



## **Q & A – SFY 2027 Dementia Grant Responders Conference**

### **Question 1**

Does donated space for event count as match?

#### **Response**

The value of donated space for events can count as match providing the entity providing the space normally charges for use of the space.

### **Question 2**

What would you estimate the typical/average awarded grant for a project to be in the past two years?

#### **Response**

Estimating average award over the past two years is difficult as each year represents varying requests. The past three years of awarded sums are posted on the [Regional and Local Dementia Grants webpage](#) for review.

### **Question 3**

Do you need MOUs (Memoranda of Understanding) or letters of agreement for partners and/or letters of support for applications?

#### **Response**

Letters of agreement between partners and/or MOUs are generally not required as part of the application process. However, in SFY 2027, applicants involved in negotiation conferences who have proposed work in Category 2 (Promote Early Identification) and/or Category 3 (Increase Cognitive Testing) may be asked to create a MOU with local partners as part of the contract negotiation process. See page eight (8) of the Request for Proposal RFP document more additional information.

The MBA advises against submission of letters of support because we do not bring letters of support forward to reviewers.

### **Question 4**

Can you describe how new applicants and/or those that have not received prior funding will be prioritized? Will there be additional points in the evaluation process for these applicants?

#### **Response**

MBA does not apply a points preference for new and/or not-previously-funded applicants; such applicants will be considered and awarded a contracting opportunity based on the discretion of MBA in its final review.

**Question 5**

What are examples of potential conflicts in Form 7020?

**Response**

State grant policy requires that steps and procedures are in place to prevent organizational conflicts of interest per 08-01 Conflict of Interest in State Grant-Making Policy. To the best of responder's knowledge and belief, and except as otherwise disclosed, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest.

An organizational conflict of interest exists when, because of existing or planned activities or because of relationships with other persons:

- 1) A Responder is unable or potentially unable to render impartial assistance or advice to the State due to competing duties or loyalties; or
- 2) The Responder's objectivity in performing the grant contract work is or might be otherwise impaired due to competing duties or loyalties.

Please consult item D. Organizational Conflicts of Interest on Form 7020. Additional information about organizational conflicts of interest is located [Policy Number: 08-01 Conflict of Interest Policy for State Grant-Making \(PDF\)](#), pages 5-6.

For the pre-award risk assessment and reconciliation process (applicable only to grantees awarded more than \$50,000 in grant funds), staff time may be included in the project budget.

**Question 6**

Do you pre-review applications to ensure things are copacetic?

**Response**

No, MBA staff do not conduct any pre-review. Applications submitted to the online grant portal are considered by MBA staff as final applications and will be reviewed as such.

**Question 7**

How do you prefer the budget for personnel to appear on the spreadsheet for a two year budget that includes two 3% cost of living increases over the span of the 24 months of the project budget? Two separate lines for each staff? Two rates on one line? An average of the overall rate per hour?

**Response**

Applicants generally present budget line items that conform to their organizational standards. What is critical for MBA is that the methodology for calculating each line item is clear. There is space in the budget form for a narrative descriptor to describe your calculations.

**Question 8**

Is there a specific amount of applicants that MBA is willing to approve?

**Response**

No, MBA does not set targets for minimum or maximum number of proposals funded. MBA reviewers will recommend projects up to the \$750,000 in total funds available in SFY 2027.

**Question 9**

Do you expect that all grants in this round will be for applications focused on categories 2 and 3?

**Response**

MBA cannot project the proportion of applicants focused on categories 2 and 3 versus other funding categories.

**Question 10**

Is the funding given out by region? I see that was done in prior years but not last?

**Response**

There is no formal funding or allocation formula applied by MBA to apportion grants across regions of the state. However, grant reviewers are asked to consider broad representation of regions in their review and deliberation.

**Question 11**

Is funding front-loaded? How is it disbursed throughout the year?

**Response**

Like most State of Minnesota grant funding, Regional and Local Dementia Grants operate on a quarterly reimbursement system whereby grantees submit quarterly expenses that are reviewed based on original project budget. Due dates are Oct. 15, Jan. 15, April 15, and July 15 of each project year.

Assuming submitted expenditures are in order, grantees will receive payment within 30 days of submitting expenses.