2003. If granted, this variance would allow Mr. Graham until February 28, 2003 (six months from the end of the last variance) to complete 40 hours of continuing education.

M. Farinacci moved, seconded by J. Romano that the variance request be denied on the basis that Licensee did not meet the rationale for the rule, adherence to the rule would impose an undue burden on Licensees, and that granting the variance is unlikely to adversely affect the public welfare. Voting "aye": M. Farinacci, S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. There being nine ayes and no nays, motion carried unanimously.

4. Admit to the EPPP

Application Review Committee moved that the following applicants be admitted to the national standardized examination on the basis that Applicants' degrees meet the educational requirements for licensure. Voting "aye": M. Farinacci, S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. There being nine ayes and no nays, motion carried unanimously.

03C-032 03C-052 03C-029 03C-038 02C-050 03C-048

5. Admit to the PRE

Application Review Committee moved that the degrees of the following PRE applicants are approved on the basis that Applicants' degrees meet the educational requirements for licensure. Voting "aye": M. Farinacci, S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. There being nine ayes and no nays, motion carried unanimously.

03C-020 03C-038 03C-041 03C-033 02C-058 03C-030

6. Approval of Doctoral Degree for Master's Level Licensed Psychologist.

Application Review Committee moved approval of the doctoral degree of the licensee listed below, who applied for conversion of licensure from master's to doctoral level. Voting "aye": M. Farinacci, S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. There being nine ayes and no nays, motion carried unanimously.

Ann M. Tharp, MA, (Ph.D) LP

7. Licensure as Licensed Psychological Practitioner

Application Review Committee moved that the applicant listed below be granted licensure as a Licensed Psychological Practitioner based on a master's degree, having

performed successfully on both parts of the examination, and having fulfilled all the requirements of MN. Stat. 148.908. Voting “aye”: M. Farinacci, S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.

02C-064 Jeffrey Allen Carlson Pounds, MA

8. Licensure as Licensed Psychologists.

Application Review Committee moved that the Applicants listed below be granted licensure as Licensed Psychologists based upon doctoral degrees, having performed successfully on both parts of the examination, and having fulfilled all the requirements of MN. Stat. 148.907, Subd. 2. Voting “aye”: M. Farinacci, S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.

01A-051	Kate Garry Boyle, PsyD
03C-002	Timothy Thomas Elchert, PhD
03C-013	Stacey Leigh Gerken, PhD
02C-062	Valerie Mitchell Harrington, PhD
99B-052	Romona M. Hunter, PsyD
03C-001	Darcie Gilbertson Jacobs, PsyD
OSA02-13IA	Ericka Janette LaMar, PsyD
95B-191	Yvonne Fernandez Nobles, PsyD
OSA02-32CA	Shannon Marie O'Donnell, PsyD
01A-039	Sara Lynn Sander, PsyD

9. Rescind termination for non-payment.

The license of Marie Mateski, MA was terminated at the December 13, 2002 Board meeting after she failed to respond to the notices sent to her in compliance with Minnesota Rule 7200.3510. After receiving her notice of termination, she began corresponding with staff about the process for reinstatement. On January 23, 2003, she delivered the \$135 special fee and the late fee, which had been missing from her renewal. The requested action is that the Board rescind the December 2002 termination and reinstate her license. J Schaffer moved and N. Ruiz seconded that the Board rescind the termination and reinstate Ms. Mateski's license. Voting “aye”: M. Farinacci, S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.

10. Termination of Licenses for Non-Renewal.

The following licensees have failed to renew their licenses within 60 days of being overdue. Notification has been sent as provided in MN Rule part 7200.3510.

Brandt, Karen

May 31, 2002

LP1017

Graham, Gary	February 28, 2002	LP3048
Harrison, Terry	September 30, 2002	LP4243
Hoffmann, Carol	August 31, 2002	LP3510
Sroufe, Lawrence	September 30, 2002	LP1571

M. Seibold moved, seconded by J. Schaffer that the licenses be terminated for non-renewal. Voting “aye”: M. Farinacci, S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.

11. Other Business

❖ Article of Interest

S. Hayes submitted an article of interest to the Board, entitled: “Increased Demand, Restrictions and Less Pay: Is This the Future of Psychiatry?”.

❖ Bill to License Professional Counselors

P Walker-Singleton presented a copy of the final language of the bill to license Professional Counselors. She reminded the Board that it had previously received a letter from Leeann Jorgensen, PhD, LP requesting the Board’s support of the bill and that the Board consider sharing administrative staff with the new Board, if formed. Ms. Walker-Singleton stated that if the Board was not prepared to discuss these requests at this meeting, it may wish to schedule a special meeting to discuss the bill before the next regularly scheduled Board meeting on March 7, 2003, because by March 7th, the bill may have been scheduled for hearings.

J. Schaffer moved, seconded by M. Farinacci that the Board take no position on the bill. Voting “aye”: J. Schaffer and S. Terhune. Voting “nay”: M. Farinacci, S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, M. Seibold. There being two ayes and seven nays, motion failed.

R. Maves moved and S. Hayes seconded that the Board call a special Board meeting on February 14, 2003 at 9 AM to discuss the two issues regarding the Counselor bill. Voting “aye”: M. Farinacci, S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, M. Seibold, S. Terhune. Voting “nay”: None. Abstaining: J. Schaffer. There being eight ayes and no nays, motion carried.

12. Adjournment

J. Schaffer moved, seconded by N. Ruiz that the meeting be adjourned. Motion carried unanimously.

The meeting adjourned at 12:28 PM.

Respectfully submitted,

JACK B. SCHAFFER, PhD, LP
Board Secretary

MINNESOTA BOARD OF PSYCHOLOGY

Minutes of the 348th Meeting

March 7, 2003

Members Present: M. Farinacci, S. Hayes, R. Maves, J. Peterson, N. Ruiz, J. Romano, J. Schaffer, M. Seibold, and S. Terhune

Members Absent: J. Hovland

Others Present: D. Ollendick and N. Hart, Assistant Attorney General

EXECUTIVE SESSION

On the recommendation of the Complaint Resolution Committee, the Minnesota Board of Psychology adopted the following actions:

1. A Stipulation and Consent Order placing the license of Peter Brown, PhD, LP in a Stayed Suspension and Conditional status.
2. An Order of Unconditional License in the matter of William Dickson, PhD, LP.

PUBLIC SESSION

Board Vice Chair, N. Ruiz, called the public session to order at 9:45 AM, in the Psychology Board Conference Room, at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

1) Approval of Minutes

a) Minutes of the Special Board Meeting of January 10, 2003.

J. Romano moved, seconded by J. Peterson that the minutes of the Special Board meeting of January 10, 2003 be approved. Voting "aye": M. Farinacci, S. Hayes, R. Maves, J. Peterson, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously.

b) Minutes of the Board Meeting of January 24, 2003.

J. Romano moved, seconded by M. Seibold that the minutes of the meeting of January 24, 2003 be approved. Voting "aye": M. Farinacci, S. Hayes, R. Maves, J. Peterson, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously.

c) Minutes of the Special Board Meeting of February 14, 2003.

J. Romano moved, seconded by S. Hayes, that the minutes of the Special Board meeting of February 14, 2003 be approved. Voting “aye”: M. Farinacci, S. Hayes, R. Maves, J. Peterson, J. Romano, M. Seibold, and S. Terhune. Voting “nay”: none. Abstaining: J. Schaffer. There being seven ayes and no nays, motion carried unanimously.

2) Administrative Matters.**a) Rules Committee Update.**

J. Schaffer provided an update on the progress of the Rules Committee. He reported that there has been one Rules Committee meeting since the last Board meeting and that a meeting is scheduled for March 7, 2003, following this Board meeting. Generally, the Committee has been trying to react to the Board’s comments about the rules and making the necessary changes. At its last meeting, the Rules Committee discussed the requirements for the supervisor of an individual obtaining post-degree supervised employment leading to licensure as a licensed psychologist. The question under discussion was whether the supervisor should be required to be discipline-free. Dr. Schaffer also reported that there is to be a “Summit Meeting”, about the appropriateness of therapists doing forensic evaluations for their therapy clients. The meeting will include discussion between the Public Advisory Committee (PAC), Rules Committee, and some invited guests, including Gerald Kaplan and Scott Terhune.

b) Legislative Committee Update.

L. Sherry provided the update on the Legislative Committee. She reported that all four bills have been introduced in the Senate and have passed the Health and Family Security Committee. The bills on the definition of the practice of psychology and supervision were referred to the floor of the Senate. The bill allowing the Board to require mental, physical, and chemical dependency examinations and evaluations passed the Judiciary Committee and was referred to the Senate floor. The bill allowing the Board to grant emeritus status still needs to be heard by the Finance Committee in the Senate, and as of yet, no date has been set for a hearing before that Committee. She also reported that the Board has found authors and co-authors in the House and that all of the bills will be combined and introduced as one bill in the House. Representative Duke Powell, a newly elected member, will serve as chief author in the House.

P. Walker-Singleton reported that the bill to license Professional Counselors had a hearing in the Senate Health and Family Security Committee. At the hearing author, Senator Sheila Kiscaden, offered an amendment to combine into one Board the Board of Psychology and the Board of Licensed Professional Counselors. However, she later withdrew the amendment.

c) Report on ASPPB’s 2003 Mid Winter Meeting.

J. Schaffer reported that there were two large issues at the meeting. The first was ASPPB’s Code of Conduct. There were two questions posed regarding this issue:

1) Is the ASPPB code out of date? and 2) Should ASPPB drop the code or try to revise it if it is out of date? The presentation at the meeting concluded that ASPPB's code is outdated; APA's code now meets ASPPB's satisfaction.

The other main issue was competence. Dr. Schaffer reported that Saturday's discussions centered on what is competence and how should Boards regulate competence. In addition, there were discussions on e-therapy and emerging trends in litigation. That session focused on obtaining informed consent for e-therapy; in regard to e-therapy across jurisdictional lines, where should the provider be licensed; who has jurisdiction, the provider's state/province or the client's state/province; confidentiality concerns; how to charge for psychological services.

J. Peterson reported on a session that made a comparison between APA's ASPPB's and the Canadian Code of Conduct. Mr. Peterson observed that the Canadian Code stresses negotiation and interpersonal relationships in the process of settling disciplinary cases. He also stated that the conference offered information about HIPAA, which goes into effect in April. If state codes are more restrictive and allows greater access to records, state codes prevail. Mr. Peterson reminded the Board that New Mexico allows psychologists to prescribe medication; the Wyoming House of Representatives has passed prescribing privileges for psychologists, but the Senate had not at the time of the conference. He reported that at the conference, J. Hovland described the Minnesota Board's legislative agenda.

S. Terhune reported that the consensus at the conference was that APA accreditation addresses competence, but not necessarily specific coursework.

d) Analysis of FY 04-05 Budget.

P. Walker Singleton provided an analysis of how the Governor's proposed budget, which is designed to reduce the state's \$4.5 billion shortfall, affects this state agency. She reported that because of the state's General Fund shortfall, Governor Pawlenty has proposed a plan to balance the state's budget by the end of the 2004-05 biennium. The health licensing Boards submitted three budget proposals during the budget planning phase last fall, with the full knowledge that the Governor's plan would use one of them, or reject all of them and substitute one of his own. The plan he chose keeps the Board of Psychology's spending authority in line with the FY 2003 budget.

However, the Governor's plan depletes the health licensing Boards' reserves, which are held in the State Government Special Revenue Fund by transferring our reserves to the General Fund to help balance that deficit. The State Government Special Revenue Fund is the account into which the Boards' revenue is deposited and is made up of licensure and other fees we collect for the services that we provide.

This Board has developed a plan to significantly under spend during the balance of FY03, which ends on June 30, 2003, and to cut spending during FY04-05. The projected net effect is to stretch out the time before the Board of Psychology will have to raise fees to replace our portion of the reserves transferred to the General Fund. This cut in spending should also have the effect of decreasing the amount of any eventual fee increase.

Board members instructed staff to inform licensees of this situation by posting information on the website.

3) Waivers/Variations

a) Time-Limited Variance for Continuing Education

The following licensees are requesting approval of a six-month time-limited variance (MN Rule part 7200.3400, Subp. 2) to complete the required continuing education hours. Each Licensee has submitted a plan, as required by rule, to complete the continuing education credits.

Breitenbucher, Jean M., MA, LP	LP1634	10/31/02
Caturia, Calvin L., MS, LP	LP2214	2/28/03
Collins, James A., PhD, LP	LP2101	1/31/03
Grant, Elliot R., PhD, LP	LP2182	2/28/03
Hoistad, Janice L., PhD, LP	LP2675	6/30/03
Hughes Anderson, Stacy E., MEd, LP	LP3610	2/28/03
Hvistendahl, Mary C., MA, LP	LP3563	11/30/02
Jann, Kirsten H., PhD, LP	LP3229	1/31/03
Nichols, Barbara A., MA, LP	LP3615	2/28/03
Peterson, Elissa H., MA, LP	LP2257	2/28/03
Thompson, Duane H., MA, LP	LP1424	2/28/03
Ugland, Richard P., EdD, LP	LP2441	3/31/03
Wiemerslage, Ella M., PsyD, LP	LP4288	2/28/03
Wood, Donald L., MA, LP	LP2294	2/28/03

M. Farinacci moved, seconded by S. Terhune that the time-limited variances be approved. Voting "aye": M. Farinacci, S. Hayes, R. Maves, J. Peterson, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously.

b) Waiver of the Late Renewal Fee

Jean M. Breitenbucher, MA, LP (LP1634) was due to renew her license on 10/31/02 and at that time she had decided to let her license lapse. She has been working part time, but she has not been practicing psychology. She stated that the renewal fee is a burden for her. She is now worried that the state budget cuts are threatening her position and she is exploring a job opportunity that would require her licensure. Ms. Breitenbucher is requesting that the Board waive the Late Renewal Fee.

R. Maves moved, seconded by J. Peterson that the waiver request be approved. Voting "aye": R. Maves, J. Romano, M. Seibold. Voting "nay": M. Farinacci, S. Hayes, J. Schaffer, S. Terhune. Abstaining: J. Peterson. There being three ayes and four nays, motion failed.

S. Terhune moved, seconded by S. Hayes that the waiver request be denied. Voting "aye": M. Farinacci, S. Hayes, J. Schaffer, and S. Terhune. Voting "nay": R. Maves, J. Romano, and M. Seibold. Abstaining: J. Peterson. There being four ayes and three nays, motion carried.

c) Waiver of Special Assessment and Late Fee

Robert V. Thureson, MA, LP (LP 2048) has requested a waiver of the Special Assessment Fee and the Special Assessment Late Fee. Mr. Thureson states that he never received the invoices. The Board's records show that his address has remained the same since his December 1998 Renewal Application and he has received all other mailings at this address.

