

Meeting Summary

MN Board of Pharmacy Advisory Task Force – Ratio & Supervision

Date: October 16, 2025

Participants: Michelle Aytay, Robin Hammer, Mike Waldt, Deborah Frazey, Josh Teeters. Roseanne Hines (absent)

Key Discussion Points

- **Poll Status:** ~50% response rate so far; unanimous support for adding a pharmacy technician to the Board; mixed feedback on techs accepting verbal prescriptions; strong support (>80%) for expanding technician ratios.
 - **Themes Identified:** Patient safety, career path development for technicians, and alignment with board mission and charter goals.
 - **Charter Review:** Emphasis on ensuring recommendations apply to all licensed locations; discussion on dividing work into buckets (ratio vs. supervision/autonomy).
 - **Data Needs:** Board expects a data-driven approach; suggestions to compare state ratios, scope of duties, and error rates.
 - **Next Steps:** Create pros/cons tables from poll responses; continue research on supervision models (direct, indirect, remote); explore state practices and patient safety data.
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Decisions Made

- Proceed with ratio analysis as priority topic.
 - Parallel work on supervision/autonomy to avoid delays.
 - Use shared working document for collaboration and resource tracking.
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Action Items

- **Michelle:** Compile poll results into pros/cons tables and add to change template by next large group meeting.
- **Robin:** Review resources and take topic 3B (variation by function/certifications & access needs)
- **Deborah:** Take topic 3A (supervision levels). Indirect vs Direct
- **Josh:** Review Resources and take topic 3C (indirect/remote supervision)
- **Roseanne:** Assigned topic 3D Pharmacy Technologists
- **Michelle:** Assigned topic 3E Work from Home
- **Michelle:** Send Board of Pharmacy Meeting invite and reminder to complete poll to group – done
- **All – complete poll by EOD 10/17/25**

Sub Group Goals

Work Group	Topic	Objective/Goal ID from Charter
Duties	2 – Med History: Why is this currently not permitted	O10, O1, O6, O7
Duties	4 - Additional Duties without variance	O7
Duties	4a – Product verification (Tech-Check-Tech)	O6, O7, O8, O9, O10
Duties	4b – MTM non-clinical support functions	O6, O7, O8
Duties	4c – Ability to accept transfers/faxing	O6, O7, O10
Duties	4d – Ability to accept new prescriptions	O6, O7, O10
Duties	4e – Point of Care Testing	O6, O7, O8, O9, O10
Duties	4f – Immunizations	O6, O7, O8, O9, O10
Duties	4g – Technician may waste a controlled substance with a pharmacist (no variance)	O10, O6, O7, O4, O11
Duties	4h – Standard of Care for technician duties under supervision	O6, O8, O9, O4
Qualifications/Competency/Education/Training	5 - Qualifications/Registration	O8
Qualifications/Competency/Education/Training	5a – Change registration date from 12/31	O10, O11
Qualifications/Competency/Education/Training	5b – Permit high school students to register as technician-in-training	O9, O10, O8, O1, O7
Qualifications/Competency/Education/Training	5c – Minimum Qualifications	O8, O9, O10, O1
Qualifications/Competency/Education/Training	5d – License Portability	O10, O1, O7
Qualifications/Competency/Education/Training	5e – Reciprocity	O10, O1, O7
Qualifications/Competency/Education/Training	5f – Registration vs Licensure	O10, O7, O11, O1
Qualifications/Competency/Education/Training	5g – Tiers (Tech in training)	O9, O8, O10, O1
Qualifications/Competency/Education/Training	5h – Education	O9, O8
Qualifications/Competency/Education/Training	5i – Training	O9, O8
Qualifications/Competency/Education/Training	5j – Continuing Education	O9, O8
Qualifications/Competency/Education/Training	6 – Add technician to MN Board of Pharmacy	O10, O7, O1, O11
Supervision/Ratio/Autonomy	1 – Ratio	O3
Supervision/Ratio/Autonomy	1a – Standard of Care	O4, O6, O8
Supervision/Ratio/Autonomy	1b – Eliminate/Expand	O3, O7, O10, O11
Supervision/Ratio/Autonomy	1c – Practice Setting	O4, O3
Supervision/Ratio/Autonomy	1d – Technician training/education/certification	O8, O9, O1
Supervision/Ratio/Autonomy	1e – Duties/Scope	O6, O7, O10, O11
Supervision/Ratio/Autonomy	1f – Technician Definitions	O10, O11, O1
Supervision/Ratio/Autonomy	3 - Supervision/Autonomy	O4
Supervision/Ratio/Autonomy	3a – Indirect vs Direct Supervision	O4
Supervision/Ratio/Autonomy	3b – Variation by function/certifications/access needs	O4, O8, O9, O6
Supervision/Ratio/Autonomy	3c – Indirect supervision & remote verification (rural)	O4, O7, O10, O1
Supervision/Ratio/Autonomy	3d – Pharmacy Technologists	O6, O8, O9, O10, O1
Supervision/Ratio/Autonomy	3e – Work from Home	O4, O7, O10, O1

Objective ID	Description
O1	Identify/compare/evaluate other states' legal language & policies.
O2	Review/report stakeholder & public suggestions.
O3	Evaluate appropriate ratios of support personnel.
O4	Evaluate levels/methods of supervision (incl. practice variations).
O5	Evaluate qualifications required for supervision.
O6	Evaluate autonomy or limits upon duties.
O7	Evaluate impact of proposed scope changes.
O8	Indicate minimum competency requirements.
O9	Evaluate education/programs/credentialing opportunities.
O10	Evaluate existing rules/regulations for conflicts.
O11	Document language changes to Minn. Rule 6000.3850 (track changes).
O12	Maintain citations/locations of source material.

[MN BOP Technician Task Force - committee topic assignments.xlsx - Google Sheets](#)



Next Steps

- Present change template for ratios and poll findings and pros/cons to larger group next week.
- Continue gathering state ratio data and patient safety evidence.
- Josh to coordinate with Cassie Doyle for remote supervision insights.