

## PROGRAM COMMITTEE MEETING MINUTES

**DATE: 2/18/2025**

**TIME: 10am-11am**

**LOCATION: VIRTUAL ONLY**

### Minutes:

- Meeting called at 10:02AM by Chair, Mary Noble
- Introductions: Chair, Mary Noble
  - a. Welcome new chair and new BBHT member Bharati Acharya

NAME	BOARD	PRESENT
Bharati Acharya	Behavioral Health & Therapy	X
Mary Noble	Chiropractic Examiners	X
Samuel Ankrah	Dentistry	Joyce Nelson Sitting In
Robert Dehler/Daphne Ponds/Debbie Thao	Department of Health	
Susan Estes	Dietetics & Nutrition	
Steve Jobe	Long Term Services & Supports	
Jennifer Mohlenhoff	Marriage & Family	X
Averi M. Turner	Medical Practice	X
Caren Gaytko	Nursing	X
Karoline Pierson	Occupational Therapy	X
Amber Lage	Office of Emergency Medical Services	
Britt Heglund	Optometry	
James Bialke	Pharmacy	X
Kathy Polhamus	Physical Therapy	X
Ryan Peterson	Podiatry	
Michael Thompson	Psychology	Samuel Sands Siting In
Linda Gustafson	Social Work	X
Jody Grote	Veterinary Medicine	

Other Attendees: Kerry Gibbons (HPSP Office Manager), Rebecca Moscow, Pang Yang (HPSP Case Manager), Lis Franciscus (HPSP Case Manager), Nichole Williams (HPSP Case Manager), Johanna Gangl (HPSP Case Manager), Guest (unknown)

- Review: Minutes from November 19, 2024 Meeting, Approved

- Review: Proposed agenda, Approved
- Public comments
  - a. None
- HPSP Updates (Kim Navarre, Program Director)
  - a. No staffing changes – 9 total staff
  - b. Case average is 76 per case manager, approximately 520 enrollees or participants. Referrals are up for 2025 over 2024 by about 6.
- Presentation: HPSP Process in Determination of Monitoring (Kim Navarre, Program Director)
  - a. HPSP FAQ handout
  - b. HPSP Process and Determination for Monitoring
- Discussion: DEI subcommittee
  - a. Reviewed survey and some survey data
  - b. Reminded of HPSP manual statement adopted 2/8/2022
    - i. DIVERSITY, EQUITY, AND INCLUSION  
At the Health Professionals Services Program (HPSP) we believe in One Minnesota, where all people are valued and respected for their backgrounds, knowledge, abilities, and experiences. We recognize the importance of supporting diversity and fostering inclusion both within the agency, for our participants and community. We commit to making diversity, equity, and inclusion part of our daily work by intentionally listening to one another and taking purposeful action. HPSP recognizes that diversity, equity, and inclusion require ongoing and evolving efforts. Such efforts will be identified, reviewed, and implemented on an ongoing basis. (2022)
- Adjourn: Chair, 11:02AM

**FUTURE PROGRAM COMMITTEE MEETING DATES**

May 14, 2025  
August 13, 2025  
November 2025 (TBD)