M. Farinacci moved, seconded by J. Peterson that the waiver request be denied. Voting "aye": M. Farinacci, S. Hayes, R. Maves, J. Peterson, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously.

4) Admit to EPPP.

Application Review Committee moved that the following applicants be admitted to the national standardized examination on the basis that Applicants' degrees meet the educational requirements for licensure. Voting "aye": M. Farinacci, R. Maves, J. Peterson, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. There being seven ayes and no nays, motion carried unanimously.

02C-076 03C-054 03C-047 03C-051 03C-029 02C-081
03C-058

5) Admit to the PRE.

Application Review Committee moved that the degrees of the following PRE applicants be approved on the basis that Applicants' degrees meet the educational requirements for licensure. Voting "aye": M. Farinacci, S. Hayes, R. Maves, J. Peterson, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously.

OSA03-08OH 02C-057 03C-036 OSA03-06CA
03C-062 03C-033 03C-045

6) Granting Guest License.

The Application Review Committee, using its delegated authority, granted a Guest License to Ronald Leon Lybarger, PhD, GL 0303-01.

7) Licensure as Licensed Psychologists.

Application Review Committee moved that the Applicants listed below be granted licensure as Licensed Psychologists based upon doctoral degrees, having performed successfully on both parts of the examination, and having fulfilled all the requirements of MN. Stat. 148.907, Subd. 2. Voting “aye”: M. Farinacci, R. Maves, J. Peterson, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being seven ayes and no nays, motion carried unanimously.

02C-006 Kelly L. Ball, PsyD
 02C-080 Helen Nellie Dachelet, PsyD
 0SA02-31WI Travis W. Hinze, PhD
 02C-024 Kathryne A. McGuire, PhD
 03C-020 Cyndee L. Pakyurek, PhD
 02C-079 Kristen A. Ryan, PsyD
 03C-041 Mark A. Sander, PsyD
 03C-021 Kerry J. Sopoci, PsyD
 02C-058 Kristin S. Vickers Douglas, PhD
 0SA03-01KY Stephen P. Whiteside, PhD

8) Relicensure of Licensed Psychologist.

Application Review Committee moved approval of Re-Licensure for Gregory Alan Hauge, Ph.D. The applicant demonstrated compliance with all laws and rules required of applicants for relicensure following termination. Voting “aye”: M. Farinacci, R. Maves, J. Peterson, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being seven ayes and no nays, motion carried unanimously.

9) Termination of Licenses for Non-renewal.

M. Seibold moved, seconded by J. Schaffer to approve the termination of Patrick Mulvehill (LP1364) and Lisa Schneider (LPP0021) for non-renewal. Licensees were properly notified by certified mail according to Rule 7200.3510. Voting “aye”: M. Farinacci, S. Hayes, R. Maves, J. Peterson, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being eight ayes and no nays, motion carried unanimously.

10) Other Business.**a) Agreements for Corrective Action.**

Two Agreements for Corrective Action were entered into since the last meeting and were presented to the Board.

b) Meeting with Governor’s Appointments Coordinator.

P. Walker-Singleton reported on her meeting with the appointment’s coordinator from the Governor’s office. She reported that he was interested in learning about current Board issues and traits of a good Board member. He said that the Governor is also interested in pursuing diversity among appointees.

c) National Register.

J. Schaffer requested that the Board consider recognizing applicants for licensure who are listed in the National Register as having met Minnesota’s education,

training and experience requirements for licensure. He requested that this issue be an action item for next month's Board Meeting.

11) Adjournment

J. Schaffer moved, seconded by S. Hayes that the meeting be adjourned. Motion carried unanimously.

The meeting adjourned at 11:33 PM.

Respectfully submitted,

JACK B. SCHAFFER, PhD, LP
Board Secretary

MINNESOTA BOARD OF PSYCHOLOGY

Minutes of the 349th Meeting

April 11, 2003

Members Present: M. Farinacci, S. Hayes, J. Hovland, R. Maves, J. Peterson, J. Romano, J. Schaffer, M. Seibold, and S. Terhune

Members Absent: N. Ruiz

Others Present: D. Ollendick and N. Hart, Assistant Attorney General

Executive Session

On the recommendation of the Complaint Resolution Committee, the Minnesota Board of Psychology adopted an Order of Unconditional License in the matter of George Lindall, MEq, LP.

I) Public Session.

A) Board Chair, J. Hovland, called the public session to order at 9:17 AM, in the Psychology Board Conference Room, at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

II) Approval of Minutes.

A) Minutes of the Board Meeting of March 7, 2003.

- ◆ R. Maves moved, seconded by J. Romano, that the minutes of the Board Meeting of March 7, 2003 be approved. Voting “aye”: M. Farinacci, S. Hayes, R. Maves, J. Peterson, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being eight ayes and no nays, motion carried unanimously.

III) Administrative Matters.

A) Rules Committee Update.

- ◆ J. Hovland reported that S. Albert has resigned as chair of the Rules Committee and J. Schaffer will assume the role of chair. She also reported that J. Romano and S. Terhune will now join as members of the Rules Committee.
- ◆ J. Schaffer reported that there had not been a Rules Committee meeting since the last Board Meeting, but there is one scheduled to follow this Board meeting.

B) Legislative Committee Update.

P. Walker-Singleton made the following report on behalf of the Legislative Committee:

Board of Psychology Bills

- ◆ HF865 (Exams), HF866 (Emeritus), HF867 (Supervision), HF868 (Definition-Practice of Psychology) was combined in the House into HF865 by author, Representative Duke Powell. It met committee deadline and was referred to the floor of the House.

SF215 (Definition-Practice of Psychology), SF217 (Supervision), and SF328 (Exams) met committee deadline and has passed on the floor of the Senate. SF216 (Emeritus) was referred to Health and Human Services & Corrections Budget Sub-Committee and was heard by the Committee on Wednesday, 09 April 03. The Sub-Committee passed SF216 and re-referred it to the full Finance Committee. Our author in the Senate is Senator Yvonne Prettner Solon.

The House has now renumbered the package as SF217 and will await floor action in the House until the Chief Clerk's office compares the language in the House and Senate versions. When the comparison is done, and the combined bill passes on the House floor, it will be sent back to the Senate to be passed as one bill. At that point, the bill will be sent to the Governor for his signature.

Bill to License Professional Counselors

- ◆ HF230 is authored by Representative Jim Abeler; SF304 is authored by Senator Sheila Kiscaden.
- ◆ Both bills have passed all policy committees in both Houses by the final deadline.
- ◆ HF230 has been referred to the House Ways and Means Committee and SF304 has been referred to the Senate Finance Committee because each version of the bills contains an appropriation. Both of these finance-related Committees can hear the bills after the deadline (11 April 2003) without killing the bills.

Other Related Bills

- ◆ SF844/HF871 was handed out for Board members' information. This bill provides for certification of eligibility for disability benefits by a licensed psychologist. It amends three state retirement acts to add psychological evidence as a reason to support retirees' claims for disability benefits. The acts that are amended are: Minnesota State Retirement, Teachers retirement, and the Teachers Retirement-Certain Cities Acts. As of the date of the Board meeting, the bill was still in policy committees in both Houses.
- ◆ SF1106/HF1210 provides for reorganization of state government establishing the positions of governor's secretaries, (instead of commissioners), assigns their powers, and assigns state agencies to each secretary. The health licensing Boards (HLBs) had been assigned to the Secretary of Health and Human Services. The author in the Senate (Ranum) offered an amendment removing the HLBs from the bill and the amendment passed that Committee in the Senate. So for the time being, the HLBs are out of the Senate version of the bill. However, as of the date of the Board meeting, the bill had not been heard in all of the policy committees in either House.

- ◆ The Executive Directors of the Boards of Marriage and Family Therapy, Social Work and Psychology met with Representative Linda Boudreau in response to a report that Representative Boudreau was interested in a bill that would combine the three Boards. Representative Boudreau stated that she has not nor does she plan to introduce such a bill during this legislative session.
- ◆ N. Hart reported that there were proposed amendments to MN Statute 144.335, Access to Health Records that could affect the Board. One amendment specifies that parents do have access to the health records of their minor children. The other amendment says that when a family member is involved in a patient's mental health care that they can access the patient's records without written authorization.

C) ASPPB's Call for Nominations.

- ◆ P. Walker-Singleton reported that the Association of State and Provincial Psychology Boards (ASPPB) sent their annual Call for Nominations for ASPPB Board of Director membership and officers, for their various awards, and for ASPPB fellow. M. Farinacci moved, seconded by S. Hayes, that Jack Schaffer be nominated for one of the ASPPB Board of Director's Member-at-Large position. Voting "aye": M. Farinacci, S. Hayes, R. Maves, J. Peterson, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously.

D) Accepting Applicants for Licensure Who Hold Specific Credentials.

- ◆ The Board discussed the issue of accepting applicants for licensure who have certain professional credentials as having met some of the licensure requirements. J. Schaffer moved, seconded by J. Peterson, to accept the applicants listed in the National Register and applicants who have attained diplomate status through the American Board of Professional Psychology as having met the educational, internship, and experience requirements for licensure in Minnesota. Voting "aye": M. Farinacci, S. Hayes, R. Maves, J. Peterson, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously. The Board instructed the Rules Committee to draft appropriate language.
- ◆ J. Schaffer moved, seconded by J. Romano, that the Board direct the Rules Committee to write rules that also require that applicants under this section would have to prove that they have graduate psychology coursework in multicultural studies, would have to meet Minnesota's cut score at the time they took the national standardized examination in psychology, and would have to pass Minnesota's Professional Responsibility Examination. Voting "aye": M. Farinacci, S. Hayes, R. Maves, J. Peterson, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously.

IV) Waivers/Variations.

A) Time-Limited Variance for Continuing Education.

- ◆ The following licensees are requesting approval of a six-month time-limited variance (MN Rule part 7200.3400, Subp. 2) to complete the required continuing education hours. Each Licensee has submitted a plan, as required by rule, to complete the continuing education credits. M. Farinacci moved, seconded by S. Hayes that the time-limited variances be approved. Voting "aye": M. Farinacci, S. Hayes, J.

Peterson, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being seven ayes and no nays, motion carried unanimously.

Blackwell, Loren K., MEq, LP	LP1732	11/30/02
Lesar, David J., EdD, LP	LP2376	3/31/03

B) Variance Request.

- ◆ Applicant OSA03-04ID is applying for licensure. The applicant has an active license in the State of Idaho (original issue date 12/27/73) and an inactive license in Louisiana and California. The primary supervisor of the applicant is unavailable to complete the *Minnesota Board of Psychology Supervisory Forms*. The Louisiana State Board of Examiners of Psychologists submitted to the Board copies of its *Supervised Experience Documentation for Licensure* forms. The California Board of Psychology submitted to the board copies of its *Verification of Experience* form. These forms, completed by the applicant’s primary supervisors demonstrate the applicant meets the post-degree supervisory experience requirements of MN Rule 7200.0600 D. and 7200.0800. Applicant requested that the Board accept the supervisory verification forms from the other states since the supervisor is unavailable to complete Minnesota’s forms. Application Review Committee recommends approval of the variance request. Voting “aye”: M. Farinacci, S. Hayes, J. Peterson, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being seven ayes and no nays, motion carried unanimously.
- ◆ Applicant 03C-042 is applying for the PRE. Applicant met the requirements for a PsyD with a major in Counseling Psychology from the University of Denver, August 14, 1998. Applicant’s university does not list the internship on the official transcript. Applicant provided sufficient documentation to demonstrate completion of the pre-degree internship. Application Review Committee recommends approval of the variance request. Voting “aye”: M. Farinacci, S. Hayes, J. Peterson, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being seven ayes and no nays, motion carried unanimously.

C) Waiver Request.

- ◆ Dorothy M. Carlson, MS, LP (LP1920) was due to renew her license on 12/31/02, however, the Board Office did not receive a renewal application from her and her license was scheduled for board termination on April 11, 2003. On April 9, 2003, she hand delivered her completed renewal application and a check for \$750.00 (\$500 renewal fee and \$250 late renewal fee) to the Board Office. Ms. Carlson states that a family member has been recently diagnosed with a terminal illness and that her renewal is late because she has been thoroughly distracted. She is currently unemployed, but states that it is very likely she will need to return to work in the near future and that money is an issue. Ms. Carlson is requesting that the Board waive the Late Renewal Fee. J. Peterson moved, seconded by J. Schaffer, to approve the waiver request. Voting “aye”: M. Farinacci, S. Hayes, J. Peterson, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being seven ayes and no nays, motion carried unanimously.

V) Admit to EPPP.

- A) Application Review Committee moved that the following applicants be admitted to the national standardized examination on the basis that Applicants' degrees meet the educational requirements for licensure. Voting "aye": M. Farinacci, S. Hayes, J. Peterson, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. There being seven ayes and no nays, motion carried unanimously.

03C-063	03C-067	03C-066	03C-061	03C-080
03C-057	03C-056	03C-075	03C-055	

VI) Admit to the PRE.

- A) Application Review Committee moved that the degrees of the following PRE applicants be approved on the basis that Applicants' degrees meet the educational requirements for licensure. Voting "aye": M. Farinacci, S. Hayes, J. Peterson, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. There being seven ayes and no nays, motion carried unanimously.

02C-071	03C-032	03C-033	02C-067	OSA03-07NY
03C-028	03C-040	03C-024		

VII) Conversion from Master's to Doctoral Level Education.

- A) Application Review Committee recommends approval of request for conversion from master's to doctoral level education for Applicant 00B-043. Applicant's admission to the EPPP and the PRE were based on her master's level education. Applicant has since earned her doctor of psychology degree, on October 1, 2001, from the University of St. Thomas. Voting "aye": M. Farinacci, S. Hayes, J. Peterson, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. There being seven ayes and no nays, motion carried unanimously.

VIII) Conversion from Master's to Doctoral Level (LP) Licensure.

- A) Application Review Committee recommends approval of request for conversion from master's to doctoral level licensure for Linda Oakes, MEq, LP who is currently licensed at the master's level. Voting "aye": M. Farinacci, S. Hayes, J. Peterson, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. There being seven ayes and no nays, motion carried unanimously.

IX) Licensure as Licensed Psychologists.

- A) Application Review Committee moved that the Applicants listed below be granted licensure as Licensed Psychologists based upon doctoral degrees, having performed successfully on both parts of the examination, and having fulfilled all the requirements of MN. Stat. 148.907, Subd. 2. Voting "aye": M. Farinacci, S. Hayes, J. Peterson, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. There being seven ayes and no nays, motion carried unanimously.

