

To: Lacey Boven, Regional Administrator
From: Minnesota Board on Aging (MBA)
Subject: Submission for Final Rule Compliance

Dear Ms. Boven,

This memo serves as our formal submission for compliance with the Older Americans Act Final Rule at 45 CFR Part 1321, detailing the Minnesota Board on Aging's (MBA) policies and procedures to meet the October 1, 2025, deadline.

As the designated State Unit on Aging, the MBA has developed and updated over 50 policies and procedures to ensure the effective operation of Older Americans Act (OAA) Title III programs. The policies have been categorized into the following sections:

- MBA Operations (1-13)
- AAA Operations (1-12)
- Title III Administrative and Financial Requirements (1-21)
- Provision of Title III Services (1-10)

MBA developed these policies and procedures in collaboration with Minnesota's seven Area Agencies on Aging (AAAs) over an eight-month period. During a public comment period conducted in early 2025, the MBA hosted two informational webinars and received over 500 comments. Based on this valuable feedback, 20 policies were revised before final approval on June 27, 2025.

The MBA remains committed to strengthening oversight of OAA Title III programs and funds. Moving forward, we will continue implementing the Final Rule policies and procedures across MBA, AAAs, and service providers to ensure compliance and enhance program effectiveness.

Thank you for your continued partnership,



Reena Shetty

Executive Director, Minnesota Board on Aging

Attachment: MBA's policies and procedures