00B-043	Karen Page Gustafson, PsyD
OSA03-07NY	Daniel Arthur Johnson, PsyD
OSA03-04ID	Steven David Thurber, PhD
O3C-030	Dustin J. Warner, PsyD

X) Termination of Licenses for Non-renewal.

- A) J. Peterson moved, seconded by S. Terhune to approve the termination of licensees as listed below who failed to renew. Licensees were properly notified by certified mail according to Rule 7200.3510. Voting “aye”: M. Farinacci, S. Hayes, J. Peterson, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being seven ayes and no nays, motion carried unanimously.

Coxe, Sheila	December 31, 2002	LP1924
Lee-Borden, Nancy	June 30, 2002	LP1258
Lyle, Orcena	December 31, 2002	LP1970
Rockers, Dolore	June 30, 2002	LP1283
Verhely, Emry	December 31, 2002	LP3226
Will, Thomas	December 31, 2002	LP2058

XI) Other Business.**A) Agreement for Corrective Action.**

- ♦ P. LaBrocca presented an Agreement for Corrective Action with the Minnesota Board of Psychology Complaint Resolution Committee entered into on April 11, 2003.

B) Qigong Course as Continuing Education.

- ♦ A letter from Patrick Dougherty, MA, LP requesting sponsor approval as continuing education for his course on Qigong was distributed for consideration at the May 16, 2003 Board meeting.

XII) Adjournment.

- A) J. Schaffer moved, seconded by J. Peterson that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 10:17 AM.

Respectfully submitted,

JACK B. SCHAFFER, PhD, LP
Board Secretary

MINNESOTA BOARD OF PSYCHOLOGY

Minutes of the 350th Meeting

May 16, 2003

Members Present: S. Hayes, J. Hovland, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune

Members Absent: M. Farinacci

Others Present: D. Ollendick, J. Klein, P. Dougherty, S. Parker, and N. Hart, Assistant Attorney General

Executive Session.

On the recommendation of the Complaint Resolution Committee, the Minnesota Board of Psychology adopted an Order of Unconditional License in the matter of John Moorman, M.S., LP.

I) Public Session.

A) Board Chair, J. Hovland, called the public session to order at 9:14 AM, in the Psychology Board Conference Room, at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

II) Approval of Minutes.

A) Minutes of the Board Meeting of April 11, 2003.

- ♦ M. Seibold moved, seconded by J. Romano, that the minutes of the Board Meeting of April 11, 2003 be approved. Voting “aye”: S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being eight ayes and no nays, motion carried unanimously.

III) Administrative Matters.

A) Rules Committee Update.

- ♦ J. Schaffer reported that there were four main things that the Rules Committee has been working on since the last Board meeting:
 - The *first* subject is the language changes the Board directed the Committee to make when it reviewed the Rules at the January 10 special Board meeting.
 - The *second* subject is the construction of rules for licensure by mobility for Certificate of Professional Qualification holders, diplomats of the American Board of Professional Psychology, and registrants in the National Register.
 - The *third* subject is the issue of forensic treatment in conjunction with forensic assessments.
 - The *fourth* subject is psychologists using psychometricians to administer tests. This is a topic for discussion by the Rules Committee because of recent events in

other jurisdictions, in which actions were brought against neuropsychologists alleging aiding and abetting unlicensed practice of psychology because of the psychologists' use of psychometricians. The committee will consult on this issue with a Minnesota neuropsychologist, David Tupper, PhD, LP. Dr. Tupper will attend the Rules Committee meeting that immediately follows the Board meeting.

- ◆ The Board requested that they have a final review of the licensure rules at the June meeting, provided that the Committee finishes the mobility rule language.

B) Legislative Committee Update.

- ◆ L. Sherry reported to the Board on the following legislative issue: All four of the Board's bills (definitions, supervision requirements, exams, and emeritus status) passed the House on May 12, 2003 as HF328. They will proceed to the Senate as a package.
- ◆ P. Walker-Singleton provided an update on the Counselor Bill. Language was added to the bill that would have combined Licensed Professional Counselors with Alcohol and Drug Counselors and Marriage and Family Therapists under one Board. At a hearing before the House Ways and Means Committee, the Board of Marriage and Family Therapists objected to their inclusion and that Board was taken out of the amendment. The Board of Psychology was asked to write a new fiscal note to describe the fiscal impact on this Board sharing administrative duties with a combined Licensed Professional Counselor and Alcohol and Drug Counselor Board. (The original fiscal note anticipated shared administrative services by the Board of Psychology and the Board of Licensed Professional Counselors without the addition of Alcohol and Drug Counselors.)
- ◆ P. Walker-Singleton asked the Board of Psychology to determine whether it is willing to continue a collaboration with the Licensed Professional Counselor Board, since the bill language has been changed from the original form the Board of Psychology reviewed, to language including responsibility for the licensure and regulation of Alcohol and Drug Counselors. The Alcohol and Drug Counselors are currently regulated by the Minnesota Department of Health.
- ◆ J. Peterson moved, seconded by J. Romano that the Board compose a letter to the Minnesota Association of Counseling and Development (MACD) that emphasizes the Board's continued willingness to support mid-level mental health licensing in the State of Minnesota, but opposes adding additional groups for regulation by the Counselor Board, if it is to receive administrative support by this Board. The letter should reaffirm the Board of Psychology's original position to support counselor licensure in this state and to share administrative support with the Board of Licensed Professional Counselors if regulating that profession only. The Board of Psychology has not anticipated nor has it considered the fiscal or administrative impact of administering other professions. The letter was to ask the MACD to remove the clause requiring that the newly formed Board share administrative services with the Board of Psychology, if other regulated group(s) remained in the bill. The letter was to remind the MACD that the Board of Psychology cooperated fully with its efforts to pass the counselor bill in the form originally presented when MACD asked the Board of Psychology for its support; that is, without the addition of other groups to regulate. The Board also determined that the letter should state that and the Board of

Psychology would have considered forming an advisory counsel to participate in the regulation of Licensed Professional Counselors, but was not asked to do so.

Voting “aye”: S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being eight ayes and no nays, motion carried unanimously.

C) Sponsor Request for CE Approval.

- ◆ P. Dougherty, MA, LP presented his request for the Board to approve his class using the practice of Qigong as a continuing education activity for Psychology Board licensees. S. Parker, PsyD, LP appeared in support of Mr. Dougherty. J. Peterson expressed a concern about how the Board could determine which parts of the class are related to the practice of psychology. J. Schaffer requested information as to whether this subject had been reviewed or endorsed by any of the major psychological journals. J. Hovland opined that the relationship between Qigong and psychology may be too broad and therefore not directly clear.
- ◆ J. Peterson moved, seconded by J. Schaffer to deny the sponsor’s request for approval of this continuing education activity. This motion was withdrawn.
- ◆ S. Hayes moved, seconded by S. Terhune to table this request until more scientific data can be provided regarding the connection between Qigong and the practice of psychology and until the parts of the course related to psychology can be pointed out. Voting “aye”: S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being eight ayes and no nays, motion carried unanimously.

D) New Board Member Appointments.

- ◆ There is no news regarding the Board appointments.

IV) Waivers/Variations.

A) Variance Request.

- ◆ Jim E. Hobbs, MA, LP requested a variance to allow him to carry over 22 continuing education credits (CEs) to his next renewal period. He currently has 41.5 CEs for his renewal period which ends on September 30, 2003. He is planning to attend a conference on September 24 through September 27, 2003, which he requests to carry over to his 2005 renewal period. J. Schaffer moved, seconded by J. Romano, to deny the variance request on the basis that Licensee did not meet his burden to prove that adherence to the rule would impose an undue burden on Licensee, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. Abstaining: R. Maves. There being six ayes and no nays, motion carried unanimously.
- ◆ Applicant 03C-050 applied for the EPPP and requested a variance. Applicant met the requirements for a Ph.D with a major in clinical psychology from Washington University, St. Louis, Missouri on August 16, 2002. Applicant provided sufficient documentation to demonstrate that Applicant earned the equivalent of 3 quarter credits in Social Bases of Behavior. The Application Review Committee recommended approval of the variance request on the basis that Applicant met the

burden to prove that adherence to the rule would impose an undue burden on Applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting "aye": S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously.

V) Admit to EPPP.

- A) Application Review Committee moved that the following applicants be admitted to the national standardized examination on the basis that Applicants' degrees meet the educational requirements for licensure. Voting "aye": S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously.

03C-078 03C-050 03C-072

VI) Admit to the PRE.

- A) Application Review Committee moved that the degrees of the following PRE applicants be approved on the basis that Applicants' degrees meet the educational requirements for licensure. Voting "aye": S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously.

03C-044 03C-012 03C-028 03C-029 00B-088 03C-007
02C-078 03C-048

VII) Licensure as Licensed Psychological Practitioner.

- A) Application Review Committee recommends the following applicant be licensed as a Licensed Psychological Practitioner based upon a master's degree, having performed successfully on both parts of the examination, and having fulfilled all of the requirements of MN. Stat. 148.908. Voting "aye": S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously.

00B-045 Martha Herfurth Marvin

VIII) Licensure as Licensed Psychologists.

- A) Application Review Committee moved that the Applicants listed below be granted licensure as Licensed Psychologists based upon doctoral degrees, having performed successfully on both parts of the examination, and having fulfilled all of the requirements of MN. Stat. 148.907, Subd. 2. Voting "aye": S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously.

02C-044	Caroline Jane Bad Heart Bull, PsyD
03C-033	Gerald Patrick Crimmins, PsyD
02C-051	Susan Michelle Hendrickson, PhD
OSA03-04NC	John S. McKenzie, PsyD
OSA03-06CA	Susan Eileen McPherson, PhD

03C-064	Karen Lynn Miller, PhD
03C-040	Larry Marvin Schanus, PsyD
01A-081	Stacy Coleman Symons, PhD

IX) Re-Licensure as Licensed Psychological Practitioner.

- A) Application Review Committee recommends approval of re-licensure for applicant. Applicant was originally licensed from 9/17/99 to 9/30/01. Applicant voluntarily terminated her license on 9/30/01. Applicant completed all of the requirements for re-licensure. Voting "aye": S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously.

99A-010 Susan Diane Hembroff, MA

X) Termination of Licenses for Non-renewal.

- A) J. Romano moved, seconded by N. Ruiz to approve the termination of licensees as listed below who failed to renew. Licensees were properly notified by certified mail according to Rule 7200.3510. Voting "aye": S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously.

CUDAY, HUNTINGTON	November 30, 2002	LP1753
KELLY, LISA M	November 30, 2002	LP4083
SPEED, BRADLEY	November 30, 2002	LP3577
STRIEPE, MEG	November 30, 2002	LP4094
SWEET, ROGER	January 31, 2003	LP2159
THORSON, WAWA	January 31, 2003	LP2164
WILSON, MARC	December 31, 2002	LP2061

XI) Other Business.**A) Distribution of Nomination for ASPPB Member-at-Large.**

- ♦ P. Walker-Singleton distributed a copy of the letter from J. Hovland nominating J. Schaffer for membership on the Association of State and Provincial Psychology Boards' (ASPPB) Board of Directors as a member-at-large.

B) Distribution of Summary of Internet Therapy.

- ♦ N. Ruiz, the Board of Psychology's representative on the Internet Therapy Committee, distributed the Committee's final report. The Board will discuss the report at its next meeting.

C) Letter of Support.

- ♦ J. Schaffer moved, seconded by N. Ruiz, that the Board write a letter of support for the candidacy of Kim Jonason for president of ASPPB's Board of Directors. R. Maves moved, seconded by S. Hayes, that the motion be tabled until the Board has a chance to obtain and review Dr. Jonason's resume.

XII) Adjournment.

- A) J. Schaffer moved, seconded by J. Peterson that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 11:12 AM.

Respectfully submitted,

JACK B. SCHAFFER, PhD, LP
Board Secretary

MINNESOTA BOARD OF PSYCHOLOGY**Minutes of the 352nd Meeting****June 27, 2003**

Members Present: S. Hayes, J. Hovland, R. Maves, J. Peterson, J. Romano, N. Ruiz, and S. Terhune

Members Absent: M. Farinacci, J. Schaffer, M. Seibold

Others Present: J. Otteson and N. Hart, Assistant Attorney General

Executive Session.

On the recommendation of the Complaint Resolution Committee, the Minnesota Board of Psychology adopted the following actions:

1. A Stipulation and Consent Order placing the license of Laurie Brustad, Ph.D., LP in a Conditional status.
2. A Stipulation and Consent Order of Voluntary Surrender of the license of Ramona Flod, M.A., LP.

I) Public Session.

- A) Board Chair, J. Hovland, called the public session to order at 9:36 AM, in the Psychology Board Conference Room, at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

II) Approval of Minutes.**A) Minutes of the Board Meeting of May 16, 2003.**

- J. Romano moved, seconded by N. Ruiz, that the minutes of the Board Meeting of May 16, 2003 be approved. Voting “aye”: S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, and S. Terhune. Voting “nay”: none. There being six ayes and no nays, motion carried unanimously.

B) Rescission of Board Action and Correction to May 16, 2003 Minutes.

- S. Hayes moved, seconded by J. Romano, that the Board rescind its May 16, 2003 action to terminate the license of Roger Sweet, PhD, LP (LP2159) for non-renewal and correct the minutes to reflect the rescission. Voting “aye”: S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, and S. Terhune. Voting “nay”: none. There being six ayes and no nays, motion carried unanimously.

III) Administrative Matters.**A) Rules Committee Update.**

- ◆ The Rules Committee presented to the Board for its approval, the draft of the licensure rules, as requested at the last Board meeting. The Board approved the draft with the following changes requested:
 - J. Romano moved, seconded by N. Ruiz that the Board refer Minnesota Rule section 7200.1410 to the Rules Committee to adjust the language to clarify that in order for an applicant to meet the requirements of this section, the examination offered must be specific to a particular core area and the director verifying the completion of the examination must be specific about the content and scope of the examination taken by the applicant. Voting “aye”: S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, and S. Terhune. Voting “nay”: none. There being six ayes and no nays, motion carried unanimously.
 - S. Terhune moved, seconded by R. Maves to amend Minnesota Rule section 7200.3100 to make the language reflect that posting of the license to practice psychology is unnecessary and that a licensee shall make the license available on request. After discussion, the motion was withdrawn.

By consensus, the Board decided to accept the Rules Committee’s alternate language which states that the license has to be displayed in the primary location of the licensee’s practice. However, if the licensee does not have a primary practice location, the license or a copy shall be made available upon request.

- S. Hayes moved, seconded by R. Maves that Minnesota Rule section 7200.2035 LICENSURE BY MOBILITY be referred back to the Rules Committee to adjust the language in the Statement of Need and Reasonableness (SONAR) regarding the standards for obtaining a listing in the National Register of Health Service Providers in Psychology. Voting “aye”: S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, and S. Terhune. Voting “nay”: none. There being six ayes and no nays, motion carried unanimously.
- J. Romano moved, seconded by S. Hayes that the draft licensure rules be approved, with the above modifications. Voting “aye”: S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, and S. Terhune. Voting “nay”: none. There being six ayes and no nays, motion carried unanimously.

B) Legislative Committee Update.

- ◆ N. Ruiz reported that all of the Board of Psychology bills have been signed into law. He suggested that the new Legislative Committee should begin working on its agenda for the 2004 session next month.
- ◆ P. Walker-Singleton provided an update on the counselor bill. Since the passage of the counselor bill which established the Board of Behavioral Health and Therapy (BBHT), this Board has not been contacted by the bill supporters. However, Leeann Jorgensen, PhD, LP did contact Shirley Brekken, the Executive Director of the Minnesota Board of Nursing and asked for her assistance in establishing the new Board. Ms. Brekken stated that she will help the new Board get started, but she has not committed her Board’s resources or staff in an administrative support capacity. P. Walker-Singleton reported that the BBHT Practice Act contains a provision requiring a study of the feasibility of merging the BBHT and the Board of Marriage and Family Therapy into one inclusive Board that would regulate all behavioral therapy licensed

health professions. The study is to be conducted by the two Boards and a report, including recommendations, is due to the Legislature by January 15, 2004. The report must include recommendations for necessary legislative changes.

P. Walker-Singleton suggested that the Board of Psychology establish some involvement in the study and recommended that the Board contact the Minnesota Psychological Association to determine its interest in the study.

C) Communications Committee Update.

- ◆ L. Sherry presented to the Board statistical information on the Board of Psychology Website usage as of June 26, 2003. The report included such facts as:
 - The site has had 66,284 successful server requests.
 - There have been 2541 distinct hosts served.
 - Monthly activity continues to climb from 159 in December 2002 (first month) to 14, 659 in June 2003.
 - Activity is heaviest on the weekdays.
 - Activity is heaviest between noon and midnight, with the peak usage at 6 AM.
 - The most popular pages on the website have to do with general information about the Board, licensure procedures and disciplinary actions.

D)

◆

IV) Waivers/Variations.

A) Variance Request.

- ◆ Jim E. Hobbs, MA, LP requested a variance to allow him to carry over 22 continuing education credits (CEs) to his next renewal period. He currently has 41.5 CEs for his renewal period which ends on September 30, 2003. He is planning to attend a conference on September 24 through September 27, 2003, which he requests to carry over to his 2005 renewal period. J. Schaffer moved, seconded by J. Romano, to deny the variance request on the basis that Licensee did not meet his burden to prove that adherence to the rule would impose an undue burden on Licensee, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting "aye": J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. Abstaining: R. Maves. There being six ayes and no nays, motion carried unanimously.
- ◆ Applicant 03C-050 applied for the EPPP and requested a variance. Applicant met the requirements for a Ph.D with a major in clinical psychology from Washington University, St. Louis, Missouri on August 16, 2002. Applicant provided sufficient documentation to demonstrate that Applicant earned the equivalent of 3 quarter credits in Social Bases of Behavior. The Application Review Committee recommended approval of the variance request on the basis that Applicant met the burden to prove that adherence to the rule would impose an undue burden on Applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting "aye": S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune.

Voting “nay”: none. There being eight ayes and no nays, motion carried unanimously.

V) Admit to EPPP.

- A) Application Review Committee moved that the following applicants be admitted to the national standardized examination on the basis that Applicants’ degrees meet the educational requirements for licensure. Voting “aye”: S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being eight ayes and no nays, motion carried unanimously.

03C-078 03C-050 03C-072

VI) Admit to the PRE.

- A) Application Review Committee moved that the degrees of the following PRE applicants be approved on the basis that Applicants’ degrees meet the educational requirements for licensure. Voting “aye”: S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being eight ayes and no nays, motion carried unanimously.

03C-044 03C-012 03C-028 03C-029 00B-088 03C-007
02C-078 03C-048

VII) Licensure as Licensed Psychological Practitioner.

- A) Application Review Committee recommends the following applicant be licensed as a Licensed Psychological Practitioner based upon a master’s degree, having performed successfully on both parts of the examination, and having fulfilled all of the requirements of MN. Stat. 148.908. Voting “aye”: S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being eight ayes and no nays, motion carried unanimously.

00B-045 Martha Herfurth Marvin

VIII) Licensure as Licensed Psychologists.

- A) Application Review Committee moved that the Applicants listed below be granted licensure as Licensed Psychologists based upon doctoral degrees, having performed successfully on both parts of the examination, and having fulfilled all of the requirements of MN. Stat. 148.907, Subd. 2. Voting “aye”: S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being eight ayes and no nays, motion carried unanimously.

02C-044	Caroline Jane Bad Heart Bull, PsyD
03C-033	Gerald Patrick Crimmins, PsyD
02C-051	Susan Michelle Hendrickson, PhD
OSA03-04NC	John S. McKenzie, PsyD
OSA03-06CA	Susan Eileen McPherson, PhD
03C-064	Karen Lynn Miller, PhD
03C-040	Larry Marvin Schanus, PsyD
01A-081	Stacy Coleman Symons, PhD

IX) Re-Licensure as Licensed Psychological Practitioner.

- A) Application Review Committee recommends approval of re-licensure for applicant. Applicant was originally licensed from 9/17/99 to 9/30/01. Applicant voluntarily terminated her license on 9/30/01. Applicant completed all of the requirements for re-licensure. Voting "aye": S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously.

99A-010 Susan Diane Hembroff, MA

X) Termination of Licenses for Non-renewal.

- A) J. Romano moved, seconded by N. Ruiz to approve the termination of licensees as listed below who failed to renew. Licensees were properly notified by certified mail according to Rule 7200.3510. Voting "aye": S. Hayes, R. Maves, J. Peterson, J. Romano, N. Ruiz, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. There being eight ayes and no nays, motion carried unanimously.

CUDAY, HUNTINGTON	November 30, 2002	LP1753
KELLY, LISA M	November 30, 2002	LP4083
SPEED, BRADLEY	November 30, 2002	LP3577
STRIEPE, MEG	November 30, 2002	LP4094
SWEET, ROGER	January 31, 2003	LP2159
THORSON, WAWA	January 31, 2003	LP2164
WILSON, MARC	December 31, 2002	LP2061

XI) Other Business.**A) Distribution of Nomination for ASPPB Member-at-Large.**

- ♦ P. Walker-Singleton distributed a copy of the letter from J. Hovland nominating J. Schaffer for membership on the Association of State and Provincial Psychology Boards' (ASPPB) Board of Directors as a member-at-large.

B) Distribution of Summary of Internet Therapy.

- ♦ N. Ruiz, the Board of Psychology's representative on the Internet Therapy Committee, distributed the Committee's final report. The Board will discuss the report at its next meeting.

C) Letter of Support.

- ♦ J. Schaffer moved, seconded by N. Ruiz, that the Board write a letter of support for the candidacy of Kim Jonason for president of ASPPB's Board of Directors. R. Maves moved, seconded by S. Hayes, that the motion be tabled until the Board has a chance to obtain and review Dr. Jonason's resume.

XII) Adjournment.

- A) J. Schaffer moved, seconded by J. Peterson that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 11:12 AM.

Respectfully submitted,

JACK B. SCHAFFER, PhD, LP
Board Secretary

MINNESOTA BOARD OF PSYCHOLOGY

Minutes of the 352nd Meeting

August 1, 2003

Members Present: M. Farinacci, S. Hayes, J. Hovland, G. Jensen, J. Peterson, J. Romano, M. Seibold and S. Terhune

Members Absent: J. Schaffer

Others Present: J. Otteson, D. Ollendick, and N. Hart, Assistant Attorney General

Executive Session.

On the recommendation of the Complaint Resolution Committee, the Minnesota Board of Psychology adopted the following actions:

1. Lift of Stay of Suspension on the license of Peter Brown, Ph.D., LP.

I) Public Session.

A) Board Chair, J. Hovland, called the public session to order at 10:50 AM, in the Psychology Board Conference Room, at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

II) Approval of Minutes.

A) Minutes of the Board Meeting of June 27, 2003.

- J. Peterson moved, seconded by S. Hayes, that the minutes of the Board Meeting of June 27, 2003 be approved. Voting "aye": M. Farinacci, S. Hayes, J. Peterson, J. Romano, and S. Terhune. Voting "nay": none. Abstaining: M. Seibold and G. Jensen. There being five ayes and no nays, motion carried.

III) Administrative Matters.

A) New Appointments.

- ♦ J. Hovland reported that the Governor named two of the four new appointees to the Board of Psychology. S. Hayes was reappointed to her second term. Gerald Jensen, MA, LPP was appointed to his first term on the Board. N. Ruiz is no longer on the Board. J. Berns from the Governor's office has informed R. Maves that he is no longer on the Board, however, the Governor has not named a replacement for Mr. Maves. The remaining appointments will be to fill the seats for two master's level licensed psychologists.

B) Rules Committee Update.

The Committee members reported that there was no update to provide at this time. A six-hour meeting is scheduled for August 18, 2003.

C) Legislative Committee Update.

- ♦ P. Walker-Singleton reported that there was a planning meeting between individuals working on the formation of the Board of Behavioral Health and Therapy (BBHT), staff of the Administrative Services Unit, and staff from other health licensing Boards.

- ◆ She also reported that the Governor's office is still accepting applications for Board members for the BBHT.

D) Communications Committee Update.

- ◆ S. Hayes reported that the first focus of the Communications Committee, the website, is up and running and is being updated, as needed.
- ◆ The Committee is moving into its second phase which will be a short newsletter. The newsletter will be published twice per year at first and later move to a quarterly publication. The plan is that it will consist of an overview of what has happened in the past year, statistics and graphs with information about licensees, and possibly a short self-test about the Board and its work.
- ◆ She anticipates that the first issue of the newsletter will be published before the end of the year.

E) ASPPB Annual Meeting.

The Annual Meeting of the Association of State and Provincial Psychology Boards will be held in Scottsdale, Arizona on October 16-19, 2003 at the SunBurst Resort. At its June 27, 2003 meeting, the Board voted to send two representatives to the meeting but deferred a decision on whom to send until the August 1, 2003 meeting. M. Farinacci moved, seconded by J. Romano that the Board send J. Schaffer and S. Hayes. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Peterson, J. Romano, M. Seibold and S. Terhune. Voting "nay": none. There being seven ayes and no nays, motion carried unanimously.

E) Designating Another Professional to Coordinate Continuity of Care.

- ◆ P. Walker-Singleton reported that staff receives correspondence reporting the deaths, for example, of licensees. The calls may be from survivors asking about how to dispose of the client records; they may be from clients wishing to access their records. Sometimes the provider left an active practice, but other times the provider retired. At its January 2003 meeting, the Board voted to propose a new rule requiring providers to designate a professional to coordinate continuity of care in the event the provider's psychological services must be interrupted. P. Walker-Singleton asked the Board to consider authorizing the staff to *request* whether providers would like to make a designation of another professional to coordinate continuity of care on a volunteer basis at this time.
- ◆ J. Romano moved, seconded by S. Terhune, to authorize staff to begin collecting the names of designees from licensees to coordinate continuity of care in the event that a provider's services to clients are interrupted. (N. Hart will review the legality of collecting and maintaining this data.) Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Peterson, J. Romano, M. Seibold and S. Terhune. Voting "nay": none. There being seven ayes and no nays, motion carried unanimously.

F) Election of a New Vice Chair.

- ◆ N. Ruiz, the Board's Vice Chair, is no longer a member of the Board and the Board needed to elect his replacement. M. Farinacci moved, seconded by S. Terhune that J. Schaffer be elected Board Vice Chair. J. Romano moved, seconded by S. Terhune to close nominations. Voting "aye": M. Farinacci, S. Hayes, J. Peterson, J. Romano, M. Seibold and S. Terhune. Voting "nay": none. Abstaining: G. Jensen. There being six ayes and no nays, motion carried.
- ◆ Because J. Schaffer was the Board Secretary, it was now necessary to replace him by electing a new Secretary. M. Seibold moved, seconded by S. Terhune that J. Romano be elected Board

Secretary. Voting “aye”: M. Farinacci, S. Hayes, J. Peterson, J. Romano, M. Seibold and S. Terhune. Voting “nay”: none. Abstaining: G. Jensen. There being six ayes and no nays, motion carried.

G) Board Representation on Council of Health Boards (CHB).

- N. Ruiz, the Board of Psychology’s representative to the CHB is no longer a member of the Board and the Board needed to select his replacement. J. Peterson volunteered to represent the Board and the Board approved Mr. Peterson as its representative.

H) New Committee Appointments.

J. Hovland announced the following Board appointments:

- ♦ S. Hayes was appointed to continue as the consultant to staff on Communications.
- ♦ J. Romano was appointed to serve as Chair of the Application Review Committee. The makeup of the Committee will include G. Jensen and a member to be named later. S. Terhune agreed to continue to serve on the Application Review Committee until a different third member can be named.
- ♦ S. Terhune has been appointed to Complaint Resolution Committee I (CRC I) and will be rotated off of the Application Review Committee. CRC I also consists of J. Schaffer, as chair, and M. Farinacci.
- ♦ M. Seibold has been appointed to chair Complaint Resolution Committee II. CRC II also consists of J. Hovland. A third member will be named later.
- ♦ J. Peterson has been appointed to chair the Legislative Committee.
- ♦ J. Hovland will become the consultant to staff on Continuing Education.

I) Correspondence from the Association of State and Provincial Psychology Boards (ASPPB).

P. Walker-Singleton presented to the Board two items sent by ASPPB:

- Delegate Application for Financial Assistance. The Association offers each member jurisdiction \$500 to assist with the expenses of attending an ASPPB annual or mid winter meeting. Staff routinely applies for the assistance.
- Application for Individual Membership. Members may pursue individual memberships in the Association at their discretion.

IV) Waivers/Variations.

A) Variance Request.

- ♦ The following licensees are requesting approval of a six month time-limited variance to complete requirements for continuing education. They have submitted the required CE plans in compliance with MN Rule 7200.3400, subpart 2.

Alsdurf, James M., PhD, LP	LP2820	7/31/03
Chapman, Jere W., MA, LP	LP2830	7/31/03
Clement, Tamara P., PhD, LP	LP2587	6/30/03
Destache, Brenda L., MS, LP	LP2836	7/31/03
Fredrickson, Renee M., PhD, LP	LP2653	6/30/03
Johnson, Diane A., PhD, LP	LP2863	7/31/03
Klein, Kenneth M., PhD, LP	LP2684	6/30/03
Larkin, Edward A., MC, LP	LP3685	6/30/03

Nelson, Barbara K., MSE, LP	LP4166	6/30/03
Olson, Valerie J., MA, LP	LP2887	7/31/03
Puckett, Laura E., PhD, LP	LP2729	6/30/03
Schroeder, Glenna M., PhD, LP	LP2904	7/31/03
Stephens, Jill E., MS, LP	LP2602	6/30/03

J. Romano moved, seconded by M. Farinacci, that the variance requests be approved on the basis that the licensees met the burden to prove that adherence to the rule would impose an undue burden on the licensees, that granting the variances will not adversely affect the public welfare, and that the alternatives proposed meet the rationale for the rule. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Peterson, J. Romano, M. Seibold and S. Terhune. Voting "nay": none. There being seven ayes and no nays, motion carried unanimously.

- ◆ Anne L. Estes, PhD, LP (LP2843) has requested a waiver of the Special Assessment Late Fee. Dr. Estes states that she did not receive the initial or second invoice. She changed her place of employment in July 1999 and there is no evidence that she submitted a change of address to the board office. In June 2001, her Application for License Renewal form was returned to the board office and then re-mailed to her home address. Her business address, which is designated as her mailing address, was not officially changed by her until she submitted her July 2001 renewal application. J. Romano moved, seconded by M. Farinacci, to deny the request on the basis that the licensee did not meet the burden to prove that adherence to the rule would impose an undue burden on the licensee and that granting the waiver will not adversely affect the public welfare. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Peterson, J. Romano, M. Seibold and S. Terhune. Voting "nay": none. There being seven ayes and no nays, motion carried unanimously.
- ◆ Applicant 03C-060 applied for the PRE. Applicant met the requirements for a Ph.D with a major in psychology from the University of Michigan on August 17, 2001. Applicant provided sufficient documentation to demonstrate that 1 to 2 quarter credits for Theories of Measurement has been earned. The ARC recommended approval of the variance request from Applicant 03C-060 to MN Rule 7200.1300, subp. 4B(b) on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Peterson, J. Romano, M. Seibold and S. Terhune. Voting "nay": none. There being seven ayes and no nays, motion carried unanimously.

V) Admit to EPPP.

- A) Application Review Committee moved that the following applicants be admitted to the national standardized examination on the basis that Applicants' degrees meet the educational requirements for licensure. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Peterson, J. Romano, M. Seibold and S. Terhune. Voting "nay": none. There being seven ayes and no nays, motion carried unanimously.

04C-003 04C-001 03C-098 03C-058 03C-086 03C-046

VI) Admit to the PRE.

- A) Application Review Committee moved that the degrees of the following PRE applicants be approved on the basis that Applicants' degrees meet the educational requirements for licensure. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Peterson, J. Romano, M. Seibold and S. Terhune. Voting "nay": none. There being seven ayes and no nays, motion carried unanimously.

03C-053 03C-067 98A-046

VII) Conversion of Master's to Doctoral level (LP) Licensure

- A) Application Review Committee recommends approval of the request for conversion from master's to doctoral education for the following licensed psychologists that are currently licensed at the master's level. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Peterson, J. Romano, M. Seibold and S. Terhune. Voting "nay": none. There being seven ayes and no nays, motion carried unanimously.

Elizabeth Shryer Boyle, MA, LP (Psy.D)
Susan Beth Candell, MEq, LP (Ph.D)

VIII) Licensure as Licensed Psychologists.

- A) Application Review Committee moved that the Applicants listed below be granted licensure as Licensed Psychologists based upon doctoral degrees, having performed successfully on both parts of the examination, and having fulfilled all of the requirements of MN. Stat. 148.907, Subd. 2. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Peterson, J. Romano, M. Seibold and S. Terhune. Voting "nay": none. There being seven ayes and no nays, motion carried unanimously.

03C-032 Robert Alvin Belde, PsyD
0SA03-08OH Marsha Buckalew Driscoll, PhD
02C-057 Laraine Patricia Kurisko, PhD
03C-014 Jody Lee Ann Neuman-Aamlie, PhD
03C-028 Terri Lea Ordahl, PsyD
92A-329 Steven C. Norton, PhD

IX) Other Business**A) Agreement for Corrective Action**

- ♦ Staff presented for the Board's information an Agreement for Corrective Action entered into by the Complaint Resolution Committee consisting of J. Schaffer, N. Ruiz, and M. Farinacci.

X) Adjournment.

- A) J. Peterson moved, seconded by J. Romano that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 11:20 AM.

Respectfully submitted,

JOHN ROMANO, PhD, LP
Board Secretary

MINNESOTA BOARD OF PSYCHOLOGY

Minutes of the 353rd Meeting

September 5, 2003

Members Present: M. Farinacci, S. Hayes, J. Hovland, G. Jensen, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson

Members Absent: None.

Others Present: D. Ollendick and N. Hart, Assistant Attorney General

Executive Session.

The Board granted an Order of Unconditional License to William Fritsche, Ph.D, LP.

I) Public Session.

- A) Board Chair, J. Hovland, called the public session to order at 9:26 AM, in the Psychology Board Conference Room, at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

II) Approval of Minutes.

A) Minutes of the Board Meeting of August 1, 2003.

- M. Seibold moved, seconded by S. Hayes, that the minutes of the Board Meeting of August 1, 2003 be approved. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Peterson, J. Romano, M. Seibold, and S. Terhune. Voting “nay”: none. Abstaining: J. Schaffer and T. Thompson. There being seven ayes and no nays, motion carried.

III) Administrative Matters.

A) New Appointments.

- ♦ J. Hovland reported that the Governor named one of the two remaining new appointees to the Board of Psychology. Ted Thompson, MEq, LP was appointed to his first term on the Board, replacing R. Maves. The remaining appointment is the second seat for a master’s level licensed psychologist.

B) Rules Committee Update.

- ♦ J. Schaffer provided the update from the Rules Committee. Since the last Board meeting, the Committee held a 5-hour meeting. Dr. Schaffer reported that the Rules Committee finalized the following: rules for volunteer licensure and registration of individuals completing their post doctoral supervised experience. He reported that the Rules Committee has discussed the issue of informed consent for forensic assessments, but that it still needs some changes before it is finalized.
- ♦ N. Hart reported that the proposed rule requiring licensees to provide the name of a person to continue the care of their clients may need to be changed because of data privacy.
- ♦ J. Romano led a discussion of ways the rule writing process can be expedited so that the new rules can be implemented; specifically, the proposed rule on accepting APA approved programs as meeting the educational requirements for licensure. N. Hart

will look into ways to take a portion of the educational rules to hearing before the main part of the rules is completed as a way to speed the process. He will report on his findings at the October Board meeting.

C) Legislative Committee Update.

- ◆ J. Peterson reported that there is no update, but that he will meet with N. Ruiz and L. Sherry before the next meeting to determine the current status of legislative issues. He also wants to meet with the Rules Committee to see what legislation it wishes to propose for the 2004 session.
- ◆ J. Peterson also reported that he attended a Council of Health Boards (CHB) meeting with P. Walker-Singleton. P. Walker-Singleton reported that the Council of Health Boards was created in statute to look at legislation that is proposed regarding licensing new health professions. The Council researches and prepares a report on whether new professions need to be regulated. State Senator Sheila Kiscaden met with the CHB and gave it feedback on three reports the Council submitted last session. She found the reports helpful in the decision making process they follow. The reports do not include recommendations to the Legislature. However, Senator Kiscaden expressed that she would find it helpful if the Council would include options.

D) Communications Committee Update.

- ◆ S. Hayes reported that the software to design the newsletter has not been received yet and, therefore, the newsletter project has not been able to move forward.
- ◆ P. Walker-Singleton reported that BraVada Garrett Akinsanya, PhD, LP approached her to propose a project that would identify psychologists who feel competent to provide services to underserved populations of Minnesota. She requested the Board's assistance with the project. Dr. Garrett Akinsanya will present information about the proposed project to the Board at its October meeting.

E) Nominees for ASPPB Board of Directors.

- ◆ J. Schaffer withdrew his request for support of the candidacy of Kim Jonason, PhD for President of the Board of Directors for ASPPB since Dr. Jonason is the only candidate.

IV) Waivers/Variances.

- A) Each of the following licensees is requesting approval of a six month time-limited variance to complete requirements for continuing education. Each licensee has submitted the required CE plan in compliance with MN Rule 7200.3400, subpart 2.

Anderson, Cindy N., PhD, LP	LP4327	8/31/03
Buckle, Patricia G., MS, LP	LP2795	7/31/03
Cashen, Colleen P., MA, LP	LP2797	7/31/03
Gilliand, Reba G., MEq, LP	LP4171	8/31/03
Hafer, Roderick J., PhD, LP	LP4173	8/31/03
Kaplan, Carol B., MA, LP	LP3726	8/31/03

- | | | |
|--------------------------------|--------|---------|
| Leverone, Jil I., PhD, LP | LP2924 | 7/31/03 |
| Loewen, Gerald R., MA, LP | LP3340 | 8/31/03 |
| Muschewske, Robert C., PhD, LP | LP0040 | 8/31/03 |
| Shaffer, Susan E., PsyD, LP | LP3749 | 8/31/03 |
| Vessey, Thomas M., PhD, LP | LP0056 | 8/31/03 |
- ♦ J. Schaffer moved, seconded by J. Romano, that the variance requests be approved on the basis that the licensees met the burden to prove that adherence to the rule would impose an undue burden on the licensees, that granting the variances will not adversely affect the public welfare, and that the alternatives proposed meet the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.
- B)** Bonita M. Sevcik, MA, LP (LP2750) was due to renew her license on 6/30/03. She misplaced her notice and missed the due date. She has been working part-time as a school psychologist and is requesting that the Board waive the late renewal fee. J. Romano moved, seconded by M. Farinacci, to deny the request for a waiver of the late renewal fee on the basis that the licensee did not meet the burden to prove that adherence to the rule would impose an undue burden on the licensee and that granting the waiver will not adversely affect the public welfare. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Peterson, J. Romano, J. Schaffer, S. Terhune, and T. Thompson. Voting “nay”: none. Abstaining: M. Seibold. There being eight ayes and no nays, motion carried.
- C)** Joanne C. Burgio, Ph.D, LP (LP2826) requested a waiver of the renewal fee. She described personal financial circumstances. M. Farinacci moved, seconded by J. Peterson to deny the request for a waiver of the renewal fee on the basis that the licensee did not meet the burden to prove that adherence to the rule would impose an undue burden on the licensee and that granting the waiver will not adversely affect the public welfare. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Peterson, S. Terhune, and T. Thompson. Voting “nay”: J. Romano. Abstaining: J. Schaffer, M. Seibold. There being six ayes and one nay, motion carried.
- D)** Joanne C. Burgio, Ph.D, LP (LP2826) requested a waiver of the late renewal fee. She described personal financial circumstances. M. Farinacci moved, seconded by J. Peterson to approve the request for a waiver of the late renewal fee on the basis that the licensee met the burden to prove that adherence to the rule would impose an undue burden on the licensee and that granting the waiver will not adversely affect the public welfare. Voting “aye”: M. Farinacci, G. Jensen, J. Peterson, J. Romano, and S. Terhune. Voting “nay”: T. Thompson and S. Hayes. Abstaining: J. Schaffer and M. Seibold. There being five ayes and two nays, motion carried.
- E)** Licensee, Carrie Jean Chomicz, MA, LPP0078 submitted documentation meeting the requirements for a variance from Supervision Requirements, MN § 148.925, Subd. (7) (b). The variance allows the licensee to reduce her supervision to one hour per week of individual, in person supervision. Application Review Committee moved that the

variance be approved on the basis that the licensee met the burden to prove that adherence to the rule would impose an undue burden on the licensee, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.

- F)** Applicant 03C-081 applied for the EPPP. Applicant met the requirements for a Ph.D with a major in Clinical Psychology from Oklahoma State University on December 13, 2002. Applicant provided sufficient documentation to demonstrate that 1 to 2 quarter credits in Theories of Measurement have been earned. Application Review Committee recommended approval of the variance request from Applicant 03C-081 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.
- G)** Applicant 03C-095 applied for the EPPP. Applicant met the requirements for a Psy.D with a major in Psychology from Illinois School of Professional Psychology-Chicago on November 28, 2000. Applicant provided sufficient documentation to demonstrate that 1 to 2 quarter credits in Theories of Measurement have been earned. Application Review Committee recommended approval of the variance request from Applicant 03C-095 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.
- H)** Applicant 03C-096 applied for the EPPP. Applicant met the requirements for a Psy.D with a major in Clinical Psychology from Argosy University-Honolulu on August 31, 2002. Applicant provided sufficient documentation to demonstrate that 1 to 2 quarter credits in Theories of Measurement have been earned. Application Review Committee recommended approval of the variance request from Applicant 03C-096 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.
- I)** Applicant 03C-060 applied for the EPPP. Applicant met the requirements for a Ph.D with a major in Clinical Psychology from the University of Michigan on August 17, 2001. Applicant provided sufficient documentation to demonstrate that 3 quarter credits

in biological bases of behavior have been earned. Application Review Committee recommended approval of the variance request from Applicant 03C-060 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.

J) Applicant 02C-086 applied for the EPPP. Applicant met the requirements for a Ph.D with a major in Counseling Psychology from the University of Missouri-KC on July 27, 2001. Applicant provided sufficient documentation to demonstrate that 1 to 2 quarter credits in Theories of Measurement have been earned. Application Review Committee recommended approval of the variance request from Applicant 02C-086 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.

K) Applicant 02C-020 applied for the EPPP. Applicant met the requirements for a Psy.D with a major in Clinical Psychology from the University of Kansas on September 23, 2002. Applicant provided sufficient documentation to demonstrate that 1 to 2 quarter credits of Theories of Measurement have been earned. Application Review Committee recommended approval of the variance request from Applicant 02C-020 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.

V) Admit to EPPP.

A) Application Review Committee moved that the following applicants be admitted to the national standardized examination on the basis that Applicants’ degrees meet the educational requirements for licensure. Voting “aye”: M. Farinacci, S. Hayes, G. Jensen, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being nine ayes and no nays, motion carried unanimously.

03C-060	04C-019	03C-076	03C-094	03C-081	03C-099
04C-005	04C-014	02C-086	03C-095	03C-096	04C-013
03C-073	04C-012	04C-016			

VI) Admit to the PRE.

- A) Application Review Committee moved that the degrees of the following PRE applicants be approved on the basis that Applicants' degrees meet the educational requirements for licensure. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being nine ayes and no nays, motion carried unanimously.

02C-082 04C-020

VII) Licensure as Licensed Psychological Practitioner.

- A) Application Review Committee moved that the Applicant listed below be granted licensure as a Licensed Psychological Practitioner based upon a master's degree, having performed successfully on both parts of the examination, and having fulfilled all requirements for licensure in MN. Stat. 148.908. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being nine ayes and no nays, motion carried unanimously.

02C-054 Valerie Jean Godet, MA

VIII) Licensure as Licensed Psychologists.

- A) Application Review Committee moved that the Applicants listed below be granted licensure as Licensed Psychologists based upon doctoral degrees, having performed successfully on both parts of the examination, and having fulfilled all of the requirements of MN. Stat. 148.907, Subd. 2. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being nine ayes and no nays, motion carried unanimously.

00A-044 Sally Mary Hage, PhD
02C-042 Jami Barto Hoxmeier, PhD
03C-004 Laura Ann Pendergrass, PhD
02C-068 Jon Christopher Ulven, PhD
03C-048 Jennifer Marie Weiss, PhD
03C-024 Brian Daniel Zamboni, PhD

IX) Re-Licensure as a Licensed Psychologist.

- A) Application Review Committee moved that Applicant 95A-023 be re-licensed as a Licensed Psychologist, having met the requirements of MN. Rule 7200.3610. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being nine ayes and no nays, motion carried unanimously.

95A-023 Martha I. Simmons, MS

X) Termination of License for Non-Renewal.

- A) J. Romano moved, seconded by S. Hayes to approve the termination of the following licenses for non-renewal. Voting "aye": M. Farinacci, S. Hayes, G. Jensen, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being nine ayes and no nays, motion carried unanimously.

Steven Ames	May 31, 2003	LP4298
Carl Marquit	April 30, 2003	LP2473
Gail Richards	May 31, 2003	LP2551

XI) Other Business**A) Agreement for Corrective Action**

- ◆ Staff presented for the Board's information an Agreement for Corrective Action entered into by the Complaint Resolution Committee consisting of J. Schaffer, N. Ruiz, and M. Farinacci.

XII) Adjournment.

- A) J. Peterson moved, seconded by J. Schaffer that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 10:38 AM.

Respectfully submitted,

JOHN ROMANO, Ph.D, LP
Board Secretary

MINNESOTA BOARD OF PSYCHOLOGY

Minutes of the 354th Meeting

October 10, 2003

Members Present: S. Hayes, J. Hovland, G. Jensen, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson

Members Absent: M. Farinacci and J. Peterson.

Others Present: D. Ollendick, J. Otteson and N. Hart, Assistant Attorney General

Executive Session.

The Board granted an Order of Unconditional License to Mary Kay Verkennes, MA, LP.

I) Public Session.

- A) Board Chair, J. Hovland, called the public session to order at 9:23 AM, in the Psychology Board Conference Room, at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

II) Approval of Minutes.

A) Minutes of the Board Meeting of August 1, 2003.

- ♦ J. Schaffer moved, seconded by M. Seibold, that the minutes of the Board Meeting of September 5, 2003 be approved, with corrections. Voting “aye”: S. Hayes, G. Jensen, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being seven ayes and no nays, motion carried unanimously.

III) Administrative Matters.

A) Rules Committee Update.

- ♦ J. Schaffer provided the update from the Rules Committee. Dr. Schaffer reported that the Rules Committee finalized the following: rules for volunteer licensure and rules for the registration of individuals completing post doctoral supervised employment. He reported that the Rules Committee continues to discuss and write language regarding the issue of informed consent for forensic assessments.

B) Legislative Committee Update.

- ♦ Because Legislative Committee Chair J. Peterson will be unavailable for a time, he requested that staff find out from the Rules Committee what laws need to be changed in preparation for the proposed new rules.

C) APA Accreditation for Educational Requirements for Licensure.

- ♦ At an earlier meeting, the Board had approved the Rules Committee’s proposed change to the licensure rules which would allow the Board to accept an applicant’s degree from an APA-approved educational institution as meeting the educational requirements for licensure. The Board requested that N. Hart research the question of whether it may begin to accept such degrees prior to the adoption of the proposed rules.

- ◆ N. Hart reported that the Board may not accept the degrees until a rule is adopted allowing it to do so. He stated that there is not a modified rule writing procedure available to the Board to expedite the process of adopting the rule, other than to isolate the proposed APA rule and take it through the full rule writing process before the rest of the rules. He advised that if the Board gets 25 or more requests for a hearing on the rule, it can reevaluate whether it wants to continue the process at that time or abort the rule making process at that time and add the APA rule back into the larger body of proposed rules.
- ◆ J. Romano moved, seconded by G. Jensen to move ahead with all of the educational rules for licensure that the Board has already approved. P. Walker-Singleton cautioned that the drawbacks to this approach include the additional expense of bringing the rules forward separately, the educational rules for licensure have been periodically revisited during the course of writing other rules, therefore, additional changes may become necessary as the Committee continues its work, and initiating such an extensive rule making process at this time will take staff and Committee members' time from the rest of the rule writing process. Voting "aye": G. Jensen. Voting "nay": S. Hayes, J. Romano, J. Schaffer, M. Seibold, S. Terhune. Abstaining: T. Thompson. There being one aye and five nays, motion failed.
- ◆ J. Schaffer moved, seconded by S. Terhune, to move ahead with the rule making process regarding APA accredited programs, but halt the process if the Board receives 25 or more requests for a public hearing, in which case the APA rule would be added back into the larger body of rules. Voting "aye": S. Hayes, G. Jensen, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being seven ayes and no nays, motion carried unanimously.
- ◆ G. Jensen moved that the Rules Committee choose a deadline for completion of the rule writing process and stick to it. The motion failed for lack of a second.

D) Proposed 2004 Board Calendar.

- ◆ P. Walker-Singleton presented the proposed schedule of Board meetings for 2004. S. Hayes pointed out that the proposed September 3, 2004 date is the Friday before Labor Day weekend. J. Hovland instructed Board members who have conflicts with other proposed dates to circle them and turn them into P. Walker-Singleton so that dates can be reconsidered, if necessary.

IV) Waivers/Variations.

- A) Each of the following licensees is requesting approval of a six month time-limited variance to complete requirements for continuing education. Each licensee has submitted the required CE plan in compliance with MN Rule 7200.3400, subpart 2.

Baisden, Herdie E., PhD, LP	LP0108	9/30/03
Campbell, Frank D., MA, LP	LP0124	9/30/03
Cocker, Richard N., MS, LP	LP0073	9/30/03
Duffy, William W., PhD, LP	LP0134	9/30/03
Edwards-Staten, Halisi J., PsyD, LP	LP3775	9/30/03
Fatis, Michael, PhD, LP	LP0138	9/30/03
Foote, Connie J., MA, LP	LP0079	9/30/03

Nippolt, Pamela L., MA, LP	LP0087	9/30/03
Romans, Sarah M., PhD, LP	LP4188	9/30/03
Rossmann, Jack E., PhD, LP	LP0044	8/31/03
Snow, James S., PhD, LP	LP0254	9/30/03
Turk, Beverly I., MS, LP	LP0211	9/30/03
Wood, Gloria B., PhD, LP	LP0218	9/30/03

- ♦ J. Schaffer moved, seconded by S. Terhune, that the variance requests be approved on the basis that the licensees met the burden to prove that adherence to the rule would impose an undue burden on the licensees, that granting the variances will not adversely affect the public welfare, and that the alternatives proposed meet the rationale for the rule. Voting “aye”: G. Jensen, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being six ayes and no nays, motion carried unanimously.
- B)** Pearl Barner II, Ph.D, LP (LP0110) requested a waiver of the late renewal fee (Rule part 7200.3500). Dr. Barner was due to renew his license on September 30, 2003. His completed renewal application was delivered to the budget office on September 16, 2003. The check was not issued by the budget office until September 24, 2003 and was mailed by the office staff to the Board postmarked on October 2, 2003. Dr. Barner provided evidence that he was lead to believe that the renewal was mailed to the Board office on time. S. Terhune moved, seconded by T. Thompson, to approve the request for a waiver of the late renewal fee on the basis that the licensee met the burden to prove that adherence to the rule would impose an undue burden on the licensee and that granting the waiver will not adversely affect the public welfare. Voting “aye”: G. Jensen, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being six ayes and no nays, motion carried unanimously.
- C)** Ann J. Carlson, MA, LP (LP2796) requested a waiver of the late renewal fee (Rule part 7200.3500). Ms. Carlson was due to renew her license on July 31, 2003 and states that she did not receive her renewal notice. Her license renewal application was sent to the designated mailing address indicated on her last renewal application and was not returned undeliverable by the post office. The Board office did not receive a change of address from the licensee. The Board did receive in June 2003, a fax from Ms. Carlson inquiring about continuing education and asking for a reply at a different address. However, she gave no instructions that the different address represented a permanent address change.
- ♦ J. Romano moved that the waiver request be approved, but the motion failed for lack of a second.
 - ♦ S. Terhune moved, seconded by J. Schaffer that the waiver request be denied on the basis that licensee did not meet the burden to prove that adherence to the rule would impose an undue burden on the licensee and that granting the waiver will not adversely affect the public. Voting “aye”: J. Schaffer, M. Seibold, S. Terhune. Voting “nay”: J. Hovland, G. Jensen, J. Romano. Abstaining: T. Thompson. There being three ayes and three nays, motion failed for lack of a majority.

- ♦ J. Romano moved, seconded by J. Hovland to approve the request for a waiver of the late renewal fee on the basis that the licensee met the burden to prove that adherence to the rule would impose an undue burden on the licensee and that granting the waiver will not adversely affect the public welfare. Voting “aye”: J. Hovland, T. Thompson, J. Romano, M. Seibold. Voting “nay”: J. Schaffer and S. Terhune. Abstaining: G. Jensen. There being four ayes and two nays, motion passed.
- D) Marna S. Reed, MA, LP (LP0895) requested a waiver of the Continuing Education Requirement of 40 hours. The licensee is due to renew her license by March 31, 2004 and she has currently obtained 39.5 CE hours. She requests a waiver for the last .5 hours for the renewal period of 2002-2004. J. Romano moved, seconded by G. Jensen to deny the request for a waiver of the Continuing Education Requirement on the basis that the licensee did not meet the burden to prove that adherence to the rule would impose an undue burden on the licensee and that granting the waiver will not adversely affect the public welfare. Voting “aye”: G. Jensen, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being six ayes and no nays, motion carried unanimously.
- E) Applicant 03C-093 applied for the EPPP and requested a variance. Applicant met the requirements for a PhD with a major in Psychology from Washington State University-Pullman on May 10, 2003. Applicant provided sufficient documentation to demonstrate that 1 to 2 quarter credits in Theories of Measurement have been earned. Application Review Committee recommended approval of the variance request from Applicant 03C-093 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: G. Jensen, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being six ayes and no nays, motion carried unanimously.
- F) Applicant 03C-094 applied for the EPPP and requested a variance. Applicant met the requirements for a PsyD with a major in Clinical Psychology from Argosy University on November 18, 2002. Applicant’s university does not list internships on the official transcript. Applicant provided sufficient documentation to demonstrate completion of the pre-degree internship. Application Review Committee recommended approval of the variance request from Applicant 03C-095 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: G. Jensen, J. Romano, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. Abstaining: J. Schaffer. There being five ayes and no nays, motion carried unanimously.
- G) Nancy L. Krahulec, MA, LPP (LPP0051) requested a variance from supervision requirements, allowing her to receive supervision at a rate of one hour per week for full time employment. Application Review Committee recommended approval of the variance request from Ms. Krahulec on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: G. Jensen, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being six ayes and no nays, motion carried unanimously.

V) Admit to EPPP.

- A) Application Review Committee moved that the following applicants be admitted to the national standardized examination on the basis that Applicants' degrees meet the educational requirements for licensure. Voting "aye": G. Jensen, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being six ayes and no nays, motion carried unanimously.

04C-030 03C-093 04C-021 03C-079 04C-031 04C-029
04C-026

VI) Admit to the PRE.

- A) Application Review Committee moved that the degrees of the following PRE applicants be approved on the basis that Applicants' degrees meet the educational requirements for licensure. Voting "aye": G. Jensen, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being six ayes and no nays, motion carried unanimously.

04C-024 04C-025

VII) Conversion of Master's to Doctoral Level (LP) Licensure.

- A) Application Review Committee moved to approve the conversion from Master's to doctoral education for the following licensed psychologists on the basis that they have met the educational requirements for licensure at the doctoral level. Voting "aye": G. Jensen, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being six ayes and no nays, motion carried unanimously.

Mark Alan Foster, MA (PsyD), LP
William Malquist Hern, MS (PsyD), LP
Cynthia Lynne Johnson, MA, (PsyD), LP
Richard Scott Lafans, MA (PhD), LP

VIII) Licensure as Licensed Psychological Practitioner.

- A) Application Review Committee moved that the Applicant listed below be granted licensure as a Licensed Psychological Practitioner based upon a master's degree, having performed successfully on both parts of the examination, and having fulfilled all requirements for licensure in MN. Stat. 148.908. Voting "aye": G. Jensen, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being six ayes and no nays, motion carried unanimously.

03C-015 Sheila Marie Becking, MA

IX) Licensure as Licensed Psychologists.

- A) Application Review Committee moved that the Applicants listed below be granted licensure as Licensed Psychologists based upon doctoral degrees, having performed successfully on both parts of the examination, and having fulfilled all of the requirements of MN. Stat. 148.907, Subd. 2. Voting "aye": G. Jensen, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being six ayes and no nays, motion carried unanimously.

03C-012	Heather Leigh Cargill-Jensen, PsyD
03C-051	Lisa A. Leadbetter, PhD
98A-046	Rori Joanna Johnson, PsyD
03C-049	Julia Kathryn Reid, PhD
03C-007	Stefanie Andrea Schwartz, PhD
02C-078	Janet Leigh Thomas, PhD
04C-020	Renee Terese Von Weiss, PhD
03C-067	Helen Keery, PhD

X) Re-Licensure as a Licensed Psychologist.

- A) Application Review Committee moved that Applicant 03C-077 (Mary Josephine Olsen Murray, MS) be re-licensed as a Licensed Psychologist, having met the requirements of MN. Rule 7200.3610. Voting “aye”: G. Jensen, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being six ayes and no nays, motion carried unanimously.

XI) Termination of License for Non-Renewal.

- A) M. Seibold moved, seconded by J. Schaffer, to approve the termination of the following licenses for non-renewal. Voting “aye”: S. Hayes, G. Jensen, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being seven ayes and no nays, motion carried unanimously.

Cognetta, James	LP2631	June 30, 2003
Duffin, Kristine Staas	LP3674	June 30, 2003
Pinck, Ransom	LP2775	June 30, 2003

XII) Other Business

- ♦ P. Walker-Singleton reported that the appointments coordinator has informed her that the last remaining seat on the Board will be filled by Joseph Lee, MA, LP.
- ♦ G. Schiff informed the Board that, at the request of an applicant, the PRE will be administered through the Defense Activity for Non-Traditional Education Support (DANTES). DANTES coordinates all testing and non traditional education for all branches of the military and their families. Applicant’s husband is stationed in Asia by a branch of the military.

XIII) Adjournment.

- A) J. Schaffer moved, seconded by S. Hayes, that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 10:46 AM.

XIV) Reconvened.

- A) Board Chair, J. Hovland, reconvene the meeting at 11:00 AM and a quorum was declared present.
- B) BraVada Garrett Akinsanya, Ph.D, LP presented a proposal for a joint project to be created through a partnership between the Minnesota Psychological Association, Minnesota Association of Black Psychologists, the Multicultural Specialty Providers Mental Health

Network, and the Minnesota Board of Psychology. The project would be designed to create a directory that will inform the public of the availability of psychologists who provide services for underserved populations in the state. Dr. Garrett Akinsanya stated that there are two main purposes for this project: 1) to facilitate growth for providers, 2) to maximize information available to the public, thus facilitating communication about the availability of psychological services to populations, within the state of Minnesota, who may be having difficulty accessing such services. She defined underserved populations to include, but not be limited to, people of color and people who live in non-metro regions of the state. Her requests for Board assistance included help in fulfilling the following tasks:

- ◆ Gathering information on license renewal forms and licensure applications about providers who are competent to work with underserved populations.
- ◆ Putting information about this project on the Board's website.
- ◆ Working with volunteers from the other organizations to implement the project.
- ◆ Assisting in creating a hard copy of the directory of psychologists who can work with underserved populations.

J. Schaffer moved, seconded by J. Romano, to support this project. Voting "aye": G. Jensen, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being six ayes and no nays, motion carried unanimously.

The following members volunteered to work on the project, along with P. Walker-Singleton: J. Schaffer, T. Thompson and J. Hovland.

The Board requested that the directory clarify that its participation in the project does not represent an endorsement of the services or practices of any of the providers listed.

XV) Adjournment.

A) Meeting was adjourned at 11:23 AM.

Respectfully submitted,

JOHN ROMANO, Ph.D, LP
Board Secretary

MINNESOTA BOARD OF PSYCHOLOGY

Minutes of the 355th Meeting

November 7, 2003

Members Present: S. Hayes, J. Hovland, G. Jensen, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune.

Members Absent: M. Farinacci and T. Thompson

Others Present: D. Ollendick and N. Hart, Assistant Attorney General

Executive Session.

The Board approved an Order of Conditional License for Samuel Scholl, MA, LP.

I) Public Session.

- A) Board Chair, J. Hovland, called the public session to order at 9:13 AM, in the Psychology Board Conference Room, at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

II) Approval of Minutes.

A) Minutes of the Board Meeting of August 1, 2003.

- ♦ J. Schaffer moved, seconded by S. Hayes, that the minutes of the Board Meeting of October 10, 2003 be approved. Voting “aye”: S. Hayes, G. Jensen, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being six ayes and no nays, motion carried unanimously.

B) Minutes of the Board Meeting of January 10, 2003.

- ♦ M. Seibold moved, seconded by S. Hayes that the minutes be amended to correct the record to show that M. Farinacci was not present. Voting “aye”: S. Hayes, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. Abstaining: G. Jensen. There being six ayes and no nays, motion carried unanimously.

III) Administrative Matters.

A) Rules Committee Update.

- ♦ J. Schaffer provided the update from the Rules Committee. Dr. Schaffer reported that the Rules Committee has begun to review the rules, revisiting left over issues and making corrections, as needed. Following this process, the Committee will go through the entire body of rules and make necessary corrections. J. Schaffer reported that the process may take approximately three to five additional months.
- ♦ P. Walker-Singleton explained the process for adopting rules and roughly estimated that the process should take approximately six to nine months. N. Hart speculated that the hearings will last approximately one week.
- ♦ J. Schaffer presented updated language revising the proposed rules for Informed Consent. J. Hovland asked whether the informed consent rule could incorporate the client bill of rights. J. Schaffer reported that the Rules Committee will discuss the suggestion at its next meeting.

B) Communications Update.

- ◆ S. Hayes reported that the Communications Committee has not met since the last Board meeting. Ms. Hayes also requested that the staff present another website use report to the Board by the end of the calendar year.
- ◆ P. Walker-Singleton reported that L. Sherry is out indefinitely. While some of her duties will be covered by M. Elliott, the newsletter will be delayed and there is no legislative agenda being prepared for 2004.

C) Proposed 2004 Board Calendar.

- ◆ P. Walker-Singleton presented that proposed schedule of Board meeting dates for 2004. The proposed dates for the Board meetings for 2004 are unchanged from the October 10, 2003 Board meeting agenda, except that the September meeting date was changed from the third to the tenth.
- ◆ J. Peterson moved, seconded by J. Schaffer to approve the 2004 Board calendar. Voting “aye”: S. Hayes, G. Jensen, J. Petersen, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being seven ayes and no nays, motion carried unanimously.

D) 2004 Board Officer Elections next month.

- ◆ P. Walker-Singleton requested a change in the procedure for electing Board officers for year 2004. The Board agreed to nominate officers by secret ballot at the November meeting and to vote for the nominees at the December meeting, also by secret ballot. Nomination forms were completed by the members present.
- ◆ J. Hovland reported that her second term on the Board officially ends when the Governor names her replacement in 2004 and that her position on the Board is that of a representative of a Master’s level training program.

E) Presentation from Health Professionals Services Program (HPSP) next month.

- ◆ J. Hovland reported that M. Feider, HPSP Program Manager, will be making a brief presentation at the December board meeting.

F) Report on 2003 Association of State and Provincial Psychology Boards (ASPPB) Annual Meeting.

- ◆ S. Hayes reported that the ASPPB annual meeting was a valuable and worthwhile experience. The organization’s orientation meeting was informative and helpful, and new board members will really benefit from the educational experience. Ms. Hayes reported that there was discussion at the conference about developing a Spanish version of the EPPP. She found a summary table of parliamentary motions to be particularly helpful.
- ◆ J. Schaffer reported that Gary Schoener was the keynote speaker at the meeting. Dr. Schoener outlined points about supervision:
 - Research on supervision has indicated that competence does not support level of experience as a qualifier for providing supervision, training and supervision are better indicators of competence.
 - There is some question about whether supervision or consultation is the most appropriate term to describe what should be required when a provider is developing a

new competency. The definitions of supervision and competence vary over different jurisdictions.

- It is really important to be explicit in Orders and Agreements for Corrective Action about exactly what is required or expected by supervision ordered or agreed upon by the Board or a Committee.
- In addition to supervision it may also be appropriate to have a practice monitor to oversee the overall practice. In most other professions, it is common to require a chaperone. However, some people suggested that if a chaperone is necessary the practitioner ought not be practicing.
- J. Schaffer recommended to ASPPB that Boards should have some training requirements to gain competence in supervision.
- ♦ S. Hayes reported that there were questions that were raised about why Boards require supervision, what they are trying to accomplish and what is the best way to measure the effectiveness of the supervision. Another consideration for the Board is training, tools, expectations and guidelines that could be provided by the Board for supervisors to use in providing supervision. In some regions, Boards meet together to discuss procedures and policies and this may be a good consideration for this Board.
- ♦ J. Romano raised the issue of the Board issuing an Order for a person to get supervision, pay for the supervision and then requiring the supervisor to provide a report. J. Schaffer reported that some agencies require that a licensee or applicant be supervised by someone within their agency and that may be a conflict of interest. J. Hovland pointed out that educational institutions may be able to assist with providing education to supervisors, but the Board's role is protection of the public.

G) Authorizing Resolution.

At its meeting on October 10, 2003, the Board voted to proceed with the adoption of the proposed rule to accept as meeting the educational requirements, the applications of applicants who received the degree upon which licensure is based from an educational institution accredited by the American Psychological Association. The Board's first official step in the process is to adopt a resolution authorizing the Executive Director to begin the rule making process. P. Walker-Singleton asked that the Board adopt the authorizing resolution. J. Peterson moved, seconded by J. Romano to approve the authorizing resolution. Voting "aye": S. Hayes, G. Jensen, J. Petersen, J. Romano, J. Schaffer, M. Seibold, S. and S. Terhune. Voting "nay": none. There being seven ayes and no nays, motion carried unanimously.

IV) Waivers/Variances.

- A) Each of the following licensees is requesting approval of a six month time-limited variance to complete requirements for continuing education. Each licensee has submitted the required CE plan in compliance with MN Rule 7200.3400, subpart 2.

S. Terhune moved, seconded by J. Schaffer, that the variance requests be approved on the basis that the licensee met the burden to prove that adherence to the rule would impose an undue burden on the licensee, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting "aye": S. Hayes, G. Jensen, J. Petersen, J. Romano, J. Schaffer, M. Seibold, S. and S. Terhune. Voting "nay": none. There being seven ayes and no nays, motion carried unanimously.

Marjorie B. Roth, MA, LP

LP 0631

December 31, 2003

- B)** Applicant 04C-034 applied for the EPPP and requested a variance. Applicant met the requirements for a PhD with a major in Clinical Psychology from Illinois Institute of Technology on May 18, 2002. Applicant provided sufficient documentation to demonstrate that 1 to 2 quarter credits in Theories of Measurement have been earned. Application Review Committee recommended approval of the variance request from Applicant 04C-034 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: S. Hayes, G. Jensen, J. Petersen, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being seven ayes and no nays, motion carried unanimously.
- C)** Applicant 04C-018 applied to take the Professional Responsibility Examination (PRE) and requested a variance. Applicant met the requirements for a PhD with a major in Clinical Psychology from the State University of New York (SUNY) at Buffalo on September 1, 1992. Applicant was licensed, in good standing, in the State of New York, but is not currently registered with that state. Applicant holds a license, in good standing, in the State of New Mexico and the State of Wisconsin. Applicant submitted documentation supporting the ethics components in the course of study at SUNY, in combination with recent thirty hours of CEU in ethics as meeting the three graduate quarter credits in the core course area of professional ethics, standards of conduct, and issues of professional practice. Application Review Committee recommended approval of the variance request from Applicant 04C-018 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: S. Hayes, G. Jensen, J. Petersen, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being seven ayes and no nays, motion carried unanimously.
- D)** Applicant 04C-008 applied for the EPPP and requested a variance. Applicant met the requirements for a PhD with a major in Counseling Psychology from Penn State University on December 21, 2002. Applicant’s university does not list the internship on the official transcript. Applicant provided sufficient documentation to prove completion of the pre-degree internship. Application Review Committee recommended approval of the variance request from Applicant 04C-008 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: S. Hayes, G. Jensen, J. Petersen, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being seven ayes and no nays, motion carried unanimously.
- E)** Applicant 04C-034 applied for the EPPP and requested a variance. Applicant met the requirements for a PhD with a major in Clinical Psychology from Illinois Institute of Technology on May 18, 2002. Applicant’s university does not list the internship on the official transcript. Applicant provided sufficient documentation to prove completion of the pre-degree internship. Application Review Committee recommended approval of the variance request from 04C-034 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets

the rationale for the rule. Voting “aye”: S. Hayes, G. Jensen, J. Petersen, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being seven ayes and no nays, motion carried unanimously.

V) Admit to EPPP.

- A) Application Review Committee moved that the following applicants be admitted to the national standardized examination on the basis that Applicants’ degrees meet the educational requirements for licensure. Voting “aye”: S. Hayes, G. Jensen, J. Petersen, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being seven ayes and no nays, motion carried unanimously.

04C-032 04C-008 04C-038 04C-007 04C-036

VI) Admit to the PRE.

- A) Application Review Committee moved that the degrees of the following PRE applicants be approved on the basis that Applicants’ degrees meet the educational requirements for licensure. Voting “aye”: S. Hayes, G. Jensen, J. Petersen, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being seven ayes and no nays, motion carried unanimously.

04C-008 04C-035 04C-018 03C-054 03C-068 03C-078

VII) Licensure as Licensed Psychologists.

- A) Application Review Committee moved that the Applicants listed below be granted licensure as Licensed Psychologists based upon doctoral degrees, having performed successfully on both parts of the examination, and having fulfilled all of the requirements of MN. Stat. 148.907, Subd. 2. Voting “aye”: S. Hayes, G. Jensen, J. Petersen, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being seven ayes and no nays, motion carried unanimously.

03C-037	Brian Jon Boe, PhD
02C-067	Julie Ann Eggers Huber, PsyD
03C-072	Katherine Kay Thomas, PsyD
03C-070	Jennifer Lynn Wigton, PhD
03C-055	Andrea Renee Zuellig, PhD

VIII) Conversion of Master’s to Doctoral Level (LP) Licensure.

- A) Application Review Committee moved to approve the conversion from Master’s to doctoral education for the following licensed psychologist on the basis that Licensee met the educational requirements for licensure at the doctoral level. Voting “aye”: S. Hayes, G. Jensen, J. Petersen, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being seven ayes and no nays, motion carried unanimously.

Robert M. Cowle, MA, (PhD), LP

IX) Termination of License for Non-Renewal.

- A) J. Peterson moved, seconded by S. Terhune, to approve the termination of the following license for non-renewal. Voting “aye”: S. Hayes, G. Jensen, J. Petersen, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting “nay”: none. There being seven ayes and no nays, motion carried unanimously.

Christina Felix LP4318 July 31, 2003

X) Other Business

A) Agreements for Corrective Action.

Three Agreements for Corrective Action were presented to the Board as informational items.

B) Tally of nominations for Board officers.

After tabulating the votes on the nominating forms, P. Walker-Singleton reported that the Board selected the following members to run for 2004 Board offices: **For Chair**-J. Schaffer and S. Hayes; **For Vice Chair**-J. Romano, S. Terhune, J. Schaffer, G. Jensen; **For Secretary**-J. Romano, M. Seibold, S. Hayes. The following members declined the nominations: S. Hayes for Chair and G. Jensen for Vice Chair.

XI) Adjournment.

A) J. Schaffer moved, seconded by S. Terhune, that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 10:47 AM.

XII) Executive Session.

A) Informational item.

- ◆ P. Walker-Singleton presented Licensee Q's order for revocation for non-payment of Minnesota Income Taxes.
- ◆ J. Romano moved, seconded by G. Jensen to adjourn the executive session at 10:53 AM. Voting "aye": G. Jensen, J. Petersen, J. Romano, J. Schaffer, M. Seibold, and S. Terhune. Voting "nay": none. Abstaining: J. Petersen. There being six ayes and no nays, motion carried.

Respectfully submitted,

JOHN ROMANO, Ph.D, LP
Board Secretary

MINNESOTA BOARD OF PSYCHOLOGY

Minutes of the 356th Meeting

December 12, 2003

Members Present: M. Farinacci, S. Hayes, J. Hovland, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson.

Members Absent: None.

Others Present: N. Hart, Assistant Attorney General and D. Ollendick

I) Public Session.

- A) Board Chair, J. Hovland, called the public session to order at 9:10 AM, in the Psychology Board Conference Room, at 2829 University Avenue Southeast, Minneapolis, Minnesota, and a quorum was declared present.

II) Approval of Minutes.

A) Minutes of the Board Meeting of November 7, 2003.

J. Schaffer moved, seconded by S. Hayes, that the minutes of the Board Meeting of November 7, 2003 be approved as amended. Voting "aye": M. Farinacci, S. Hayes, J. Hovland, G. Jensen, J. Lee, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting "nay": none. There being ten ayes and no nays, motion carried unanimously.

III) Administrative Matters.

A) New Board Member

- ♦ P. Walker-Singleton reported that Governor Tim Pawlenty appointed Joseph Lee, MA, LP to the Board of Psychology. Mr. Lee replaces J. White Schneeweis and brings the current number of members to a full compliment of eleven. Mr. Lee's first term on the Board expires January 5, 2004.

B) Rules Committee Update.

- ♦ J. Schaffer provided the update from the Rules Committee. The Rules Committee has completed revisions on all of the agency rules that needed changes. The work that is left consists mainly of a review of the rules in their totality to ensure consistency and cohesiveness.
- ♦ The Rules Committee will bring the proposed rules back to the Board, in parts, for its periodic review.

C) Year-to-Date Website Usage.

- ♦ P. LaBrocca reported that she has updated parts of the Board's website. She presented updated website usage statistics.

D) Council of Health Boards (CHB).

- ♦ The CHB is charged by the Legislature with reviewing legislative proposals that would create new health licensing Boards or make certain changes to current laws regulating

health occupations. The CHB uses subcommittees made up of volunteer Executive Directors and the corresponding Board member representative from the Council to review the proposed new legislation and give feedback to the Legislature designed to assist it with its decision on whether to support the change.

The Psychology Board representatives, J. Peterson and P. Walker-Singleton, sat on the subcommittee that reviewed a proposed bill to license dental assistants. The proposal came from the American Association of Dental Assistants (AADA). Currently, dental assistants are regulated by the Minnesota Board of Dentistry, but are registered, not licensed.

The subcommittee met on November 13, 2003 and a report to the legislature will be reviewed by the CHB at its next meeting. If approved, the report will be sent to the legislature and will convey whether in the opinion of the subcommittee, the AADA made a case for switching from registration to licensure as their form of regulation.

E) Psychometrists.

- ◆ P. Walker-Singleton reported that she was contacted by Duane Youngwirth, a psychometrists working at the Mayo Clinic. He was calling to discuss the fact that psychometrists are organizing in Minnesota, with the hopes of becoming licensed. He said that the National Association of Psychometrists met in Dallas, Texas, with the National Association of Neuropsychologists. The psychometrists planned to meet locally on December 3, 2003 to begin talks about licensure.
- ◆ Mr. Youngwirth wanted to know if the Board had anything official to say about the prospect of psychometrists becoming licensed or any advice. He was told that the Board had not formulated any opinion on the subject and has not discussed licensure for the group.
- ◆ Mr. Youngwirth explained that there are bachelor's and master's degreed psychometrists, with little, if any, discernable differences in responsibilities. He said that if they decide to seek licensure, the group is likely to make the entry level educational requirement become a master's degree and grandparent existing bachelor's level practitioners.
- ◆ Mr. Youngwirth was told that he could address the Board about the issue and that the Board could make a decision about support of their efforts towards licensure.
- ◆ This informational item was presented for the Board's discussion.
- ◆ J. Hovland outlined the current status of testing in Minnesota and stated that testing has not been carved out as a separate branch of the practice of psychology. J. Schaffer commented that the Psychology Practice Act does not have any regulation for testing by psychometrists, however, the proposed Rules will include a provision allowing psychometrists to practice under the supervision of a psychologist. J. Romano reported that he is not aware of a program that specifically trains psychometrists. M. Seibold added that there is no national standard regarding this issue.
- ◆ J. Peterson suggested that the Board contact Mr. Youngwirth to request that he make a presentation to the Board. P. Walker-Singleton reported that Duane Youngworth seemed very interested in presenting to the Board. J. Romano recommended that the Board wait until the group is more organized before requesting a presentation. J. Schaffer suggested that the Board wait to develop a position on psychometrists before entertaining a presentation. J. Hovland commented that it might be better to wait until

they are more organized and have a plan before inviting them to present at a Board meeting.

F) Presentation from Health Professionals Services Program (HPSP).

- ◆ Kurt Roberts, a case manager at HPSP, presented an annual update to the Board members. Mr. Roberts reported that HPSP addresses a two part problem for impaired professionals: the first one is addressing the illness that a professional may have, the second is addressing the fact that people may be unaware of how to seek help or are unable to seek help for their illness. HPSP provides an alternative to Board action allowing professionals to report their impaired colleagues or for impaired licensees to seek help from HPSP. HPSP coordinates care for the impaired professional without directly providing the care. They monitor an impaired professional's progress towards recovery.

G) ASPPB Informational Item.

- ◆ A copy of the minutes from the ASPPB Board of Directors Meeting on June 22, 2003 was presented as an informational item. In response to a question by M. Seibold, J. Romano explained that combined and integrated doctoral training in psychology is a program which allows training during a doctoral program to be consistent while allowing specialization to occur after the degree is earned.

H) Representing the Board to the Public.

- ◆ J. Hovland presented a reminder to Board members on appropriate representation of the Board to the public.
- ◆ Dr. Hovland made a distinction between official representation of the Board and representing oneself. As an official representative, a member has been asked to speak for the Board. In such a case, the member should represent *the Board's* already established positions on a subject, if any, regardless of the member's own personal opinion on the subject. Members should make it clear when they are representing the Board's opinion on a specific issue.
- ◆ On occasions where a member, who happens to be on the Board, participates in a public engagement, the member should be clear that opinions expressed are their own. Individual points of view that conflict with Board positions need to be very clearly represented as individual opinions.
- ◆ When Board members are asked to speak because they are a Board member, they should notify the Executive Director.

I) Committee Interest.

- ◆ Each January, the newly elected Board chair evaluates Board Committee appointments and makes changes, as necessary. In preparation for the upcoming year, Board chair, J. Hovland asked that a form be given to Board members for completion. This was designed to assist the new chair with the evaluation process. Board members turned in the completed forms.

J) Election of 2004 Board Officers.

- ♦ J. Peterson moved, seconded by J. Romano that J. Schaffer be elected Board Chair. Voting “aye”: M. Farinacci, S. Hayes, J. Hovland, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being eleven ayes and no nays, motion carried unanimously.
- ♦ The Board members voted for the positions of Board Vice Chair (from these nominees: J. Schaffer, S. Terhune, J. Romano) and Board Secretary (from these nominees: J. Romano, M. Seibold, S. Hayes).
- ♦ There was a tie for Board Vice Chair and the Board members conducted a second vote. J. Romano was elected Board Vice Chair.
- ♦ M. Seibold was elected Board Secretary.

K) MPA Legislative Agenda.

- ♦ D. Ollendick reported on MPA’s legislative agenda for the upcoming year. D. Ollendick reported that MPA wants to support the following legislative issues:
 - Changing the name of the Board of Behavioral Health and Therapy to the Board of Professional Counseling. Psychologists, Social Workers, and Marriage and Family Therapists find the current name more confusing rather than more clarifying.
 - Requiring peer review of all levels of managed care. Current statute requires that a physician issue final denials of requests for authorization of covered services.
 - Amend existing statute to allow psychologist to perform disability determinations for early retirement of state employees. Current statute allows only physicians to make these determinations.
 - Introduce legislation mandating that psychologists not be excluded from hospital privileges. The current statute is silent on that issue.
 - Oppose legislation having to do with people now covered by Minnesota health care programs. This legislation requires a co-pay for participants in the programs, lowers the threshold of eligibility for benefits, and provides that behavioral health services can not be provided unless by medical doctors. Thus, the legislation eliminates all psychologists from the Medicare programs, the general assistance medical care programs, and the Medica state public programs. This legislation was passed last legislative session.

IV) Waivers/Variations.

- A)** Each of the following licensees is requesting approval of a six month time-limited variance to complete requirements for continuing education. Each licensee has submitted the required CE plan in compliance with MN Rule 7200.3400, subpart 2.

Atkinson, Wendy	LP 3824	11/30/03
Drew, Bram	LP 0265	10/31/03
Mitchell, Morey	LP 3377	11/30/03
Surdy, Theodore	LP 3385	11/30/03

J. Romano moved, seconded by M. Farinacci, that the variance requests be approved on the basis that the licensees met the burden to prove that adherence to the rule would impose an

undue burden on the licensees, that granting the variance will not adversely affect the public welfare, and that the alternatives proposed meet the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, J. Hovland, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being eleven ayes and no nays, motion carried unanimously.

- B)** Melissa Mussell, Ph.D, LP requested a waiver of the late renewal fee. Licensee incurred a late fee due to an oversight following a sudden major life crisis. M. Seibold moved, seconded by M. Farinacci, to approve the waiver on the basis that the licensee met the burden to prove that adherence to the rule would impose an undue burden on the applicant and that granting the variance will not adversely affect the public welfare. Voting “aye”: M. Farinacci, S. Hayes, J. Hovland, G. Jensen, J. Lee, J. Peterson, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. Abstaining: J. Romano. There being ten ayes and no nays, motion carried.
- C)** Applicant 03C-074 applied for the EPPP and requested a variance. Applicant met the requirements for a PhD with a major in Counseling Psychology from the University of Wisconsin – Madison on December 22, 2002. Applicant provided sufficient documentation to demonstrate that 1 to 2 quarter credits in Theories of Measurement have been earned. Application Review Committee recommended approval of the variance request from Applicant 03C-074 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, J. Hovland, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being eleven ayes and no nays, motion carried unanimously.
- D)** Applicant 04C-041 applied to take the EPPP and requested a variance. Applicant met the requirements for a Ph.D with a major in Clinical Psychology from Walden University on May 31, 2002. Applicant’s university does not list the internship on the official transcript. Applicant provided sufficient documentation to demonstrate completion of the pre-degree internship. Application Review Committee recommended approval of the variance request from Applicant 04C-041 on the basis that the applicant met the burden to prove that adherence to the rule would impose an undue burden on the applicant, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, J. Hovland, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being eleven ayes and no nays, motion carried unanimously.
- E)** Nancy J. Van Zile (LP0319) applied for a conversion from a master’s to a doctoral level licensed psychologist. Licensee met the requirements for a Ph.D from Saybrook Graduate School and Research Center on March 31, 2003. Licensee is requesting the Board accept the 424 hours of supervised work performed August 1989 to May 1994 at Family Networks as meeting the 2000 hour doctoral internship requirement. Application Review Committee recommended denial of the variance request from Licensee on the basis that the licensee has not met the burden to prove that adherence to the rule would impose an undue burden on the licensee, that granting the variance will not adversely affect the public welfare, and that the alternative proposed meets the rationale for the rule. Voting “aye”: M. Farinacci, S. Hayes, J. Hovland, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune,

and T. Thompson. Voting “nay”: none. There being eleven ayes and no nays, motion carried unanimously.

V) Admit to EPPP.

- A) Application Review Committee moved that the following applicants be admitted to the national standardized examination on the basis that Applicants’ degrees meet the educational requirements for licensure. Voting “aye”: M. Farinacci, S. Hayes, J. Hovland, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being eleven ayes and no nays, motion carried unanimously.

04C-028	04C-043	04C-035	04C-041	04C-048	03C-062
04C-045	03C-074	04C-046	03C-065	04C-009	03C-058
04C-017					

VI) Admit to the PRE.

- A) Application Review Committee moved that the degrees of the following PRE applicants be approved on the basis that Applicants’ degrees meet the educational requirements for licensure. Voting “aye”: M. Farinacci, S. Hayes, J. Hovland, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being eleven ayes and no nays, motion carried unanimously.

04C-039	02C-077	04C-049	04C-037	04C-051
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VII) Conversion of Master’s to Doctoral Level (LP) Licensure.

- A) Application Review Committee moved to approve the conversion from Master’s to doctoral level licensure for the following licensed psychologist on the basis that Licensee met the educational requirements for licensure at the doctoral level. Voting “aye”: M. Farinacci, S. Hayes, J. Hovland, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being eleven ayes and no nays, motion carried unanimously.

Michele Marie Babb, MA (Ph.D), LP

VIII) Licensure as Licensed Psychological Practitioner.

- A) Application Review Committee moved that the Applicant listed below be granted licensure as a Licensed Psychological Practitioner based upon a master’s degree, having performed successfully on both parts of the examination, and having fulfilled all requirements for licensure in MN. Stat. 148.908. Voting “aye”: M. Farinacci, S. Hayes, J. Hovland, G. Jensen, J. Lee, J. Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being eleven ayes and no nays, motion carried unanimously.

03C-054

IX) Licensure as Licensed Psychologists.

- A) Application Review Committee moved that the Applicants listed below be granted licensure as Licensed Psychologists based upon doctoral degrees, having performed successfully on both parts of the examination, and having fulfilled all of the requirements of MN. Stat. 148.907, Subd. 2. Voting “aye”: M. Farinacci, S. Hayes, J. Hovland, G. Jensen, J. Lee, J.

Peterson, J. Romano, J. Schaffer, M. Seibold, S. Terhune, and T. Thompson. Voting “nay”: none. There being eleven ayes and no nays, motion carried unanimously.

03C-094 03C-081 04C-022 04C-018 04C-005 04C-024
04C-025 02C-082

X) Other Business

A) Agreement for Corrective Action.

- ◆ An Agreement for Corrective Action was presented to the Board as an informational item.

B) Board Member Contact Information.

- ◆ P. Walker-Singleton requested that the Board members turn in their address information sheet, so that staff can record current contact information.

XI) Adjournment.

- A) J. Schaffer moved, seconded by S. Terhune, that the meeting be adjourned. Motion carried unanimously. The meeting adjourned at 10:52 AM.

Respectfully submitted,

JOHN ROMANO, Ph.D, LP
Board Secretary